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RECORD OF THE PROCEEDINGS

OKANOGAN COUNTY

JULY 10, 2023

9:00 AM Review Commissioners Agenda and Consent Agenda
9:05 AM Briefing Among Commissioners-Discuss Individual Weekly Meetings & Schedule
9:15 AM Public Comment Period
9:30 AM Commissioner’s Staff Meeting
10:30 AM PH-Repealing Co. Code (OCC) 2.96-Marketing & Special Excise Tax Board & Adding Article III Lodging Excise Tax to OCC 3.40
10:45 AM Public Hearing-Okanogan County Code Amendment RE: OCC 2.04.040 & 2.04.050
11:00 AM Public Hearing-Revision OCC Chapter 2.04 & Section 2.05.50(B)
11:15 AM Public Hearing-Revision OCC 2.76 Insufficient Funds and 2.76.010 Handling Fee
11:30 AM Public Hearing-Revision OCC 2.80.040 Duties & 2.80.060 Organization & 2.80.50 NCW Law & Justice Council Membership

The Okanogan County Board of Commissioners met for a regular meeting at 123 5th Avenue North, Okanogan, Washington on June, 2023 with Chairman, Commissioner Chris Branch; Vice-Chairman, Commissioner Andy Hover; Member, Commissioner Jon Neal; and the Deputy Clerk of the Board, Crystal Hawley, present.

AV Capture and Zoom provided audio and video accessibility for public interaction.

The pledge of allegiance was recited.

Review Commissioners Agenda and Consent Agenda

The commissioners reviewed the agenda and consent agenda.

Briefing Among Commissioners-Discuss Individual Weekly Meetings & Schedule

The commissioners briefed among themselves, discussing their weekly schedules and meetings.

Public Comment Period

A member from the public, Emily Sisson, was present for public comment.

There was no public comment.

Commissioner’s Staff Meeting

Emergency Manager, Maurice Goodall, Planning Director, Pete Palmer, Fairgrounds Manager, Naomie Peasley, were present for staff.

Emergency Management

Emergency Manager, Maurice Goodall, provided the commissioners his department update. Bonaparte Lake Road was washed out once again, but should be cleared by this afternoon. Mr. Goodall is working with Public Works on this continuing washout issue.

Fairgrounds

Fairgrounds Manager, Naomie Peasley, provided the commissioners her department update.

51 RV Park is busy, but other than that, she had no other updates on the fairgrounds.

52

53 Planning Department

54 Planning Director, Pete Palmer, provided the commissioners her department update. She
55 explained that site analysis is deemed complete in 28 days. Ms. Palmer further explained that, just
56 because it comes in and they were sent to an onsite system, doesn't mean they would have an
57 approval the next day. The purpose of a site analysis is to evaluate the suitability of a specific
58 piece of property for a specific development proposal in light of applicable development
59 regulations. Once that is complete, her department works with the property owners to get all the
60 additional documentations needed to be complete. Once that is complete the well log should be
61 summited to the Department of Ecology within 30 days.

62

63 Water Shed Foundation wanted to extend their contract for the services they are providing, such
64 as grant and watershed studies, water banking, etc . As of right now, the contract expires on
65 December 31st of this year. Within the contract, section 8, it talks about that the county may from
66 time to time, require changes or modifications in the work to be performed. Such changes, including
67 any decrease or increase in the amount of compensation, which must be mutually agreed upon by
68 the county and the contractor, shall be incorporated in written amendment to the contract.

69

70 The commissioners would like to put it on the agenda for next month for review.

71

72 Ms. Palmer explained that the planning department has gone clear through the public process for
73 the SEPA review of the Shoreline Master Program, so she is ready for the commissioners to
74 approve a resolution adopting the revisions to the plan and transmit the full record to the
75 department of Ecology for their final review and approval.

76

77 Shoreline Master Plan during development of the updated SMP, the Planning Commission
78 received updates on the planning process and important issues related to shoreline management
79 planning, a draft of the updated SMP was released for a 30-day informal review process prior to
80 the Planning Commission's Public Hearing. The proposed amendments affect the all lands lying
81 with 200 feet on a horizontal plane from the Ordinary High-Water Mark and those portions of zoning
82 districts that lie within shoreline jurisdiction, and a SEPA determination of non-significance was
83 issued June 6, 2023 resulting in no appeals or comments received.

84

85 **Motion- Resolution 079-2023**

86 Commissioner Hover Moved to approve resolution 079-2023, A resolution of the Okanogan County
87 Board of County Commissioners announcing their intent to adopt a revised Shoreline Master
88 Program consistent with the periodic review requirements of the Shoreline Management Act (RCW
89 90.58.080(4)) following transmittal of the Shoreline Master Program and supporting records to the
90 Department of Ecology for review and adoption. Motion was seconded. All were in favor. Motion
91 carried.

92

93 Ms. Palmer explained she provided the continued implementation of the Voluntary Stewardship
94 Program renewal contract and a resolution affirming the decision by the Okanogan Board of County
95 Commissioners as adopted by resolution 126-2015 to opt-in to the Voluntary Stewardship Program
96 and designating Okanogan County Planning and Community Development to administer the
97 program.

98

99

100 **Motion- Resolution 080-2023**

101 Commissioner Hover Moved to approve resolution 080-2023 A resolution affirming the decision by
102 the Okanogan Board of County Commissioners as adopted by resolution 126-2015 to opt-in to the
103 Voluntary Stewardship Program and designating Okanogan County Planning and Community
104 Development to administer the program. Motion was seconded. All were in favor. Motion was
105 carried.

106

107 **Motion- Interlocal Agreement Between OCD and Okanogan Co. Planning Department**

108 Commissioner to approve to interlocal agreement between Okanogan Conservation District and
109 Okanogan County Department of Planning and Development and approve the chairman to sign.
110 Motion was seconded. All were in favor. Motion carried.

111

112 **Motion-2023-25 Biennium Contract No K2421**

113 Commissioner Hover Moved to approve 2023-25 Biennium Contract No K2421 between The
114 Washington State Conservation Commission and Okanogan County for Voluntary Stewardship
115 Program Implementation and approve the chairman to sign. Motion was seconded. All were in
116 favor. Motion carried.

117

118 **Public Hearing-Repealing County Code (OCC) 2.96-Marketing & Special Excise Tax Board
119 & Adding Article III Lodging Excise Tax to OCC 3.40**

120 Commissioner Branch opened up the Public Hearing to staff. Esther Milner explained it is for
121 repealing County Code (OCC) 2.96 market special excise tax board and adding III lodging excise
122 tax to OCC 3.40. Okanogan County Prosecutor's Office has proposed repeal of Okanogan County
123 Code (OCC) Chapter 2.96 Marketing and Special Excise Tax Board and adding Article III Lodging
124 Tax Advisory Committee and section 3.40.130 Lodging tax advisory committee to OCC Chapter
125 3.40 Lodging Excise Tax.

126

127 Commissioner Branch closed the public hearing to staff and opened up to public. Emily Sisson had
128 no comment. Commissioner Branch opened the public hearing up to the board.

129

130 **Motion- Ordinance 2023-16**

131 Commissioner Hover moved to approve Ordinance 2023-16 repealing Okanogan County Code
132 (OCC) Chapter 2.96 Marketing and Special Excise Tax Board and replacing it with the Okanogan
133 County Lodging Tax Advisory Committee as described in Attachment A, previously adopted by
134 Resolution 125-2014 and subsequently revised by Resolution 013-2020 and 054-2020. Motion was
135 seconded. All were in favor. Motion carried.

136

137 **Public Hearing-Okanogan County Code Amendment RE: OCC 2.04.040 & 2.04.050**

138 Commissioner Branch opened up the Public Hearing to staff for Okanogan County Code
139 Amendment RE: OCC 2.04.040 and 2.04.050. Esther Milner explained the proposed revisions of
140 Okanogan County Code (OCC) Chapter 2.04 County Commissioners, by decodifying 2.04.040
141 Reimbursement of State Association and revising Section 2.04.050 Clerk of the board and
142 recodifying Section 2.04.050 Clerk of the board in a new chapter in the OCC, chapter 2. Clerk of
143 the Board.

144

145 Commissioner Branch closed the public hearing to staff and opened up to public. Emily Sisson had
146 no comment. Commissioner Branch opened the public hearing up to the board.

147

148

149 **Motion- Ordinance 2023-17**
150 Commissioner Hover moved to approved Ordinance 2023-17 revising Okanogan County Code
151 (OCC) Chapter 2.04 County Commissioners, by decodifying 2.04.040 Reimbursement of State
152 Association and revising Section 2.04.050 Clerk of the board and recodifying Section 2.04.050
153 Clerk of the board in a new chapter in the OCC, chapter 2. Clerk of the Board. Motion was
154 seconded. All were in favor. Motion carried.

155
156 **Public Hearing-Revision OCC Chapter 2.04 & Section 2.05.50(B)**
157 Commissioner Branch opened up the Public Hearing to staff for revising Okanogan County Code
158 Chapter 2.04 and section 2.05.50(B). Esther Milner explained this ordinance is revising Okanogan
159 County Code (OCC) Chapter 2.04 County Commissioners, by repealing Resolution 39-2001 and
160 Section 2.04.050(B) Clerk of the board and adopting a new chapter to the OCC, chapter 2. Claim
161 Filing.

162
163 Commissioner Branch closed the public hearing to staff and opened up to public. Emily Sisson had
164 no comment. Commissioner Branch opened the public hearing up to the board.

165 **Motion- Ordinance 2023-18**
166 Commissioner Neal moved to approve Ordinance 2023-18 revising Okanogan County Code (OCC)
167 Chapter 2.04 County Commissioners, by repealing Resolution 39-2001 and Section 2.04.050(B)
168 Clerk of the board and adopting a new chapter to the OCC, chapter 2. Claim Filing. Motion was
169 seconded. Motion carried.

170
171 **Public Hearing-Revision OCC 2.76 Insufficient Funds and 2.76.010 Handling Fee**
172 Commissioner Branch opened up the Public Hearing to staff. Esther Milner explained that
173 Ordinance 2023-19 is for revising Okanogan County Code 2.76 insufficient funds and 2.76.010
174 handling fee.

175
176 Commissioner Branch closed the public hearing to staff and opened up to public. Emily Sisson had
177 no comment. Commissioner Branch opened the public hearing up to the board.

178
179 **Motion- Ordinance 2023-19**
180 Commissioner Hover moved to approve Ordinance 2023-19 revising Okanogan County Code 2.76
181 insufficient funds and 2.76.010 handling fee. Motion was seconded. All were in favor. Motion
182 carried.

183
184 **Public Hearing-Revision OCC 2.80.040 Duties & 2.80.060 Organization & 2.80.50 NCW Law**
185 **& Justice Council Membership**
186 Commissioner Branch opened up the Public Hearing to staff. Esther Milner explained that this
187 Ordinance is for revising Okanogan County Code 2.80.040 duties and 2.80.060 organization and
188 2.80.50 NCW Law & Justice Council membership.

189
190 Commissioner Branch closed the public hearing to staff and opened up to public. Emily Sisson had
191 no comment. Commissioner Branch opened the public hearing up to the board.

192
193 **Motion- Ordinance 2023-20**
194 Commissioner Hover moved to approve Ordinance 2023-20 revising Okanogan County Code
195 2.80.040 duties and 2.80.060 organization and 2.80.50 NCW Law & Justice Council Membership.
196 Motion was seconded. All were in favor. Motion carried.

197

198 **Executive Session**
199 Commissioner Hover moved to go into executive session for under RCW 42.30.110 (1)(i) until
200 11:50 a.m. at 11:34, inviting Esther Milner. Motion was seconded. All were in favor. Motion carried.
201
202 Executive Session ended at 11:50 with no decisions made.
203
204 The board adjourned at 11:50 p.m.