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**RECORD OF THE PROCEEDINGS**

**OKANOGAN COUNTY**

**JUNE 12, 2023**

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8 **9:00 AM** Review Commissioners Agenda and Consent Agenda  
9 **9:10 AM** Briefing Among Commissioners-Discuss Individual Weekly Meetings & Schedules  
10 **9:15 AM** Public Comment Period  
11 **9:30 AM** Commissioners' Staff Meeting  
12 **10:00 AM** Possible Signing-Hunter Mountain Conveyance Documents-WA. DFW  
13 **10:30 AM** Interview Potential Fair Advisory Committee Appointment-Mary Hughes  
14 **11:00 AM** Discussion-Methow Valley EMS Contract-Aero Methow Cindy Button  
15 **11:30 AM** Executive Session RCW 42.30.110(1)(i) (iii) Legal Risks-Esther Milner, Shelley  
16 Keitzman  
17 **1:30 PM** Updates-Okanogan County/Q&A-Bureau of Land Management-Kurtis Bryan  
18 **2:30 PM** Discussion-Department of Natural Resources Contract-Fairgrounds  
19 **3:00 PM** Discussion-Code Revisions-Esther Milner

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The Okanogan County Board of Commissioners met for a regular meeting at 123 5<sup>th</sup> Avenue North, Okanogan, Washington on June 12, 2023 with Chairman, Commissioner Chris Branch; Vice-Chairman, Commissioner Andy Hover; Member, Commissioner Jon Neal; and the Deputy Clerk of the Board, Crystal Hawley, present.

AV Capture and Zoom provided audio and video accessibility for public interaction.

The Clerk of the Board explained Denise Varner City Council Member of the City of Okanogan was interested in being appointed to the Board of Health. Commissioners discussed their decision to run the open position through the OCOG representatives to see who they recommend. Commissioner Neal thought there was two or three elected officials interested.

**Review Commissioners Agenda and Consent Agenda**

The commissioners reviewed the agenda and consent agenda.

**Briefing Among Commissioners-Discuss Individual Weekly Meetings & Schedules**

The commissioners discussed their weekly meeting.

**Public Comment Period**

A member from the public, Emily Sisson, was present.

There was no public comment.

**Commissioners' Staff Meeting**

Emergency Management, Maurice Goodall, Planning Director, Pete Palmer, Fairgrounds Manager, Naomie Peasley, were present for staff.

Planning Department

Planning Director, Pete Palmer, discussed her department updates. Only one out of six replied for a bid for reviewing plan development applications for the county. The Land Use Planner, Andrew Levins with Van Ness Feldman, is qualified to support County staff as needed to complete a variety

52 of general municipal planning and development project review support work that may include, but is  
53 not limited to, the following:

54

- 55 • Review project permit applications for conformity with County Code, consistent with the
- 56 statutory deadlines for the County to issue a final decision;
- 57 • Communicate and coordinate with applicants, their consultants, and other County
- 58 department staff;
- 59 • Prepare staff reports, comment letters and memorandums;
- 60 • Present reports via teleconferencing (as needed);
- 61 • Keep track of project permit applications in the review process; and
- 62 • Provide additional planning services as requested.

63

64 For these services, they proposed billing Andrew's time on an hourly basis at a discounted municipal  
65 rate of \$250/hour. Alternatively, to consider a flat-fee arrangement of \$5,000 per permit  
66 Application.

67

68 Commissioner Branch asked if they would be handling the SEPA portion? Ms. Palmer responded  
69 that they would include the SEPA.

70

#### 71 **Motion**

72 Commissioner Hover moved to direct Ms. Palmer to begin negotiations creating a contract for the  
73 county's plan development. After discussion, Commissioner Hover amended his motion to add make  
74 it a draft contract. Motion was seconded. All were in favor. Motion carried.

75

#### 76 Fairgrounds

77 Fairgrounds Manager, Naomie Peasley, provided her department updates. There is a special  
78 meeting for the FAC will be tomorrow evening. 24-7 will be coming out for tree limbs on the ground  
79 from the windstorm.

80

81 Ms. Peasley explained that a kid threw a rock through a window at the annex building, so she is  
82 transferring the \$250.00 damage deposit to the correct BARS line. Ms. Peasley reached out to sheriff  
83 Budrow about raising the price for special dance permits to detour people of wanting to get them,  
84 but the sheriff told her that it was not top priority. He has also not gotten back to her regarding drive  
85 byes during events.

86

#### 87 **Hunter Mountain Conveyance Documents-WA. Department of Fish and Wildlife**

88 Josh Thomson and Katlenia Vejraska were present.

89

90 Ms. Veiraska went over all closing documents for the Hunter Mountain Conveyance property.

91

#### 92 **Motion**

93 Commissioner Hover moved to authorized the chairman the sign the closing documents for the  
94 Hunter Mountain Conveyance. Motion was seconded. All were in favor. Motion carried.

95

#### 96 Emergency Management

97 Emergency Management, Maurice Goodall, provided his department update. There will be a fire  
98 meeting Wednesday. DNR spoke to Mr. Goodall and a burn restriction will be effective from: June  
99 15, 2023 12:01 AM through October 15, 2023 at 12:01 AM.

100

101 **Interview Potential Fair Advisory Committee Appointment-Mary Hughes** Mary Hughes  
102 explained to the commissioners a little about herself and why she was interested being a part of the  
103 fair advisory committee and how important the fair is to our community.

104  
105 **Motion**  
106 Commissioner Hover moved direct Deputy Clerk of the Board to create an appointment letter for  
107 Mary Hughes for position 10 of the Fair Advisory Committee. Motion was seconded. All were in favor.  
108 Motion carried.

109  
110 **Discussion-Methow Valley EMS Contract-Aero Methow Cindy Button**  
111 Aero Methow John Richardson

112  
113 **Motion**  
114 Commissioner Hover moved to adjourn as the BOCC and reconvene Methow Valley EMS District.  
115 Motion was seconded. All were in favor. Motion carried.

116  
117 Commissioner Hover explained the current Methow Valley EMS Contract.

118  
119 Ms. Button said that if the levy were to fail, they would lose funding and the district would dissolve.  
120 She further explained that there is no law that you have to have EMS services in a town.

121  
122 The commissioners are responsible for the finances of the district.

123  
124 As long as the district has funds reserved, it would give the commissioners time to go back out for  
125 another vote.

126  
127 **Motion**  
128 Commissioner Hover moved to adjourn as the Methow Valley EMS district and reconvened as the  
129 Board of County Commissioners. Motion was seconded. All were in favor. Motion carried.

130  
131 **Executive Session RCW 42.30.110(1)(i) (iii) Legal Risks-Esther Milner, Shelley Keitzman**

132  
133 **Motion**  
134 Commissioner Hover moved to go into Executive Session under RCW 42.30.110(1)(i) (iii) for  
135 Litigation or legal risks of a proposed action or current practice that the agency has identified when  
136 public discussion of the litigation or legal risks is likely to result in an adverse legal or financial  
137 consequence to the agency at 11:50 until 12:20 inviting Chief Civil Deputy, Esther Milner,  
138 Prosecutor, Albert Lin, and Risk Manager, Shelley Keitzman. Motion was seconded. All were in favor.  
139 Motion carried.

140  
141 Executive Session ended at 12:20 with no decisions made.

142  
143 **Updates-Okanogan County/Q&A-Bureau of Land Management-Kurtis Bryan**  
144 BLM field Manager, Kurtis Bryan explained that his goal was to introduce himself and get to meet  
145 the commissioners.

146  
147 Mr. Bryan explained that every year, the BLM starts early in the season with meeting with fire staff  
148 in early spring. They have put new fencing over 15 to 20 miles and the Bureau of Land Management  
149 goals this year is to bring down hazard trees on BLM land. BLM is also doing some subscribed  
150 burning around the Similkameen area.

151

152 Mr. Bryan further explained that the Tribe is working with the PUD of the possibility of removing  
153 Enloe Dam.

154  
155 **Motion**  
156 Commissioner Hover moved to approve and authorize the Chairman to sign Easton Corbin Touring  
157 Contact with Easton Corbin in the amount of \$26,000 for 2023 Okanogan County Fair. Motion was  
158 seconded. All were in favor. Motion carried.

159  
160 **Discussion-Department of Natural Resources Contract-Fairgrounds**  
161 Ms. Peasley explained she added new maps, phone, Wi-Fi, and garbage to the DNR contract.  
162 Previously, the county charged DNR \$5,500 per day the whole fairgrounds. The following is the  
163 purposed rental agreement:

- 164
- 165 • Incident Command Post/Base Camp Rental Agreement Type I and Type II Incident  
166 Command Teams. Area #1, All grass area south of Berg Pavilion, All Quonset huts. Berg  
167 Pavilion, Central Building, South out camp area, as well as all the North Race end. Also  
168 includes all parking area, EXCEPT main parking lot outside Agriplex.
  - 169 • Day Sleeping Area #2, Berg Pavilion, and Central Building. This includes large Air conditioner  
170 for Central Building.
  - 171 • Night sleeping. Area #3, south out camp area and lawn south of Berg Pavilion, as well as  
172 Quonset Huts.

173 **Discussion-Code Revisions-Esther Milner**  
174 Chief Civil Deputy, Esther Milner, provided the commissioners a few purposed updates for the  
175 County Code Revisions.

176  
177 After discussing chapter 2 of the County Code, the commissioners directed Ms. Milner to change  
178 some of her purposed revisions and would also like Ms. Milner to decodify the Pest Control Board.

179  
180 **Motion- Distribution of Opioids**  
181 Commissioner Hover moved to approve the Interlocal agreement between Chelan, Douglas, Grant,  
182 and Okanogan Counties and the cities of Wenatchee, East Wenatchee and Moses Lake for the  
183 distribution of Opioids. Motion was seconded. All were in favor. Motion was carried.

184  
185 The board adjourned at 4:20 p.m.

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