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RECORD OF THE PROCEEDINGS

OKANOGAN COUNTY

JUNE 13 2023

8 **9:00 AM** Review Meeting Minutes
9 **9:15 AM** Public Comment Period
10 **9:30 AM** Discussion-WSU Extension Office Printer/Copier-Kayla Wells-Yoakum
11 **10:00 AM** Update-Human Resources/Risk Management-Shelley Keitzman
12 **10:30 AM** Approve Commissioner Proceedings May 30, June 5 & 6, 2023
13 **10:45 AM** Approve Consent Agenda
14 1. Amendment RAP Funding for OLD 97 Driskill to Verestar-CRAB
15 2. Agreement Communications System-RACOM
16 **10:50 AM** Public Hearing-Oroville Rural EMS District Budget Supplemental
17 **11:00 AM** Update-Public Works-Engineer Josh Thomson
18 **1:30 PM** Board of Health Meeting 1234 2nd Ave South, Okanogan

20 The Okanogan County Board of Commissioners met for a regular meeting at 123 5th Avenue
21 North, Okanogan, Washington on June 13, 2023 with; Vice-Chairman, Commissioner Andy
22 Hover; Member, Commissioner Jon Neal; and the Clerk of the Board, Laleña Johns, present.

23
24 Chairman, Commissioner Chris Branch was absent due to personal business.

25
26 AV Capture and Zoom provided audio and video accessibility for public interaction.

27
28 **Review Meeting Minutes**

29 Commissioners reviewed their meeting minutes and provided their edits which were incorporated.

30
31 **Public Comment Period**

32 Ruth Hall, member of the public, did not comment today.

33
34 **Discussion-WSU Extension Office Printer/Copier-Kayla Wells-Yoakum**

35 Larry Hudson explained a copier/printer was shared between Noxious Weed and WSU Extension
36 office. The current shared lease for printer copier is terming soon. Research was done on a
37 different model. Quotes were gathered and Kyocera appeared to be the best option for a new
38 lease, but the cost is slightly higher than the other quotes. He said the cost is offset because the
39 tech lives nearby for same day maintenance for breakdowns. The vendor can also bill separate
40 so each office gets billed their portion of the account costs. Noxious Weed is willing to handle the
41 lease documents. Ms. Yoakum said the arrangement for sharing the copier works well. The toner
42 and maintenance costs are covered under the lease. Mr. Hudson had the Kyocera lease
43 agreement prepared and ready for commissioners' approval.

44
45 Commissioner Hover asked Mr. Hudson to consult with the auditor or chief civil attorney on which
46 board was to sign the lease. The Clerk of the Board reminded the board about its purchasing and
47 contracting policy. She said meeting minutes are to reflect the quotes and amounts and document
48 the reasons for selecting a higher quote. Mr. Hudson will consult with Ms. Milner and Auditor Hall
49 On whose authority the lease may be signed. Mr. Hudson explained he and his staff follow the
50 county personnel policy and he understands the Noxious Weed board makes decisions but
51 funding and budget approval is authorized by BOCC. Commissioner Hover would still like
52 clarification on who authorizes the Weed office purchasing and contracting documents. Mr.

53 Hudson stated a budget supplemental may be needed later to pay the full cost of the new copier
54 lease.

55
56 **Approve Consent Agenda**
57 Commissioner Neal moved to approve the consent agenda items 1-2, as presented. Motion was
58 seconded all were in favor, motion carried.

- 59
60 1. **Amendment RAP Funding for OLD 97 Driskill to Verestar-CRAB**
61 2. **Agreement Communications System-RACOM**

62
63 **Update-Human Resources/Risk Management-Shelley Keitzman**
64 Ms. Keitzman presented and discussed a Small & Rural Court Security Matching Grant Program
65 with a 15% calculation for shared costs. (attached) The max amount the county can use for court
66 security is still unknown.

67
68 MOUD program grant is set to end June 30, 2023, but the grant will be renewed for 2024. There
69 is enough money in the grant to fund the nurses until renewal of the grant. Resolution 150-2022
70 states the positions will be funded as funds are available, the Ms. Pardo and Ms. Reyes nurse
71 agreements will need to be renewed to continue their service since grant funds are available. That
72 was all Ms. Keitzman reported.

73
74 Commissioners discussed the Oroville Rural EMS District levy renewal and the Clerk of the Board
75 set a reminder in 2024 to process a February 2025 ballot question. The commissioners discussed
76 the Life Line contract renewal to be in line with the December 31, 2025 levy cycle.

77
78 Commissioner Hover recessed until 10:20 a.m.

79
80 **Motion - Voucher Approval - Commissioners**
81 Vouchers certified and audited by the Auditing Officer as required by RCW 42.24.080 and those
82 expense reimbursement claims certified as required by RCW 42.24.090 have been recorded on a
83 list, and made available to the Board. As of this date, the Board did vote, by unanimous vote, to
84 approve the regular vouchers in the amount of \$2,374,497.77. Warrant numbers as cited on the
85 attached blanket voucher list. Motion seconded and carried.

86
87 **Motion Methow Valley EMS District**
88 Commissioner Neal moved to adjourn as the BOCC and reconvene as the Methow Valley EMS
89 District. Motion was seconded all were in favor, motion carried.

90
91 Commissioner Neal moved to approve the Voucher certification and authorize the Methow Valley
92 EMS District vouchers to be paid in the amount of \$63,499.66. Motion was seconded, all were in
93 favor, motion carried.

94
95 **Motion Tonasket EMS District**
96 Commissioner Neal moved to adjourn as the Methow Valley EMS District and reconvene as the
97 Tonasket EMS District. Motion was seconded all were in favor, motion carried.

98
99 Commissioner Neal moved to approve the Voucher certification and authorize the Tonasket EMS
100 District vouchers to be paid in the amount of \$16,200 to Life Line for May Services. Motion was
101 seconded, all were in favor, motion carried.

102
103

104 **Motion Oroville Rural EMS District**
105 Commissioner Neal moved to adjourn as the Tonasket EMS District and reconvene as the Oroville
106 Rural EMS District. Motion was seconded all were in favor, motion carried.

107
108 Commissioner Neal moved to approve the Voucher certification and authorize the Oroville Rural
109 EMS District May voucher to be paid in the amount of \$9,680. Motion was seconded, all were in
110 favor, motion carried.

111
112 Commissioner Neal moved to adjourn as the Oroville Rural EMS District and Reconvene as the
113 BOCC. Motion was seconded all were in favor, motion carried.

114
115 **Public Hearing-Oroville Rural EMS District Budget Supplemental**
116 Commissioner Neal moved to adjourn as the BOCC and reconvene as the Oroville Rural EMS
117 District. Motion was seconded all were in favor, motion carried.

118
119 Commissioner Hover opened up the hearing to staff. The Clerk of the Board stated the budget
120 supplemental will provide the needed budget for the building repair costs. Member of the public
121 Ruth Hall said it was a good idea to provide the funds for the building repairs.

122
123 **Motion Oroville Rural EMS District Resolution 1-2023**
124 Commissioner Neal moved to approve the Oroville Rural EMS District resolution 1-2023
125 authorizing a budget supplemental appropriation in the amount of \$3,000. Motion was
126 seconded, all were in favor, motion carried. Commissioner Hover closed the hearing.

127
128 Commissioner Neal moved to adjourn as the Oroville Rural EMS District and Reconvene as the
129 BOCC. Motion was seconded all were in favor, motion carried.

130
131 **Approve Commissioner Proceedings May 30, June 5 & 6, 2023**
132 Commissioner Neal moved to approve the meeting minutes of May 30, 2023. Motion was
133 seconded, all were in favor, motion carried.

134
135 **Update-Public Works-Engineer Josh Thomson**
136 James DeSalvo

137
138 Mr. DeSalvo explained the damage of a bridge on the county trail system. He showed a
139 presentation of the Lower Goat Creek bridge area that blew out and washed away. He asked for
140 emergency funding for the immediate bridge repair and suggested a reimbursement from LTAC
141 funds in their 2024 application. Commissioner Neal asked for assurances that any new repairs
142 hold up to the kind of flows that were seen this year. Engineer Thomson stated plan was for new
143 depth of the footings that is much greater than before and would hold up much better. The group
144 discussed the needed \$85,000 funding for the project. Commissioner Hover said a budget
145 supplemental from Contingency Reserve to Parks & Rec fund 125 for the immediate repairs then
146 Methow Trails would apply for LTAC funds and LTAC reimbursement would be put back to Parks
147 & Rec fund then to Contingency Reserve. Commissioner Hover stated the trail is a good county
148 asset and does bring in Tourism money. The board decided to wait until next week. The repair
149 window depends on the level of water in the creek. Mr. DeSalvo would prefer funds are available
150 by July 1 so he can order the steel and start permitting. Commissioner Hover explained a budget
151 supplemental would be needed from Contingency to Parks and Rec 125 and could have the funds
152 the week of July 3. Mr. DeSalvo explained the complicated approval process for capital expenses
153 using LTAC funds. All documentation of the repair will be needed for the LTAC reimbursement
154 invoice.

155
156 *Solid Waste*
157 Engineer Thomson explained additional funds are being requested for the Cell 4 construction.
158 \$154,000 due to rock.

159
160 *Maintenance & Road*
161 Engineer Thomson reported that Cecile Creek should be opened by the end of the week; Pre-
162 level completed for chip seal, looking good.

163
164 Barnholt Loop Road petition for speed reduction to 25 mph from the 35 mph was discussed. A
165 map showed in yellow the property owners that signed the petition. No crashes have happened
166 on the road which usually drives the need for a petition like this. Traffic study shows people drive
167 a reasonable speed for the road. A public hearing would be next. He doesn't feel 25 mph is
168 reasonable for the whole road and thought 30 mph in the area where most signed the petition.

169
170 *OCOG/Planner Position*
171 This position is moving forward, there are still some details to work out with the job description
172 and who oversees what.

173
174 Twisp River road project is moving along and will finish up today. Old 97 paving should start
175 Thursday for the Driskell to Verestar portion. CRAB is encouraging RAP projects to move forward,
176 so we will work with that schedule to move those projects along.

177
178 **Discussion Prosecutor's office**

179 Prosecutor Albert Lin, Chief Civil Deputy Esther Milner and Teagan Christa Levine
180

181 A letter was presented by Prosecutor Lin that requested commissioners' authorization for an
182 additional appellate attorney for the Prosecutor's office. The office is faced with every class A and
183 B felony case that goes to trial and are won to be appealed (attached) Prosecutor Lin explained
184 his request and his evaluation and the reasons the position should be considered. A new attorney
185 would cost an estimate of \$140,000. He believes in order to effectively protect and carry out
186 functions of the prosecutor's office this position is a necessary request. He provided a proposed
187 office organization chart. (attached)

188
189 Commissioner Hover asked what the vision of this attorney focus would be. Prosecutor Lin said
190 the focus would be on appeals and everything that goes with those afterward. This person could
191 do more than just appeals and could help Chief Civil Attorney Esther Milner on the civil side of
192 things. A job description is contained in current job descriptions that generally describe attorney
193 responsibilities at different levels. A BARS code exists that was not authorized funding. Ms. Levine
194 said the highlighted portions on the data numbers 355, 315, and 77 are not included active cases
195 but could along with new arrests. Commissioner Hover said the commissioners responsible for
196 the county's money and providing money for safety.

197
198 Prosecutor Lin explained how his office is dealing with the increase in crimes in the county and
199 how those cases are being handled since he came to office. He works with the Sheriff and local
200 law enforcement agencies, participated in forums and he heard from the communities about their
201 frustrations. There is still a lot to do. Commissioner Hover said he would like Commissioner
202 Branch here to discuss and participate in the review of the budget any decision to be considered.
203 Prosecutor Lin understands and reiterated he has been looking at this need for quite some time.
204 Ms. Levine stated there will be additional revenue provided by the cities for criminal justice fees
205 related the county will include when it invoices the city. Commissioner Hover stated the Board

206 has to discuss how to fund all the things that are increasing such as exempt employee wages and
207 other things. Prosecutor Lin was scheduled to come back June 20 when Commissioner Branch
208 is back in the office.

209

210 Commissioner Hover adjourned the BOCC until Tuesday, June 20 at 9:00 a.m.

211

212 **Board of Health Meeting 1234 2nd Ave South, Okanogan**

213 Commissioners attended the Board of Health.

214

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216

217 The board adjourned at 12:00 p.m.