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**RECORD OF THE PROCEEDINGS**

**OKANOGAN COUNTY**

**JANUARY 3, 2022**

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**9:00 AM Reorganize the Board**  
**9:05 AM Briefing & Review Commissioners Agenda & Consent Agenda**  
**9:30 AM Staff Meeting**  
**10:00 AM Update Public Works-Engineer Josh Thomson**  
**11:00 AM Department Head Performance Evaluation-Pete Palmer**  
**11:30 AM Public Comment**  
**12:00 PM Approve Commissioner Proceedings**  
**12:05 PM Approve Consent Agenda**

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The Okanogan County Board of Commissioners met in Regular session at 123 5<sup>th</sup> Avenue North, Okanogan, Washington on January 3, 2022 with Chairman, Commissioner Andy Hover; Vice-Chairman, Commissioner Chris Branch; Member Commissioner Jim DeTro and the Clerk of the Board, Laleña Johns, present.

AV Capture provided audio and video of the meeting held today, while ZOOM provided best audio accessibility and public interaction.

The board started late due to 8-10 inches of snow overnight.

**Reorganize the Board**

The Clerk of the Board called for nominations for chairman.

Commissioner Hover moved to nominate himself.

Commissioner DeTro nominated Commissioner Hover.

Commissioner Branch seconded the motion, all were in favor, motion carried.

Commissioner Hover was selected to serve as chairman of the board for 2022.

Commissioner DeTro and Commissioner Hover moved to nominate Commissioner Branch as vice-chairman of the board for 2022. Motion was seconded, all were in favor, motion carried.

**Motion Direction Attorney to Draft Quit Claim Deed**

Commissioner Branch explained he would like David Gecas to review the trail head at Oroville for the purpose of quit claiming it to the city of Oroville. The piece of property includes a part of the Similkameen trail so the city can take care of that section. Any dealings with the property owner for subdivision would be affected by that piece. Commissioner Hover said between governmental entities a quit claim deed can be approved in place of selling the property. The attorney would draft the deed for commissioners' signature at a later date. Trailhead at the Similkameen at Oroville.

The board said the pledge of allegiance.

52 **Staff Meeting**

53 Director of Planning Pete Palmer provided her staff update. A list was discussed last week of the  
54 priorities for 2022 to wipe out some of the other stuff off their plate.

55  
56 Two ordinances expire this month and one in early February. Commissioner Hover stated he  
57 thought there were four ordinances and listed those out. He discussed legal water.

58  
59 All Wednesday's are booked about 5-6 of them everyday in January and have really ramped up  
60 with good responses even though at the eleventh hours. She is looking at setting up a second  
61 day to get through them all. Commissioner Branch asked if she is meeting with the land owners  
62 or lessees. It has been both. Some land owners are very involved with the operations and most  
63 are bringing in the lessees. But there are some not very involved. There is also a form that is filled  
64 out beforehand. Commissioner Hover asked that personal property taxes also be part of the  
65 discussion she has with the operators and land owners.

66  
67 Commissioner Hover asked that the employee performance evaluation scheduled at 10:00 a.m.  
68 be moved to 9:40 a.m. to get it out of the way.

69  
70 **Department Head Performance Evaluation-Pete Palmer**

71 Pete Palmer

72  
73 **Motion Executive Session RCW 42.30.110 (1)(g)**

74 Commissioner Branch moved to go into executive session at 9:40 a.m. for 20 minutes for a  
75 performance evaluation inviting Pete Palmer. Motion was seconded, all were in favor, motion  
76 carried.

77  
78 Executive session ended at 9:55 a.m. no decisions were made.

79  
80 **Update Public Works-Engineer Josh Thomson**

81 Engineer Thomson provided in an email that this storm gave us a dry light snow, and plowing is  
82 on schedule. He had not heard of any drifting this time, so it should be easier than the beginning  
83 of last week. Public Works is their keeping our eye on the next storm Wednesday  
84 evening/Thursday morning that could give us another 8-12 inches of snow.

85  
86 **Briefing & Review Commissioners Agenda & Consent Agenda**

87 Commissioner Hover discussed purchase of a projector that is connected to the network and blue  
88 tooth capable. Eric Fritts suggested looking at consumables when considering a new projector.  
89 Commissioner Hover asked about a 70-inch monitor TV. The projector doesn't have the light  
90 interference that a TV has. Eric Fritts and Maurice Goodall will do some research and provide the  
91 pros and cons for the different options.

92  
93 Commissioner DeTro stated he would be swearing the Conconully mayor into office tomorrow.  
94 Sam Martin was reelected to serve another term.

95  
96 Commissioner Branch suggested an executive session to discuss legal matters related to a  
97 contract with David Gecas.

98  
99 **Approve Commissioner Proceedings**

100 Commissioner Branch moved to approve commissioners' proceedings of December 27, 28,  
101 2021. Motion was seconded, all were in favor, motion carried.

102

103 **Approve Consent Agenda**

104 Commissioner Branch moved to approve the consent agenda items 1-5, as presented. Motion  
105 was seconded, all were in favor, motion carried.

- 106 1. EMPG Grant Agreement No. E22-218-EM Staff Position-Military Dept.
- 107 2. EMPG-ARPA Grant Agreement No. E22-230-EM Equipment -Military Dept
- 108 3. Lease Agreement Amendment #1-WDFW Lease New Building-DES
- 109 4. Resolution 1-2022-Adopting FAC Policy & Procedures-BOCC
- 110 5. Resolution 2-2022 Road Restrictions

111

112 **Motion Commissioners' December 29, 2021 Proceedings**

113 Commissioner Branch moved to approve the December 29, 2021 commissioners' proceedings.  
114 Motion was seconded, all were in favor, motion carried.

115

116 The board adjourned at 10:15 a.m.

117

118 **Motion Osoyoos Lake Management District**

119 Commissioner Branch moved to adjourn as the BOCC and reconvene as the Lake Management  
120 District. Motion was seconded, all were in favor, motion carried.

121

122 **Motion Lake Management District V-Cert**

123 Commissioner Branch moved to approve invoice voucher certification of Osoyoos Lake  
124 Management District in the amount of \$24,379.44. Motion was seconded, all were in favor, motion  
125 carried.

126

127 Commissioner Branch discussed the education process regarding marijuana operation rules to  
128 ensure personal property taxes are paid. Commissioner Hover thought Assessor Gilman could  
129 explain to the board what the process is for personal property taxes and who needs to pay.  
130 Commissioner Branch stated everyone should be treated the same.

131

132 Okanogan County business licenses are required for certain nightly rentals and marijuana  
133 operations. Commissioner Branch explained a process to educate people that he believes would  
134 be a better way to achieve compliancy. Commissioner Hover asked if the state issues a business  
135 license when the business isn't up to date on paying taxes? Does the state renew the license  
136 when taxes are in arrears, and suggested the county address it like the state if that is the case?  
137 Commissioner Branch said we should make sure what is required for the businesses and we  
138 should treat everyone the same. Commissioner Hover thought a form letter should be sent to  
139 property owners regarding payment of personal property taxes and not single anyone out.  
140 Commissioner Branch suggested a policy be created to provide consistency and guidelines on  
141 the permitting licensing requirements.

142

143 **Public Comment**

144 No public comment was given, although, Emily Sisson attended the meeting via zoom.

145

146 **Motion**

147 Commissioner Branch moved to draft a letter to the liquor and cannabis board and dept of revenue  
148 basically telling them Okanogan County will deny any renewal of business licenses if personal  
149 property taxes are in arrears. Motion was seconded, Commissioner Branch voted nay,  
150 Commissioner Hover and DeTro voted yay. motion carried.

151

152

153 Commissioner Hover would like to meet with the Auditor and Assessor to discuss personal  
154 property taxes next week. Commissioner Hover asked the Clerk of the Board to arrange.

155

156 The Clerk of the Board reminded the board of Wednesday's meeting on the commissioners'  
157 redistricting plan and that she will need the legal descriptions for the Ordinance draft.

158

159