

1 **RECORD OF THE PROCEEDINGS**

2
3 **OKANOGAN COUNTY**

4
5 **MARCH 6, 2018**

6

7 9:00 AM	Commissioners' Staff Meeting
8 10:00 AM	Update – Human Resources / Risk Management – Tanya Craig and/or Debi Hilts
9 11:00 AM	Update – Public Works – Josh Thomson & Ben Rough
10 1:30 PM	Citizen Comment Period
11 2:00 PM	Public Hearing – Supplemental Appropriation – Superior Court - \$5,250
12 2:10 PM	Discussion – Comprehensive Plan Review – Perry Huston
13 4:30 PM	Approve Consent Agenda

14

15 The Okanogan County Board of Commissioners met in regular session on March 6, 2018,
16 with Commissioner Chris Branch, Commissioner Andy Hover, and Laleña Johns, Clerk of
17 the Board, present.

18
19 Chairman Commissioner Jim DeTro absent due to personal reasons.

20
21 George Thornton, member of the public arrived at 8:50 a.m. to take hand written notes.

22
23 Commissioners convened the board at 9:00 a.m.

24
25 **Commissioners' Staff Meeting**

26 David Gecas, Perry Huston

27
28 Mr. Gecas explained the ATS service provider was determined to be sole source. He
29 prepared a checklist and a resolution for commissioners' consideration.

30
31 **Motion 26-2018 Sole Source ATS**

32 Commissioner Hover moved to approve resolution 26-2018 a sole source for ATS to
33 provide DDC Controls Support for our Geothermal HVAC system. Motion was
34 seconded, all were in favor, motion carried.

35
36 Mr. Gecas discussed an agreement that would allow our Sheriff to respond to mental
37 health calls by OBHC. He said it could be tied into dispatch services and if it is done
38 right the only liability would be on OBHC anyway if HIPAA was violated. Mr. Gecas
39 explained equipment would be utilized that would prevent eavesdropper violations.

40
41 Mr. Gecas explained the City of Twisp has objections over invoices for criminal justice
42 services. There is also concern where compliance with a public records request could

43 allow transmission of information that is covered by the HIPAA act. Exceptions were
44 discussed and what limitations are applied that would reasonably show that the
45 requestor isn't going to use the information illegally. An Attorney General legal opinion
46 will be requested on definition of 'confined'. The person was booked in then PR'd.

47
48 Mr. Gecas explained a reoccurring situation with regard to tribal members on
49 reservation that are arrested. There are tribal officers cross commissioned to work with
50 us, but he is unaware of it going the other way. Our Sheriff is cross commissioned with
51 everyone but with the tribe it is one direction.

52
53 Director Huston requested executive session

54
55 **Motion Executive Session RCW 42.30.110 (1)(i)**

56 Commissioner Hover moved to go into executive session at 9:30 a.m. for 10 minutes
57 inviting the Lanie Johns, Joe Poulin, Perry Huston and David Gecas to discuss legal
58 matters to which the county may be a party. Motion was seconded, all were in favor,
59 motion carried.

60
61 Executive session ended at 9:40 a.m. no decisions were made.

62
63 Commissioners directed Director Huston to draft a letter to Bassett Architecture
64 regarding the fairgrounds bathroom issues that have been identified in order to give the
65 company an opportunity to resolve the issues prior to calling on the bond.

66
67 Director Huston explained the Agriplex sewer back up into the bathrooms that occurs
68 periodically when used by big events. He provided that there is cash on hand due to
69 facility leases.

70
71 Commissioner Hover explained the meeting yesterday with the FAC regarding the
72 WSDA grant applications and . What is the risk of allowing a club to use the facilities?
73 Ms. Craig explained there is nothing to stop someone from filing a lawsuit even if the
74 club has their own insurance. Other counties have contracts with clubs for use of county
75 facilities. Has there been any formal documentation showing an official inspection of the
76 grandstands? No, but Ms. Craig stated there was a walkthrough and the bleachers
77 specifically were inspected, not the cover.

78
79 **Update – Human Resources / Risk Management – Tanya Craig and/or Debi Hilts**

80
81 Working on:
82 Loss completed by risk pool sheriff range and walk through of the county facilities.

83 Working on the VSO contract with Douglas County. Commissioner Hover would like Mr.
84 Gecas to help write the document.

85
86 Jail Ceiling project documentation being sent to Mr. Gecas before sending it to
87 engineer. Who at the county will take charge of this to ensure everything is done
88 correctly. If that is what the board would like she can do it. Is she willing to take this on?
89 Whatever the board directs. Commissioner Branch was okay with Ms. Craig managing
90 this project.

91
92 Updated the board on Jail medical doctor who is starting soon.

93
94 Senate Bill 6015 wrongful death failed to pass the house and is very good news for
95 counties in the state.

96
97 Dance permit fee and chart will need to be addressed as it has not been reviewed in
98 many years and the Sheriff costs to process exceeds what is collected. Director Huston
99 will help out.

100
101 Working with Public Works on truck driver claims. A burglary at the landfill happened,
102 she is waiting for a list of damages to see if crime victims insurance will cover. Since a
103 laptop was stolen.

104
105 There was a life flight bill in the jail's vouchers this week in the amount of \$22,000.
106 Commissioners asked about that. Ms. Craig stated she will investigate that charge and
107 see if it can be reimbursed somehow. Commissioner Hover asked if the county can
108 cover inmates under the county life flight insurance? Ms. Craig said she will contact life
109 flight to check on costs, but she said it would certainly cost more than \$30. The life flight
110 charge was due to a Douglas County inmate and will be reimbursed later.

111
112 The Clerk of the Board provided her staff update. She discussed the need to provide
113 public accessibility to certain documents on the county website, like interlocal
114 agreements, resolutions and ordinances. The issue was brought back up recently, but
115 she has been working on this with Central Services since 2013 without total success.
116 She showed the board an example of the Skagit County website that is searchable
117 recommending similar accessibility on Okanogan County website. She showed the
118 commissioners an example of the county's Dispatch site which is not searchable and
119 provides lists and lists of links which is not user friendly and only complies with the law
120 for filing interlocal agreements and doesn't necessarily provide the public easy access.

121

122 The Clerk of the Board updated the commissioners on upcoming public hearing for
123 CDBG Public Services explaining the hearing will take care of both the closeout of the
124 old grant and application of the new grant.

125
126 Commissioners discussed the Homeless Housing processes for funding the Housing
127 Coalition proposals. Commissioner Hover discussed the LTAC application process and
128 thought parts of that could be used for providing Affordable Housing funds.

129
130 **Update – Public Works –Ben Rough**
131 Engineer Thomson attending jury duty.

132
133 Ben Rough provided his agenda and discussed the items listed there.

134
135 Mr. Rough provided an update on open position status and recruitments. He discussed
136 being ready to advertise for summer temp positions. 1st Monday in May would be the
137 desired start date.

138
139 Mr. Rough explained general laborer wages and what those are based on he stated that
140 that is still on the salary schedule but those positions did not get the same increase as
141 others. He will work with Ms. Craig and will follow up next Monday with a document.

142
143 *CDL Training MOU*
144 The draft has been created and is being reviewed right now by the union.

145
146 Commissioner DeTro arrived at 11:10 a.m.

147
148 *BOCC Grant Authorization*
149 Does the board want to see the Grant Pre Approval Form authorized for the
150 reimbursable requests for the e-waste reimbursements? It is not the same thing as a
151 grant.

152
153 Mr. Rough explained the scale software costs would have to be paid two years in
154 advance. Solid waste software is specifically exempt from the bid procedures. Public
155 Works is ready to move forward with the software. It will help the transfer stations make
156 changes to their order in real time and automatically updates the system. Skagit County
157 utilizes the software as does other counties. Right now we pay \$5,000 maintenance fee
158 this new software will be \$12,000 but the benefits are worth it.

159
160
161

162 *SWMP Preliminary Draft*

163 Ecology approves the plan. They have already provided comments on the plan. A
164 hearing will need to be set soon in order to provide a comment period for the public.
165 Parametrix will be invited to the meeting.

166
167 Building 3rd leachate pond so things will need to be moved to the south end. A retaining
168 wall was suggested to hold everything in.

169
170 *Solid Waste Comp Plan*
171 There is a specific exemption in WAC specifically for solid waste programs. We may not
172 utilize that.

173
174 *Ellisforde Landfill Closure*
175 WSDOE meeting resulted in discontinuing monitoring of the site well, but due to the well
176 location it was later found additional monitoring is necessary. We will need to get more
177 water testing of wells around the site. There may be wells that were not filled in when
178 decommissioned. He isn't sure if they are suitable. We are not spending any money
179 there. If the testing is successful they would reconsider doing away with the monitoring.
180 Our case was not strong enough when it was previously discussed with them.

181
182 *Apple Maggot Area Quarantine Area*
183 Mr. Rough explained we will need to discuss operational issues with Twisp when it
184 comes to that.

185
186 **Citizen Comment Period**
187 No citizen provided comment.

188
189 **Public Hearing – Supplemental Appropriation – Superior Court - \$5,250**
190 Commissioner DeTro opened the hearing up for comment, seeing no one to comment
191 he opened up for staff report, seeing no one he closed staff and opened up to
192 commissioner discussion.

193
194 **Motion Resolution 25-2018 Supplemental Appropriation Superior Court**
195 Commissioner Hover moved to approve resolution 25-2018 a supplemental
196 appropriation regarding Superior Court in the amount of \$5,250 for SC-SCMS system.
197 Motion was seconded, all were in favor, motion carried.

198
199
200
201

202 **Discussion – Comprehensive Plan Review – Perry Huston**

203 Perry Huston, Char Schumacher,

204

205 The commissioners discussed the Comprehensive Plan vision statement and
206 objectives. Commissioner Branch stated a future condition may be a place where there
207 is plenty of work for everyone and everyone has an opportunity to be productive. The
208 planning objectives will be used to help create the vision statement. Examples are
209 welcome. Commissioner Hover explained he believes there is a 2009 version that he
210 would like to review. Director Huston stated it must have been one of the original drafts.

211

212 The commissioners discussed each listed general planning objectives and offered their
213 comments and changes.

214

215 Private property section was discussed as Director Huston explained he consolidated
216 the private property rights section. The commissioners did not have a problem with that.
217 Commissioner DeTro stated there is no reason to be redundant and it is a sensitive
218 topic. Commissioner Hover explained if it was put in the beginning of the planning
219 objectives, that it doesn't have to be redundant but should be well noted. Commissioner
220 Branch stated it is in the constitution, it is a law, and is standard in this country.

221

222 Population and growth section data was reviewed and discussed. Census data was
223 used for the population projections.

224

225 The groundwater section and the five goals listed there were reviewed and discussed.

226

227 Commissioners reviewed the Resource Lands section. Some of the sections were
228 changes around so the information flowed better. Director Huston discussed ways the
229 sections might be rearranged.

230

231 George Thornton stated some of this doesn't seem to be recognized. Some could be
232 written differently because little things case by case determines the outcome.

233

234 Commissioner Hover asked that the plan be reviewed and the words Growth
235 Management Act and Urban Growth Areas be removed where they can be.

236

237 Commissioner DeTro asked what our statutory review requirement is. Director Huston
238 explained 2018 was the established year set for revisions.

239

240 The commissioners reviewed and discussed the mineral resource land sections and
241 offered observations and changes.

242 **Approve Consent Agenda**

243 Commissioner Branch moved to approve the consent agenda items 1-8, as presented.

244 Motion was seconded all were in favor motion carried.

245 1. Commissioners Proceedings February 26 & 27, 2018

246 2. Authorization to Call for Bids – Liquid Asphalt – Public Works

247 3. Bid Award – Public Works Truck Sander – Norstar Industries Inc.

248 4. Bid Rejection – Public Works Pickups

249 5. Cattleguard Franchise Renewals 2018: Tugaw, CGF# 88-73; Bullfrog Land Co, CGF# 10-74; Bullfrog Land

250 Co., CGF# 11-74; Gebbers, CGF# 31-98; Gebbers, CGF# 35-73; Gebbers, CGF# N-215; Fox, CGF# 4-97

251 6. Notice of Completion of Public Works Contract – Energy Project-Ameresco Quantum, Inc.

252 7. Authorization to Purchase -14K Tilt Equipment Trailer-Public Works

253 8. Resolution 22-2018 Reconstitution of Senior Clerk Position

254 The board adjourned at 5:00 p.m.

255