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RECORD OF THE PROCEEDINGS

OKANOGAN COUNTY

JULY 12, 2022

9:00 AM Review Commissioners Meeting Minutes July 5, 2022
9:15 AM Public Comment Period
9:30 AM Discussion-Public Health Charter Resolution 100-2022
9:50 AM Public Hearing Budget Supplemental Appropriation Capital Improvement Fund 134
9:55 AM Public Hearing Budget Supplemental Appropriation Water Conservancy Board Fund 139
10:00 AM Update Hunan Resources/Risk Management Shelley Keitzman
10:30 AM Update-County Auditor-Cari Hall
11:00 AM Update -Public Works Engineer Josh Thomson
1:30 PM Board of Health 1234 2nd Ave S, Okanogan
3:30 PM Commissioners Set Wednesday Agenda
3:35 PM Approve Commissioners Proceedings-June 21, 2022
3:45 PM Approve Consent Agenda

The Okanogan County Board of Commissioners met for a Public Hearing at 123 5th Avenue North, Okanogan, Washington on July 12, 2022 with Chairman, Commissioner Andy Hover; Vice-Chairman, Commissioner Chris Branch; Member, Commissioner Jim DeTro; and the Clerk of the Board, Laleña Johns, present.

AV Capture and Zoom provided audio and video accessibility for public interaction.

Commissioner Hover arrived at 9:15 a.m.

Review Commissioners Meeting Minutes July 5, 2022

Commissioners reviewed their meeting minutes.

Public Comment Period

Commissioner Branch opened up the meeting to public comment. Isabelle Spohn asked when the discussion happened on the approval of the More Completely Planned area resolution. Commissioner Hover stated it happened during a previous update of the Planning Director. Zoning south of Winthrop is zoned fives or twenties. Ms. Spohn explained her concern regarding Gold Creek area zoning. Commissioner Hover said the zoning did not change, there is still only two zones five acre and twenty-acre zones.

The interview committee interviewed the folks interested in serving and Lionel J. Orr, Jr. was recommended for appointment.

Discussion-Public Health Charter Resolution 100-2022

Lauri Jones, Jill Gates

Ms. Jones presented the Board of Health revised charter that is consistent with RCW 70.46 for commissioners' consideration. Revisions were regarding the Public Health Board membership for the required categories. One position designated by American

50 Indian Health Commission, and one position was vacant and was changed to follow the
51 recommendation in the RCW.

52

53 **Motion Resolution 100-2022 Amended Public Health Charter**

54 Commissioner Branch moved to approve resolution 100-2022 revising the Public Health
55 Charter in accordance with RCW 70.46 and rescinding all previously adopted charters
56 including 96-2015. Motion was seconded, all were in favor, motion carried.

57

58 **Public Hearing Budget Supplemental Appropriation Capital Improvement Fund 134**

59 Commissioner Hover opened up the hearing to staff. The fuel needed for the generator
60 should come out of maintenance budget in the amount of \$6,000 because it isn't actually
61 a Capital Improvement qualified cost.

62

63 **Motion Resolution 101-2022 Budget Supplement Appropriation**

64 Commissioner Branch moved to approve resolution 101-2022 regarding a budget
65 supplemental appropriation within the Capital Improvement fund 134 in the amount of
66 \$13, 000. Motion was seconded, all were in favor, motion carried.

67

68 **Public Hearing Budget Supplemental Appropriation Water Conservancy Board Fund 139**

69 Commissioner Hover opened up the hearing to staff. The Okanogan County Water
70 Conservancy Board secretary Lisa De Vera commented the board has a checking
71 account it operates out of applicants pay into it the fees and she recommended pending
72 invoices be paid from that checking account. The resolution provides funds through the
73 county's voucher system so invoices will be processed that way.

74

75 Commissioner Hover opened up to the public, seeing no one to comment he closed to
76 the public and opened up to the Board.

77

78 **Motion Resolution 102-2022 Budget Supplemental Appropriation Water Conservancy Board**

79 Commissioner Branch moved to approve resolution 102-2022 authorizing a budget
80 supplemental in the amount of \$5,000 to fund 139. Motion was seconded, all were in
81 favor, motion carried.

82

83 Lisa De Vera mentioned that the funds be deposited directly into the Water Conservancy
84 Board banking account. Commissioner Hover stated no, the BOCC cannot do that
85 because we need to have the reason in file for the funds for auditing purposes.

86

87 **Update Human Resources/Risk Management Shelley Keitzman**

88 Dennis Rabidou

89

90 Ms. Keitzman stated a resolution was presented to be discussed regarding a previous
91 request to move the detention manager down to Court Services Officer step five. It is not
92 a union position.

93

94

95

96

97 **Motion Resolution 104-2022 Demotion from Detention Manager to Court Services**
98 Commissioner Branch moved to approve resolution 104-2022 demoting the Detention
99 Manager to Court Services step five. Motion was seconded, all were in favor, motion
100 carried.

101
102 Ms. Keitzman said Vicki Poole accepted the position of HR Analyst and will begin her
103 position July 25. There will be Oral Boards of the Civil Service happening that weekend
104 so the she will be able to learn the position during the process.

105
106 She will attend the Risk Pool Conference on July 20-21-22.

107
108 **CANCELLED Update-County Auditor-Cari Hall**

109
110 **Motion Executive Session RCW 42.30.110 (1)(i) Potential Litigation HR Issue**
111 Commissioner Branch moved to go into executive session at 10:12 a.m. until 10:25 a.m.
112 to discuss with legal counsel and HR a legal matter regarding HR inviting Chief Civil
113 Attorney Esther Milner and Shelley Keitzman. Motion was seconded, all were in favor,
114 motion carried.

115
116 Executive session ended at 10:25 a.m. no decisions were made.

117
118 Commissioner Branch asked Ms. Milner if the water supply issue would be more
119 appropriately discussed in executive session.

120
121 **Motion Executive Session 42.30.110 (1)(i) Potential Litigation**
122 Commissioner Branch moved to go into executive session at 10:28 a.m. until 10:40 a.m.
123 inviting Planner Director Pete Palmer and Chief Civil Deputy Esther Milner to discuss
124 potential litigation when public knowledge regarding the discussion is likely to result in an
125 adverse legal consequence to the agency. Motion was seconded, all were in favor, motion
126 carried.

127
128 Executive session was extended at 10:40 a.m. until 10:50 a.m.

129
130 Executive session ended at 10:49 a.m. no decisions were made.

131
132 **Approve Consent Agenda**

133 Commissioner DeTro moved to approve the consent agenda item #1, as presented.
134 Motion was seconded, all were in favor, motion carried.

135 **1. Resolution 103-2022 Budget Amendment-Sheriff \$76,165**

136
137 **Approve Commissioners Proceedings-July 5, 2022**

138 Commissioner DeTro moved to approve the July 5, 2022 commissioner proceedings.
139 Motion was seconded, all were in favor, motion carried.

140
141
142

143 **Commissioners Set Wednesday Agenda**

144 Commissioners discussed whether or not a meeting is needed on Wednesday, no
145 meeting.

146

147 **Motion - Voucher Approval - Commissioners**

148 Vouchers certified and audited by the Auditing Officer as required by RCW 42.24.080 and
149 those expense reimbursement claims certified as required by RCW 42.24.090 have been
150 recorded on a list, and made available to the Board. As of this date, the Board did vote,
151 by unanimous vote, to approve the regular vouchers in the amount of \$911,097.56 and
152 Payroll vouchers in the amount of \$1,148,675.16. Warrant numbers as cited on the
153 attached blanket voucher list. Motion seconded and carried.

154

155 **Motion Resolution 89-2022 Okanogan County All Hazard Mitigation Plan**

156 Commissioner Branch moved to approve resolution 89-2022 Okanogan County All
157 Hazard Mitigation Plan. Motion was seconded, all were in favor, motion carried.

158

159 **Motion Appointment Letter Board of Health Lionel J. Orr, Jr.**

160 Commissioner Branch moved to approve the appointment letter of Lionel J. Orr, Jr. to the
161 position #4 on the Board of Health. Motion was seconded, all were in favor, motion
162 carried.

163

164 **Motion Public Health Voucher**

165 Commissioner Branch moved to approve the Public Health Vouchers including regular
166 vouchers in the amount of \$3,700.86 and payroll vouchers in the amount of \$49,723.20.
167 Warrant numbers as cited on the attached blanket voucher list. Motion was seconded, all
168 were in favor, motion carried.

169 **Update -Public Works Engineer Josh Thomson**

170 Engineer Thomson provided his agenda and discussed the items listed there.

171

172 *Maintenance & Road Conditions*

173 Scotch Thistle @ Old Okanogan Landfill

174 This has been taken care of by public works staff so no invoice should be generated by
175 Noxious Weed.

176 Chip Seal

177

178 *6-Year TIP Development*

179

180 *FD #6 Interlocal Agreement*

181 Josh Thomson said Esther Milner determined ARPA funds could not be used for the fire
182 district water project. Commissioner Hover said that was in the rules for the water sewer
183 infrastructure part of the funds and we are using the Lose of revenue portion of the ARPA
184 funds rules for this project. The final version specifically includes fire fighting in them.

185

186 *Planning Position*

187 Need to work on the resolution, discuss with Union, and develop the final job description.

188

189 *Levee USACE Inspections This Week*

190

191 *WATV*

192 Engineer Thomson said there was a different in the original WATV Club ask for opening
193 up roads. Commissioner Hover said the WATV Club changed their ask and so a letter will
194 be drafted to the agencies that would identify the roads to be opened then after that as
195 an afterthought revise if Winthrop opens up roads in order to create a loop.

196

197 *Shops*

198 Engineer Thomson relayed what the architect commented on in terms of a steel building
199 and he would not design those design build. A wooden structure would require the
200 architect to design.

201

202 Engineer Thomson explained he spoke to Vendors in DOT right of way and they claimed
203 they were permitted through the tribe to be a vendor there. But DOT's position is that
204 vendors cannot vend in the state right of way. The vendor may have a license through
205 the tribe, but the tribe cannot give a permit for vending in someone else's right of way.
206 The vendor did stop vending there.

207

208 **Motion Resolution 105-2022 Fair Vendor Booth Fees**

209 Commissioner Branch moved to approve resolution 105-2022 adopting the Fair Vendor
210 Booth fees. Motion was seconded, all were in favor, motion carried.

211

212 **Board of Health 1234 2nd Ave S, Okanogan**

213 Commissioners attended the Board of Health meeting.

214

215 The board adjourned at 11:41 a.m.

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217