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RECORD OF THE PROCEEDINGS

OKANOGAN COUNTY

JULY 18, 2022

9 **9:00 AM** **Review Agenda and Consent Agenda**
10 **9:15 AM** **Public Comment Period**
11 **9:30 AM** **Commissioners Staff Meeting**
12 **10:30 AM** **Briefing Among Commissioners**
13 **10:45 AM** **Update Risk Pool Premiums-Shelley Keitzman**
14 **11:25 AM** **Public Hearing Budget Supplemental Appropriation Fairgrounds**
15 **11:30 AM** **Update Fairgrounds Naomie Peasley**

18 The Okanogan County Board of Commissioners met for a Public Hearing at 123 5th Avenue North,
19 Okanogan, Washington on July 18, 2022 with Chairman, Commissioner Andy Hover; Vice-
20 Chairman, Commissioner Chris Branch; and the Deputy Clerk of the Board, Crystal Hawley was
21 present.

22 Member, Commissioner Jim DeTro was absent

23
24 AV Capture and Zoom provided audio and video accessibility for public interaction.

25
26 Commissioner Hover Arrived at 9:07

27
28 The pledge of allegiance was recited.

29
30 **Review Agenda and Consent Agenda**

31 Commissioners reviewed their agenda and consent agenda.

32
33 **Public Comment Period**

34 Ms. Jackson commented via Zoom through chat, "Much respect on some that conduct properly
35 running a board meeting! On that note.... The hospital's board meeting was a hot mess! Very
36 disappointing.... Thank you for what you do and explaining the process."

37 No other comment from the public.

38
39 **Commissioners Staff Meeting**

40 Present Maurice Goodall, Pete Palmer, Lanie Johns, Joe Poulin, Naomie Peasley

41
42 Emergency Management, Maurice Goodall, provided the commissioners a letter to Washington
43 Emergency Management Division regarding the Conconully flash flood. The work that is required
44 to address this hazard is well beyond the capability of the County's resources, which includes
45 engaged roads, utilities and facilities projects associated with the multiple years of repetitive
46 damages from the wildfires, flooding and severe storms.

47
48 **Motion- The Conconully Flash Flood letter**

49 Commissioner Branch move to approve the chairman to sign the letter to Washington Emergency
50 Management Division for The Conconully Flash Flood letter. Motion was second. All in favor?
51 Motion was carried.

53 Lanie Johns, Clerk of the Board, updated the commissioners with updates within the
54 commissioners' office. Today is Amber Lobe's first day of work, she will be performing some of
55 the records management, archiving, retention, public records request and accounts payable. Ms.
56 Johns also followed up on Otis elevators proposal for replacing the hydraulic fluid replacement.
57 Ms. Johns had reached out to Otis and they said that with age and usage, over time the oil breaks
58 down drives the needs to replace hydraulic fluid. Commissioner Branch inquired whether there
59 was a test that could determine oil quality and viscosity.

60
61 Commissioner Hover would like Ms. Johns to get together with Auditor Hall to make a budget
62 supplemental to accommodate the elevator project. Lastly, Ms. Johns contacted Architect Mr.
63 Beaman about scheduling to meet with the commissioners and department heads regarding the
64 20-year master plan; August 2nd was scheduled.

65
66 Joe Poulin, Maintenance Manager, provided his update. Mr. Poulin explained that Alpha will be
67 doing their assessment this afternoon on all the county buildings and then starting the project
68 tomorrow. Pioneer Proofing will be starting the courthouse renovation project to repair the
69 curvilinear trim tomorrow. Mr. Poulin explained that two different HVC units on the Virginia
70 Grainger Building are not working, so it will be going out for bid. Lastly, Mr. Poulin explained that
71 he is still waiting on Northwest Engineer to get back to him on the geothermal system.

72
73 Pete Palmer, Planner Director, brought forward a few items. Ms. Palmer provided the board with
74 resolution 108-2022 to review. This resolution would appoint Ms. Palmer as Vice President for
75 the WA Chapter of American Planning Association Columbia Section.

76
77 Ms. Palmer also provided the board with a notice of cannabis license application for the chair to
78 sign. Ms. Palmer explained that Planning doesn't have any findings, so the application is just
79 needing a simple signature on it.

80
81 **Motion- WSLCB Notice of Cannabis License**
82 Commissioner Branch moved to authorize the chairman to the sign the WSLCB notice of
83 Cannabis License approving the WSLCB license application and location for Sativa LLC. Motion
84 seconded. All were in favor, Motion carried.

85
86 **Motion- Resolution 108-2022**
87 Commissioner Branch moved to approve Resolution 108-2022 for American Planning Association
88 is designating Planning Director, Pate Palmer, to represent Okanogan County as the Vice
89 President for the WA Chapter of American Planning Association Columbia Section. Motion was
90 second. All in favor. Motion carried.

91
92 **Briefing Among Commissioners**
93 Commissioners briefed among themselves.

94
95 **Discussion- Wages**
96 Albert Lin Prosecutor, Shelley Keitzman, Esther Milner
97
98 Prosecutor, Albert Lin, deeply expressed that the county salaries just do not compete at all with
99 other counties. Mr. Lin brought forward a couple examples of salaries; Douglas and Kittitas. He
100 has only been able to hire one person to take a district court position. But Mr. Lin expresses that
101 there is a bigger issue with not only with regards to retaining employees but attracting them as
102 well. Commissioner Hover asked Ms. Keitzman to provide a cost analysis by tomorrow, as well

103 as a possible resolution. Lin explain that he can't afford to lose any more staff and needs to be
104 able to compete with other counties.

105

106 **Discussion- Website Program**

107 Shelley Keitzman, Karen Beatty

108

109 Karen Beatty, Central Services Director, explained that the county had 83 ADA checks that were
110 out of compliance on the county's website and only 69% of the site complied. Shelley Keitzman,
111 HR Director/Risk Manager, explained that with Monsido, it would automate the process, looking
112 at every word, link, tag, and line of code of the county's website for potential issues and prioritize
113 them, so Departments can fix the ones that would be out of compliance on a weekly basis. The
114 total cost per year would be \$2,949.00 and would give proof that ADA compliances have been
115 made. The county would have unlimited users with training and support.

116

117 **Update Risk Pool Premiums-Shelley Keitzman**

118

119 Shelley Keitzman, HR Director/Risk Manager, explained that the liability insurance proposal for
120 2022 to 2023 has a 40% increase. Last year it was \$557,000. and the total this year will be
121 \$864,883. This will leave risk pool insurance \$375,000 short this year. Property insurance has a
122 12% increase based on the amount a wild fire they have had to pay on. Cyber insurance has
123 gone up 10% due to the increase in cyber-attacks.

124

125 **Public Hearing Budget Supplemental Appropriation Fairgrounds**

126 Commissioner Hover open the public hearing up to staff. He explained that instead of taking funds
127 out of current expense reserve, that the county should take it out of the county assistance second
128 quarter payment.

129

130 **Motion- Resolution 107-2022 Budget Supplemental Fairgrounds**

131 Commissioner Branch Moved to continue the public hearing on resolution 107-2022 until
132 tomorrow July 19 at 2:35 p.m. Motion was second. All in favor, Motion carried.

133

134 **Update Fairgrounds-Naomie Peasley**

135 Fairgrounds Manager, Naomie Peasley, provided her update. Ms. Peasley explained that the
136 agreement for the VIP Production has the wrong date on the agreement, it should read
137 09/08/2022-09/10/2022. Commissioner Hover said that he will cross out and initial, if they VIP
138 can't get it back by tomorrow to be approved on the consent agenda.

139

140 Ms. Peasley provided the commissioners with the details of the fencing questions they had from
141 last week. The deciding factor was due to 9 gage fencing materials of Quality Custom versus the
142 8 gage fencing materials of the other vendor, plus the extensive detail provided in the quote by
143 Quality Custom versus the other vendors were reasons the board approved Quality Custom for
144 the fence.

145

146 **Motion- Quality Custom Fencing**

147 Commissioner Branch moved to accept Quality Custom Fencing quote in the amount of
148 \$22,785.00. Motion was second. All were in favor. Motion carried.

149

150 Commissioner Hover was informed that some food vendors couldn't serve same items as others.
151 Commissioner Branch explained that has been an understanding of the fair advisory committee
152 for a long time that you have trouble attracting vendors to come there if everyone is serving

153 hamburgers. Ms. Peasley did addendums that were requested by food vendor chair specifying
154 what they were not allowed to sell on their menu.

155

156 Ms. Peasley explained that the toilets have been overflowing at the Fairgrounds and are a
157 potential health issue. Ms. Peasley has been paying \$500 the past two weekends to have port-a-
158 potties there. The Fairgrounds is spending tons of money on port-a-potties each month. The
159 commissioners directed Ms. Peasley to get quotes on getting the toilets fixed.

160

161 The board adjourned at 12:30 p.m.

162