

1 **RECORD OF THE PROCEEDINGS**

2
3 **OKANOGAN COUNTY**

4
5 **JANUARY 22, 2018**

6

7 9:00 AM	Review Commissioners Agenda & Consent Agenda
8 9:30 AM	Discussion – Prosecutor Staffing – Branden Platter
9 9:30 AM	Legislative Update Call – Zack Kennedy
10 10:00 AM	Discussion – Juvenile Update – Dennis Rabidou
11 1:30 PM	Update – Planning – Perry Huston
12 4:30 PM	Review Meeting Minutes

13

14 The Okanogan County Board of Commissioners met in regular session on January 22,
15 2018, Chairman Commissioner Jim DeTro, Commissioner Chris Branch, and Laleña Johns,
16 Clerk of the Board, present.

17
18 Commissioners convened the board at 9:00 a.m.

19
20 **Review Commissioners Agenda & Consent Agenda**

21 Commissioners discussed legislative issues.

22
23 **Discussion – Prosecutor Staffing – Commissioners**

24 The commissioners discussed the Prosecutor’s request to increase the chief criminal
25 deputy position from Grade 41 to Grade 45 which is the same as the Chief Civil Deputy
26 position compensation. There is currently about a \$10,000 per year difference.
27 Commissioner Hover asked whether a salary survey was done on the Chief Criminal
28 position. The Clerk of the Board stated Human Resources might have that information.
29 The information was provided to the board and they discussed the salaries of what
30 other comparable counties pay their Chief Criminal Deputy. It appeared that Okanogan
31 County is within 97-112% of the range. No motion memorialized the discussion.

32
33 **Legislative Update Call – Jim Potts, Zack Kennedy**

34 Jim Potts called in and provided his update.

35 He explained that both the House and Senate passed Hirst legislation (SB 6091), a
36 capital budget, and related bond bill. The Governor did sign the Hirst bill as it passed
37 out of the houses so now we can move forward with the rest of the issues facing the
38 legislature this short session. The bill didn’t meet all of either camp’s needs but it seems
39 to be a satisfactory compromise for the groups at the table. It appears the low is at
40 111% of average and the high is at 96%. The board felt the compensation was
41 adequate based on the survey of like counties. (attached)

42

43 **Discussion – Juvenile Update – Dennis Rabidou**

44 Sabrena Smith, Dennis Rabidou

45

46 Mr. Rabidou discussed bills before the legislators this session that were dropped and
47 bills that are being considered. He further discussed the impacts to the courts.

48

49 Mr. Rabidou explained he intended on presenting some other information but decided
50 against it at this time. He asked what is happening with the sales tax account #160
51 because Juvenile Dept. wants to purchase a vehicle. Would the needed funds come
52 from the vehicle reserve fund? Mr. Rabidou explained the process. It typically takes two
53 or three months to receive a vehicle once it has been ordered and it is paid at when
54 vehicle is received. Commissioner Hover explained he asked the Sheriff to wait until
55 taxes start coming in and he would like Juvenile to also wait to purchase a vehicle until
56 funds are received. A line item might be needed to transfer the funds once they do start
57 coming in. Mr. Rabidou asked if reserve funds could be moved into #160 until the sales
58 tax revenue comes in so he can purchase the vehicle? Commissioner Hover thought
59 that could be considered. Purchases from the state contract were found to not
60 necessarily be cheaper than the local vendors because there is no cost for vehicle
61 delivery. Commissioner Hover stated he would rather purchase locally whenever
62 possible, but understands the department's needs. Mr. Rabidou stated he would look at
63 the options for later purchases and see if it would be affordable.

64

65 Ms. Smith explained how she is tracking the expenses that would be billed to fund #160
66 in order to pay back current expense. She stated it takes twice the amount of work to
67 track the costs since she has to pay from one then get reimbursed from another. It will
68 only be necessary for the first half of 2018 until there is cash to use in fund #160. For
69 now she was requested to continue to pay for copier type contracts from the previously
70 used BARS code in order to determine the difference between building maintenance
71 and office administration type costs.

72

73 Mr. Rabidou inquired about file storage areas in the Admin Building where the
74 Prosecutor stores files on the first floor. The Clerk of the Board explained if the
75 commissioners decided to rent the Hancock building to Noxious Weed and Extension
76 offices those offices would open up and could provide space for the security officer and
77 a place to store files, or something else....

78

79 Mr. Rabidou discussed the proposed 2012 complex expansion plan (\$19 million) that
80 would address courthouse security. With it built out, the extra space could be used for a
81 courtroom, clerk, etc.... there are more options to add to it. Mr. Rabidou asked if the
82 board would like him to present the proposal at another meeting? Mr. Rabidou said the
83 plan shows Detention would be a 20 bed facility. Commissioner Hover asked if we could
84 rent extra beds to other counties to derive revenue. It depends on the needs of other
85 counties. Ferry County would need a minimal amount of beds. Grant County too. He
86 thinks based on implementation of juvenile laws, and numbers going down, he feels 23
87 beds would be fine with three being specialty rooms. He would like good programming
88 space too. A meeting for the presentation was scheduled for February 12, 2018 at 10:00
89 a.m.

90

91 Katie Haven, member of the public taking hand written notes arrived at 10:30 a.m.

92

93 Mr. Rabidou discussed Courthouse Security. He explained the group met on Friday but
94 achieved slow progress. He explained the group is still looking at a model from Seattle
95 Marshal's office and still looking at how it works. Policy and Procedures were discussed.
96 The Sheriff has not participated in the safety committee meetings. Mr. Rabidou asked
97 what the commissioners envision and what the Sheriff thinks about being the general
98 agency of authority. Commissioner Hover asked about the jurisdiction of the officers.
99 Mr. Rabidou replied Seattle PD is the general agency of authority for the Seattle Mixed
100 Court Marshals that was established by ordinance the authority for special commission
101 by the council. This allows the Marshal to perform the functions and duties as assigned
102 by courthouse security. There would no requirement to work afterhours, and no outside
103 training beyond the scope of the courthouse and firearms training. The Marshal would
104 work with the judges and be supervised by the Superior Court Administrator. Mr.
105 Rabidou believes a meeting with the Superior Court Judges, Sheriff and Commissioners
106 to discuss creating a Courthouse Marshal should be scheduled. It would be good to
107 know whether or not Sheriff Rogers is amiable to being designated the general agency
108 of authority.

109

110 Mr. Rabidou thanked the board for their time and exited the meeting room.

111

112 The board adjourned for lunch at 10:55 a.m.

113

114 Commissioner DeTro and Hover exited the room.

115

116 Ms. Haven asked Commissioner Branch if the county would consider videotaping the
117 meetings and whether or not we could post the video on YouTube. Commissioner
118 Branch thought people would be less inclined to speak their mind then if the meeting
119 wasn't filmed. She said it is a whole other thing to be able to see and hear the
120 discussion. Commissioner Branch did not have a problem if someone from the public
121 videotaped the meetings. The Clerk of the Board explained if the county video tapes its
122 meetings those tapes would have to be posted in their entirety versus someone from
123 the public able to edit and only post a version of the whole tape. It does provide a
124 certain level of accountable.

125
126 Commissioner Branch discussed, with the Clerk of the Board, a Local Records Grant
127 Program application notice that he received from Noah Reandean with Governmental
128 Affairs. He wanted to know if there was a need for funds such as these. The Clerk of the
129 Board pointed out that the county hasn't used its recording fee revenue in many years
130 and those funds appear to supplant the general fund and are not being utilized for
131 preserving historical documents or providing funds for a preservation program. The
132 revenue is collected, but not used. Her concern was that it may appear the county has
133 funds already it is not using for preservation of historical documents, so why should the
134 state approve a grant when the county isn't using what it already has? The Clerk also
135 discussed that she received an inquiry from other county clerks about how the funds
136 were handled. The Clerk of the Board then inquired further as to how those counties
137 dealt with the recording fee dollar for preservation of historical documents. Many receipt
138 the revenue into a special fund and expend it from there so the funds are more clearly
139 tracked and used by commissioners for the preservation of historical documents or
140 programs. Commissioner Branch expressed that this issue needs to be better
141 understood because we would be remiss if we did not take advantage of the grant
142 opportunity given the recent discussions regarding records retention. Commissioner
143 Branch expressed that this issue needs to be better understood because we would be
144 remiss if we did not take advantage of the grant opportunity.

145
146 **Update – Planning – Perry Huston**
147 Members of the public Lorah Super taking handwritten notes & Katie Haven taking
148 notes on her computer.

149
150 *Comp Plan*
151 *Angie Hubbard, Jim Anderson, Building, Dan Beardslee via telephone conference*
152 Director Huston explained the 2012 draft had gone through legal review and then
153 morphed into the draft that was adopted in 2014.

154

155 This draft includes the water section so table of contents was modified and that section
156 added. What we have is a boiled down draft consistent with legal advice given and
157 takes into account the water section. One thing that is still to be considered is resource
158 designation and criteria. The criteria may be weighted, but previous board weighed
159 ownership public or private to apply designations but it was determined to be harder to
160 defend. Director Huston explained the criteria found in statute and this course puts
161 resources designations on the Comp Map. Resources with Long term commercial
162 significance and where those areas would be whether rural or urban. Commissioner
163 Hover asked if the designations could overlap. Director Huston replied, from a policy
164 level, they do overlap such as for agriculture to set aside property for production allowed
165 in all zones even rural designations. There are certain legal things that we must meet.
166 We have the analysis of the Farm Bureau that determined the number of acres needed,
167 and we are well ahead of that.

168
169 Commissioner Branch stated that the resource land designations were not intended to
170 address public lands; therefore, he suggested that we at least comply with the intention
171 of the "Act" (i.e., Growth Management Act) He felt that we really don't achieve anything
172 by designating public lands. Director Huston stated that forest lands could convert to
173 other activities or agriculture lands ~~is part of it~~, but the amount of the designation area
174 needs to support the industry. Commissioner Branch pointed out that we have to
175 designate but not regulate and if we had to protect/regulate we would still have options
176 as to how that was handled.

177
178 Commissioner Branch would like to know what case laws and examples are out there
179 regarding resource lands with commercial long term significance. He doesn't
180 necessarily see a problem designating public lands but questions what we expect to
181 gain by doing so. Commissioners discussed their views on the resource designations
182 Commissioner DeTro pointing out that there needs to be this discussion in the Comp
183 Plan to establish a basis for "Consultation" with Federal agencies. Commissioner
184 Branch suggested that we add a section for that purpose and identify our objectives in
185 how we designate to address the fears of such designation of private land especially in
186 light of the potential that we would someday fall under the Act. Commissioner Hover
187 was in agreement that this might be a way to go.

188
189 *Title OCC 20 SSB 6091*
190 Director Huston discussed the bill and how it would relate to our decisions. WRIA 48
191 explicitly regulates exiting wells.

192
193 WRIA 49 does not explicitly regulate exempt wells.
194

195 Director Huston discussed how it would affect both WRIAs.

196

197 Hearing Examiner Dan Beardslee via telephone conference call commented on the per
198 connection language and what was meant by it. There has always been confusion the
199 exempt well status and what the maximum annual average withdrawal is and how that
200 is calculated.

201

202 *Mt. Hull Restoration Project*

203 Director Huston explained Tonasket Ranger Reidy gave notice of the project January 2
204 regarding scoping for the project. Proposing an excessive amount of roads to be closed
205 was a previous concern of the board. The Board may wish to comment once they have
206 reviewed the project details. Commissioner DeTro believed decommissioning the Forest
207 Service roads would diminish the number of possible timber sales as access will no
208 longer be allowed on the decommissioned roads.

209

210 *Hearing Examiner Annual Report*

211 Director Huston provided the hearing examiners annual report. He went over the
212 information with the board. (attached) He discussed the OCC 2.65 amendments that
213 were requested for reconsideration.

214

215 *Fairgrounds Facility Budget*

216 *Joe Poulin, Debi Hilts*

217 Director Huston explained he discussed the combination with the State Auditor. The
218 fund created would be Fairgrounds Fund 001.028. A resolution was drafted and the
219 transition would be effective February 28, 2018.

220

221 Staff would like to know what their role is in terms of the Fairgrounds expectations.
222 Commissioner Hover stated the events coordinator would manage the office, setting up
223 reservations for RV, events, and making sure there is coverage for the events.
224 Maintenance would ensure all physical things are completed, and work with fair
225 committee to ensure their needs are covered. The maintenance portion of the grounds
226 work would be done by County Complex maintenance after coordination with events
227 coordinator. A job description would be needed for the coordinator. The Clerk of the
228 Board is currently supervising the Maintenance Coordinator. Commissioner Hover
229 stated there will come a time when the Clerk of the Board will not be able to attend to
230 and his hope is to fade out that responsibility of the Clerk supervising the Maintenance
231 Coordinator. A cohesive effort will be needed to delegate the responsibilities.
232 Maintenance staff would cover Fairgrounds maintenance needs as well as the needs of
233 the rest of the courthouse complex. The events coordinator would be the first point of
234 contact between the Fair Advisory Committee and then the coordinator would relay

235 what needs to be done to the Maintenance Dept. Mr. Poulin believes in addition to
236 current staffing another Maintenance person will be needed to attend to just the
237 fairgrounds needs. Trustees used to be utilized to fill the staffing gap during fair time,
238 but they are no longer available outside of the fair time. If one summer temp and one full
239 time employee were hired, Mr. Poulin believes that would be sufficient coverage to start
240 with.

241
242 Ms. Hilts asked for the posting timeline. Director Huston suggested working up the
243 budget numbers, sit down figure out the new department numbers, work with Cari Hall
244 to lay it out so it can be effective February 28, 2018. That way we know what we are
245 posting. Ms. Hilts stated another maintenance person would require bumping up the
246 maintenance budget to cover the additional costs. The job description should include
247 language that the position would work both courthouse complex and fairgrounds.

248
249 Commissioner Hover said \$36,000 would be where he thought the event coordinator
250 position would start. Ms. Hilts thought the position would start in the low \$20,000. The
251 position tasks and responsibilities should determine the pay scale. He wants to take it
252 slow and see how many apply.

253
254 Spencer King arrived at 3:45 p.m.

255
256 *WATV Road Closures*
257 *Ordinance Operating Off Designated routes-Illegal*
258 The public hearing is scheduled on Monday, February 5, 2018 at 1:30 p.m.

259
260 **Motion Tonasket Ems District**
261 Commissioner Hover moved to adjourn as the BOCC and reconvene as the Tonasket EMS
262 District. Motion was seconded all were in favor, motion carried.

263
264 Commissioner Hover moved to approve the Voucher certification and authorize the Tonasket
265 EMS District monthly vouchers to be paid in the amount of \$21,700. Motion was seconded, all
266 were in favor, motion carried.

267
268 Commissioner Branch moved to adjourn as the Tonasket EMS and reconvene as the BOCC
269 Motion was seconded all were in favor, motion carried.

270
271 Director Huston explained he received comments from departments regarding the
272 Board's upcoming goal setting session. The departments were asked what their
273 priorities were in 2018 and list them. When does the board wish to have that
274 discussion? Commissioners would like their goal setting work session to include the

275 department heads. The Clerk of the Board will poll the departments to see what day of
276 the week will have the most attendance.

277

278 Mr. King asked about current WATV bills being considered by legislators.

279

280 Commissioner Branch explained he received a grant application notice from Tanya
281 Craig about grant funds that could be used for preserving historical documents,
282 purchase of technology tools, and funding to organize file rooms. He asked her about
283 the recording dollars we already collect and whether the application for the grant funds
284 would be considered if the county wasn't using those preservation dollars. Ms. Craig will
285 provide the Attorney General opinion as it was thought Ms. Cari Hall had obtained one
286 when the Clerk of the Board previously discussed the issue with her.

287

288 **Review Meeting Minutes**

289

290 The board adjourned at 3:00 p.m.

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