

48 Ms. Jones explained a film crew is here producing a story about public health and economic
49 changes in Okanogan county industries and how those changes impacted those living in the
50 county.

51
52 Commissioner DeTro and Commissioner Branch were separately interviewed. Commissioner
53 Hover was not asked to provide an interview.

54
55 **Briefing Among Commissioners**

56 Commissioners reviewed the lease notice for the Hancock building to be published for the
57 next three weeks. Commissioner Branch asked that the notice include that responses show
58 bond and insurance and a bid based on a minimum of \$0.43 per square footage. The board
59 is scheduled to let the contract August 9 at 11:00 a.m. On a parallel path Commissioners
60 would like to adopt comprehensive procedures for property management purposes to exempt
61 from RCW 36.34.005. He asked that the county move forward to adopt rules similar to Mason
62 County.

63
64 Commissioner Branch will begin the process of drafting comprehensive procedures for county
65 property management consistent with RCW 36.34.

66
67 Commissioner Hover updated the others on a meeting he had with Yakama Nation's on the
68 county's well tracking software plans. He spoke to them about the Watershed council
69 recommended maximum water consumption to be set. Yakama Nation staff didn't have any
70 scientific problems with the information he provided to them. The rest is hard data from 2018
71 to present that has been gathered for the amount used out of the reserves.

72
73 Commissioner Hover discussed splitting the responsibilities and involvement of the
74 fairgrounds between the commissioners. He spoke to the owner of the auction outfit for the
75 digital televised auction. The FAC said there were unknowns and wanted to be able to have
76 an in person and televised auction for 3% of the sale of the animals. The agreement for
77 auctioneer services is between who? Commissioner Hover said the county has a
78 procurement processes, but the county isn't buying anything, so it is unclear how this would
79 work. Is the auction service a vendor or a service provider and does it need to go through the
80 procurement procedures? The attorney and the auditor will be consulted. Processes to secure
81 entertainment for the fair were discussed and whether that would be the same process as
82 procuring auctioneer services.

83
84 Commissioners discussed other counties that have property managers, and Okanogan
85 county doesn't.

86
87 The Clerk of the Board discussed setting a time to go over the updated job description of the
88 proposed clerk in the commissioners' office.

89
90 Commissioner Hover discussed the pay raise afforded to the other deputy clerks of elected
91 officials but did not include the Sheriff's Chief Civil Deputy, Clerk of the Board or the District
92 Court Administrator. Commissioner Hover would like to bring those three up to 85% of the
93 comparable county salaries. Counties used for comparable's have similar populations. One
94 of the comps was requested by the Sheriff's employee to be removed from the salary survey.
95 Commissioners reviewed the salary survey and discussed the information there. (attached)

96

97 **Motion**

98 Commissioner Hover moved to authorize the clerk of the board to draft a job description
99 consistent with previously discussed delegation of tasks and advertise for the position for
100 another part time clerk in the commissioners' office. Commissioner Branch discussed the
101 need for feed back from the board to the Clerk. The board would like to look at the job tasks
102 to be delegated by the clerk of the board to the clerk. The motion was premature. All were in
103 favor, motion carried.

104 Commissioners would like time on their calendar to discuss and review the job description
105 and consider a resolution.

106

107 **Update- Fairgrounds Naomie Peasley**

108 Ms. Peasley provided her fairgrounds update. Weed Board provided suggestions on what
109 weeds need to be addressed in the next couple weeks. Kyle and Joe were consulted on what
110 needs to be done.

111

112 Is the Board's recommendation for restructure moving forward? Commissioner Branch said
113 the board is considering separate specific maintenance crew under the fairgrounds from the
114 Courthouse Maintenance. Event Coordinator would supervise the maintenance crews on the
115 grounds. The Event Coordinator position may become exempt if the supervision of
116 maintenance crew is added. Most events happen on weekends and we do not have someone
117 on call to go to the grounds when needed or called. Improvements to staffing need to be
118 made and we need the flexibility exempt status provides to the coordinator to be successful.
119 Ms. Peasley thanked the board for their consideration.

120

121 Fair committee is non-profit and arranges everything for the fair in other counties, said
122 Commissioner Branch. He said we must be careful about social media and be aware of what
123 we can control. Consistency is key in pointing people to the right office who will provide the
124 right answer.

125

126 New temporary office employee started today.

127

128 The Safety Grant is due to Dept of Ag October 1 not to exceed \$250,000. Discuss the goals
129 to be met with this grant at the next commissioner meeting. Make sure all commissioners are
130 on the same page with the project the grant will be used for.

131

132 LTAC application is moving forward.

133

134 Safe domestic water on the grounds is a safety project. An evaluation of the current system
135 is needed, said Ms. Peasley.

136

137 Final entertainment contracts for fair were provided for signature.

138

139 FAC has been back and forth on what the FAC and what the Fairgrounds staff are responsible
140 for the fair. Several school sports groups will pick up garbage at the fair for \$2400 or \$600
141 each. Commissioner Hover discussed a base number to base costs of the fair on that
142 supports the rental fee.

143

144 A list of basic duties was handed out of what the County is doing for fair. (attached) A draft
145 MOA was emailed to Commissioner Hover. A similar MOA is to be drafted for the Fire Fighters
146 ice cream space.

147
148 Adjourned for lunch hour at 12:12 p.m.

149
150 Reconvened at 1:30 p.m.

151
152 **State Auditor Entrance Conference Cinthya Medina**

153 SAO Josiah Milner, Assistant Audit Manager; SAO Cinthya Medina Audit Lead; Treasurer
154 Leah McCormack, Auditor Cari Hall, Chief Deputy Pam Johnson, Finance Manager Lisa
155 Schreckengost, member of the public Emily Sisson

156
157 Josiah Milner introduced the auditors he is the audit lead.

158
159 Ms. Medina shared the audit scope and what they will be looking at this year. The State
160 Auditor's 2020 Annual Report was provided (attached) This 2020 audit year areas selected
161 will be communicated later. Financial Statement audit will be conducted for January 1, 2020
162 through December 31, 2020.

163
164 Federal Grant Compliance Audit for the same period for compliance with internal controls and
165 compliance over major programs reporting.

166
167 Major Program selected audit of the county's CARES ACT Funds received.

168
169 Ms. Medina relayed the different levels of reporting. Mr. Milner provided what a Tracker is; It
170 is a tool to a clear path to our audit information which promotes transparency of findings and
171 is public facing.

172
173 Cost estimate is \$70,500. Peer reviews of Washington State Auditor's Office was explained
174 and is done every three years. Ratings of pass and fail were discussed. This keeps the SAO
175 accountable.

176
177 Treasurer McCormack asked if the state's financial report will be posted. It shouldn't be an
178 issue said Mr. Milner.

179
180 Cari Hall explained she has been having weekly calls from the SAO. The state is working on
181 the CARES ACT funds audit. No news is good news.

182
183 Commissioners briefly discussed the budget call letter that went out from the auditor's office
184 last week to all departments for 2021 budget estimates. They want to see both revenue and
185 expenditure guesses noted from departments. The zeros don't give a good idea to the public
186 that those lines will get budgeted.

187
188 **Update- Planning & Development Director Palmer**

189 Planning is fully open now and coordinated with Building Office. Still asking people are not
190 vaccinated people wear masks

191
192 *Office Open & Staffing*

193 Director Palmer stated that staff are getting burnt out due to current workloads and so she
194 has agreed to test a four 10-hour shifts with staggered days among the employees so the
195 office is staffed during business hours. The commissioners thought that was alright. She sees
196 some positive change due to that arrangement.

197

198 *CAO/Commerce Update*

199 Director Palmer said she met with Department of Commerce and WDFW on the county's
200 Critical Areas ordinance. They made suggestions to reorganize the document using the
201 suggested use of Columbia and Chelan Counties versions to help us organize our document
202 and make it consistent with what they are familiar seeing. Our policy on habitat conservation
203 needs to include the best available science from Fish & Wildlife. This request did cause some
204 friction with staff as they were prepared to start over. Instead they looked at the weak areas
205 of our plan and will use the resources provided.

206

207 Commissioner Hover is somewhat opposed to doing exactly what the agency requests. He
208 proposed if there are changes, the BOCC wants to see the original document and suggested
209 mark ups. The board further discussed whether or not FS and state goes through SEPA and
210 NEPA processes when they permit ski or mountain bike trails and parks and do they follow
211 the required environmental steps.

212

213 Commissioner Branch said his primary focus is responding to the comments for their review
214 purposes. Do we use their setbacks for habitat areas which is up to 400 feet in some areas,
215 said Director Palmer.

216

217 *GIS Position*

218 Director Palmer explained that Camden was hired for succession training in GIS and is filling
219 a temporary GIS Tech position that was created for training purposes until Ted Murray, GIS
220 Analyst, retired. The GIS Analyst position requires certification. Camden does not currently
221 meet the minimum requirements for GIS Analyst certification. Director Palmer suggested a
222 resolution be authorized to allow Camden to continue working in the GIS Tech position until
223 he meets requirements and obtains his certification.

224

225 A resolution would be needed in order to keep the GIS Tech position. Look at lower level and
226 ask about Work Source. A thing going on in GIS in terms of territorial issues. She was getting
227 a lot of push back when asking questions about the work performed but no one is talking to
228 her about the work of Camden. She needs to know what training is being promoted and by
229 whom. They don't need a lot of communication but they do need to report what is going on in
230 their department and they need to be accountable to someone.

231

232 A suggestion was made by HR to approve a resolution keeping him as a technician. See if
233 the board would allow the position in the budget so it isn't lost then give a year to train him to
234 qualify the minimum of the position. We advertised for GIS Technician which did not have the
235 requirements of BA. They do need three people in GIS.

236

237 **Motion Lake Management District**

238 Commissioner Hover moved to adjourn as the BOCC and reconvene as the Lake Osoyoos
239 Lake Management District. Motion was seconded, all were in favor, motion carried.

240

241 Commissioner Branch considered the agenda bill and relayed this is an assessment.
242 Commissioner Hover annually those in the assessment area requesting to be removed or not
243 benefited can request. The commissioners would like the process to be done
244

245 **Motion**

246 Commissioner Hover moved to authorize the voucher for 2021 assessment of in the amount
247 of

248 Motion was seconded, all were in favor, motion carried.
249

250 Commissioner Hover moved to adjourn as the Lake Management District and reconvene as
251 the BOCC. Motion was seconded, all were in favor, motion carried.
252

253 **Review Meeting Minutes**

254 Commissioners reviewed their meeting minutes.
255

256 Commissioner Hover would really like to find a way to help provide funding to the Methow
257 Watershed Council Administration. If funded like Chelan County the employee would need to
258 be a county employee. An RFQ would be needed for the other option.
259

260 The board adjourned at 3:10 p.m.
261