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RECORD OF THE PROCEEDINGS

OKANOGAN COUNTY

JUNE 20, 2023

9:00 AM Review Meeting Minutes
9:15 AM Public Comment Period
9:20 AM Discussion-Prosecutor Additional Attorney Request-Prosecutor Albert Lin
10:00 AM Public Hearing-Budget Supplemental Fund 172-LTAC
10:10 AM Discussion-EMS Levy Amounts for 2023-Assessor Larry Gilman
10:30 AM Discussion-Public Health Appointment Pos. #7-Denise Varner, Lisa Bauer, Kelly Hook
11:00 AM Continued Public Hearing-Utility Franchise-Colville Confederated Tribes IT
11:10 AM Update-Public Works-Engineer Josh Thomson
1:30 PM Commissioners to set Wednesdays Agenda by 1:30 PM
2:00 PM Quarterly Update-Okanogan County Behavioral Healthcare-David McClay
2:30 PM Entrance Conference-State Auditor-Kiana Dixon
3:00 PM Discussion-Mazama Advisory Committee Appointments-Planning Director Palmer
3:30 PM Approve Commissioner Proceedings for June 5th, 6th, June 12th, 13th, 2023
3:45 PM Approve Consent Agenda

The Okanogan County Board of Commissioners met for a regular meeting at 123 5th Avenue North, Okanogan, Washington on June 20, 2023 with Chairman, Commissioner Chris Branch;; Member, Commissioner Jon Neal; and the Clerk of the Board, Laleña Johns, present.

AV Capture and Zoom provided audio and video accessibility for public interaction.

Commissioner Branch attended via Zoom. He would like to reschedule the Prosecutor from 9:20 a.m. today to a different day. Commissioner Branch was not able to attend every meeting due to traveling today.

Vice-Chairman, Commissioner Andy Hover was absent due to taking a personal day.

Review Meeting Minutes

Commissioners decided to hold off on their review until all three commissioners were in the office.

Public Comment Period

No public comment was provided by Karen Harris.

Discussion-Prosecutor Additional Attorney Request-Prosecutor Albert Lin

The meeting was rescheduled.

Public Hearing-Budget Supplemental Fund 172-LTCF

Commissioner Branch opened up the hearing asked for staff. The Clerk of the Board provided a brief comment on the need for the supplemental and what it would be used for. No other public comment was provided. Commissioner Branch opened the hearing to commissioner discussion.

53 **Motion Resolution 68-2023 Budget Supplemental Appropriation Fund 172**
54 Commissioner Neal moved to approve resolution 68-2023 a budget supplemental appropriation
55 within the Local Assistance and Tribal Consistency Fund 172 in the amount of \$40,000. Motion
56 was seconded, all were in favor, motion carried. Public hearing was closed.

57
58 **Discussion-Oroville EMS Levy Amounts for 2023-Assessor Larry Gilman**
59 Assessor Gilman provided levy limitations worksheet for the Oroville city and Oroville rural EMS
60 district numbers. (attached) He said right now expected hypothetical numbers showed an
61 increase based on values in both the City and Rural collection.

62
63 of \$62,494 with an expected total for rural \$237,429 then jumping to 2030 an increase in City
64 collection of \$66,428 and Oroville rural from \$237,429 to \$256,640.

65
66 Commissioner Branch asked if the Assessor felt things were stable or unstable according to
67 what things are doing nationwide. Assessor Gilman said wa have the highest volume of new
68 construction we have ever had with many open permits and an increase in new construction
69 projects over previous years. The Methow valley was found in the 1990's and now the rest of
70 the county has been found. Retirees are selling, people who have the funds to use cash are
71 buying, and the people moving here due to COVID and who can work here are the three things
72 driving our market.

73
74 Assessor Gilman explained lid lifts and what would be expected if the levy was renewed for the
75 Oroville Rural EMS District.

76
77 Commissioner Branch recessed until 10:30 a.m.

78
79 **Discussion-Public Health Appointment Pos. #7-Denise Varner, Lisa Bauer, Kelly Hook**
80 The commissioners discussed each applicant on who would be good for the at-large position.

81
82 Commissioner Branch would like to wait for further discussion when Commissioner Hover is
83 back in the office.

84
85 The commissioners recessed until 11:00 a.m.

86
87 **Continued Public Hearing-Utility Franchise-Colville Confederated Tribes IT**
88 Engineer Thomson, Jo Ann Stansbury, Anna Randall

89
90 Commissioner Branch opened up the continuation of the public hearing for Colville
91 Confederated Tribes for fiber line renewal on various county roads. No additional comment was
92 received nor a signed agreement with the Tribe. It was thought that the Tribe would consider
93 signing the agreement by July 18.

94
95 **Motion Continued Public Hearing Utility Franchise Colville Confederated Tribes IT**
96 Commissioner Neal moved to continue the public hearing to July 18 at 11:10 a.m. to provide
97 time for the franchise applicant to process the agreement. Motion was seconded, all were in
98 favor, motion carried.

99
100 Commissioner Branch recessed until 1:30 p.m.

101
102
103

104 **Commissioners to set Wednesdays Agenda by 1:30 PM**

105 No meeting were scheduled for Wednesday.

106

107 **Update-Public Works-Engineer Josh Thomson**

108 Kent Kovalenko would like to discuss the particulars of a grant being applied for. It is a
109 competitively bid grant so he'd like to discuss separately with each commissioner.

110

111 One of the leachate pond liners has a hole in it and a new one could cost around \$40,000-
112 \$50,000. They are better built than the old ones. He will come back to the board with a proposal.

113

114 Engineer Thomson said Cecile Creek was open over the weekend, there is a debris field being
115 cleaned up right now.

116

117 Petition to vacate an old plat, it is on the outer edge, but there are things still to work out in
118 terms of plat ownerships. There will be a resolution directing the Engineer to report on the
119 vacation.

120

121 **Construction Projects**

122 Finishing the paving of Old 97, the striper contractor is about two weeks out. Finished Twisp River
123 Road last week. Pit crushing is moving ahead to the Gavin pit. Construction meeting for the of
124 Twisp river bridge is coming up.

125

126 Engineer Thomson said he is leaving next Monday for conference and then with the fourth of July
127 being on Tuesday, he won't be back until after that.

128

129 **Quarterly Update-Okanogan County Behavioral Healthcare-David McClay**

130 Dennis Rabidou, President OBHC Board of Directors

131

132 Mr. McClay, CEO OBHC, provided some information on the clinic's numbers. (attached) Most
133 services provided are throughout the county.

134

135 Mr. McClay discussed OBHC staffing with five open positions including a crisis position. He
136 discussed internship programs that have helped. There is another two or three people they may
137 be able to hire. Things are trending in a positive way. The potential hires are new to providing
138 therapy are interns but know the electronic health record system and do not have a ton of
139 experience. There is a house bill 1724 along the lines of employment that allows bachelor level
140 with five years' experience under some kind of scaled down practice. They have not hired anyone
141 like that but is an option. There is a 15% increase in Medicaid rates that impacts OBHC and their
142 ability to work on compensation pay for employees. The increase also touched other area rates
143 that will impact other services that will have a positive impact for those they can serve.

144

145 Commissioner Branch commented that crisis services and mental health services are only as
146 good as what can be provided. Talking to Beacon for their help to place someone in the jail for
147 crisis services. Commissioner Branch discussed the county having its own DCR in the jail, but
148 challenges in recruiting someone could be the same. Mr. McClay wasn't clear on the details on
149 how the county could secure those types of services. Commissioner Branch would like to know
150 what OBHC's limitations are in providing crisis services in the jail. It is easier for the county to
151 employ a DCR since they hold the license. OBHC can provide a culturally good place to work that
152 will help. Mr. Rabidou said OBHC has paid attention to recruitment retention and ideas that may
153 help accomplish.

154

155 **Approve Commissioner Proceedings for June 5th, 6th, June 12th, 13th, 2023**
156 Commissioner Branch said the meeting minutes of June 5th, 6th, June 12th, 13th, 2023 could be
157 held off until all three Commissioners were in the office.

158
159 **Approve Consent Agenda**

160 Commissioner Neal moved to approve the consent agenda items, 1-13 excluding item number
161 3. Motion was seconded, all were in favor, motion carried.

- 162
163 1. **Amendment #1-2023 Contracted Services Agreement-Room One**
164 2. **Amendment A-2023/2024 CDBG Public Services Grant-Department of Commerce**
165 ~~3. **Appointment Letter-Mazama Advisory Committee-Bill Craven**~~
166 4. **Appointment Letter-Board of Equalization-Brian Bowes**
167 5. **Letter Cannabis Location Approval-Newbee Dimensions LLC, Weibin Wu, Chunlan Ye**
168 6. **Employment Agreement-Registered Nurse-Nurse Care Manager- Briana Pardo**
169 7. **Employment Agreement-Per Diem Registered Nurse-Nurse Care Manager-Janice Rayes**
170 8. **CDBG CV-1 Grant-Request #29-Community Action Council**
171 9. **CDBG Public Services Grant-Request #11-Community Action Council**
172 10. **ARPA Fund #170 Request Equipment \$1,084.62-Community Action Council**
173 11. **OCSO Tunk Mtn Slash Disposal Plan- District Ranger Colville N.Forest Service-Matt Marsh**
174 12. **Resolution 64-2023-Sheriffs Chief Civil Deputy Included in Administrative Group**
175 13. **Resolution 65-2023-Clerk of the Board Stipend**
176 14. **Resolution 66-2023-Reclassify Court Interpreter Coordinator Position**

177
178 **Motion - Voucher Approval - Commissioners**

179 Vouchers certified and audited by the Auditing Officer as required by RCW 42.24.080 and those
180 expense reimbursement claims certified as required by RCW 42.24.090 have been recorded on a
181 list, and made available to the Board. As of this date, the Board did vote, by unanimous vote, to
182 approve the regular vouchers in the amount of \$380,178.89 and Payroll vouchers in the amount
183 of \$1,132,841.64. Warrant numbers as cited on the attached blanket voucher list. Motion seconded
184 and carried.

185
186 **Entrance Conference-State Auditor-Kiana Dixon**

187 Jake Santistevan, Kiana Gibson lead auditor

188
189 Jake Santistevan introduced his office and explained Kiana Dixon is the lead auditor for
190 Okanogan County this year. He explained the State Auditor's role in the state of Washington
191 government and state agencies. Will be talking about the different audits and specific goals.
192 Their hard goal is to provide citizens an increase trust that public officials given public resources
193 have transparency in the way they deal with those resources.

194
195 Ms. Dixon provided this year's audit review areas. Have not selected areas for testing, focus on
196 the federal and financial audit due in September. Grant Compliance audit will be later.

197
198 The engagement letter was discussed and its amendment to include the federal compliance.

199
200 Levels of reporting were discussed. Audit costs are estimated at \$94,700.

201
202 Ms. Dixon explained loss reporting and what the state requires and the process for reporting to
203 the state auditor's office.

204
205 Commissioners did not have any questions on the process or information provided.

206

207 Jake Santistevan said this is a two-year accountability audit, but based on the amount of work to
208 be done and volume of federal funds received and so audit work increased. Some companies
209 had staffing troubles and work that needed to be done so a number of agencies went to a two-
210 year accountability audit from a one every year. They do plan on going back to a one-year
211 accountability audit now that the SAO office is fully staffed.

212
213 The group thanked the commissioners for their time.

214
215 **Discussion-Mazama Advisory Committee Appointments-Planning Director Palmer**
216 Director Palmer explained a request from Mazama Advisory Committee to appoint Bill Craven to
217 the committee.

218
219 Received after the fact a proposal from the watershed company.
220 Director Palmer explained an Interlocal Agreement for the Twisp Milltown property annexation
221 was reviewed by Esther Milner.

222
223 Commissioner Branch discussed processes and aspects that would motivate the land owner's
224 proposal and outline costs in the county's fee proposal.

225
226 Commissioner Branch stated he had a chance to preview the interlocal agreement for the Twisp
227 Milltown annexation. He briefly discussed another the board considered for the city of Oroville.
228 He had no problem with it.

229
230 **Motion Resolution 67-2023 Interlocal Agreement Town of Twisp**
231 Commissioner Neal moved to approve resolution 67-2023 which adopts the Interlocal Agreement
232 between Okanogan County and the Town of Twisp for the Twisp Milltown Property Annexation
233 as exhibit A. Motion was seconded, all were in favor, motion carried.

234
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236
237 The board adjourned at 3:00 p.m.

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