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RECORD OF THE PROCEEDINGS

OKANOGAN COUNTY

JULY 24, 2023

9:00 AM Review Commissioners Agenda and Consent Agenda
9:15 AM Public Comment Period
9:30 AM Commissioners' Staff Meeting
11:00 AM Briefing Among Cmrs-Discuss Individual Weekly Meetings & Schedule
11:15 AM Review Commissioners Proceedings July 17 & 18, 2023

The Okanogan County Board of Commissioners met for a regular meeting at 123 5th Avenue North, Okanogan, Washington on July 24, 2023 with Chairman, Commissioner Chris Branch; Vice-Chairman, Commissioner Andy Hover; Member, Commissioner Jon Neal; and the Deputy Clerk of the Board, Crystal Hawley, present.

AV Capture and Zoom provided audio and video accessibility for public interaction.

Review Commissioners Agenda and Consent Agenda

The commissioners' reviewed the agenda and consent agenda.

Public Comment Period

Members of the public, Emily Sisson and Steve Kelly were present.

Steve Kelly explained that he was told by Sheriff Budrow that it is the Commissioners responsibly for the jail's ATM. The ATM fee is 10% and seems like a lot of money. His friend also never saw the \$100 Mr. Kelly provided to the jail. Sheriff Budrow also told him that he was trying to reinstate face-to-face contact in the jail and Mr. Kelly would like to know what was going on with the progress.

The commissioners didn't know anything about the reinstatement of face-to-face visiting contact and thought maybe Mr. Budrow might be working with the health department on it.

Commissioner Hover explained that the county elected are the ones that makes decisions on their own departments when it comes to things like that.

There were no other comments

Commissioners' Staff Meeting

Planning Director, Pete Palmer, Fairgrounds Manager, Naomie Peasley, Emergency Management, Maurice Goodall, Maintenance Department, Joe Poulin were present for staff.

Emergency Management

Emergency Manager, Maurice Goodall, asked the commissioners received the corrected resolution regarding over-time hours.

The commissioners directed Mr. Goodall to provide the resolution to the clerk of the board, so she can add it to the consent agenda for approval and signature.

51 Mr. Goodall explained that there were a few fires throughout the county, but other than that, the
52 county has been pretty slow

53

54 Planning Department

55 Planning Director, Pete Palmer, explained that there is no planning commission tonight.

56

57 Ms. Palmer said that during last week city's council, the permits for the sheriff's office/ morg were
58 approved.

59

60 Maintenance Department

61 Joe Poulin explained that his department was able to fix the irrigation leak at the Justice Building.
62 Other than that, he had no other updates and asked if the commissioners had any questions for him.
63 The commissioners had no questions for Mr. Poulin.

64

65 Fairgrounds

66 Fairgrounds Manager, Naomie Peasley, said that this morning there was no water or electricity at the
67 fairgrounds. Don Kruse is at the fairgrounds now to hopefully fix the problem.

68

69 This coming August 3rd Connell will be testing water well casing at the fairgrounds. Ms. Peasley also
70 explained that the well is not suppling enough water to accommodate the demanding needs.

71

72 Ms. Peasley further explained that the horse stalls will be delivered tomorrow and asked if the
73 commissioners knew what the status was on installing them? Commissioner Hover said he would
74 find out and let her know. In the meantime, they can be put where they will be installed. If need be,
75 covered and taped off to avoid any damage.

76

77 Ms. Peasley said that her staff is prepping all the buildings for Fair 2023.

78

79 Commissioner Hover left at 10:05 to join another Zoom meeting.

80

81 Maintenance Department

82 Joe Poulin provided a quote from Divco for replacing the four remaining HVAC systems for the Admin
83 Building.

84

85 DIVCO would provide all labor and material to perform the following:

86 1. Site Work

87 A. Replace the three remaining systems for the first floor and one on the 3rd floor. Install
88 Carrier brand standard systems, there are two 5-ton units, one 3 1/2 ton and one 2 1/2 ton.

89 B. Remove and dispose of the old systems.

90 C. Modify the refrigerant piping on both ends. Flush the line sets,

91 D. Fabricate new sheet metal to connect to the indoor sections,

92 E. Provide a crane to lift the outdoor units to the roof.

93 F. Modify the electrical connections to the new units.

94 G. Install new electronic programmable Schneider Electric thermostats on these four units.

95 H. Prevailing wages. Permits,

96 I. Commission the new units upon completion.

97

98 The total price for the above work is **\$105,879.**

99

100 And a quote for replacing the rooftop heat-pumps on the Virginia Grainger Building.

101

- 102 DIVCO would provide all labor and material to perform the following:
- 103 1. Site Work
- 104 A. Base Project - Replace three 3 ton, four 4 ton, two 5 ton, one 7 1/2 ton and three 10-ton rooftop
- 105 heat-pumps. Install Carrier brand heat-pump systems with adapt-a-curbs to match the old bases.
- 106 Units 11 and 15 are already new.
- 107 B. Remove and dispose of the old systems and refrigerant properly.
- 108 C. Provide a crane to lift the units to the roof, this project would be done in four groups to
- 109 minimize outages throughout the building as much as possible.
- 110 D. Modify the electrical connections to the new units.
- 111 E. Install new Schneider Electric digital thermostats to operate the systems. A front-end supervisory
- 112 connection can be added to these thermostats at a later date so that the system can be viewed over
- 113 the computer, Additional hardware will be necessary for this option, the thermostats will be Schneider
- 114 Electric SE8650's.
- 115 F. Prevailing wages. Permits.
- 116 G. Commission the new units upon completion.

117

118 The total price for the above work is **\$310,887.**

119

120 **Motion- Contract between Okanogan County and Van Ness Feldman, LLP**

121 Commissioner Neal moved to approve the Contract between Okanogan County and Van Ness

122 Feldman, LLP for Planned Development permit applications and processing. Motion was seconded.

123 All were in favor. Motion carried.

124

125 **Briefing Among Commissioners-Discuss Individual Weekly Meetings & Schedule**

126 The commissioners briefed among themselves, discussing their weekly schedules and meetings

127

128 **Review Commissioners Proceedings July 17 & 18, 2023**

129 The commissioner reviewed the proceedings of July 17th and 18th, 2023.

130

131 The commissioners discussed the trailer park environmental issues located on the reservation.

132

133 Commissioner Hover returned at 10:34 a.m.

134

135 The board adjourned at 10:45 a.m.