

1 **RECORD OF THE PROCEEDINGS**

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3 **OKANOGAN COUNTY**

4
5 **MARCH 12, 2018**

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7 9:00 AM	Review Commissioners Agenda and Consent Agenda
8 9:30 AM	Legislative Update Call – Zack Kennedy
9 9:45 AM	Briefing Among Commissioners – Discuss Individual Meetings & Schedules
10 10:00 AM	Discussion – Juvenile Architect Plans Presentation – Dennis Rabidou
11 11:30 AM	Public Hearing – Supplemental Appropriation – Capital Improvement - \$153,850
12 1:30 PM	Update – Planning – Continued Discussion Comp Plan - Perry Huston
13 3:00 PM	Discussion/Budget Work Session - Fairgrounds

14

15 The Okanogan County Board of Commissioners met in regular session on March 12, 2018, with
16 Chairman Commissioner Jim DeTro, Commissioner Chris Branch, Commissioner Andy Hover,
17 and Laleña Johns, Clerk of the Board, present.

18
19 **Review Commissioners Agenda and Consent Agenda**

20
21 **Legislative Update Call – Zack Kennedy**

22 Zak Kennedy provided the Potts and Associates lobbyist legislative update. (attached) He
23 provided what bills were signed into law this session and which were not. He said it appeared
24 legislators were working more with the local county officials to facilitate and foster the
25 conversation.

26
27 **Briefing Among Commissioners – Discuss Individual Meetings & Schedules**

28 Commissioners discussed their calendars. A quorum of the board will attend a March 16 at 9:00
29 meeting at Twisp Works as it is the prep meeting to go over the Smoke Jumper Base issues to
30 prepare for the April 24th meeting with Mr. Pena and Mr. Williams of USFS.

31
32 **CANCELLED Discussion – Juvenile Architect Plans Presentation**

33 Dennis Rabidou emailed and cancelled the meeting.

34
35 **Public Hearing – Supplemental Appropriation – Capital Improvement - \$153,850**

36 Commissioner DeTro opened the hearing up to citizen comment, seeing no one to comment he
37 closed to the public and opened up for staff. The Clerk of the Board explained that close out of the
38 project was scheduled in 2017, but the final closeout meeting was rescheduled in 2018. Final
39 project costs could not be processed by the county until after official closeout of the project.

40
41 **Motion Resolution 29-2018 Supplemental Appropriation Capital Improvement**

42 Commissioner Hover moved to approve resolution 29-2018 a supplemental appropriation with in
43 the Capital Improvement fund 134 in the amount of \$153,850. Motion was seconded, all were in
44 favor, motion carried.

45

46 Isabelle Spohn, member of the public, arrived at 1:15 p.m. to take notes on her computer.

47

48 Attorney David Gecas arrived at the meeting at 1:30 p.m.

49

50 **Update – Planning – Continued Discussion Comp Plan - Perry Huston**

51

52 **Motion Executive Session RCW 42.30.110 (1)(i)**

53 Commissioner Hover moved to go into executive session at 1:32 p.m. for 15 minutes inviting

54 David Gecas and Perry Huston to discuss legal matters to which the county may be a party.

55 Motion was seconded, all were in favor, motion carried.

56

57 Executive session ended at 2:44 p.m. no decisions were made. David Gecas exited.

58

59 *Comprehensive Plan Draft Discussion*

60 Commissioners reviewed the Forest Resource lands and discussed language for alternatives.

61 The timeline were actually behind, the timeline employed is 1) create draft for public review

62 with advisory groups, staff. In the past, Okanogan County has been active in creating the first

63 draft for public review. It gives people the impression we are in the adoption process but we

64 are not. The first step in the review process will include a checklist and an EIS to quantify the

65 things that lend itself to the plan.

66

67 Director Huston outlined the alternatives: 1) No Action-Current density lot size, current

68 pattern. 2) Maintain density- decrease lot size (cluster) density near services. 3) Reduce

69 density-Increase lot size, current pattern.

70

71 Commissioners considered the alternatives and discussed reallocation of densities to more

72 appropriate places in regards to resource lands. Commissioner Hover discussed the

73 population projections that were articulated by previous boards and it appears we are not

74 meeting that model. He is not comfortable with the alternatives listed by the director.

75

76 Commissioner Hover discussed economic viability and stated he doesn't see those things as

77 alternatives, but rather would be in the plan itself. Commissioner Branch asked where it would

78 make sense to allocate growth, if it is far away from services and goods, then how will

79 development meet our standard of development. If the standard is lower but further away

80 from the core services will it cost more to meet the standard than if growth is allocated closer

81 to services? He wants to look at it from an economic standpoint. The control of urban

82 expansion area size is based on available infrastructure but where are those plans? It should

83 speak to maintaining public lands so funding is not cut by legislators. We should make sure

84 the issues are in the plan.

85

86 Director Huston briefly discussed the comments and exceptions outlined in the received from

87 DOE regarding our Shoreline Master Plan.

88 **Discussion/Budget Work Session - Fairgrounds**

89 Rocky King, Planning Secretary; Cari Hall; Leah McCormack; Debi Hilts; Joe Poulin; Pam
90 Johnson; Tanya Craig

91
92 The group reviewed the Fairgrounds budget line by line to determine what was absolutely
93 necessary for the needs of the facilities. Ms. Craig explained where funds would come from to
94 pay the fairgrounds insurance in 2018. A special fund has been earmarked to pay for
95 insurance and claims. The insurance cost went up in 2015/2016 by \$1000 and the board
96 asked why the increase. It was explained that liability insurance for vehicles and property
97 insurance for property is based upon number of employees.

98
99 Commissioners discussed a bare bones budget that basically keeps the lights on. Ms. King
100 explained the upcoming rentals that will generate the revenues needed to cover the basic
101 costs of keeping the lights on. There is \$45,000 rental fee that will be collected from the Fair
102 that is all inclusive. Ms. Hall asked where the costs for paint to paint a building would come
103 from, would that come from Facilities budget or is that cost part of the all-inclusive rent? Ms.
104 Hall asked about the issue of handling money and who that would be? The fund would also
105 be required to pay B&O tax, would the Fair pay their proportional amount?

106
107 Commissioner Hover discussed a full time position which would be called an Event
108 Coordinator. That person would coordinate between the Fair Advisory Committee members
109 and facility maintenance workers when needed. Director Huston warned the commissioners
110 that the position would need to be flexible in order to address the work on off hours. He
111 further recommended that if additional help is needed that the additional person not do the
112 coordinating.

113
114 Treasurer McCormack explained that the Fair revolving fund would need a responsible
115 person as signer on the account but then someone else would balance the account. Right
116 now balancing has been done by Ms. Craig and the treasurer is a signer on the account. Ms.
117 McCormack would feel comfortable if the event coordinator signed. She further explained her
118 concerns about making the position exempt in that too many people may feel it is okay to
119 work only an hour then go home. Commissioner Hover stated that is why there is evaluation
120 criteria. The Clerk of the Board reminded the board of the State Auditor's concern that no one
121 was verifying that the employee was onsite working.

122
123 Director Huston recommended that there be a training plan with one person being the point of
124 contact who would be responsible for verifying. Debi Hilts provided the job description for
125 review. It is noted as an exempt full-time position. Ms. McCormack replied that it is an
126 independent thinking position and that she would agree on a grade 16 or 18 range to be
127 appropriate. Commissioner Hover directed that the position be posted. Ms. Hilts asked about
128 filling temporary positions that are typically helping in the office and grounds maintenance.
129 Mr. Poulin explained the grounds could utilize a maintenance person everyday all day. The

130 group discussed the grounds maintenance needs and whether or not a temp position or a
131 year round position is adequate.

132
133 Director Huston does not believe the grounds will ever pay for itself and said if we get close
134 then that is acceptable. Commissioner Hover asked for numbers/guesses on fuel, small tools
135 equipment etc.... that will be necessary moving forward.

136
137 **Motion Interlocal Agreement-Okanogan Council of Governments –Various**
138 Commissioner Branch moved to authorize the interlocal agreement of Okanogan County
139 Council of Governments which includes membership from cities, towns and tribe within
140 Okanogan County. Motion was seconded, all were in favor, motion carried.

141
142 Commissioner Hover explained once the agreement is signed by all participants that
143 Okanogan County will adopt it via resolution.

144
145 **Motion Letter to Dept. of Natural Resources Phil Rigdon**
146 Commissioner Hover moved to authorize and send a letter to Phil Rigdon, Superintendent of
147 the Yakama Nation (YN) Department of Natural Resources, regarding water database in
148 Okanogan County especially in WRIA 48. Motion was seconded, all were in favor, motion
149 carried.

150
151 The board adjourned at 5:00 p.m.

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