

1 RECORD OF THE PROCEEDINGS

2 OKANOGAN COUNTY

3 MARCH 1, 2022

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9	9:00 AM	Commissioners' Staff Meeting
10	10:00 AM	Discussion-ARPA Funds Fire District 6-Fire Chief Cody Acord, Alan
11	Fahnestock	
12	11:00 AM	Bid Opening-2022 Soil Stabilizer-Josh Thomson, Shasta Stidman
13	11:10 AM	Bid Opening-2022 Liquid Asphalt-Josh Thomson, Shasta Stidman
14	To Follow	Update-Public Works-Engineer Josh Thomson
15	1:30 PM	Public Comment Period
16	1:45 PM	Approve Commissioner Proceedings
17	2:15 PM	Approve Consent Agenda
18	3:00 PM	Quarterly Update-Tonasket Forest Ranger District-Kathleen Johnson

19

20 The Okanogan County Board of Commissioners met in Regular session at 123 5th Avenue North,
21 Okanogan, Washington on March 1, 2022 with Chairman, Commissioner Andy Hover; Vice-
22 Chairman, Commissioner Chris Branch; Member, Commissioner Jim DeTro; and the Clerk of the
23 Board, Laleña Johns, present.

24
25 AV Capture provided recorded audio and video of the meeting held today, while ZOOM provided
26 best audio accessibility and public interaction.

27
28 **Commissioners' Staff Meeting**

29 Naomie Peasley, Pete Palmer

30
31 A Year-end report was provided by Director of Planning Pete Palmer. (attached) She read down
32 the report on the number of administrative permits and appeals processed. The department
33 numbers are up over 2020. Parcel consolidations are processed under boundary line
34 adjustments.

35
36 Ms. Peasley updated the board on the events happening at the fairgrounds. A handwritten event
37 calendar board was provided showing the schedule. (attached) She said the Vintage Faire
38 cancelled because they do not have a manager. Admission projections was provide. FAC is
39 recommending a price increase for the fair based on last year's reduced fair revenue.
40 Commissioner Hover is alright with raising the admission prices. It is an auditing nightmare to
41 calculate senior discounts.

42
43 **Motion 2022 Fair Gate Admission Fee Increase**

44 Commissioner DeTro moved to approve the increase in the Fair gate admission tickets for 2022
45 as recommended by the FAC. Motion was seconded, all were in favor, motion carried.

46
47 Ms. Peasley asked if the county was planning on having a surplus auction this year because
48 people are asking about the sale of fairground items such as the green panels, wood, etc.....
49 Commissioner Branch explained procedures that would not convolute the process already
50 established. Commissioner Hover would like to say the county is not planning a surplus auction

51 this year, but would like an email generated to departments asking if they foresee items from their
52 department for a surplus auction.

53
54 Consistent information to the public and departments is important to the board and having it
55 communicated consistently from the same person provides structure to the process.

56
57 One quote/bid was received from Colvico Inc., Spokane, WA for the Fairgrounds pedestal project
58 but it was mislabeled. This project solicitation was an informal bid process and it was not a
59 closed/sealed bid. February 18 was the deadline for receiving quotes and it was received by the
60 commissioners' office on time.

61
62 Safety grant expenditures will be discussed further next week.

63
64 Commissioner Branch would like to have an executive session regarding a complaint about a
65 public officer.

66
67 Planning Director Palmer updated the board on several Planning items that have come through.
68 She signed the bridge agreement. Currently working on the Map revision to the flood plain, but
69 the Yakama Nation would like it sooner. It was late coming in from the Yakama's. A letter to be
70 sent explaining the importance of Planning doing a thorough job in their review. Turning
71 something around in one day without time to review it is not reasonable for the county. The
72 ordinary course of action includes time to review what is being asked.

73
74 Ms. Palmer explained the progress of some concerns that Planning was asked to address and
75 provide a weekly update to those concerned. Agent consent forms are signed but there is no
76 communication between the agent and property owners, said Ms. Peasley. That should be
77 addressed with the land owner and their agent, said Commissioner Hover. Commissioner Branch
78 explained if the agent isn't getting back to their clients, then the client blames the planning dept.
79 so it gets stuck like that. Commissioners gave direction about how the communication should be
80 relayed.

81
82 Six interviews for the Planner I position will happen today. Some applicants are very qualified.
83 Commissioner Hover asked that qualifications be considered and where the step might be higher
84 than step one.

85
86 Smart Gov meeting happened yesterday for the permit software utilization. Everyone seemed
87 very excited about getting the program going. Future meetings will begin addressing the
88 technology to put it all together.

89
90 **Discussion-ARPA Funds Fire District 6-Fire Chief Cody Acord, Alan Fahnestock**
91 Maurice Goodall

92 Mr. Acord and Mr. Fahnestock introduced themselves. They are here to talk about the county's
93 ARPA funds. Commissioner Hover explained the board had discussed the hydrant project which
94 was felt to fit under the ARPA funds and believes the county could provide some funds. Mr.
95 Fahnestock explained estimates for the pump controller that is not adequate pump. A new pump
96 controller bumped the original estimate to \$87,000 so they are looking at \$120,000 for that the
97 various costs.

98
99 Mr. Fahnestock said a business plan was created to show what the project costs include. (attached)
100 People are really excited about it.

101

102 Mr. Acord provided documentation and approvals for the project. (attached) Civil permits were
103 through the Town of Winthrop. Commissioners discussed the Treasury rules and interest in the
104 funds. Compared to the larger projects, this request is quite a bit smaller. Commissioner Hover
105 said some of the other projects have risen above due to the service it brings to the communities.
106 We have many entities asking for the money, so the board will need to prioritize those against the
107 rules. Commissioner Branch said the other thing is we don't know is whether or some projects
108 have required match and it may be that those entities don't get the dollars to go with it.

109
110 Commissioners discussed the concerns the commissioners wish to address with the ARPA funds
111 and review of requests. Commissioner Branch explained there are a lot of projects to be funded,
112 but there is other money available for application and so the commissioners are hoping entities
113 will apply for those funds then the county would consider funding the match for those other funds.
114 There is an infrastructure bill coming down the line.

115
116 Invoice the county for the reimbursement and proof that it was paid by the entity would be needed.
117 Commissioner Hover stated he would rather not prepay for anything and he did not believe the
118 entity would have difficulty paying first.

119
120 Commissioners discussed the building project of Alan Fahnstock and how those bills would be
121 processed. Commissioners discussed Cody Acord and how those bills and questions would
122 submitted. Send to the commissioners and the Clerk of the Board to ensure everybody knows
123 what is going on. Brass Tack section contractor interlocal agreement then it might change, said
124 Commissioner Branch. The county does not yet have a third party handling the county's ARPA
125 Funds and processes. The county could let the two know in about two weeks as the county may
126 have those projects to be funded sorted out and prioritized.

127
128 **Bid Opening-2022 Soil Stabilizer-Josh Thomson, Shasta Stidman**

129 Commissioner Hover stated the time for opening the bids is now. Two sealed bids were
130 received and opened.

131
132 Envirotech Services, Greeley CO

133 Bid Bond, Non-Collusion declaration, bid proposal acknowledgement and addendum for
134 prevailing wage was included.

135
136 884 tons mag chloride at \$191.35 per ton
137 Total \$183,362.29 including tax 8.4%

138
139 GMCO Corp. Spokane, WA

140 Bid Bond, Non-Collusion declaration, bid proposal acknowledgement and addendum for
141 prevailing wage was included.

142 884 tons Mag Chloride at \$186.21 per ton
143
144 Total \$178,436.85 including sales tax 8.4%

145
146 The county engineer Josh Thomson will review the bids for proper response criteria and return
147 his recommendation. It appeared GMCO Corp bid was lowest.

148
149 **Bid Opening-2022 Liquid Asphalt-Josh Thomson, Shasta Stidman**

150 Commissioner Hover stated the time for opening the bids is now. Two sealed bids were
151 received and opened.

152

153 Idaho Asphalt Supply Inc., Hauser ID
154 Bid Bond, Non-Collusion declaration, bid proposal acknowledgement and certificate in
155 compliance with wage statements was included.

156
157 Total \$1,543,585.60 including tax of 8.4% for the two products
158

159 Ergon Asphalt & Emulsions, Pasco, WA
160 Bid Bond, Non-Collusion declaration, bid proposal acknowledgement and certificate in
161 compliance with wage statements was included.

162
163 Total \$1,670,849.42 including sales tax of 8.4% for the two products
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165 The county engineer Josh Thomson will review the bids for proper response criteria and return
166 his recommendation.

167
168 **Update-Public Works-Engineer Josh Thomson**

169 Kent Kovalenko

170
171 *Solid Waste*

172 *Spring Yard Waste Event*

173 The Conservation District applied for a grant for a spring yard clean up for county residents who
174 will need to sign up to receive a voucher. Vouchers will be sent out to be used for their
175 disposals at the land fill. The land fill will then bill Conservation District to be reimbursed by the
176 grant. Methow Valley event is also planned.

177
178 *Legislative Updates*

179 HB 1663 Methane emission from landfills-Mr. Kovalenko said if this bill goes through Ecology
180 they will look at the bill to figure it out from there then provide the landfills. We do not know how
181 much this will cost. We are under 15,000 tons of methane is produced per year and it is flared
182 off but might not be enough. This would affect old landfills and closed ones too.

183
184 HB 1799 Organic Material Management-Mr. Kovalenko said this is a requirement for
185 composting of food waste. There are many moving pieces. There are many exemptions that will
186 be allowed with Okanogan probably being exempt.

187
188 Dept of Ecology Grants- We have not received approval for the Litter Grant. Things are
189 processing slowly due to many state employees working from home. The Sheriff already has a
190 van for the litter pickup, but with no trustees to pick, the landfill could arrange to use that van
191 until landfill gets its own. Groups like school and church groups would be hired and paid to do
192 litter control.

193
194 The earliest a quarantine would be put in place for the Apple Maggot in Okanogan County
195 would be 2025?

196
197 *Maintenance & Road Conditions*

198 Engineer Thomson provided his update. They are dealing with some mud, expect some on Lost
199 River Road due to another 18 inches of heavy wet snow.

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201 *Area 3 & 5 Shops*

202 Engineer Thomson provided his update. \$800,000 was budgeted but not in the professional
203 services line. A budget amendment is needed.

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CRAB Open Board Position

An open position exists now that Engineer Thomson is interested in. He will apply for that position. WSAC executive board makes the final decision. There are about four meetings per year that take two days each.

Legislative Updates

Engineer Thomson provided a legislative update on the Move Ahead Washington package. The House Transportation Chair proposed an amendment to remove the export fuel tax from Move Ahead Washington and instead replace the lost revenue by continuing to divert Public Works Assistance Account revenues in the amount of \$100 million per year for 15 years. This is bad news for local government, as the current diversions from the Public Works Assistance Account were scheduled to end in 2023. There is not a lot of time for testimony.

HB 1918 Zero-Emission outdoor power equipment-They did revise this bill. Engineer Thomson explained those. Shifting more towards a sales tax incentive. This is a good move.

Consent Agenda items were explained.

Wauconda, Gavin, and Central pits will crush in 2022 for a five-year supply or more.

Commissioner Branch asked if the county needs the property the well is on, yes, it is a good place to park the grader on and the only thing it is used for.

The board recessed for lunch at 11:40 a.m.

The Clerk of the Board presented a letter of interest from Nick Martin to fill the open district #1 Board of Equalization position. The position was posted on the county's website and bulletin board since Fred Noyes retired

Public Comment Period

Commissioner Hover asked if anyone of the public attendees wished to provide public comment.

Isabelle Spohn commented that she noticed the Fair was having issues. She would like the board to address similar issue with the Planning Commission. When Angie Hubbard was interim planning director things went smoothly and there was progress. When Ms. Palmer was hired it appeared she was getting direction from someone else and directions didn't include procedural requirements. Chair did not allow nominations or rejections. Resignation of Gina McCoy because she was not allowed to review the public comments provided to the planning commission and was told those did not need to be addressed. She would like the commissioners to review the Planning Commission meetings because the representative representing her resigned. The primary job of the commission is to address the comprehensive plan.

Commissioner Hover left the meeting at 1:38 pm and returned shortly after.

Motion Executive Session RCW 42.30.110 (1)(f)

Commissioner Branch moved to go into executive session at 1:45 p.m. for 16 minutes inviting Mike Egerton, Fair Advisory Committee Chairman a public officer, to discuss a complaint brought forward. Motion was seconded, all were in favor, motion carried.

Commissioners extended executive session at 2:01 p.m. for another 15 minutes.

255 Commissioners extended executive session at 2:16 p.m. for another 15 minutes.

256

257 **Motion Executive Session RCW 42.30.110 (1)(i)**

258 Commissioner Branch moved to go into executive session at 2:35 p.m. for 15 minutes inviting
259 Chief Civil Attorney David Gecas, Attorney Esther Milner and Planning Director Pete Palmer to
260 discuss legal matters to which the county is or may become a part and where knowledge of the
261 discussion could result in an adverse legal or financial burden on the county. Motion was
262 seconded, all were in favor, motion carried.

263

264 Executive session was extended at 2:50p for another 15 minutes.

265

266 Commissioner Hover left the office to meet with the Assessor.

267

268 **Approve Commissioner Proceedings**

269 The Clerk stated additional time to review was needed.

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271 **Approve Consent Agenda**

272 Commissioner DeTro moved to approve the consent agenda items 1-5, excluding item 5. Motion
273 was seconded, all were in favor, motion carried.

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- 275 1. Agreement-CRP No. 9114-07 Spokane Grade Overlay Survey Services-Erlandsen &
276 Associates, Inc.
- 277 2. Agreement-CRP No. 9114-08 Twisp River Road 3R Survey Services-Erlandsen &
278 Associates, Inc.
- 279 3. Agreement Lodging Tax Funding-LTAC 22-023 Twisp Works
- 280 4. Bid Award-Re-Bid 2022 Gravel Crushing Project-DeAtley Crushing Company, Inc.
- 281 ~~5. Resolution 31-2022 Singing Authority to the Deputy Clerk of the Board~~

282

283 **Motion - Voucher Approval - Commissioners**

284 Vouchers certified and audited by the Auditing Officer as required by RCW 42.24.080 and those
285 expense reimbursement claims certified as required by RCW 42.24.090 have been recorded on a
286 list, and made available to the Board. As of this date, the Board did vote, by unanimous vote, to
287 approve the regular vouchers in the amount of \$514,201.93 and Payroll vouchers in the amount
288 of \$1,100,882.78. Warrant numbers as cited on the attached blanket voucher list. Motion seconded
289 and carried.

290

291 **Motion – Special Voucher Approval - Commissioners**

292 Vouchers certified and audited by the Auditing Officer as required by RCW 42.24.080 and those
293 expense reimbursement claims certified as required by RCW 42.24.090 have been recorded on a
294 list, and made available to the Board. As of this date, the Board did vote, by unanimous vote, to
295 approve the Special voucher in the amount of \$146,138.96. Warrant numbers as cited on the
296 attached blanket voucher list. Motion seconded and carried.

297

298 **Motion Public Health Voucher**

299 Commissioner DeTro moved to approve the Public Health Vouchers including regular vouchers in
300 the amount of \$42,108.76 and payroll vouchers in the amount of \$51,336.05. Warrant numbers as
301 cited on the attached blanket voucher list. Motion was seconded, all were in favor, motion carried.

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303 **CANCELLED Quarterly Update-Tonasket Forest Ranger District-Kathleen Johnson**

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306 **Motion Letter of Support PUD Broadband Reconnect Grant & Loan Program**
307 Commissioner DeTro moved to authorize the support letter of Okanogan PUD Broadband
308 Reconnect Grant and Loan Program. Motion was seconded, all were in favor, motion carried.
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310 **Motion Appointment Letter Fair Advisory Committee-Cutter Rains**
311 Commissioner DeTro moved to appoint Cutter Rains to the Fair Advisory Committee to position
312 #11. Motion was seconded, all were in favor, motion carried.
313
314 **Motion Resolution 32-2022 Retirement, Surplus and Sale of K9 Havoc**
315 Commissioner DeTro moved to approve resolution 32-2022 regarding retirement, surplus, and
316 sale of K9 Havoc to SSgts Tait Everett. Motion was seconded, all were in favor, motion was
317 carried.
318
319 The board adjourned at 10:15 a.m.
320