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**RECORD OF THE PROCEEDINGS**

**OKANOGAN COUNTY**

**JANUARY 11, 2022**

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<b>9:00 AM</b>	<b>Commissioners' Staff Meeting</b>
<b>10:00 AM</b>	<b>Update Human Resources/Risk Management-Tanya Everett</b>
<b>10:30 AM</b>	<b>Update County Auditor-Cari Hall</b>
<b>11:00 AM</b>	<b>Update Public Works-Engineer Josh Thomson</b>
<b>1:30 PM</b>	<b>Board of Health- 1234 S. 2<sup>nd</sup> Ave, Okanogan</b>
<b>3:30 PM</b>	<b>Approve Commissioner Proceedings</b>
<b>3:35 PM</b>	<b>Approve Consent Agenda</b>

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15 The Okanogan County Board of Commissioners met in Regular session at 123 5<sup>th</sup> Avenue North,  
16 Okanogan, Washington on January 11, 2022 with Chairman, Commissioner Chris Branch; Vice-  
17 Chairman, Commissioner Andy Hover Member, Commissioner Jim DeTro and the Clerk of the  
18 Board, Laleña Johns, present.

19  
20 AV Capture provided audio and video of the meeting held today, while ZOOM provided best  
21 audio accessibility and public interaction.

22  
23 **Commissioners' Staff Meeting**

24 Planning Director Pete Palmer; Fairgrounds Naomie Peasley; Maintenance Joe Poulin

25  
26 Year end report was provided by Director of Planning Pete Palmer. (attached) She read down the  
27 report on the number of administrative permits and appeals processed by the department and  
28 stated applications were up over 2020. Parcel consolidations are processed under boundary line  
29 adjustments.

30  
31 Commissioner Hover asked about land divisions i.e. large lot segregations to ensure previous  
32 issues of the past are not happening now. Director Palmer said she would need to review those  
33 areas in the code first.

34  
35 Director Palmer explained the process for Long Plats as they get signed off and certified by Public  
36 Health that there is adequate water supply. The list of conditions must be met before the applicant  
37 can obtain the final certification.

38  
39 Commissioner Branch said he knows a lot about the county's planning issues that people have  
40 misconceptions about. Commissioner Hover would like to fix the problem which is that there are  
41 certain people who are allowed to get to a certain point in their project only to find out they cannot  
42 continue.

43  
44 Director Palmer explained she is having problems filling the vacant senior planner position from  
45 outside the agency. She said a current employee has applied but does not meet the position  
46 criteria. Director Palmer said she ran the ad one more time, but she is moving forward with the  
47 promotion of the employee with a 3-year training requirement.

48  
49 Ms. Peasley provided the fairgrounds update. Today's FAC meeting was cancelled due to no  
50 quorum. February 21 was suggested but it is Presidents day. The meetings will take place at the  
51 fairgrounds from now on. However, Commissioner Branch reminded her about the trouble FAC

52 has following the Open Public Meetings Act. He asked if the FAC has the ability to hold virtual  
53 meetings. Ms. Peasley said the FAC has not held any virtual meetings. Commissioner Hover  
54 stated she could use the commissioners zoom account as long as meetings do not overlap with  
55 another meeting, one meeting at a time. Ms. Peasley said she would rather the FAC meet at the  
56 fairgrounds and that change was added to the Policy and Procedures. Ms. Peasley no longer  
57 takes meeting minutes, Lori Caswell is assigned to do so.

58  
59 Ms. Peasley reported that the race track outer rail was ordered and deliveries are expected.  
60 Public Works planned on installing the rail in March. The Commissioner Hover asked that the  
61 Department of the Agriculture grant be sent to him for signature. She is tracking match donations  
62 and will prepare the A19 and back up documentation and will sign those.

63  
64 Ice on the roof of the Agriplex has cause some water damage including where it has been running  
65 behind the walls and onto the floor. Commissioner Hover suggested deicing the roof with the  
66 hockey puck deicer product. There is also ice built up inside the walls. It will need to be addressed  
67 in the future.

68  
69 Tree removal quotes from 24/7 have not been updated, but the vendor has not responded in the  
70 three weeks she has tried to get into contact with them. Tree removal would not happen until  
71 spring. Skirko previously provided a more comprehensive quote but was higher than 24/7. 24/7  
72 did not provide the amount of detail of the work as Skirko provided. Commissioner Hover stated  
73 he believed 24/7 is unresponsive at this point.

74  
75 **Motion Bid Award Tree Removal Services Fairgrounds-Skirko**

76 Commissioner Branch moved to approve the bid of Skirko Tree Services to remove the trees on  
77 the fairgrounds based on 24/7 being unresponsive to the request for more details. Motion was  
78 seconded, all were in favor, motion carried.

79  
80 Budget will be needed to pay for the services. Also, the B&O Taxes for fairgrounds rentals will run  
81 in the \$10,000's this year. She said the BARS line to pay the taxes was not budgeted for in 2022.

82  
83 Ms. Peasley said Public Health recommended a cross contamination specialist to assist with the  
84 upgrades. The cost was included in the Fairgrounds budget if other expenses are eliminated.

85 Ms. Peasley suggested the irrigation project be delayed because the irrigation well still has  
86 problems with sand and it has pump issues. She said John Hubbard will replace the screen etc...  
87 But, the first priority is to improve the drinking water, second is the irrigation. She will have some  
88 numbers for the Chairman for the position and what the position job description would be. What  
89 is there? Are there cross contamination between irrigation and domestic water? Commissioner  
90 Hover thought it had been taken care of already. Commissioner Branch would like the person  
91 making the suggestions to meet with the commissioners.

92  
93 Joe Poulin provided his maintenance update. He would like to order the Barn Lights from Kruse  
94 Electric if the lights provide sufficient lighting as both companies bid on the same lights. Kruse  
95 was the lowest bidder. Commissioner Branch said if the light is durable for an outdoor light, has  
96 sufficient lumens and life expectancy then why not go with the barn light and about \$3000 less  
97 than the commercial lights of the other bidder.

98  
99 Commissioners' office will process the dump truck payment in 2022 from the Facility Maintenance  
100 budget.

103 **Update Human Resources/Risk Management-Tanya Everett**  
104 David Gecas

105  
106 Ms. Everett stated she invited David Gecas to an executive session.

107  
108 Commissioner DeTro asked Mr. Gecas to attend the Public Health meeting to meet Mr.  
109 Zimmerman, the Public Health attorney.

110  
111 **Motion Executive Session RCW 42.30.110 (1)(i)**

112 Commissioner Branch moved to go into executive session 10:11 a.m. for 10 minutes inviting  
113 David Gecas and Tanya Everett to discuss pending litigation. Motion was seconded, all were in  
114 favor, motion carried.

115  
116 Executive session ended at 10:21 a.m. no decisions were made.

117  
118 **Motion - Voucher Approval - Commissioners**

119 Vouchers certified and audited by the Auditing Officer as required by RCW 42.24.080 and those  
120 expense reimbursement claims certified as required by RCW 42.24.090 have been recorded on a  
121 list, and made available to the Board. As of this date, the Board did vote, by unanimous vote, to  
122 approve the regular vouchers in the amount of \$845,314.92 and Payroll vouchers in the amount  
123 of \$1,078,497.37. Warrant numbers as cited on the attached blanket voucher list. Motion seconded  
124 and carried.

125  
126 **Motion Public Health Voucher**

127 Commissioner moved to approve the Public Health Vouchers including regular vouchers in the  
128 amount of \$49,202 and payroll vouchers in the amount of \$188,230.53. Warrant numbers as cited  
129 on the attached blanket voucher list. Motion was seconded, all were in favor, motion carried.

130  
131 **Motion Methow Valley EMS District**

132 Commissioner Branch moved to adjourn as the BOCC and reconvene as the Methow Valley EMS  
133 District. Motion was seconded all were in favor, motion carried.

134  
135 Commissioner Branch moved to approve the Voucher certification and authorize the Methow  
136 Valley EMS District vouchers to be paid in the amount of \$60,815.16. Motion was seconded, all  
137 were in favor, motion carried.

138  
139 Commissioner Hover moved to adjourn as the Methow Valley EMS District and Reconvene as the  
140 Tonasket EMS District. Motion was seconded all were in favor, motion carried.

141  
142 **Motion Tonasket EMS District**

143 Commissioner Branch moved to approve the Voucher certification and authorize the Tonasket  
144 EMS District vouchers to be paid in the amount of \$16,206.70 to Life Line for Services. Motion was  
145 seconded, all were in favor, motion carried.

146  
147 Commissioner Hover moved to adjourn as the Tonasket EMS District and Reconvene as the  
148 Oroville Rural EMS District. Motion was seconded all were in favor, motion carried.

149  
150 **Motion Oroville Rural EMS District**

151 Commissioner Hover moved to adjourn as the BOCC and reconvene as the Oroville Rural EMS  
152 District. Motion was seconded all were in favor, motion carried.

153

154 Commissioner Hover moved to approve the Voucher certification and authorize the Oroville Rural  
155 EMS District vouchers to be paid in the amount of \$9685.11. Motion was seconded, all were in  
156 favor, motion carried.

157

158 Commissioner Hover moved to adjourn as the Oroville Rural EMS District and Reconvene as the  
159 Okanogan BOCC. Motion was seconded all were in favor, motion carried.

160

161 **Motion Ordinance 2022-1 Commissioners Redistricting Plan**

162 Commissioner Branch moved to approve Ordinance 2022-1 the commissioner' redistricting plan.  
163 Motion was seconded, Commissioner Hover stated the board previously approved their plan  
164 contingent on receiving the completed precinct legal descriptions. Motion was seconded, all were  
165 in favor, motion carried.

166

167 **Motion County 20-Year Master Plan**

168 Commissioner Hover moved to approve the Fee Proposal for Architectural Planning Services for  
169 County 20-Year Master Plan. Motion was seconded, all were in favor, motion carried.

170

171 **CANCELLED Update County Auditor-Cari Hall**

172 Auditor Hall cancelled her update.

173

174 **Update Public Works-Engineer Josh Thomson**

175 Engineer Josh Thomson provided his agenda and discussed the items listed there.

176

177 *Maintenance & Road Conditions*

178 Engineer Thomson provided that there were several snow slides that were cleared over the  
179 weekend with some roads closed. The next couple days those won't be addressed until the end  
180 of the week i.e. Elbow Coulee.

181

182 *Open Positions*

183 There are two engineering tech positions due to retirements. An engineering position is still open  
184 and toying with some other job description to create a capital projects manager who would help  
185 him with his projects. A better job description will be presented once completed.

186

187 The GIS position at Public Works is transitioning due to CRAB system changes (Esery base) sp.  
188 We use quantum its free and does everything we want, but CRAB is making it more difficult to  
189 use.

190

191 The public works and solid waste open positions were discussed for the various public works  
192 areas.

193

194 The Admin tech position will interview this week. Some positions are short people and some have  
195 temps filling in.

196

197 *Cameron Lakes Road Project*

198 There were drifts and slides on Cameron Lakes road from the Joy Ranch and Timentwa and  
199 Public Works got it opened, but Dixon Rd is still only one lane.

200

201 Requested to use STP funds for funding the project. He did not believe specific action was needed  
202 until DOT agreement for funding is in hand.

203

204

205 *Munis System*  
206 Demo meeting with Munis on asset management is being held. It looks like it will do what is  
207 needed for public works but Engineer Thomson is creating a list of questions to be covered by  
208 the presentation demo. He would like to see it replace CAMS and Eden both.

209  
210 *Radio System*  
211 Repeater on Pitcher Mt. burned, and public works finally received money from insurance to  
212 replace it, but he will hold off until new Communications systems are done to provide a better  
213 system. The public works radios will need to be replaced at a cost of around \$300,000. He' like  
214 to see the owner ship change in that process for McClure.

215  
216 Bid for gravel crush is recommended to be rejected because cost is almost double the engineers  
217 estimate. There is enough material crushed for this year.

218  
219 Engineer Thomson explained a resolution to adjusted the wages of public works Temp  
220 employees.

221  
222 Commissioner DeTro mentioned an online petition (attached) was received from Rose Isler to put  
223 a guardrail in at Round Lake. If the county decides it wants to apply for funding it can be applied  
224 for. He was surprised that an inside rail is needed, and he sees six crashes since 2005.  
225 Commissioner Hover asked if Engineer Thomson can speak to the person to understand the  
226 situation better and try to figure out where cars are going when there is an accident there. He will  
227 do that.

228

### 229 **Approve Consent Agenda**

230 Commissioner DeTro moved to approve the consent agenda items 1-9. Motion was seconded, all  
231 were in favor, motion carried.

- 232 1. **Interlocal Agreement-Building Inspection Services-City of Oroville**
- 233 2. **LTAC Funds Agreement 2022-2024-OCTC DMO \$270,000**
- 234 3. **LTAC Funds Agreement 2022-Twisp Visitor Center**
- 235 4. **LTAC Funds Agreement 2022-Twisp Chamber**
- 236 5. **Capital Improvements Contract-Hotel/Motel Lodging 2022-DMO \$50,000**
- 237 6. **Cattleguard Renewals-Ken Montanye CFG#17-81; Ken Montanye CFG#16-81**
- 238 7. **Bid Rejection-2022 Gravel Crushing Project-DeAtley Crushing Company, Inc.**
- 239 8. **Grant Amendment B -CDBG CV-1 Contract No. 20-6221C -119-Dept of Commerce**
- 240 9. **Resolution 3-2022 Temporary Positions Wages 2022-Public Works**

241

### 242 **Approve Commissioner Proceedings**

243 Commissioner Branch moved to approve commissioners' proceedings of January 3, 2022, no  
244 changes were requested. Motion was seconded, all were in favor, motion carried.

245  
246 Commissioner Branch moved to approve commissioners' proceedings of January 5, 2022, no  
247 changes were requested. Motion was seconded, all were in favor, motion carried.

### 248 **Motion Dept of Agriculture Grant K3692**

249 Commissioner Branch moved to approve the Dept of Agriculture agreement for the Fairgrounds  
250 projects and authorized the chairman to sign the grant agreement. Motion was seconded, all were  
251 in favor, motion carried.

252

253

254

255

256 **Board of Health- 1234 S. 2<sup>nd</sup> Ave, Okanogan**  
257 Commissioners attended the board of health.  
258  
259 The board adjourned at 11:30 a.m. until Tuesday, January 18, 2022.  
260