

1 **RECORD OF THE PROCEEDINGS**

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3 **OKANOGAN COUNTY**

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5 **JANUARY 16, 2018**

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7 9:00 AM	Commissioners' Staff Meeting
8 10:00 AM	Finance Committee Meeting – Leah McCormack, Laurie Thomas, Cari Hall
9 11:00 AM	Update – Public Works – Josh Thomson, Ben Rough
10 1:30 PM	Citizen Comment Period
11 2:00 PM	Update – Building – Dan Higbee
12 2:30 PM	Update – Noxious Weed – Anna Lyon
13 3:00 PM	Discussion – Prosecutor's Office Staffing- Prosecutor Platter
14 3:30 PM	Approve Consent Agenda

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15

16 The Okanogan County Board of Commissioners met in regular session on January 16,  
17 2018, Chairman Commissioner Jim DeTro, Commissioner Chris Branch, and Laleña  
18 Johns, Clerk of the Board, present.

19  
20 Commissioner Andy Hover away on personal business.

21  
22 George Thornton arrived at 9:00 a.m.

23  
24 The board convened at 9:00 a.m.

25  
26 **Commissioners' Staff Meeting**

27  
28 Joe Poulin discussed ATS being a possible sole source vendor for maintenance of our  
29 electronic controls of our new energy system. They designed the control system and  
30 submitted a quote for maintaining it. A signed letter will be submitted from ATS that will  
31 help make the determination. DPA will review and provide his advice as to whether the  
32 vendor is sole source.

33  
34 Mr. Poulin submitted a bid from John Deere for a slide in truck sprayer for deicing and  
35 weed spraying of large areas around the county complex. The quote was for \$599.86.  
36 Originally a bid was received that was closer to \$2,500, but Mr. Poulin solicited a quote  
37 from John Deere which was much lower.

38  
39 Mr. Poulin explained Rylan Springer, Maintenance Custodian, has been using his  
40 personal phone in order to use the facility dude program which provides him with work  
41 requests. Mr. Poulin explained Mr. Springer would like to receive a stipend.  
42 Commissioner DeTro explained his phone could be subject to a public records request  
43 and all his emails are directed through the county system and he doesn't do texting on

44 his phone. Mr. Gecas explained personal cell phone use and public records requests.  
45 Ms. Craig stated most likely the text messages would be the only information created on  
46 the phone because email is on the county server.

47  
48 Ms. Craig updated the board on Teamsters Union Contracts she is reviewing. She is  
49 reviewing the final drafts and hopes to obtain the board's signatures in the near future.

50  
51 Mr. Gecas updated the board on several cases he is dealing with and case law he is  
52 researching. He is reviewing a draft agreement for District Court for credit card  
53 payments.

54  
55 Director Huston explained his Growth management act review for subsection 2  
56 applicability.

57  
58 Director Huston discussed a draft resolution he emailed out for county review to place  
59 the Fairgrounds fund 127 under Current Expense 001 fund.

60  
61 Director Huston discussed SB 6091 regarding Hirst responsibilities that Senator  
62 Hawkins would like comment on. It doesn't appear that the bill does what needs to be  
63 done to fix some of the issues we are finding as we process/apply land use rules.  
64 Commissioner DeTro stated the bill was discussed at the NEWC meeting last Friday  
65 and it was determined the bill did not address all the concerns and only offered a band  
66 aide. He said Wes McCart would be testifying at LSC about the issue.

67  
68 **Motion Annual Delegation of Authority**  
69 Commissioner Branch moved to approve and authorize the chairman to sign the annual  
70 Delegation of Authority for the Canvassing Board for 2018. Motion was seconded, all  
71 were in favor, motion carried.

72  
73 **Finance Committee Meeting – Leah McCormack, Laurie Thomas, Cari Hall**  
74 Juvenile staff Dennis Rabidou and Sabrena Smith

75  
76 Treasurer McCormack provided the finance committee agenda and information packet.  
77 She explained the compliance letter for the annual certification per RCW 36.48.010.

78  
79 Treasurer McCormack explained the misc. fund balances and the need to budget carry over  
80 accurately. Ms. Hall replied that the budget process should include review of the misc. funds  
81 balances in November so the estimate is closer.

82  
83 Treasurer McCormack explained which departments received current expense revenues such  
84 as Drug Taskforce, Emergency Management and Public Health.

85  
86 Ms. Hall explained the Advanced Expenditures fund and what the function of the fund is.  
87 The Non Departmental fund is the hardest to guess the amount of carryover. The 2017  
88 revenue and expenditure reports were reviewed and discussed. The balance sheet  
89 showing both the Treasurer and Auditor books balanced was reviewed.

90  
91 Treasurer McCormack discussed the Fairgrounds Resolution that would bring  
92 Fairgrounds fund 127 under Current Expense. Ms. Thomas stated she is against  
93 combining the Fairgrounds with Current Expense due to the strain already upon Current  
94 Expense. It was thought not to be a good idea because the Fairgrounds is not  
95 sustainable on its own and it will put further burden on Current Expense. Treasurer  
96 McCormack thought another maintenance person will be needed creating further costs,  
97 and she advises it will be necessary to provide those funds. Commissioners discussed  
98 the pros and cons of the situation and believed a further discussion with Commissioner  
99 Hover present should happen before deciding.

100  
101 Commissioner Branch discussed the voting Bill position and attached amendments  
102 alternative voting methods. Auditor Thomas explained there is no way to administer the  
103 elections consistency.

104  
105 In coordination with the Assessor, a letter will go out to newspapers and with tax  
106 statements explaining the impacts of property tax situation.

107  
108 **Update – Public Works – Josh Thomson, Ben Rough**

109  
110 Ben Rough provided his agenda.

111  
112 Mr. Rough discussed the listed items.

113  
114 *Open Position Status*  
115 The position of Finance Tech was filled and that person is starting this week. The  
116 Engineering Tech position was offered to the best applicant but they declined.

117  
118 *Solid Waste Tipping Fees*  
119 Feb 5 SWAC meeting will go over the budget and membership representations. Mr.  
120 Rough hopes to see the meeting well attended.

121  
122 Mr. Rough stated Kent Kovalenko, Solid Waste Manager, is addressing the notices of  
123 SWAC meetings and tipping fees discussion.

124

125  
126 *Commercial Hauler Meeting*  
127 Mr. Rough updated the board on the meeting.  
128  
129 *Metal & Appliance Salvage*  
130 The group discussed metal salvage.  
131  
132 *SW Leachate Pond Update*  
133 Mr. Kent Kovalenko and Mr. Rough visited the pond and they were both surprised how  
134 quickly it has filled. We will have to try and evaporate more leachate during the summer.  
135 It really goes to show how much an additional pond is needed. Both ponds are about  
136 2/3 full right now.  
137  
138 *Snow Grooming*  
139 It is too wet, due to rain, to groom the trails.  
140  
141 Union MOA's was sent to the Union for review and a response isn't expected until next  
142 week or so.  
143  
144 The Solid Waste scheduling issue is expected to show up this week.  
145  
146 Engineer Thomson provided his agenda and discussed the various topics listed.  
147  
148 *Road and Maintenance issues*  
149 Engineer Thomson provided his update on road issues.  
150  
151 There was a county truck on its side yesterday in the ditch. There was no injuries and  
152 there was minimal equipment damage.  
153  
154 *Elmway and Mazama Levees USACE projects*  
155 A meeting with Elmway and Mazama Levee residents will take place soon on what a  
156 levee does etc.... The county needs support from the locals in order to move forward  
157 with repairs.  
158  
159 *WATV Route signing*  
160 Engineer Thomson stated he is still discussing the issue with DOT. They are asking why  
161 we are signing, there is no approved signs for WATV Routes and no other counties are  
162 signing right now. It was hopeful they would accept a standard for the signs. Engineer  
163 Thomson provided DOT with a justification summary and description of our WATV sign.  
164

165 Engineer Thomson discussed the items listed on the consent agenda. He answered any  
166 questions of the board. The pickup truck orders will likely be done this month. The Fleet  
167 Manager is studying fuel costs savings.

168  
169 SRS update. This legislation is still up in the air.

170  
171 Was the OCOG interlocal agreement signed or not? Engineer Thomson will check with  
172 Commissioner Hover when he returns to the office.

173  
174 **Approve Consent Agenda**

175 Commissioner Branch moved to approve the consent agenda items 1-11, as presented.  
176 Motion was seconded, all were in favor, motion carried.

- 177 1. Commissioners Proceedings January 8<sup>th</sup> & 9<sup>th</sup>, 2018
- 178 2. Contract – Purchase Three Public Works Dump Trucks – Mobile Fleet Service
- 179 3. Agreement – Conconully Sewer Consulting Services – Century West Engineering
- 180 4. Certification – 2017 Title III Funds
- 181 5. Appointment Letter – Brewster Flat Irrigation District – Siri Tift
- 182 6. Current Expense Levy Certification 2018
- 183 7. Road Levy Certification 2018
- 184 8. Resolution 2-2018 Current Expense Tax Levy Collections 2018
- 185 9. Resolution 3-2018 Road Fund Tax Levy Collections 2018
- 186 10. Resolution 4-2018 Road Levy Shift 2018
- 187 11. Resolution 6-2018 Ad Valorem Tax

188 **Motion - Voucher Approval - Commissioners**

189 Vouchers certified and audited by the Auditing Officer as required by RCW 42.24.080 and those  
190 expense reimbursement claims certified as required by RCW 42.24.090 have been recorded on  
191 a list, and made available to the Board. As of this date, the Board did vote, by unanimous vote,  
192 to approve the regular vouchers in the amount of \$26,928.36 and Payroll vouchers in the  
193 amount of \$913,344.01. Warrant numbers as cited on the attached blanket voucher list. Motion  
194 seconded and carried.

195 **Motion Public Health Voucher**

196 Commissioner Branch moved to approve the Public Health Vouchers in the amount of  
197 \$30,346.32 Warrant numbers as cited on the attached blanket voucher list. Motion was  
198 seconded, all were in favor, motion carried.

199  
200 **Citizen Comment Period**

201 Maurice Goodall

202  
203 Maurice Goodall explained the emergency notification system and what happens when there is  
204 an emergency. He thought this information necessary after the Hawaiian system mistakenly  
205 notified the public about an incoming ballistic missile. Mr. Goodall explained how the mistake  
206 happened and the difference between our system and Hawaii's system. He stated he has steps  
207 in place to reduce possibility of an incorrect notification.

209 Everbridge provides several ways to contact the public when there is an emergency and those  
210 notifications come through either the local system, Public Opt-in alerts using 911 phone  
211 numbers. The Presidential notification system cannot be blocked. The non-weather emergency  
212 message system. Radio stations are also coordinated with. Mr. Goodall explained when a  
213 notification system is down and what other options are available to get the message out.  
214

215 **Update – Building – Dan Higbee**

216 Building Official Higbee provided his building department quarterly update and application  
217 trends packet. He went over the information showing data from 2014 to present. The 2017 data  
218 showed lower totals then previous years, but revenue was up due to the change in timing of  
219 fees being paid.  
220

221 Building Official Higbee explained the different fees. He proposed to keep the multiplier the  
222 same as 2002 but increase to the 1997 fee schedule. This way it will be gradual and still under  
223 the amounts paid to the cities and other surrounding counties.  
224

225 City of Twisp doesn't appear to working hard to hire a building official. Mr. Higbee stated their  
226 stuff does take up more time that originally thought.  
227

228 There is also resolution 6-2008 which provides the county's interpretation of International  
229 Building Code (IBC) for Primary Transient Rental Accommodations. The resolution requires  
230 compliance with IBC (2006) Section 903.2.7 Group R. Building Official Higbee believes  
231 resolution 6-2008 should be rescinded as the IBC code addresses the requirement of R3 now.  
232

233 **Update – Noxious Weed – Anna Lyon**

234 Ms. Lyon provided her departmental update reference document. She stated the aquatic  
235 program was expanded with anticipation of expanding it more.  
236

237 January 24 is the date of a noxious weed board meeting and the weed list hearing. The topic of  
238 Spurge Flax will be heard. We might be the only county to have spurge flax, but actually it was  
239 felt no one surveyed for it. They will discuss how to address the weed. Ms. Lyon explained other  
240 weeds such as puncture vine that are required to be controlled.  
241

242 Coming up February 26-March 2 is the weed awareness week. She provided the board with a  
243 proclamation draft. Commissioner Branch thought invasive weed species should also be  
244 included.  
245

246 The will be an applicator workshop that will help inform applicators of the chemicals. Invitations  
247 will go out to lake shore residents about the meeting.  
248

249 Anticipated travel expenses were discussed.  
250

251 Ms. Lyon explained the department will need to purchase a large F150 extended cab in order to  
252 haul the ATV and trailer that is needed to perform surveys etc.....Commissioner DeTro

253 explained that local dealers have been able to beat the State Contract prices for vehicle  
254 purchases. He thought bids should be received from both.

255  
256 The possibility of hiring out to staff the aquatic program. She explained the individual would be  
257 required to fill out reimbursements, grant forms, etc..... Ms. Lyon discussed the situation with  
258 the Auditor's office as a contracted service.

259  
260 **Discussion – Prosecutor's Office Staffing- Prosecutor Platter**

261 Prosecutor Platter explained the differences between the salaries of Chief Civil and Chief  
262 Criminal Deputy Positions. The Chief Civil Deputy received a salary increase in 2017, and  
263 Prosecutor Platter would like the same consideration to be provided to the Chief Criminal  
264 Deputy position as most cases being taken on are criminal cases thereby. Resolution 131-2017  
265 increased the Chief Civil Deputy position to grade 45. Prosecutor Platter requested the Chief  
266 Criminal Deputy should go from grade 41 to grade 45. There will be a supplemental  
267 appropriation needed if the board authorizes the increase.

268  
269 Commissioner DeTro explained Commissioner Hover will be back in the office next week.  
270 Prosecutor Platter explained the current Chief Criminal Deputy can wait until a decision is made.

271  
272 Mr. George Thornton discussed the Border Patrol arresting due to ICE and the impacts on  
273 families and agriculture when those folks are no longer part of the agriculture work force.  
274 Commissioner DeTro replied the best people to discuss that with would be the Chief Jailer or  
275 Sheriff or the county Risk Manager.

276 The board adjourned at 3:00 p.m.  
277