

1 **RECORD OF THE PROCEEDINGS**

2
3 **OKANOGAN COUNTY**

4
5 **MARCH 27, 2018**

6		
7	8:15 AM	Update Superior Court
8	9:00 AM	Commissioners Staff Meeting
9	10:00 AM	Update – Human Resources/Risk Management
10	10:30 AM	Discussion Legal Newspaper Contract Approval-2018/2019
11	11:00 AM	Bid Opening -Leachate Pond #3 Construction -Amanda Moody
12		Update Public Works
13	1:30 PM	Citizens Comment Period
14	2:00 PM	Department Head Meeting
15	3:00 PM	Discussion Review Fairgrounds Arena Plan-Sam Buchert
16	4:00 PM	Rescheduled Public Hearing CDBG Public Services Grant
17	4:30 PM	Approve Consent Agenda

18
19 The Okanogan County Board of Commissioners met in regular session on March 27, 2018,
20 with, Chairman Commissioner Jim DeTro, Commissioner Chris Branch, Commissioner
21 Andy Hover, and Laleña Johns, Clerk of the Board, present.

22
23 **Update – Superior Court – Judges Culp & Rawson & Dennis Rabidou**

24 Mr. Rabidou updated the board on some grant funds that won't be fully realized. Budget
25 wise he hasn't looked at the Juvenile budget to ensure it is sufficient. Commissioner Hover
26 replied that some higher cost vouchers were delayed payment due to cash on hand issues
27 with people not paying their tax bill due to an incorrect public announcement that told
28 people not to pay them.

29
30 Odyssey staff will here to ramp up the system for transition to Odyssey Court system.
31 People will be here to administer the system training, and some staff will need to attend in
32 Wenatchee.

33
34 Commissioner Hover asked if there were blinds on the Superior Court windows. Judge
35 Rawson replied yes. In the District Court rooms the sun is blinding. Superior Court does
36 use the District Court courtrooms sometimes. Both District Court rooms had nice fan
37 shaped shades but they are no longer in place. Judge Rawson and Judge Culp both
38 thought the shades were taken down by the district court judges.

39
40 Mr. Rabidou thanked the commissioners for working with the court on the purchase of chair
41 replacements and it is his hope to have all chairs replaced by the end of the year.

42
43 Judge Culp gave kudos to Ms. Craig because she identified and brought to his attention
44 exorbitant attorney fees for conflict council. It is good that someone is checking on the bills.
45 The judges appreciate working together on these types of things.

46
47 Commissioner Hover asked what the court calendar looked like this year. Judge Culp
48 stated they are going for quality not quantity. Case filings are down, but murder is way
49 up, big cases too that may warrant use of the commissioners' hearing room. He
50 explained Prosecutor Brandon Platter has been working well and moving cases along.
51 He believes the jail population should be down.

52
53 Mr. Rabidou explained detention has been difficult to staff. Juvenile attended the job fair
54 hoping that applications would be submitted for the various openings. The group
55 returned to the courthouse after the update.

56
57 George Thornton, member of the public arrived at about 9:00 am, to take hand written
58 notes.

59

60 **Commissioners' Staff Meeting**

61 David Gecas, Joe Poulin, Perry Huston, Laleña Johns

62
63 Ms. Johns provided her agenda and discussed the information listed there. (attached)
64 She received direction from the board on resolution 32-2018 which creates another
65 Maintenance Tech position within the maintenance department. She was previously
66 directed by the board to send the draft to the Treasurer, Auditor, Attorney and Risk
67 Management for review and comments. Ms. Johns received responses from Ms. Hall
68 and Mr. Gecas and those concerns were addressed in the draft.

69
70 Ms. Johns further reported on a confusing matter she found with the draft resolution 33-
71 2018 she was working on regarding the RTPO and OCOG Interlocal Agreement the
72 board signed in March 2018. There appears to be several previously adopted Interlocal
73 Agreements with the cities for RTPO and OCOG. She believes there needs to be
74 additional clarity in the resolution that adopts the current Interlocal Agreement. She will
75 re-draft the RTPO resolution so that all past RTPO OCOG happenings are recited to
76 reduce future confusion due to the appearance that several very similar agreements
77 were already in place.

78
79 Ms. Johns will attend the State Auditor Annual Report filing workshop on Tuesday, April
80 17 to file the Oroville EMS District annual report. The workshop will be in the Omak City
81 Hall.

82
83 David Gecas updated the board on several issues he is working on. He explained an
84 issue with the Interlocal Agreement for Law Enforcement Services for the City of
85 Okanogan. He further explained jurisdiction and technical issues he is working on with

86 the City with regards to the agreement. The agreement addresses enforcement of state
87 laws and municipal codes within the city. The current signed version was posted on the
88 county and city website to meet the filing requirement.

89
90 Mr. Gecas reported that he received a call from Sue Edick of the Oroville Housing
91 Authority regarding its ability to house homeless people with disabilities in the Oroville
92 shelter versus Camaray Hotel.

93
94 Joe Poulin explained Noxious Weed is beginning the move to Public Works. Some
95 items are being taken to fairgrounds for surplus. The Clerk of the Board expressed
96 concern that the board must first surplus the items prior to the items being taken to the
97 fairgrounds.

98
99 The Commissioners asked Joe Poulin not to take any more items to the fairgrounds
100 without the items being surplused by the board.

101

102 **Motion Maintenance Direction on Surplus**

103 Commissioner Hover moved to direct maintenance to not place surplus items into
104 storage unless there is first a list of the items that is supplied by the department so that
105 those items can be officially and properly surplused by the commissioners. Motion was
106 seconded, all were in favor, motion carried.

107
108 Director Huston provided his staff report. He will work with the Clerk of the Board to
109 schedule the hearing for the use code. The Planning Commission has requested some
110 training. Director Huston explained he will work with Dave Gecas and other to set up
111 some training for the Commission.

112
113 Commissioner Hover said the well at the fairgrounds must be re-dug. Director Huston
114 stated DOE was consulted and a notice of Intent must be published and coordinate the
115 notice with whatever RFP is generated for construction with a 30 day window. He
116 suggested we get it published right away. Commissioner Hover explained we need to
117 get that done very soon as the RFP needs to be published to get the project started.

118

119 **Update – Human Resources / Risk Management – Tanya Craig and/or Debi Hilts**

120 Ms. Hilts provided her staff report on position recruitments stating which positions were filled
121 and which were still open. She explained another resignation was received. She discussed
122 what Civil Service recruitment functions she will be doing this week. Local testing is on her
123 agenda. She will order the tests and get the procedures drafted for the local testing.
124 Commissioner Hover asked what education is needed in order to apply. Ms. Hilts replied
125 that a high school diploma or GED is required and the applicant must be at least age 21.
126 She discussed the current process and noted she'll keep that in place. Civil Service rules

127 have general disqualifiers, but each county has broken theirs down to specifics. She has
128 asked the Sheriff's department for their specific list of disqualifiers but we don't have a list
129 right now. The list will help determine whether a good candidate would then be disqualified
130 by the Sheriff even after the applicant scored high. Ms. Hilts explained a scenario where an
131 applicant was disqualified by the Sheriff.

132
133 She further explained she has not yet received anymore applications for the Event
134 Coordinator position for Fairgrounds. Commissioners thought additional outreach via open-
135 line would generate interest. Commissioner Branch thought some outreach at the
136 Wenatchee College might help. Ms. Craig suggested Vicki Turner as a good contact. Ms.
137 Hilts attended the recent Job Fair. She felt it was geared towards corporate type jobs not
138 basic starter jobs.

139
140 Ms. Hilts discussed some claims she was dealing with.

141
142 Ms. Craig explained this is the week for the Director's meeting for Risk Pool so she will be
143 absent until Friday afternoon. Commissioner Branch will also be attending.

144
145 Douglas County is reviewing the Interlocal Agreement for the Veterans Service program.
146 They are going back and forth on some things. Commissioner DeTro explained the Judges
147 gave her kudos on identifying the high conflict attorney fees. She explained we don't have
148 many conflict attorneys for us to use when there are multiple conflict cases.

149
150 **Discussion – Legal Newspaper Contract Approval – 2018/2019**

151 Commissioner Branch read an article in the Omak Chronicle regarding the county's choice
152 for legal newspaper. Circulation was discussed between the two bidders. Cost per column
153 inch between the two responsive bidders was discussed. The Sound Publishing column
154 inch is wider and would cost less even when charged \$5.50 per column inch versus the
155 Omak Chronicle with a much narrower column inch and they would charge \$5.45 per
156 column inch.

157
158 **Motion Legal Newspaper Contract-Sound Publishing**

159 Commissioner Hover moved to approve the contract for County Legal Newspaper for the
160 period of July 1, 2018 through June 30, 2019. The contract is between the county and
161 Sound Publishing for combined publication in both Gazette Tribune and Methow Valley
162 News. Motion was seconded, all were in favor, motion carried.

163
164 **Bid Opening –Public Works Leachate Pond #3 Construction - Amanda Moody**

165 Josh Thomson, Shasta Stidman, Amanda Moody
166 The three companies that bid had representatives that were also in attendance.

167

168 Commissioner DeTro stated the time for receiving bids has past. Three bids were
169 received within the stated deadline. The following bids were opened and read by the
170 chairman.

171

172 Hurst Construction LLC Wenatchee

173 \$182,207.83

174

175 KRCI LLC Wenatchee

176 \$162,559.70

177

178 Strider Construction Inc. Bellingham

179 \$220,895.86

180

181 The engineer estimate was \$180,000. The bids will be reviewed and a recommendation
182 provided for consideration by the board.

183

184 **Update – Public Works – Josh Thomson & Ben Rough**

185 Ben Rough was absent.

186

187 Engineer Thomson provide his agenda

188

189 *Road and Maintenance issues*

190 56 hours of over time due to water issues, Rattlesnake point, and road grading.

191

192 *Washburn Lake Road*

193 Engineer Thomson reported on the road issues stating that the “Alaskan Bush People”
194 are getting stuck there. A permit was issued to them by Public Works for placing gravel
195 in the soft areas.

196

197 Commissioner Hover explained issues he has heard of with many of our primitive roads.
198 Engineer Thomson explained what level of maintenance is required by law and making
199 material available for repairs. He further explained what else would need to be worked
200 out in order for people willing to provide the maintenance themselves to do the
201 maintenance.

202

203 Sinlahekin Road Culverts were removed as we were supposed to.

204

205 Old 97 at Rattlesnake point project was finished last week.

206

207 *Loup Loup Canyon Road*

208 The road was requested to be closed in order to install the pipe for the irrigation ditch
209 repairs that are needed. They are looking at beginning the project in about two weeks.
210 Commissioner DeTro would like the residents notified up there. A press release will be
211 submitted too in addition to the road posting requirements.
212

213 *Bailey Pit*

214 Engineer Thomson explained the crushing at the Bailey Pit should be completed next
215 week then they will move to a Methow area pit. The Bailey pit site could be used for
216 stock pile. Commissioners discussed future use of that property and the possibility of
217 surplus. Engineer Thomson will check and see if there is a well on the property.
218

219 *Peter Dan Road*

220 Engineer Thomson explained it is on track for the bidding process to begin in May. The
221 documents will be presented for consent agenda next week.
222

223 *Twisp-Winthrop Eastside Road*

224 Engineer Thomson explained it was requested that this road be signed as a bike route.
225 Without bike facilities, he isn't sure if DOT will sign onto it. There are some blind corners
226 so safety could be a concern. Commissioner Hover thinks there may be reasons for
227 DOT to address the number of bikers on the roadway. Commissioner DeTro believes
228 the bikers should pay for the route and signs themselves through some kind of license.
229 It is just a discussion at this point. Is the county okay with the signs directing bikers on
230 to that road? Commissioner Hover would like to know what the county's liability is if
231 someone gets hurt, what is the state's liability?
232

233 Engineer Thomson noted he has a message into Jeff Wilkins for any information he
234 might have that would help tie up the interlocal agreement for RTPO that was discussed
235 earlier with David Gecas.
236

237 Engineer Thomson explained an RCW that directs municipalities to report/account for
238 bio fuel use versus electricity use in vehicles and equipment by June 1. There is some
239 reporting that every entity with vehicles will have to report. The county will need to
240 report as a whole. A request for exemption can be submitted but it must be received by
241 June 1.
242

243 Commissioners Hover and DeTro expressed their thoughts on bio fuels, electronic
244 charging stations, and renewable fuels. No one realizes the corporate farms are making
245 all the money on this it is for their benefit not us. It takes away the farm ground that
246 produces food for people in order to create bio fuels which only benefit the big
247 corporations. Make the fuel out of something that doesn't affect agricultural ground.

248 The bid award for public works pick-up trucks will be submitted for the consent agenda.
249 Engineer Thomson explained his recommendation for the diesel pickups as it would
250 save money due to the longer life of the diesel engine even though we are paying more
251 up front. Mr. Thornton commented that diesel vehicles are being banned in some areas
252 and asked if that is considered with this purchase? Engineer Thomson said he may look
253 into that.

254
255 SRS status was discussed. It appears SRS was approved via omnibus and is
256 retroactive 2017. Commissioner DeTro asked if the additional funds to be received were
257 budgeted for. Engineer Thomson explained some were budgeted but the retro 2017
258 was not.

259
260 The Gavin pit was discussed. Commissioners noted that they should also think about
261 the Tonasket, Oroville and Winthrop shops because those will need to be considered for
262 replacement. Another thing to plan for is the covering of our salt piles, those will
263 eventually be mandated to be covered, state Engineer Thomson. Commissioner Hover
264 would like to know what the status of the buildings is and asked what the priorities are
265 for next year's budget and into the future for repairs and/or replacement.

266
267 Road standards were discussed and how those are set up for developments. Our
268 county road standards are different for private roads than for county roads.

269
270 Engineer Thomson noted he would be absent for Spring Break April 2-6.

271
272 The board adjourned for lunch at 12:05 pm.

273
274 Commissioner DeTro was absent until 3:00 pm

275
276 Kit Arbuckle and George Thornton joined the meeting.

277
278 **Citizen Comment Period**

279 Jim Townsend, spokesperson for the Derting Family, explained his request to waive or
280 reduce the rental fee of the Agriplex for the Derting memorial. Okanogan County
281 Resolution 5-2018 does allow waiver of Fairground facility rental fees when the event is
282 of community-wide importance or memorial event. The fees would be \$1100 plus the
283 \$165 charge for heat. The funeral is this Saturday, March 31. The group will set up the
284 day before. The Clerk of the Board read from the fee schedule resolution 5-2018, which
285 does allow this type of waiver. The Commissioners thought a reduction in the fee would
286 be appropriate. It was noted that Bess Derting was working with Rocky in the Planning
287 office on the fee.

288 **Motion Waiver Agriplex, Annex, & Kitchen Fee**

289 Commissioner Hover moved to reduce the \$1100 rental fee of the Agriplex, Annex, &
290 Kitchen by 50% due to the event funeral being of community-wide importance and the
291 type of event where no entry fee is charged. Motion was seconded, all were in favor,
292 motion carried.

293
294 Kit Arbuckle commented on the reflective nature of the tar being placed on the roads to
295 repair the cracks. He recommended that the reflective part be covered by non-reflective
296 material as the reflection is confusing to the eye.

297
298 Commissioner Hover said Chuck Brushwood was selected to represent the Tribe on the
299 UCSRB as Bill Towey resigned.

300
301 Commissioner Hover asked Commissioner Branch if he was comfortable with him
302 representing the county at the Smoke Jumper Base relocation meeting. He further
303 explained that Forest Service had contacted him about it. Commissioner Branch did not
304 have an issue.

305
306 Anna Lyon explained a neighbor called her about Knox Road and explained to her how
307 satisfied he was with the way the commissioners were handling his request.

308
309 **Department Head Quarterly Meeting**

310 Kayla Wells-Moses, Anna Lyon, Josh Thomson, Maurice Goodall, Darla Schreckengost,
311 Scott Furman, Laurie Jones, Perry Huston, Dee Wood, Shauna Field-Larson, Leah
312 McCormack, Judge Grimm, Dave Rodriguez, Dan Higbee, Charleen Groomes, Joe
313 Poulin, Judge Henry Rawson,

314
315 Commissioner Branch thanked the group for attending and hoped to wrap up by 3:00.
316 Commissioner Hover stated it is important to hear from everyone and review our work
317 plan progression.

318
319 Director Huston was asked to facilitate the meeting. He went over the items previously
320 discussed at the last meeting. They were.

- 321
322 1) Courthouse Security/public access (4)
323 2) Campus security/Office relocations (2)
324 3) Update personnel manual
325 4) Communications system/internal emergency warning
326 5) Salary grade review/revisions (3)
327 6) Vehicle replacement funding (2)
328 ~~7) Revised fee schedule (building)~~
329 ~~8) Reinstate department head meetings~~
330 9) Emergency communications center

331 10) Radio network expansion/upgrade
332 11) Medical Insurance

333

334 Director Huston explained what progress had been made. The communications center
335 is moving forward and a rudimentary floor plan was created to try and figure out in
336 broad strokes what the price tag is. It would be paid for with a GO Bond.

337

338 Vehicle replacement funding was discussed. The sales tax receipts are about two
339 months out from when we see the money. The vehicles related to the tax may be
340 considered first for purchase. Commissioner Hover had asked for anyone who had
341 vehicles to send to the board their list of vehicle types that they have and the board
342 received one response. The commissioners would still like to receive the information.
343 Each fund purchasing from ER&R would have to be stand alone, commented Engineer
344 Thomson. Commissioner Hover explained it is good to be able to budget long term for
345 the vehicles so the dollars are programmed in. Engineer Thomson explained how the
346 ER&R works and how vehicle maintenance is addressed. ER&R can be set up to
347 calculate the depreciation which would then allow us to save/budget for the replacement
348 costs. There are many ways to set it up and are options the board is looking at for
349 vehicle replacement. The calculations are based on use and life of the vehicle.

350

351 Scott Furman explained the vehicles used to be run through the ER&R about 20 years
352 ago but stopped because the costs were too high.

353

354 Revenue enhancement was discussed. The Fairgrounds, Building Department &
355 Sheriff's Department fee schedules have been completed. Additional review of the code
356 to identify other fee adjustments will be done as appropriate and at the discretion of the
357 department head.

358

359 The personnel manual update was discussed.

360

361 Commissioner Hover is working on a preliminary countywide pay scale and from that,
362 working up a matrix for steps and grades. The idea is that it will take away pay scales
363 varying by department and streamline the salaries. Treasurer McCormack mentioned a
364 previous discussion about doing away with the steps because there is no incentive for
365 employees to do better after year five. Commissioner Hover explained he was looking at
366 a version with ten steps and after ten longevity increases kick in. A group roster will go
367 around identifying who wants to volunteer for the salary committee. Engineer Thomson
368 explained a concern that employees might look at the ten year scenario and think their
369 wage will be reduced over time. Commissioner Hover reiterated that that was not going
370 to happen.

371

372 Ms. Craig explained other counties she has contacted to discuss self-insurance. She
373 explained Central Services is working on Shoretell's ability to provide campus security
374 notifications. Mr. Goodall explained the different emergency messages that can be set
375 up to be sent. Laurie Jones explained that Public Health is set up to notify region wide.
376 The Shoretell system would be used internally whereas Mr. Goodall is talking about
377 county-wide notifications.

378
379 Commissioner Hover explained that he toured the courthouse to figure out how to
380 address the safety concerns of the courts. The front main entrance on the eastside of
381 the building seems to be the best entrance to secure. He discussed the idea of a
382 establishing a Marshall who would serve under the courts purview and serve as
383 security. He looked at it from strictly a financial viewpoint. Treasurer McCormack asked
384 about the previous idea for use of the WSU and Noxious Weed offices once they move.
385 She stated public parking is situated on the north side of the courthouse. Scott Furman
386 commented that the commissioners be aware that right now people are in the
387 courthouse with weapons. He is often asked by the public to hold weapons such as
388 knives and guns. Ms. Craig explained that all employees and public will enter the same
389 secure entrance.

390
391 Joe Poulin explained there should be two entrances to address the problem of
392 bottleneaking one entrance. He also discussed concern with the Juvenile Prosecutor
393 Admin building back door being only for exiting and front door.

394
395 Commissioners believe the security team should be working on the entrance issues.

396
397 Engineer Thomson explained a law regarding bio fuel reporting and compliance.

398
399 The Clerk of the Board reported on the new laws regarding Public Records Requests.
400 ESSHB 1594. There are reporting requirements for entities that spend \$100,000 or
401 more fulfilling requests, and entities must keep a log of the requests with specific
402 reporting criteria as provided by JLARC. All attestation and reporting must be entered
403 by July 1, 2018.

404
405 Ed Thiele came in at 2:45 pm.

406
407 **Discussion – Review Fairgrounds Plan – FAC Sam Buchert**

408 Members of the FAC: Carol Sivak, Sam Buchert

409
410 Commissioner DeTro explained Commissioner Hover has been assigned the task of the
411 Fairgrounds. The group was asked to prepare a proposal for the Fairgrounds

412 specifically the arena and race track. Ms. Sivak stated she priced out PVC pipes at
413 around \$12,000, but that was for 2 in pipe. Mr. Zacherle explained whatever the
414 material used for the track should break away easily to reduce injuries if a horse hits it.
415 Commissioner Hover explained some research he did on race track rail materials. He
416 calculated the cost around \$15,000. The group wants to be involved and has some
417 ideas for addressing the north end. 12-Tribes is interested in having a meeting with the
418 commissioner to discuss use of the race track for relay races. Bill Smith works with the
419 12-Tribes. Commissioner Hover thought perhaps they could help with the costs. A
420 covered arena that have stalls on the outside and an arena on the inside. Commissioner
421 Hover explained right now the Saw Dust Makers Trust wants the trust money to be used
422 for equestrians.

423
424 Sam Buchert reported on the quotes received for the arena. The commissioners
425 reviewed the quotes. Combination arena, walkers, bleachers, announcement stand, and
426 a play area for kids. Commissioner Hover asked Mr. Buchert to work with Ms. Tanya
427 Craig on the project and to determine in-kind value for the grant application.
428 Commissioner Hover stated he does have enough information from Mr. Buchert to apply
429 for the grants.

430
431 Commissioners explained the meeting in October 2017 with the Saw Dust Makers Trust
432

433 Ms. Sivak explained who met with her at the fairgrounds to discuss the condition of the
434 race track and solutions. Equestrian and races were discussed.

435
436 Boots and Saddle club originally owned the north half of the fairgrounds, but when the
437 horse barns were to be built the barn could not be built on leased land. The barns were
438 built but the horse race stalls were supposed to be kept in perpetuity with the barn.
439 When the paperwork was completed it was found the document did not have the
440 perpetuity language.

441
442 **Rescheduled Public Hearing – CDBG Public Services Application – Lael Duncan**
443 Leanne Montoya and Sam Barton Community Action Council Representatives; Lael
444 Duncan via telephone conference call

445
446 The audio recorder was turned on. Citizen participation information in both English and
447 Spanish was available as a handout. The Clerk of the Board posted notice of the public
448 hearing at the two entrances of the courthouse. Community Action posted the
449 information on Facebook and other social media.

450

451 Commissioner DeTro opened the hearing up stating the purpose of the hearing was to
452 review community development and housing needs, inform citizens of the availability of
453 funds and eligible uses of CDBG funds, particularly from low-income persons living in
454 the area and to hear comments on the county's and Community Action Council's
455 program and past performance of the use of the 2017 CDBG Public Services Grant.
456 Commissioner DeTro called for public staff report.

457
458 Ms. Duncan thanked the commissioners for accommodating her on the phone. The
459 state grant is specifically designated to community action councils. The specific
460 category is food nutrition, housing and other direct services. She referred to the Annual
461 Report for 2017 that showed a snap shot of what has been accomplished.

462
463 Shane Barton explained a community needs assessment was worked on over the last
464 several months. The needs assessment identified housing as the big issue with the
465 food, nutrition, and transportation service needs being the top four. Ms. Duncan
466 explained surveys were gathered for the needs assessment. There were 500 that went
467 out and 319 were received back.

468
469 Commissioner DeTro called for public testimony, seeing no one wished to comment or
470 testify Commissioner DeTro closed the public hearing and opened up for
471 commissioners discussion.

472
473 **Motion CDBG Public Service Grant Application Project Summary and Budget**
474 Commissioner Hover moved to approve the CDGB Public Service Grant application for
475 funds 2018/2019 and authorized the chairman to sign. Motion was seconded, all were in
476 favor, motion carried.

477
478 **Motion Resolution 30-2018 Certifications of Compliance**
479 Commissioner Hover moved to approve resolution 30-2018 with the certifications of
480 compliance for the CDBG Public Services Grant for 2018/2019 funding. Motion was
481 seconded, all were in favor, motion carried.

482
483 **Motion Title VI Certification**
484 Commissioner Hover moved to approve the Title VI Certification for CDBG Public
485 Services Grant for 2018/2019 funding. Motion was seconded, all were in favor, motion
486 carried.

487
488
489
490

491 **Resolution 32-2018 Creating Maintenance Tech Position**

492 Commissioner Hover moved to approve resolution 32-2018 which creates another
493 maintenance tech position within the maintenance department. Motion was seconded,
494 all were in favor, motion carried.

495

496 **MOU Appendix A WSU Extension**

497 Commissioner Hover moved to approve the MOU, Appendix "A", of the WSU Extension
498 agreement for and authorized the chairman to sign. Motion was seconded, all were in
499 favor, motion carried.

500

501 **Appointment Letter-TV District No 1 Position 4-Victoria Velategui**

502 Commissioner Hover moved to approve the appointment letter of Victoria Velategui to
503 position No 4 on the Television Reception District No 1 Board of Directors. Motion was
504 seconded, all were in favor, motion carried.

505

506 **Motion Resolution 36-2018 Shoreline Master Program Transmittal to DOE**

507 Commissioner Hover moved to approve resolution 36-2018 transmitting the county's
508 shoreline master program to the Department of Ecology for final adoption of the revised
509 draft. Motion was seconded, all were in favor, motion carried.

510

511 **Approve Consent Agenda**

512 Commissioner Hover moved to approve the consent agenda items 2-8 excluding item
513 number 1 which need further review. Motion was seconded, all were in favor, motion
514 carried.

515

516 ~~1. Commissioners Proceedings March 19 & 20, 2018~~

517 2. Special Occasion Liquor License # 093402 – Vintage Faire Apr 28, 2018 – Jacki Cornelius

518 3. Certificate of Eligibility – Contracted Public Defender Access to Jis-Link System – Noel Merfeld

519 4. Digital Submittal Certification – 2018 County Road Administration Board Reports

520 5. Bid Award – Public Works Sign Materials & Road Sign Purchase – Newman Signs Inc.

521 6. Bid Award – Public Works Pickup Trucks – Jess Auto Sales

522 7. Agreement – On Call Survey Services – Erlandsen & Associates – Public Works

523 8. Resolution 34-2018 – Amending the Purpose of Public Works Solid Waste Cash Funds

524 The board adjourned at 4:40 p.m.

525