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RECORD OF THE PROCEEDINGS

OKANOGAN COUNTY

JUNE 21, 2022

9:00 AM Review Agenda, Consent Agenda & Commissioners' Previous Week's Proceedings
9:15 AM Public Comment Period
9:30 AM Discussion Multi-Hazard Mitigation Plan Emergency Management
10:00 AM Finance Committee Meeting-Treasurer & Auditor & Staff
10:30 AM Update Planning -Director Pete Palmer
11:00 AM Bid Opening-Ok. Co. Public Works Shop Buildings-Shasta Stidman
To Follow Update -Public Works Engineer Josh Thomson
1:30 PM Commissioners Set Wednesday Agenda
1:35 PM Approve Commissioners Proceedings-June 13 & 14, 2022
1:40 PM Discussion Elected Officials & Chief Deputies Salaries-Commissioner Hover
1:50 PM Approve Consent Agenda
2:00 PM Quarterly Meeting-OBHC-David McClay
2:30 PM Discussion Fairgrounds-Colville Tribal Memorandum of Agreement -Naomie Peasley
3:00 PM ~~Discussion Elected Officials & Chief Deputies Salaries-Commissioner Hover~~
3:30 PM ~~CANCELED Executive Session RCW 42.30.110(1)(g)~~
4:00 PM ~~Update Planning -Director Pete Palmer~~

The Okanogan County Board of Commissioners met for a Public Hearing at 123 5th Avenue North, Okanogan, Washington on June 21, 2022 with Chairman, Commissioner Andy Hover; Vice-Chairman, Commissioner Chris Branch; and the Clerk of the Board, Laleña Johns, present.

AV Capture and Zoom provided audio and video accessibility for public interaction.

Member, Commissioner Jim DeTro was absent due to attending to personal business.

Review Agenda, Consent Agenda & Commissioners' Previous Week's Proceedings

Commissioners reviewed their consent agenda and meeting agenda and made some adjustments.

Commissioner Branch updated Commissioner Hover about the recent meeting that Economic Alliance arranged to discuss Okanogan Valley community concerns with leaders.

Commissioner Hover stated it would be best if one person such as the Clerk of the Board vouchered from the Capital Improvement fund 134.

Commissioner Hover would rather Water Conservancy Board invoice the county for funds rather than the county cutting a check for deposit in to their checking account.

Public Comment Period

Kathy, Ms. Jackson, Kari Alexander, Ruth Hall

Ruth Hall asked about the change to Public Comment period. It is now Monday and Tuesday morning. Commissioner Hover talked about the changes in the open public meetings act to ensure adequate public comment is scheduled for public to comment.

53 The Clerk of the Board reminded the board to consider the 20-Year Master Plan options as the
54 Architect needed their selection of the two options he presented. Commissioners will discuss the
55 options further at the department head meeting.

56
57 **Motion County 20-Year Master Plan-Architect Option #2**
58 Commissioner Branch moved to authorize the county's architect, Michael Beaman to move forward
59 with option 2 of the county's 20-Year Master plan that was presented May 23, 2022. Motion was
60 seconded, Commissioner Branch noted that it will require addition consideration later on for the
61 building the plan/option requires. Motion was seconded, all were in favor, motion carried.

62
63 **Discussion Multi-Hazard Mitigation Plan (MHMP) Emergency Management**
64 Mr. Goodall explained the process the MHMP plan is currently going through. He would like to move
65 forward with adoption. He is not sure about the SEPA process as it has not come back. He wanted to
66 discuss if it could be adopted without the SEPA determination, was it required. The cities have funding
67 but cannot move forward obtaining it until the county adopts the plan.
68 Commissioners discussed whether a public hearing was required and whether the county wished to
69 scheduled one before adopting the plan.

70
71 Commissioner Branch commented that a public hearing be scheduled and the SEPA would likely be
72 complete by then. Commissioners predicted a Determination of Non-Significance. Mr. Goodall spoke
73 to Chelan and Kittitas Counties to ask if they held a public hearing on their plan and they did not, but
74 he will check with Ecology on SEPA and public hearing requirements. Mr. Goodall stated there is a
75 portion of the plan that has Community Wildfire Protection Plan element but the MHMP does not
76 contain the whole thing.

77
78 The commissioners will discuss the process with the Planning Director at 3:00 p.m. today.

79
80 **Finance Committee Meeting-Treasurer & Auditor & Staff**
81 Treasurer McCormack, Auditor Hall, Lisa Schreckengost, Engineer Josh Thomson

82
83 Treasurer McCormack provided the agenda and the group discussed the financial information it
84 contained. The cash on hand report totals were reviewed.

85
86 Commissioners discussed the new Public Works positions that were recently approved. Commissioner
87 Hover explained the Recreation Conservation Office grants used for the county's trail head work ie
88 clean-up, development etc, Commissioner Branch explained the history of the position as it was
89 previously in Public Works with Murray McCory and the project followed him when his office was
90 relocated into the Planning office. When Mr. McCory retired Ted Murray took on the responsibility of
91 the trailhead work.

92
93 Commissioner Hover explained the position would be split between work of OCOG and trails. Creating
94 the position required Current Expense funding for the trail portion at 50%, Public Works Regional
95 Transportation Organization OCOG dollars funding 25% and Roads funds covering 25%.

96
97 Commissioner Hover spoke about the Methow Valley Trails and the needed reconciliation of the trail
98 easements. The county owns infrastructure on that trail such as warming shelters etc... and there is a
99 need to catalog those. Auditor Hall explained how the split position would need to be processed until
100 the MUNIS is on line. An interlocal between RTPO may lay it all out.

101 The Snow mobile fund name changed to Parks and recreation fund via resolution 101-77 and 80-76.
102 The Clerk of the Board provided these resolutions to Treasurer, Auditor and Engineer.

103

104 Engineer Thomson explained the second position will supervise engineer projects. A resolution was
105 approved authorizing either a Capital Project manager or Assistant Engineer position. The New Public
106 Works organization chart was discussed.

107
108 Commissioner Hover stated only the commissioners' office is to voucher from Capital Improvement
109 fund 134.

110
111 Auditor Hall explained a budget supplemental was needed for the MUNIS payment.

112
113 Commissioner Hover reminded that we need to process funds for chip seal projects out of ARPA
114 funds. Engineer will discuss process with Clerk of the Board for commissioners' ARPA funds payment
115 approval.

116
117 Commissioner Branch will check the status of the county's second ARPA tranche. Treasurer
118 McCormack stated it has not yet hit the county's account.

119
120 Auditor Hall stated the state auditor will be auditing the county ARPA funds this year.

121
122 Auditor Hall discussed the desired timeline Junior taxing districts submit their budget as she would like
123 to draft their budget letter to include the timeline. The Assessor also has a required deadline for when
124 the levy resolution and levy certifications are due. The taxing districts may need to hold their public
125 hearing earlier than what they are used to.

126
127 Treasurer McCormack explained phone calls regarding the Lake Management District assessment
128 because rate payers refuse to pay this portion on their tax bill. The Commissioners would like to
129 discuss the district further with Noxious Weed and Planning to understand the process better.

130
131 Commissioner Branch thought a letter to those effected would be very beneficial explaining the
132 process or provide callers an information sheet when they call. Treasurer McCormack said many have
133 questions and they are not getting answered by Planning or Noxious weed. Commissioners asked that
134 their number be given out.

135
136 **Bid Opening-Ok. Co. Public Works Shop Buildings-Shasta Stidman**

137 Engineer Thomson stated one contractor attended the site visit. The bid has three addendums must
138 be acknowledged. Halme Contractors was the only one who attended the site visit and submitted a
139 bid.

140
141 Commissioner Hover stated the time for receiving bids is here and proceeded to open the bid received.

142
143 *Halme Builders*

144 Bid bond
145 \$4,350,000
146 Addendum 1, 2, and 3 were acknowledged.

147
148 **Update -Public Works Engineer Josh Thomson**

149 Kent Kovalenko

150
151 Mr. Kovalenko provided his Solid Waste update.

152
153 He stated the department is fully staffed right now. He provided information about dump trailer sizes.
154 (attached)

155
156

157 *Transfer Station Load Limits Resolution*
158 Mr. Kovalenko explained the complications involved with keeping costs and rates low. Commissioner
159 Hover asked to make sure the spreadsheet includes the average interest rate to be considered.

160
161 *Maintenance Road Conditions*
162 Normal road conditions with the first day of summer today.

163
164 The Chiliwist road conversion to payment is getting finished up. A cost evaluation of bringing up Newby
165 Cr road to county standards would cost about \$77,000 if county does the work to bring it up to Sky
166 ranch then the county could take it on, said Commissioner Hover. Commissioner Branch said there
167 may be other roads like this the county might consider.

168
169 The Bonaparte Lake area experienced flash flooding and Public Works is monitoring
170
171 Due to the cost of fuel and amount being used 3.6 gallons per hour, a fuel surcharge will be charged
172 on the dump trucks.

173
174 Bridge B-4 project is complete, with the new bridge deck.

175
176 Consent agenda items were reviewed.

177
178 Prosecutor Lin asked the commissioners to consider hiring employees at step 5.

179
180 **Motion Resolution 91-2022 Hiring District Court Attorney at Step 5**
181 Commissioner Branch moved to approve resolution 91-2022 allowing the Prosecutor's office to hire a
182 District Court Attorney at step 5. Motion was seconded, all were in favor, motion carried.

183
184 Commissioner Hover recessed until 1:30 p.m.

185
186 **Commissioners Set Wednesday Agenda**
187 Commissioners discussed meeting on Wednesday.

188
189 Commissioner Hover asked the Clerk of the Board to send out Option #2 the board chose to move
190 forward with regarding the County's 20-year Master Plan.

191
192 **Motion Fairgrounds Bleacher Purchase-Crowd Control**
193 Moved to direct Naomie to move forward with purchase of the fairground bleachers from Crowd Control
194 in the amount \$111,834.80 and authorize the purchase agreement.
195 Commissioner Hover stated a Budget Supplemental is needed to pay for the bleachers.

196
197 **Approve Commissioners Proceedings-June 13 & 14, 2022**
198 Commissioner Branch moved to approve commissioners' proceedings of June 13 & 14, 2022. Motion
199 was seconded, all were in favor, motion carried.

200
201 **Discussion Elected Officials & Chief Deputies Salaries-Commissioner Hover**
202 Commissioner Hover discussed the draft resolution that would adopt new salaries for elected officials
203 and the chief deputies.

204
205 **Motion Resolution 88-2022 Setting Elected Official Salaries**
206 Commissioner Branch moved to approve resolution approving the elected official salaries and Chief
207 Deputies salaries. Commissioner Hover explained how the calculation and what he thought the
208 formula was based upon with some for the basis based on the Superior court Judges salary. Motion
209 was seconded, all were in favor, motion carried.

210 **Approve Consent Agenda**

211 Commissioner Hover moved to approve the commissioners consent agenda items 1-7. Motion was
212 seconded, all were in favor, motion carried.

- 213 **1. Contract Environmental Consultant-Parametrix**
- 214 **2. Contract-Gravel Crushing-Seubert Excavators, Inc.**
- 215 **3. Contract Basic Service Operations E23-024 E911-Military Dept**
- 216 **4. Letter Public Defense Contract-Burica/Haas PLLC**
- 217 **5. Resolution 83-2022 Budget Amendment Public Defense Improvements**
- 218 **6. Resolutions 87-2022 Extending Temp Staffing Treasurer's Office**
- 219 **7. Resolution 90-2022 Solid Waste Temp Positions to Permanent Positions**

220

221 **Motion - Voucher Approval - Commissioners**

222 Vouchers certified and audited by the Auditing Officer as required by RCW 42.24.080 and those
223 expense reimbursement claims certified as required by RCW 42.24.090 have been recorded on a list,
224 and made available to the Board. As of this date, the Board did vote, by unanimous vote, to approve
225 the regular vouchers in the amount of \$252,330.00 and Payroll vouchers in the amount of \$983,468.82.
226 Warrant numbers as cited on the attached blanket voucher list. Motion seconded and carried.

227

228 **Motion Public Health Voucher**

229 Commissioner moved to approve the Public Health Vouchers including regular vouchers in the amount
230 of \$17,439.13 and payroll vouchers in the amount of \$48,610.94. Warrant numbers as cited on the
231 attached blanket voucher list. Motion was seconded, all were in favor, motion carried.

232

233 **Quarterly Meeting-OBHC-David McClay**

234 OBHC Board Members Quinn Lox, Mauri Johnson, Dennis Rabidou

235

236 David McClay provided important information showing mental health call data and work performed by
237 OBHC. Data was collected from the last five-month period from January to May. (attached) It showed
238 services provided to schools and cities in the county with the biggest numbers from Omak, Tonasket,
239 and Oroville.

240

241 Commissioner Hover asked about inmates in the Jail and how those mental health issues are
242 addressed. OBHC members said it depends on the reason. Crisis response staff only intervene when
243 there is a clear danger to the person having the issue or the intervene when someone is in the jail with
244 a deeply involved disability, but someone with a non-mental health related issue, that is a bit more
245 complicated. There are no solutions for those with Alzheimer's or those types of dementia related
246 health issues. Commissioner Branch discussed the possibility of Chelan building a memory care unit
247 with Aging and Adult Care providing support to those involved. Adult Protective services could also be
248 an option, stated Mr. Rabidou. They also have limited services. Commissioner Branch said Bruce
249 Buckles could be invited to discuss further, but in reality it is a lack of resources.

250

251 Commissioner Hover spoke to the general sentiment of homelessness and asked OBHC what they
252 are doing about that. What options do people have? If commissioners do not know what the proper
253 course of action is how can anyone else dealing with the population know. We need to work on this
254 as a community and work on the limitation and avenues for these types of things. Mr. Quinn said he
255 has legitimate concerns too. OBHC gets calls from law enforcement about mental health situations
256 but they will do the same it takes people's rights away. If the person cannot take care of their basic
257 needs, that is one thing, but if they are so gravely disabled they cannot do so, then OBHC may have
258 tools to help. It is really high criteria. It is not against the law to act weirdly. Business owners may
259 trespass people to avoid the weird situation that is detracting from their business. Mr. Quinn said
260 OBHC can go out and relate to people to try and help develop strengthened relationships. He
261 suggested when we hear someone from the community say something happened and nothing is being

262 done about it, we can rest assured there is more to the story than that. Data can help commissioners
263 see something is being done and have confidence problems are being worked on.

264
265 Mr. Rabidou said a good meeting happened last week with Sheriff Hawley. Mr. McClay said they could
266 do a better job getting out into the community to forge those relationships. Part of the process that is
267 beginning is meeting with leaders such as Sheriff Hawley and Chief Christiansen and BEACON to
268 start talking about mobile crisis and what that means and laying it out. Credentials for DCR's must be
269 adequate when responding to the crisis. Commissioner Branch said it is hard work to share the
270 information with the explanation and some resist to listening and learning. He meets every week with
271 people trying to solve these issues not limited to diversion programs. Something is being done.

272
273 Mr. Johnson said it is difficult to bring professional people in who want to live here for 30-40 years
274 rather than just getting the experience and then moving on after the first winter. It is a big commitment.
275 Mr. McClay said OBHC want to help solve the issues and provide solutions.

276
277 **CANCELED Discussion Fairgrounds-Colville Tribal Memorandum of Agreement -Naomie**
278 **Peasley**

279
280 **Update Planning -Director Pete Palmer**

281 Director Palmer updated the board on the Multi Hazard Mitigation Plan SEPA comment period is
282 complete July 8. A public hearing is scheduled on July 11 before the commissioners. Commissioner
283 Branch noted an option when the deciding body decides subject to SEPA process being completed.
284 Commissioner Hover asked when a DNS is determined. Director Palmer explained what happens
285 when comments may warrant an MDNS.

286
287 Director Palmer explained telephone calls from WDFW regarding the county's critical areas ordinance
288 and funding for full GMA counties that is not available to us. Once she is able to address this she
289 would like to include the clearing and grading ordinance during the process. Hoping to have the
290 Cannabis code completed in August. She is not sure the department has the capacity to take this on,
291 but will review soon to determine.

292
293 File retention of 60-70 boxes still need to be sorted and inventoried. Originally 16 brackets were
294 ordered for \$100 plus shipping was \$300. Now additional brackets are necessary to complete the
295 shelving so another 16 were ordered.

296
297 The Periodic Review Agreement with Highland Associates was provided for approval.

298
299 The Zoning code RFQ was sent out with proposals the due soon, no proposals have been turned in
300 yet.

301
302 **Motion Periodic Review Agreement with Highland Associates**

303 Commissioner Branch moved to approve the Shoreline Development Periodic Review Agreement
304 between Highland Associates and Okanogan County that is funded by a grant. Motion was seconded,
305 all were in favor, motion carried.

306
307 Commissioner Branch moved to authorize the chairman to sign the above agreement. Motion was
308 seconded, all were in favor, motion carried.

309
310 Director Palmer discussed the advisory committees and showed a map of Mazama, Winthrop, Twisp,
311 Carlton, and Pateros zones. Commissioner Hover discussed wanting to do the southern zones first
312 with two already in the Methow Review District. Director Palmer advised both the Tunk and the
313 Methow areas be done at the same time. Commissioner Branch thought the sub unit drives the zoning.
314 Commissioner Hover explained the line ecology drew was due to the water issues and it takes

315 precedence because it is a water issue. There is a hierarchy of things that narrow down what can be
316 done. Director Palmer can come back with a recommendation for A, B, and C zone map boundaries
317 and ask for director to share the application to garner interest from those who want to serve on the
318 committees. Ensure no inconsistencies exist.

319
320 **Motion Economic Alliance A19 Invoice ARPA Funds Research & Development \$70,000**
321 Commissioner Branch moved to approve EA-002 for ARPA Funds for the research and development
322 invoice. Motion was seconded, all were in favor, motion carried.

323
324 **CANCELLED Executive Session RCW 42.30.110(1)(g)**
325 Commissioner Branch moved to go into executive session at 3:35 p.m. until 3:45 p.m. inviting Shelley
326 Keitzman to discuss RCW 42.30.110 (1)(g). Motion was seconded, all were in favor, motion carried.

327
328 The Clerk of the Board asked the board to consider a proposal for either replace existing locks with
329 newer versions (20-40 weeks out) or retrofit existing system readers on the Superior Court doors.
330 (attached) The Board discussed the proposals and provided their decision. The Clerk of the Board will
331 move forward with the project as approved.

332
333 The board adjourned at 3:10 p.m.

334
335