

1 **RECORD OF THE PROCEEDINGS**

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3 **OKANOGAN COUNTY**

4
5 **NOVEMBER 13, 2018**
6

7
8 9:00 AM Commissioners' Staff Meeting
9 10:00 AM Update –Treasurer
10 10:45 AM Public Hearing- Supplemental Appropriation-Jail Improvement fund 193 \$3,830
11 10:50 AM Public Hearing-Supplemental Appropriation-CJTA Fund 160 \$44.133
12 11:00 AM Update-Public Works-Josh Thomson, Ben Rough
13 1:30 PM Board of Health Meeting-1234 2nd Ave S, Okanogan
14 3:00 PM Update Risk Manager and Human Resource
15 3:30 PM Budget Work Session-Veterans
16 4:30 PM Approve Consent Agenda
17

18 The Okanogan County Board of Commissioners' met for its regular session on November
19 13, 2018, with Chairman, Commissioner Jim DeTro; Vice Chair Commissioner Chris
20 Branch; Commissioner Hover, Member; and Laleña Johns, Clerk of the Board, present.

21
22 Commissioner Branch was absent today due to attending WSAC Board of Directors
23 Regular Meeting.

24
25 George Thornton, member of the public, taking notes for Okanogan Watch Group.
26

27 **Commissioners' Staff Meeting**

28 Stella Columbia and Director Perry Huston were present.
29

30 Commissioner Hover asked when the Comprehensive Plan notice will published and it comment
31 period closes January 4, 2018. Comments will identify the significant issues which the impact
32 statement will be written around and focused. Once drafted then a notice will be published that
33 the draft is available for review, then Planning Commission takes comment on that. The
34 comment period for the text will likely be 30 days with notice and issue DEIS. Then Planning
35 Commission looks at all comments then come up with a recommendation. They will pick the
36 preferred alternative and craft the plan around that.
37

38 Director Huston relayed what information would be transferred to the commissioners' from the
39 Planning Commission regarding the EIS and he provided a timeline for commissioners' to make
40 changes and what process would be needed to accomplish that.

41
42 Director will draw up the paperwork for finalization of the following projects-Taber land
43 conveyance, and Conservation District.
44

45 Stella Columbia provided her staff report of the fairgrounds. American Forever County Fair art
46 for the cover was chosen by the FAC for next year's theme. They assigned the committee tasks.
47 Kirsten Williams was interested in serving. Stella recommended she apply. There is some
48 confusion as to which Facebook account is the correct one to build up. The County Fair
49 Facebook page utilization was discussed. She would like someone on the FAC to manage the

50 page. Commissioner Hover explained the county's interest should be considered. He
51 recommended Central Services and Attorney Gecas be consulted on this issue.
52

53 The budget was discussed as it appears there are some over budget items in the Fair budget.
54 Stella went through the items with Pam Johnson to determine where the expenses were
55 applied. Stella would like to have a training on how vouchers are to be submitted to her. It is a
56 real mess right now. Carol Sivak submitted conventions invoices from last year and this year
57 expecting to be reimbursed. This impacts the budget. She wants to provide some training and
58 guidelines for FAC to follow. She doesn't know what the rules are regarding her authority.
59

60 **Motion Executive Session RCW 42.30.110 (1)(b)**

61 Commissioner Hover moved to go into executive session at 9:55 a.m. for 10 minutes to consider
62 the selection of a site or the acquisition of real estate or purchase when public knowledge would
63 cause a likelihood of increased price inviting Director Perry Huston.
64

65 Executive session ended 10:05 a.m. no decisions were made.
66

67 **Update –Treasurer**

68 Treasurer Leah McCormack and Director Perry Huston were present.
69

70 Treasurer McCormack provided her agenda and discussed the items listed there.
71

72 All the last half taxes were receipted last Thursday. There isn't one treasurer in the state that
73 did not have a slow second half and a real fast first half. April was the busiest first half taxes and
74 October was the slowest second half tax collections since she has been here 35 years. Tax
75 foreclosure sale is set for December 7th at 9:00 with 32 parcels to be redeemed. What is
76 concerning is if they do a bankruptcy at time of sale. She said it is a possible concern.
77

78 Treasurer McCormack discussed a recent trial the county prevailed in.
79

80 Treasurer McCormack requested a change in 2019 regarding sending out delinquent
81 statements. It is a revenue generator, and she would like to send out delinquent statements at
82 the end of October, if the board provides the necessary budget for the cost. The cost of sending
83 out the statements is around \$5,000-\$8,000 but she believes it is important to send them out to
84 the delinquent tax payers. She doesn't have the wiggle room in her budget to send out
85 delinquent statements. Many people will pay their delinquent tax if they get a reminder to do so.
86 It is effective and worth it. Commissioner Hover said that the cost could be budgeted for 2019.
87

88 Director Huston relayed he discussed the Certification the Lake Management District rolls. He
89 will take care of everything out of his office. Treasurer McCormack stated she has begun to
90 create the role now that elections are completed. .
91

92 **Motion TV District #1 Appointment**

93 Commissioner Hover moved to appoint George Thornton to the Television Reception District #1.
94 Motion was seconded, all were in favor, motion carried.
95

96 **Public Hearing- Supplemental Appropriation-Jail Improvement fund 193 \$3,830**

97 Commissioner Hover moved to approve resolution 126-2018 a supplemental appropriation
98 within the Jail Improvement fund 193 in the amount of 3,830. Motion was seconded, all were in
99 favor, motion carried.
100

101 Mr. Thornton discussed a concern at the parade in Tonasket on Sunday as there was a massive
102 confederate flag flying at the parade and people who were upset. Mr. Thornton said it appeared
103 the county sanctioned it. Was it someone who joined the parade or was it someone else on the
104 side lines. Commissioner DeTro believes the Tonasket American Legion hosted the celebration
105 and parade.

106
107 **Public Hearing-Supplemental Appropriation-CJTA Fund 160 \$44,133**
108 Commissioner DeTro opened up the hearing to staff, seeing no staff to comment he closed staff
109 comment and opened up to public comment, seeing no public to comment he closed public
110 comment and opened up to commissioner discussion.

111
112 Commissioner Hover asked about the source of revenue for the request. The Clerk of the Board
113 believed revenue was to be from Hospital Services.

114
115 **Motion Continue Public Hearing - Supplemental Appropriation CJTA Fund**
116 Commissioner Hover moved to continue the hearing to 3:05 p.m. in order to consider the
117 supplemental appropriation and ensure the BARS codes were correct within the resolution.
118 Motion was seconded, all were in favor, motion carried.

119
120 **Update-Public Works-Josh Thomson, Ben Rough**
121 George Thornton member of the public taking notes for Okanogan Watch Group

122
123 Ben Rough provided his agenda and discussed the items listed there.

124
125 Open position status was relayed.

126
127 *Office Space Rental Fees*
128 Mr. Rough stated the auditor is interested in renting a smaller office or two that are around 100
129 square feet each. He believes a minimum fee should be imposed of \$100-200 that is affordable
130 and better justified. The minimum space fee would impact the fee schedule already in place and
131 set out in resolution. Mr. Rough asked if the fee schedule should be amended or should it
132 something be put into place that only imposed the fee on Public Works or that pertain to this
133 situation.

134
135 Commissioner Hover left the meeting at 11:10 a.m. to attend Union Negotiations with Risk
136 Manager.

137
138 *Scale Replacement Central Transfer Station*
139 Ben Rough provided the Fund 123 activity totals. He explained it included scale replacements
140 and construction projects and could essentially be used for saving funds for projects. Over time
141 the projects were much smaller, he proposed 182,000 to allocate towards future construction
142 projects. A resolution would be needed to change the use from its original dedicated purpose
143 which was scale replacements. Commissioner DeTro asked about the spreadsheet details. Mr.
144 Rough explained the line for future construction projects needs more than what is going in there
145 now. He recommended reallocation of the funds be done by resolution. He did discuss the
146 situation with Ms. Hall.

147
148 Mr. Rough will sent notices to cities, commercial haulers, and anyone else affected directly by
149 the increased fee. Public service announcements will be done to notify the public. Tribal SWAC
150 representative was notified about the issue and would like a one on one with the Tribe to

151 discuss the CUP process regarding opening up the portion regarding Ferry County. It would be
152 good to do two CUP amendments.

153
154 Transfer Stations are closed next weekend for the Thanks Giving Holiday weekend being
155 closed. The scale at Central Landfill was replaced and is being calibrated right now.

156
157 *Apple Maggot Implementation*

158 Today is the first day. There are tasks Mr. Kovalenko is attending to which will be relayed to the
159 board. An info sheet is being prepared for the transition.

160
161 Engineer Thomson provided his agenda and discussed the items listed there.

162
163 *Maintenance and Road Construction*

164 Trying to get a head of the weather.

165
166 *Kermel Grade*

167 Engineer Thomson noted the culvert change did help with the water coming onto the Cariker
168 property. Mr. Cariker was happy about the changes and will be putting in a French drain ditch
169 for the remaining water issues of the spring.

170
171 Engineer Thomson explained the request from Summer Road.

172
173 Statler Bridge is regularly being monitored. Mid spring may be the time frame for that project.
174 High water may be an issue if started too early.

175
176 WATV Route summary of roads were sent to Director Huston. He will be looking at direction
177 next week.

178
179 Sinlahekin Road Blue Lake Outlet project culvert. Some roads will be closed to start the project.

180
181 Engineer Thomson said he discussed establishing an electronic signature for him and David
182 Gecas said the RCW does allow it but a policy must be in place. The Clerk of the Board
183 believed that would be in the Administrative Policy manual but was not sure if language was
184 created for it.

185
186 Commissioners' adjourned for lunch at 11:50 p.m.

187
188 **Board of Health Meeting-1234 2nd Ave S, Okanogan**

189 Commissioners' attended the Board of Health meeting and returned at 3:00 p.m.

190
191 **Motion Delegation of Authority –General Election Canvass**

192 Commissioner Hover moved to authorize the chairman to delegate his authority to Canvass the
193 General Election to Commissioner Chris Branch. Motion was seconded, all were in favor, motion
194 carried.

195
196 **Motion Delegation of Authority –General Election Certify**

197 Commissioner Hover moved to authorize the chairman to delegate his authority to Commissioner
198 Chris Branch to Certify the General Election. Motion was seconded, all were in favor, motion
199 carried.

200

201

202 **Continued Public Hearing Supplemental Appropriation CJTA**

203 After reviewing the revenue source codes, Commissioner Hover stated the resolution looked
204 appropriate. Commissioner DeTro continued the hearing to 3:30 p.m. due to commissioner
205 Hover having not returned.

206

207 **Motion Resolution 127-2018 Supplemental Appropriation CJTA Fund 160**

208 Commissioner Hover moved to approve resolution 127-2018 a budget supplemental
209 appropriation within the CJTA Fund 160 in the amount of \$44,133. Motion was seconded, all
210 were in favor, motion carried. Note: these funds will be used to reimburse current expense for
211 maintenance costs of the jail that CJTA funds can pay for.

212

213 Commissioner Hover returned at 3:06 p.m.

214

215 **Update Risk Manager and Human Resource**

216 Ms. Craig stated the new Prosecutor will begin on November 28. December 26 or 27 are
217 dates selected for the newly elected officials to be sworn. Arian Noma will begin on
218 November 28.

219

220 **Motion - Voucher Approval - Commissioners'**

221 Vouchers certified and audited by the Auditing Officer as required by RCW 42.24.080 and those
222 expense reimbursement claims certified as required by RCW 42.24.090 have been recorded on
223 a list, and made available to the Board. As of this date, the Board did vote, by unanimous vote,
224 to approve the regular vouchers in the amount of \$85,128.85. Warrant numbers as cited on the
225 attached blanket voucher list. Motion seconded and carried.

226

227 **Motion Public Health Voucher**

228 Commissioner moved to approve the Public Health Vouchers in the amount of \$572.09 Warrant
229 numbers as cited on the attached blanket voucher list. Motion was seconded, all were in favor,
230 motion carried.

231

232 Commissioner Hover and Finance group discussed FAC budget and who is responsible for
233 managing and conveying what can be spent within the commissioner approved budget. The
234 fairgrounds manager needs to have some communication between the FAC on what funds are
235 available. Ms. McCormack stated the FAC treasurer and Stella fairgrounds manager needs to
236 communicate on what can be spent.

237

238 **Budget Work Session-Veterans**

239 Eric Fritts, Cari Hall, Leah McCormack, George Thornton member of the public taking notes for
240 Okanogan Watch Group.

241

242 The Veterans Relief budget was reviewed. The revenue and expense line amounts were
243 discussed. The communications bill for two land line, fax line, and internet runs around \$190 per
244 month through the only provider in Tonasket. Repairs and maintenance and fuel costs were new
245 expenditures due to the new veteran's vehicle. The commissioners' believe the Ad Valorem
246 taxes will stay at \$80,000. Ms. McCormack stated that is 2.1 cents per \$1000 assessed value
247 which is more than what is mandated. Commissioner Hover asked if the Ad Valorem can be
248 increased yes answered Treasurer McCormack. Commissioner Hover believed a conversation
249 should happen with the public before bumping up and so the public understands the program
250 and the strength in growing it.

251

252 Treasurer McCormack discussed impacts due to McCleary to schools that have bonds.

253 SSVS pays for utility relief costs to veteran's so that part of our relief budget went down.

254

255 Mr. Fritts explained how he tracks his budget. The commissioners' thanked him for his services.
256 The Veteran's budget looked good.

257

258 Commissioner Hover discussed the Jail budget amendment request reviewing the Jail budget
259 and making note their bottom line is at 82% at the end of October. The board felt there was
260 sufficient budget without the amendment.

261

262 **Approve Consent Agenda**

263 Commissioner Hover moved to approve the consent agenda items excluding items 1 & 5.
264 Motion was seconded, all were in favor, motion carried.

265

266 1. ~~Commissioners' Proceedings November 5, 6, 2018~~

267 2. Proclamation National Adoption Day November 16

268 3. CDBG Public Services Grant Req. #2

269 4. CDBG Housing Rehab Grant Req. #17

270 5. ~~Resolution 122-2018 Budget Amendment Jail \$27,449~~

271 6. Resolution 123-2018 Salmon Creek Road Statler Bridge Replacement

272 7. Resolution 124-2018 Signing Authority Kayla Moses

273 8. Resolution 125-2018 Signing Authority Kellie Conn

274

275 Director Perry Huston updated the board on some news from Department of Ecology that
276 created some miscommunications due to the Well program supervisor, Avery, saying the
277 department would honor all those letters regarding drilled wells that have not been in
278 beneficial use, then Director Huston would be a happy guy.

279

280 The board adjourned at 5:00 p.m.

281