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RECORD OF THE PROCEEDINGS

OKANOGAN COUNTY

MARCH 14, 2023

8 **9:00 AM** Review Meeting Minutes March 6, 7 & 8, 2023
9 **9:05 AM** Commissioners to set Wednesday's Agenda
10 **9:15 AM** Public Comment Period
11 **9:30 AM** Discussion – Opioid Settlement Agreements-Esther Milner
12 **10:30 AM** Update County Auditor-Cari Hall
13 **11:00 AM** Update – Public Works – Josh Thomson
14 **1:30 PM** Board of Health 1234 2nd Ave S, Okanogan
15 **3:30 PM** Approve Commissioner Proceedings February 27 & 28, 2023
16 **3:35 PM** Approve Consent

18 The Okanogan County Board of Commissioners met for a regular meeting at 123 5th Avenue
19 North, Okanogan, Washington on March 14, 2023 with; Vice-Chairman, Commissioner Andy
20 Hover; Member, Commissioner Jon Neal; and the Clerk of the Board, Laleña Johns, present.

21
22 AV Capture and Zoom provided audio and video accessibility for public interaction.

23
24 Chairman, Commissioner Chris Branch attended via zoom.

25
26 **Review Meeting Minutes March 6, 7 and 8, 2023**

27 Commissioners reviewed their meeting minutes and offered corrections that were incorporated.

28
29 Commissioner Branch stated he will attend commissioners' meetings next week although he
30 has to be in Wenatchee Tuesday.

31
32 **Public Comment Period**

33 Ruth Hall, member of the public had no comment.

34
35 Commissioner Hover discussed \$25,000 the BOCC adopted in the LTAC budget for VIC's to
36 purchase computers, but since there was no application submitted to LTAC the funding was not
37 recommended for approval. The BOCC discussed options for funding the equipment.
38 Commissioner Hover said the VIC's agreed they could use the computers tourism purposes. He
39 said Jen Tate with Earth & Sky asked him what the status of the funds was. Commissioner Branch
40 asked that the topic be scheduled on the agenda.

41
42 **Discussion – Opioid Settlement Agreements-Esther Milner**

43 Chief Civil Attorney Esther Milner explained five agreements and an allocation agreement
44 regarding the Opioid Settlement that need to be considered.

45
46 **Motion**

47 Commissioner Hover moved to approve Five Subdivision Participation Forms (Exhibit K) for
48 settlements with Walmart, Walgreens, CVS, Allergan and the Teva and authorized the chairman
49 to sign. Motion was seconded, all were in favor, motion carried. Commissioner Branch stated he
50 can come in and sign the documents.

53 **Motion**

54 Commissioner Hover moved to approve the Washington State allocation agreement governing
55 the allocation of funds paid by certain settling opioid manufacturers and pharmacies and
56 authorized the chairman to sign. Motion was seconded, all were in favor, motion carried.

57
58 Commissioner Branch discussed the ARPA reporting and the category the county is reporting
59 under. General Government services. Commissioner Hover confirmed the county's mobile
60 command unit was allocated \$400,000. He discussed what we have contracts for and the budget
61 that shows what has been spent/obligated already. Commissioner Branch said the report form
62 will be posted April 1 and will be available for access.

63
64 Commissioners discussed the future contract between the counties in the region. Commissioner
65 Branch stated county representatives be experienced in the field of opioid litigation, abuse, etc...
66 the county should decide since charged with budgetary policy. Distribution of funds was
67 discussed. Commissioner Hover said the county would need to be the ones to submit for the
68 funds via A19 and backup documentation. Commissioner Branch will discuss how that would work
69 with Representative Overby.

70
71 **Update County Auditor-Cari Hall**

72 Chief Deputy Auditor Jamie Groomes

73
74 Auditor Hall asked if the commissioners had questions about what her department does. One
75 thing that stands out is the Board of Health (BOH) voucher certification that the commissioners
76 sign. Public Health is a Junior District and has its own governing Board and she asked why the
77 commissioners approve their voucher certifications. The Board of Health vouchers should be
78 handled like all the other Junior districts. By RCW, the Board of Health is the body that approves
79 the public health expenditures, right now the BOCC is approving them. Auditor Hall recommended
80 the BOH approve a resolution that gives administration authority for signing their voucher
81 certification then later it is brought to the BOH for final approval. There was an MOU for processing
82 public health payroll, but it was suggested that it be renewed and changed.

83
84 Commissioner Branch commented that the county has practices that are not in policy or no one
85 knows how they were put into place.

86
87 The Auditor signed off on the new chart of accounts for Munis. It will work really awesome as far
88 as accounting processes go, but we often use it to track expenditures. BARS numbers have
89 changed so it will take junior taxing districts time to adjust since they will no longer be able to track
90 their expenditures like they used to. There are other ways to track expenditures, but it truly is an
91 accounting system and will eventually become user friendly. She is creating manuals to help staff
92 learn the ropes. May utilize Munis for our budgets as it will all be there and we can use it without
93 transferring everything on to a spreadsheet.

94
95 Auditor Hall is working on the annual report that is usually complete by May 1, but right now the
96 office is a little behind. Auditor Hall explained she is doing the ARPA grant accountability. She
97 said it is all expense driven. She is also reporting on the local assistance funds. It was suggested
98 to create a contingency reserve within the fund. The subject will be added to the finance
99 committee agenda. Commissioner Hover would like it to be for the interest funds.

100
101 **Update – Public Works – Josh Thomson**

102 Engineer Thomson provided his agenda and discussed the items listed there.

103

104 *Conservation District Green Waste Collection Events*
105 Mr. Kovalenko is in Montana picking up the recently purchased vehicle. There would be a
106 voucher issued by Conservation District to those with green waste with a limit of 15 issued per
107 day.
108

109 *Twisp Easement at Transfer Station Property*
110 A meeting with Twisp on the transfer station property was done and the Engineer explained the
111 arrangement that will move forward.
112

113 *Maintenance and Road Conditions*
114 Starting to groom and clean things up and terminate some restrictions. There is no blanket
115 exception, hopefully things will dry out. A Buzzard Lake road complaint was worked out.
116

117 *HWY 97 Railroad Crossing at Oroville*
118 Engineer Thomson said he was contacted by DOT to use county roads for the detour needed
119 for the project. They are looking at 17 working days and another 3 days for the detoured traffic
120

121 *OCOG Insurance*
122 OCOG approved the insurance quote and was the last piece needed before moving forward
123 with the administrative support position. An MOU with OCOG, a resolution authorizing the
124 position, and adopt the job description will be considered.
125

126 *Twisp River Road 3R Project-Infiltration pond*
127 Must prove we are not harming endangered species and right now we must prove no road
128 runoff is reaching the waterway. Engineer Thomson said different avenues were discussed at a
129 meeting yesterday. The bridges we build are usually wider and longer than the one being
130 replaced. The project will move forward.
131

132 Commissioner Hover asked if the engineer can be proactive when speaking with landowners
133 about it so landowners are not surprised when it comes time to actually do the project.
134

135 *Methow Trails*
136 James DeSalvo asked the engineer about modifying the trail easement agreement because
137 there are many people crossing the road in different places so he would like to add a specific
138 crossing.
139

140 Engineer Thomson will be absent next week but there are several items staff will take care of
141 that are on the agenda.
142

143 Engineer Thomson said he is setting up an account with Richie Brothers, but still working out
144 the details of how that spending will work.
145

146 Commissioner Hover stated some ARPA requests from Community Action Council are not
147 being submitted with proper back up documentation.
148

149 **Approve Commissioner Proceedings March 6, 7, & 8, 2023**
150 Commissioner Hover moved to approve the commissioners' proceedings of March 6, 7 & 8,
151 2023 meeting minutes. Motion was seconded, all were in favor, motion carried.
152
153
154

155 **Approve Consent**

156 Commissioner Hover moved to approve the consent agenda except for item #2. Motion was
157 seconded, all were in favor, motion carried.

- 158
159 1. Appointment Letter-Alta Vista Irrigation-Dennis O'Connor
160 2. ~~ARPA Request #3 FOOD-CRISIS-Community Action Council~~
161 3. CDBG Public Services Grant Request #8-Community Action Council
162 4. CDBG CV-1 Grant Request #26-Community Action Council
163 5. Bid Award Twisp River Rd Spokane Grade Overlay-Central Wa Asphalt, Inc
164 6. Contract 2023 Soil Stabilizer-GMCO Corporation
165 7. Contract-2023 County Wide Guardrail Safety Project-M2 Industrial, Inc
166 8. Agreement-Cameron Lk Rd Survey Services- Erlandsen & Associates
167 9. Cattleguard Franchise Renewals: WDFW CGF#3-08; WDFW CGF#8-73; WDFW CGF#2-08;
168 Wayne & Nancy Fox CGF#4-97
169 10. Purchase Approval 4-40 foot Shipping Containers-Richie Brothers Auction
170 11. Certification-Digital Submittal CRAB Reports-Public Works
171 12. Interlocal Agreement PSAP Consortium #1 Second Addendum-Shared 911 Equipment
172 13. Employment Agreement-Registered Nurse Care Manager-Janice Reyes
173 14. Special Occasions Liquor License-John Doran Ranch 4/22/2023-Sarah Lightner
174 15. Resolution 39-2023 Project Plans, Spec Etc...Twisp River Rd Bridge Deck Repair
175

176 **Motion Resolution 37-2023**

177 Commissioner Hover moved to approve resolution 37-2023 approving the transfer of the Old
178 Public Works Shop properties parcel numbers 1380110000, 1380160000, 3326160026, and
179 3326160040 to Okanogan County for use by Okanogan County Sheriff's office and Coroner.
180 Motion was seconded, all were in favor, motion carried.

181

182 **Motion Resolution 40-2023**

183 Commissioner Hover gave some background. Commissioner Hover moved to approve resolution
184 40-2023 which amends resolution 39-2022 regarding changes agreed to in the MOU between
185 Okanogan County and the Okanogan County Sheriff's Association dated November 11, 2022 for
186 Commissioned and Non-Commissioned programs. Motion was seconded, all were in favor,
187 motion carried.

188

189 **Motion - Voucher Approval - Commissioners**

190 Vouchers certified and audited by the Auditing Officer as required by RCW 42.24.080 and those
191 expense reimbursement claims certified as required by RCW 42.24.090 have been recorded on a
192 list, and made available to the Board. As of this date, the Board did vote, by unanimous vote, to
193 approve the regular vouchers in the amount of \$14,987.35. Warrant numbers as cited on the
194 attached blanket voucher list. Motion seconded and carried.

195

196 Commissioner Hover discussed the changes to the process for Public Health voucher
197 certification. Commissioners decided to keep approving the Public Health vouchers until the
198 Board of Health discusses the needed changes and approves a policy.

199

200 Commissioner Branch gave permission to Commissioner Hover to sign board approved
201 documents in his physical absence.

202

203 Commissioner Neal discussed a recent conversation he had with Wayne Walker of Life Line about
204 the ambulance services in Oroville. Mr. Walker is apparently still crunching numbers. Progress is
205 being made though. Commissioner Branch asked what the level of service is in the Tonasket
206 area. It is 24/7 coverage. The difference is that district can participate in the hospital transfers and

207 that makes money. Commissioner Branch discussed there being an advantage to combining all
208 three districts. Commissioner Neal said the City of Oroville is discussing combination of the
209 Oroville Rural and Oroville city districts and seem to be making positive progress.

210

211 **Motion Executive Session RCW 42.30.110 (1)(g)**

212 Commissioner Hover moved to go into executive session with board members only at 11:05 a.m.
213 for 10 minutes to discuss RCW 42.30.110 (1)(g). Motion was seconded, all were in favor, motion
214 carried.

215

216 Executive session ended at 11:15 a.m. no decisions were made.

217

218 **Motion Closed Session RCW 42.30.140 (4)(a)(b) Union Negotiations**

219 Commissioner Hover moved to go into closed session at 11:45 a.m. for 15 minutes inviting Shelley
220 Keitzman to discuss or review strategies or a position to be taken by the governing body. Motion
221 was seconded, all were in favor, motion carried.

222

223 Closed session ended at 11:59 a.m. no decisions were made.

224

225 **Board of Health 1234 2nd Ave S, Okanogan**

226 Commissioners attended the Board of Health.

227

228 The board adjourned at 11:59 a.m. until Wednesday at 1:30 p.m.

229