

1 **RECORD OF THE PROCEEDINGS**

2
3 **OKANOGAN COUNTY**

4
5 **JUNE 7, 2022**

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8	8:15 AM	Discussion Security Camera Follow-Up Superior Court
9	9:00 AM	Commissioners' Staff Meeting
10	10:30 AM	Update Communications/Dispatch-Mike Worden
11	11:00 AM	CANCELED Update - Public Works Engineer Josh Thomson
12	1:30 PM	Commissioners Set Wednesday Agenda
13	1:35 PM	Public Comment Period
14	2:00 PM	Public Hearing County Surplus-Public Works Equipment
15	2:15 PM	Approve Commissioners Proceedings-May 31
16	2:30 PM	Approve Consent Agenda

17 The Okanogan County Board of Commissioners met for a Public Hearing at 123 5th Avenue North,
18 Okanogan, Washington on June 7, 2022 with Chairman, Commissioner Andy Hover; Vice-Chairman,
19 Commissioner Chris Branch; Member, Commissioner Jim DeTro; and the Clerk of the Board, Laleña
20 Johns, present.

21
22 AV Capture and Zoom provided audio and video accessibility for public interaction.

23
24 **Discussion Security Camera Follow-Up Superior Court**

25 Dennis Rabidou, Tanya Everett

26
27 Mr. Rabidou explained a request for admin leave to be provided to five employees involved in the
28 courthouse power outage June 3, 2022.

29
30 Mr. Rabidou discussed the use of the commissioners hearing room due to District Court issues
31 interfering with a courtroom that would normally be used for Family Therapeutic Treatment Court
32 services. The courts met last week and it doesn't seem like there is a solution. He asked if Superior
33 Court could use the commissioners hearing room the first and third Thursday of each month from 8-
34 12 as the jail courtroom wouldn't work either due to Zoom and camera issues. Commissioners thought
35 the issues could be addressed by Central Services. Commissioner Hover said if there is a problem it
36 should be fixed. The Commissioners asked the Clerk of the Board to schedule the hearing room.

37
38 Mr. Rabidou stated there are thefts still happening at the new Justice building, but he received a quote
39 for security cameras for \$98,497.34. The Clerk of the Board asked that the quotes be provided for the
40 record. Mr. Rabidou said the cameras won't cover certain areas of the Justice and Public Works
41 buildings. Commissioner Hover asked Mr. Rabidou could speak to Engineer Thomson to ask if Public
42 Works could pay a portion of the cost, then commissioners will find budget to pay the rest.

43
44 **Motion Resolution 78-2022 Admin Leave Juvenile Department**

45 Commissioner Branch moved to approve resolution 78-2022 allowing five Juvenile Department
46 employees paid Admin Leave for the courthouse power outage on June 3, 2022. Motion was
47 seconded, all were in favor, motion carried.

48 Mr. Rabidou asked for executive session regarding RCW 42.30.110 (i) but Esther Milner will need to
49 be invited.

50
51 **Motion Executive Session RCW 42.30.110 (1) Potential Litigation**

52 Commissioner Branch moved to go into executive session at 8:32 a.m. until 8:45 am under RCW
53 42.30.110 (i) for potential litigation inviting Esther Milner, Tanya Everett, and Dennis Rabidou. Motion
54 was seconded, all were in favor, motion carried.

56 Mr. Rabidou explained courtroom sound issues in the new Justice building.

57

58 **Commissioners' Staff Meeting**

59 Planning Director Pete Palmer

60

61 Commissioner Hover discussed grant funds for Duck Lake Water Association funding gap.

62

63 Director Palmer explained a meeting with Veranda Beach was this morning at 10:00 a.m. with legal
64 counsel. Commissioner Branch attended.

65

66 Director Palmer received public records requests regarding land use planning documents for
67 evaluation by Methow group. Ms. Super also requested documents and check lists and some need to
68 be redacted. It will take some time to gather.

69

70 Director Palmer will utilize the maintenance staff to put in a customer entry door to separate the public
71 from the planning office. Commissioners said to move forward with the project.

72

73 Joe Poulin, Maintenance Supervisor, provided an update of the maintenance department. The
74 courthouse generator project is complete it serves only the courthouse and annex. Commissioners
75 asked what the regular testing schedule might be. Met with Michael Beaman this morning for Justice
76 Building inspections. Mr. Beaman is also meeting with Mike Worden on the

77

78 Mr. Poulin set up a meeting with MW Engineers regarding the jail cooling design who originally
79 designed the Jail cooling tower system. The HVAC for the jail is arriving and it will be installed this
80 week. The HVAC rental for the jail is to be paid from fund 160. The company is also delivering the
81 rental for the Justice Center. Keep track of the costs and report to the commissioners on those lines
82 that are over.

83

84 Emergency Manager Goodall provided a draft resolution for a June 15 burn restriction on all private
85 property this year and it does not allow for burning outside the policy. It does allow for camp fires. This
86 policy was coordinated with fire agencies. When extreme fire conditions become present a County
87 Wide Burn Ban will be implemented prohibiting ALL outdoor burning. A future amendment of the
88 county code will be needed and fixed in county code, then the resolution would not need to be
89 approved each year.

90

91 As requested by the board, the Clerk of the Board provided and explained job duties suited to an
92 Administrative position within the commissioners' office that would combine duties the clerk has taken
93 on since 2013 but are not part of her current job description. Duties better suited to an administrative
94 position to which she is qualified to assume. She has requested the board consider reorganization of
95 duties and to create an administrative position and asked the board to consider her for the position.
96 (attached)

97

98 **Motion Resolution 79-2022 Burn Restrictions**

99 Commissioner DeTro moved to approve resolution 79-2022 establishing a burn restriction on all
100 unincorporated land in Okanogan County starting June 15, 2022. Motion was seconded, all were in
101 favor, motion carried.

102

103 Mr. Goodall showed slides of burn areas affected by recent rainfall where a flash flood happened in
104 the Lightning Creek area with about four feet depth of debris that fanned out, hit out buildings and
105 three houses which caused some damage and deposited mud around the properties, knocked out the
106 power as well. Two vehicles were also pushed around on Bonaparte Lake road. Public Works worked
107 on the road damage. The Okanogan River is coming up and there is some potential for flooding.

108

109 Ms. Peasley provided a fairground's update of the various projects she is receiving quotes for. i.e.
110 trucking quotes. The signed lawn tractor purchase was provided. (attached) Relay races were
111 canceled. Ms. Peasley will meet with CCT regarding the governmental agreement.

112
113 Commissioner Hover asked that a public comment period be noted on the commissioners' agenda in
114 the morning on all meeting days in accordance with the Open Public Meetings act recent changes.
115 Commissioners discussed noting possible action items on their agenda of items the board may
116 consider. Video and audio recordings of meetings and retainage of those records were discussed.

117
118 **Update Communications/Dispatch-Mike Worden**

119 Mr. Worden updated the commissioners on the transfer switch for the courthouse generator. There is
120 be a commissioning of the generator scheduled at a later date. Fuel is needed for this step. Fuel is
121 currently up to \$6.00 per gallon and will cost about \$6,000.

122
123 Capital Improvement invoices paying for the project there is a balance of \$11,000 and he projects up
124 to \$86,000 is needed to finish the project, so that will need to be addressed. Commissioner Hover
125 discussed the extra budget needed.

126
127 Mr. Worden updated the board on the architect and consulting for the proposed Sheriff equipment
128 building. He discussed communication dispatch centers and his new understanding to stream services
129 across inter-agencies for improvements.

130
131 ~~**CANCELED Update-Public Works Engineer Josh Thomson**~~
132 **Commissioners Set Wednesday Agenda**

133 Commissioners discussed attending the WSAC business meeting and courthouse briefings at 9:00
134 a.m. tomorrow. Ms. Peasley may have

135
136 The Clerk of the Board reminded the board about WSAC Courthouse Briefings Wednesday with Eric
137 Johnson and WSAC Executive Board members.

138
139 **Public Comment Period**

140 The public Ruth Hall and Mrs. Jackson were asked if they had comments to provide.
141 Commissioner Branch shared the legislative and federal priorities handouts with the other two
142 commissioners. Commissioners briefly discussed ARPA Funding budget.

143
144 Josh to bill ARPA fund \$200,000 for Public Works loss of revenue. Commissioner Hover stated the
145 board approved \$75,000 for the Mazama fire hydrant installation project and \$258,292 for the fire
146 station. Commissioners were alright with Commissioner Hover working on the MOU for those two
147 projects.

148
149 Community Action has not yet submitted an agreement for food costs for county ARPA funds.

150
151 Has Treasury contacted Commissioner Branch about the second Tranche of ARPA funds? No,
152 Commissioner Branch will look out for that notification.

153
154 **Public Hearing County Surplus-Public Works Equipment**

155 Commissioner Hover opened up the public hearing calling on staff regarding the public works surplus
156 equipment. Seeing no staff from Public Works, he closed staff and opened up to commissioners'
157 discussion.

158
159 **Motion Resolution 76-2022 Declaring County Property Surplus-Sale through Electronic Media**

160 Commissioner DeTro moved to approve resolution 77-2022 declaring certain county owned property
161 surplus to the needs of the county and allowing the sale of equipment through electronic public auction.
162 Motion was seconded, all were in favor, motion carried.

163
164 **Approve Commissioners Proceedings-May 31**

165 Commissioner Branch moved to approve the May 31, 2022 meeting minutes. Motion was seconded,
166 all were in favor, motion carried.

167

168 **Approve Consent Agenda**

169 Commissioner Branch moved to approve the consent agenda items 1-4, as presented. Motion was
170 seconded, all were in favor, motion carried.

- 171 1. Capitalized Asset Inventor Certification-2021
172 2. Bid Award Recommendation-2023 Gavel Crushing Project-Seubert Excavator, Inc
173 3. Bid Award Recommendation-Salmon Creek Drainage-Selland Construction, Inc
174 4. Sunbelt Application for Credit & Rental Agreement-Maintenance/Jail Cooling Rental
175

176 **Acknowledge Action Entertainment Collaborative Eddie Montgomery of Montgomery Gentry**

177 Commissioner DeTro moved to acknowledge Commissioner Branch signing the agreement with
178 Action Entertainment Collaborative Eddie Montgomery of Montgomery Gentry that was previously
179 approved May 25, 2022. Motion was seconded all were in favor motion carried.
180

181 **Motion AIA Agreement Courthouse Exterior Finishes Renovations Pioneer Waterproofing Co.,**
182 **Inc**

183 Commissioner DeTro moved to approve the agreement between Okanogan County and Pioneer
184 Waterproofing Co. Inc. for the Courthouse Exterior Finishes Renovations project the company was
185 awarded. Motion was seconded, all were in favor, motion carried.
186

187 Commissioner Branch moved to authorize the chairman to sign the agreement between Okanogan
188 County and Pioneer Waterproofing Co. Inc. for the Courthouse Exterior Finishes Renovations project
189

190 **Motion Resolution 76-2022 Drug Task Force Checking Account**

191 Commissioner Branch moved to approve resolution 76-2022 regarding the Drug Task Force checking
192 account and setting the maximum amount to \$20,000. Motion was seconded, all were in favor, motion
193 carried.
194

195 The board adjourned at 2:30 p.m.
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