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**RECORD OF THE PROCEEDINGS**

**OKANOGAN COUNTY**

**MAY 31, 2022**

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9     **9:00 AM**        **Commissioners' Staff Meeting**  
10    **10:00 AM**        **Update Assessor-Larry Gilman**  
11    **10:30 AM**        **Discussion Methow Conservancy Grant Dialogue-Sarah Brooks**  
12    **11:00 AM**        **Bid Opening CRP No. 92216-06 Salmon Creek Drainage-PW Shasta Stidman**  
13    **11:05 AM**        **Bid Opening 2023 Gravel Crushing Project-PW Shasta Stidman**  
14    **To Follow**        **Update -Public Works Engineer Josh Thomson**  
15    **1:30 PM**         **Commissioners Set Wednesday Agenda**  
16    **1:35 PM**         **Public Comment Period**  
17    **2:00 PM**         **Executive Session**  
18    **To Follow**        **Update Human Resources/Risk Management Tanya Everett**  
19    **2:30 PM**         **Discussion-Broadband Needs Okanogan County-Charter Stafford Strong**  
20    **3:00 PM**         **Discussion-MOUD Grant Bid Recommendations-Undersheriff Aaron Culp**  
21    **3:30 PM**         **Approve Commissioners Proceedings-May 23, 24, & 25**  
22    **3:40 PM**         **Approve Consent Agenda**

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24    The Okanogan County Board of Commissioners met for a Public Hearing at 123 5<sup>th</sup> Avenue North,  
25    Okanogan, Washington on May 31, 2022 with Chairman, Commissioner Andy Hover; Vice-Chairman,  
26    Commissioner Chris Branch; Member, Commissioner Jim DeTro; and the Clerk of the Board, Laleña  
27    Johns, present.

28  
29    AV Capture and Zoom provided audio and video accessibility for public interaction.

30  
31    **Commissioners' Staff Meeting**

32    Planning Director Pete Palmer

33  
34    Director Palmer provided the Planning Department update regarding cannabis permitting, emergency  
35    dam failure issues and permitting at Frost and Little Green Lake that she will be involved with. The  
36    draft Cannabis code will have its second and final review at end of June with public hearing in July.  
37    She will provide recommendation to BOCC in August prior to the end of the moratorium.

38  
39    Maintenance Supervisor Joe Poulin provided his building maintenance update. The Jail compressor  
40    replacement was discussed. Sunbelt vendor provided him some cost-effective options for Jail but we  
41    still need to coordinate the date for placement since a lift will be needed. Mr. Poulin will move forward  
42    and order the two units for above Dispatch.

43  
44    Emergency Management Maurice Goodall provided his update stating the river is rising as the weather  
45    warms up. He is still working on the fire advisory group and what they want to do for this year's burn  
46    ban. Some weather-related twisters were spotted around the state. Commissioner Hover asked about  
47    this year's burn ban. Mr. Goodall stated the advisory Board is stilling looking at setting June 15 as the  
48    start date with a draft resolution setting out the particulars. An update will be provided next week as  
49    the advisory board needs to meet one more time to iron out the details. It has been a wet year.

50  
51    Fairgrounds Manager Naomie Peasley provided a copy of the 2022 Fair Book and a draft of the MOA  
52    between the Colville Reservation and Okanogan Fair Grounds for an exchange of services. She met  
53    with the tribal attorney last week and this is first draft for construction of the Race Horse Barn. (draft  
54    attached) Ground work would be donated, she said. Commissioner Branch commented on the

55 exchange details wanting to ensure the specific use the tribe expects is articulated. Ms. Peasley  
56 reminded that the Boots and Saddle group and Team Penners will put in \$30,000 per Doug Ralston.  
57 Ms. Peasley took photos of the horse barns at Emerald Downs for ideas.

58  
59 Ms. Peasley discussed three quotes to replace the fairgrounds grandstands with purchased bleachers.  
60 Options were portable bleachers, one is Galvanized steel and stronger and heavier versus the other  
61 which were welded aluminum not as sturdy but easier to handle.

62  
63 1) The Park & Facilities Catalog was the lowest quote at \$82,535 included shipping but not sales  
64 tax for 2 sets of portable welded aluminum 15 row bleachers with railings. Delivery time 11-12  
65 weeks.

66  
67 2) Crowd Control Warehouse quoted \$111,835 included shipping and state sales tax for 2 sets  
68 of portable galvanized steel 15 row bleachers with railings. Delivery time of 4-5 weeks.

69  
70 3) Site Line Bleachers.com quoted \$77,082 including shipping, but not sales tax for 2 sets of  
71 aluminum 15 row bleachers with railings but shipping time was longer.

72  
73 Commissioner Branch discussed the higher quote of Crowd Control Warehouse that offered stronger  
74 longer lasting galvanized steel bleachers and shortest delivery time, but was \$30,000 higher cost.

75  
76 Ms. Peasley explained the Fairgrounds tractor is down again due to major oil leak repairs two weeks  
77 out since the engine must be separated. Commissioners requested all previous shop repair  
78 information showing all work performed on the tractor.

79  
80 Ms. Peasley said the fairgrounds lawn mower is completely broken, one was rented for the High  
81 School Rodeo. She's received two quotes to replace the mower. (attached) Pape 2016 John Deere  
82 1025R Compact utility Tractor \$18,999; Pape 2013 John Deere 1435 Commercial Front Mower  
83 \$9,999. She said the Capital Outlay improvement budget has \$19,000 still.

84  
85 The Agriplex toilets have issues and do not flush. This is the second time the issue has happened in  
86 a month and is a problem during big events. The new bathroom toilets froze this winter and broke due  
87 to water being left in them and so those will also need to be replaced. Commissioner Hover asked that  
88 a check list be made for winterization and ensure space heaters are turned on in the winter so this  
89 doesn't happen again. She said maintenance isn't trained in those areas.

90  
91 Ms. Peasley said the good news is that there is a funeral in the Agriplex today, fence was replaced by  
92 camp host that was broken, and she received a quote for pedestrian railing along track. Discussed  
93 replacement of lights with LED lights throughout the fairgrounds to be paid for with grant funds.

94  
95 **Update Assessor-Larry Gilman**

96 Assessor Gilman explained the current assessment timeline for appraisals has been delayed due to  
97 staffing. The new hire is starting soon. He provided data showing the last six years. All physical  
98 inspections are complete. Generally, there are three appraisals completed during the year usually May  
99 31, August 31 and then 30 days before the end of the year. The assessment notices will be delayed  
100 from May 31 to August 31 this year due to lack of staffing and workload, but he does not intend to  
101 delay future assessments. He has been tracking the real estate market for two years there have been  
102 many double sales with properties resold within 2 years. Right now with interest rates going up some  
103 property prices are being reduced affecting those being priced out, so demand is reducing. Okanogan  
104 County has always been behind the trend sometimes 6 months sometimes 2-years.

105  
106 Assessor Gilman recently spoke with Department of Revenue about exempt parcels and changes in  
107 the law. Our PILT money is affected by exempt parcels. Some counties do not have exempt parcels,

108 we have 52,000+ total parcels with 5,511 being exempt parcels. DOR will address the issue in the  
109 future.

110  
111 Commissioner Branch spoke about legislative bills to be aware of so that during legislative session  
112 everyone is on the same page on what to bring forward that is important to our county.

113  
114 **Discussion Methow Conservancy Grant Dialogue-Sarah Brooks**  
115 Sarah Brooks Daniel Senner Methow Conservancy conferred with the board about Methow  
116 Conservancy their application to the RCO for State Farmland grant to protect 101 acres of Farm land  
117 near Patterson Lake. The map was shared showing the area. There are several parcels that are  
118 actively farmed and it is their intention to protect the land, keep it farmable and in farm production, and  
119 keep the water on land. Julie Grillier explained the surrounding properties are owned by DNR and  
120 state. There is a match the Conservation will provide. The group thanked the commissioners for the  
121 conference and left the meeting.

122  
123 Commissioner Branch discussed a future meeting with small business owners, law enforcement and  
124 local leaders regarding the current crime issues occurring in central county area and the impact it is  
125 having on our local businesses. Community safety, vigilantism, and questions on developing strategies  
126 to address the issues are of particular interest. The meeting should not involve any partisanship views.

127  
128 Commissioners want to talk about it with the prosecutor. Commissioner DeTro said he sees it all the  
129 time and people are being identified, there are photos. One other thing is the policies. Commissioner  
130 Hover said people who call someone out are now being called out for harassment. He agrees it is the  
131 capacity of the prosecutor and his decision on how far to take the cases.

132  
133 **Bid Opening CRP No. 92216-06 Salmon Creek Drainage-PW Shasta Stidman**  
134 Commissioner Hover noted the time for receipt of bids for the above noted project.

135  
136 The following bids were received on time and opened by Commissioner Hover.

137  
138 **Hurst Construction**  
139 Non-Collusion declaration, Bid Bond, Bid proposal, bid addendum #1 & #2 attached, wage rate cert.  
140 Base bid \$972,656

141  
142 **JR Construction**  
143 Non-Collusion declaration, Bid Bond, Bid proposal, acknowledgement of bid addendum #1 & #2  
144 attached, wage rate cert.  
145 Base Bid \$1,059,475

146  
147 **Razz Construction, Inc.**  
148 Non-Collusion declaration, Bid Bond, Bid proposal, acknowledgement of bid addendum #1 & #2  
149 attached, wage rate cert.  
150 Base Bid \$1,135,208

151  
152 Commissioner DeTro moved to continue the bid opening for Gravel Crushing project to 11:20 a.m.  
153 Motion was seconded, all were in favor, motion carried.

154  
155 **Selland Construction Inc.**  
156 Non-Collusion declaration, Bid Bond, Bid proposal, acknowledgement of bid addendum #1 & #2  
157 attached, wage rate cert.  
158 Base Bid \$777,625.50

159  
160

161 **Pipkin Construction**  
162 Non-Collusion declaration, Bid Bond, Bid proposal, acknowledgement of bid addendum #1 & #2  
163 attached, wage rate cert.  
164 Base Bid \$1,030,305  
165

166 The engineer will review the bids and provide award recommendation at a later date. It was a good  
167 turnout.  
168

169 **Bid Opening 2023 Gravel Crushing Project-PW Shasta Stidman**

170 Commissioner Hover noted the time for receipt of bids for the above noted project.  
171

172 The following bids were received on time and opened by Commissioner Hover.  
173

174 **Seubert Excavator, Inc.**

175 Bid proposal, acknowledgement of Addendum #1, non-collusion declaration, Cert for wage  
176 compliance, bid bond.  
177 Bid \$1,153,699  
178

179 **DeAtley Crushing Company**

180 Bid proposal, acknowledgement of Addendum #1, non-collusion declaration, Cert for wage  
181 compliance, bid bond.  
182 Bid \$1,432,950  
183

184 Engineer's estimate was \$ 1,215,625  
185

186 **Update -Public Works Engineer Josh Thomson**

187 Engineer Thomson provided his public works update and agenda.  
188

189 *Maintenance & Road Conditions*

190 Engineer Thomson reported that he is watching the rivers closely. A letter was received regarding  
191 Newby creek up Twisp river regarding a short section of county road and or Forest Service road the  
192 residents want more maintenance on and the letter requests more work on the road by either Forest  
193 Service or the county.  
194

195 *Planning & Trails Position*

196 Engineer Thomson provided some rough budget numbers for the position for associated planning  
197 work of the county's recreational trails that would include OCOG work. (attached) He discussed duties  
198 may include grant work to help pay for trail maintenance and inventory of trail easements, trail  
199 maintenance coordination, POC for RCO for both trails systems and administration. Commissioner  
200 Branch said interaction with volunteers and trail associations would be another piece to include.  
201 Commissioner Branch thought consideration to deliberately move the budget from Planning to a new  
202 fund under Public Works to budget since Public Works would be doing the work. Next OCOG is next  
203 week, June 13<sup>th</sup> engineer update was cancelled.  
204

205 *Capital Project Manager Position*

206 Engineer Thomson provided the job description for the above position that could be advertised with a  
207 PE cert or without a PE cert and provided two pay scales to consider. He prefers either. He explained  
208 the benefits of both. A recommendation will be worked out with Risk Manager, Tanya Everett, as the  
209 organization chart would need to be modified and a resolution drafted for commissioners'  
210 consideration.  
211

212 *Current Project Status*

213 Engineer Thomson discussed and provided the status of the projects listed on his agenda.

214 *Consent Agenda*  
215 Engineer Thomson asked if the board had questions about public works items listed?  
216  
217 Commissioner DeTro asked if the Cariker's should be contacted regarding their presentation.  
218 Commissioner Branch suggested executive session next Monday with county's attorney.  
219  
220 **Commissioners Set Wednesday Agenda**  
221 Commissioners discussed whether or not to meet on Wednesday.  
222  
223 **Public Comment Period**  
224 Commissioner Hover asked if anyone on Zoom wished to provide a public comment.  
225  
226 Ruth Hall and Ms. Jackson had no comment today.  
227  
228 Commissioners reviewed their meeting minutes of May 23, 24, and 25, 2022.  
229  
230 **Motion Executive Session RCW 42.30.110 (1)(g)**  
231 Commissioner Branch moved to go into executive session at 1:45 p.m. until 2:00 p.m. to discuss RCW  
232 42.30.110 (g) inviting the Clerk of the Board. Motion was seconded, all were in favor, motion carried.  
233  
234 Executive session was extended until 2:05 p.m. No decisions were made.  
235  
236 ~~**Update Human Resources/Risk Management Tanya Everett**~~  
237 **Executive Session RCW 42.30.110 (1)(g)**  
238 Commissioner Branch moved to go into executive session at 2:07 p.m. until 2:25 p.m. inviting HR/Risk  
239 Manager Tanya Everett to discuss RCW 42.30.110 (g). Motion was seconded, all were in favor, motion  
240 carried.  
241  
242 Executive session ended at 2:25 p.m. no decisions were made.  
243  
244 **Discussion-Broadband Needs Okanogan County-Charter Stafford Strong**  
245 Mr. Strong introduced himself to the board, he is the government affairs representative for Charter  
246 Communications. He explained state and federal grant dollars becoming available for expanding  
247 broadband services in rural underserved areas and that Charter/Spectrum wants to be part of the  
248 solution, not part of the problem. Charter is a rural internet provider in Washington and can help provide  
249 the needed match money to extend grant dollars.  
250  
251 Mr. Strong discussed access and affordability as the two missions Charter can provide. Commissioner  
252 Hover explained the county's involvement with its Broadband Action Team and asked if Mr. Strong  
253 was familiar with BATs mission. He explained Roni Holder-Diefenbach is heading up Okanogan  
254 County's BAT.  
255  
256 Commissioner Hover discussed Okanogan PUD's last mile and asked what Charter's infrastructure  
257 was like here. What is Charter going to do to help get broadband out to the rural communities? Mr.  
258 Strong said as Charter is a private business their model is all about last mile connections, but does  
259 not propose helping others get there. They do a cost per passage analysis. It has to be a joint venture  
260 with a public entity to be able to apply for the grants. It would be all last mile using infrastructure already  
261 in place and possible filling gaps. Mr. Strong said at this point Charter has information that is  
262 proprietary and cannot be share a proposal until a formal partnership is formed. He sees a lot of  
263 opportunity in Okanogan County in terms of available grants that are awarded. June 14-15 is when  
264 the terms are going to be ready by Charter. There is no specific government match. Charter could  
265 cover 10% of project cost, generally speaking.  
266

267 Charter provides high download speeds with ACP for free. 100 down and 10 up. FCC updated their  
268 rules for the underserved as is required to provide 100/20 but in comparison a gig service is fastest.  
269 A \$30 off subsidy discount program for students and seniors is offered by Charter/Spectrum and  
270 includes free equipment and no contracts.

271  
272 Grant program rule say grant applications are limited to one, with a \$25 million-dollar cap. The local  
273 municipalities would need to choose their best project to be considered for funding. A partnership with  
274 Charter to sponsor the project where grant management would be spelled out in the application and  
275 agreement. Charter would put together the application, manage the timelines and projects and the  
276 government would be the public entity with the agreement with the granting agency. Commissioners  
277 thanked Mr. Strong and told him they would keep this in mind.

278  
279 Commissioners discussed the two different quotes Ms. Peasley provided for 2013 and 2016 lawn  
280 Tractors and then wanted to ask Ms. Peasley to look into additional quotes of same type of tractors.

281  
282 **Approve Commissioners Proceedings-May 23, 24, & 25**  
283 Commissioner Branch moved to approve the May 23, 24, and 25, 2022 meeting minutes. Motion was  
284 seconded all were in favor motion carried.

285  
286 **Approve Consent Agenda**  
287 Commissioner DeTro moved to approve the consent agenda items 1-6. Motion was seconded, all were  
288 in favor, motion carried.

- 289 1. A19 Tunk Mtn Fire Hardening ARPA Funding Authorization
- 290 2. Grant Agreement Mazama Bridge Habitat Acquisition – RCO, Methow Conservancy
- 291 3. Amendment PS Agreement-Juv. Det & Juv. Court Feasibility Study Beaman Architecture Ltd
- 292 4. Agreement-Fair Entertainment -Action Entertainment Eddie Montgomery
- 293 5. Resolution 74-2022 Solid Waste Drop Boxes Facilities
- 294 6. Resolution 75-2022 Budget Amendment Contingency Reserve RE Central Services Uses

295  
296 **Motion - Voucher Approval - Commissioners**  
297 Vouchers certified and audited by the Auditing Officer as required by RCW 42.24.080 and those  
298 expense reimbursement claims certified as required by RCW 42.24.090 have been recorded on a list,  
299 and made available to the Board. As of this date, the Board did vote, by unanimous vote, to approve  
300 the regular vouchers in the amount of \$620,272.19 and Payroll vouchers in the amount of  
301 \$1,103,558.49 Warrant numbers as cited on the attached blanket voucher list. Motion seconded and  
302 carried.

303  
304 **Discussion-MOUD Grant Bid Recommendations-Undersheriff Aaron Culp**  
305 Sheriff Hawley

306  
307 Undersheriff Culp recommended approval of bids for the medication for opioid use in the jail from  
308 healthcare authority. A consultant was approved as was a budget supplemental for the funds. A bid  
309 recommendation for administration of the medication and to be able to tie inmates into services.

310  
311 Three bids, for three different services were received via the informal bid process using the RFP format  
312 with bid responses were received via email.

313  
314 Peer navigation services -was sent to two providers with one response received

315  
316 Contract Nursing services was sent to three providers with one response received

317  
318 Medical provider was sent to three with two responses received.

319

320 Undersheriff Culp provided recommendations for the three types of services.

321

322 **Motion Bid Award Peer Navigation Services**

323 Commissioner Branch moved to approve the services agreement with Family Health Center Advance  
324 of Omak WA in the amount of \$87,024 annually for Peer to Peer Navigator services for use in the  
325 County Jail. Motion was seconded, all were in favor, motion carried.

326

327 **Motion Bid Award Contract Nursing Services**

328 Commissioner Branch moved to approve the service agreement with Family Health Services-Omak of  
329 Omak, WA for contract Nursing care services for Substance Use Disorder used in the County Jail in  
330 the amount of \$204,128 annually. Motion was seconded, all were in favor, motion carried.

331

332 **Motion Bid Award Medical Services**

333 Commissioner Branch moved to approve the service agreement with Ideal Option of Kennewick, WA  
334 for Medical provider services for use in the County Jail in the amount of \$75,000. Motion was  
335 seconded, all were in favor, motion carried.

336

337 **Motion Public Health Voucher**

338 Commissioner Branch moved to approve the Public Health Vouchers including regular vouchers in the  
339 amount of \$23,510.28 and payroll vouchers in the amount of \$47,718.53. Warrant numbers as cited on  
340 the attached blanket voucher list. Motion was seconded, all were in favor, motion carried.

341

342 The Clerk of the Board provided the Duck Lake Water Association's bid tabulations and email for the  
343 project they previously discussed with the BOCC in include additional Johnson Creek residents.

344

345 The board adjourned at 3:37 p.m. until Monday, June 6, 2022.

346

347