

1 **RECORD OF THE PROCEEDINGS**

2 **OKANOGAN COUNTY**

3 **JANUARY 10, 2023**

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8 **9:00 AM Review Meeting Minutes January 3, 2023**
9 **To Follow Commissioners to set Wednesday’s Agenda**
10 **9:15 AM Public Comment Period**
11 **9:30 AM Public Hearing – Tunk Basin Moratorium – Pete Palmer**
12 **10:30 AM Update – County Auditor – Cari Hall**
13 **11:00 AM Update – Public Works – Josh Thomson**
14 **1:30 PM Board of Health – 1234 S. 2nd Ave, Okanogan**
15 **3:00 PM Approve Commissioner Proceedings January 3, 2023**
16 **3:05 PM Approve Consent Agenda**

17
18 The Okanogan County Board of Commissioners met for a regular meeting at 123 5th Avenue
19 North, Okanogan, Washington on January 10, 2023 with Vice-Chairman, Commissioner Andy
20 Hover; Member, Commissioner Jon Neal; and the Clerk of the Board, Laleña Johns, present.

21
22 AV Capture and Zoom provided audio and video accessibility for public interaction.
23 Chairman, Commissioner Chris Branch was present via ZOOM.

24
25 Commissioner Neal stated he was voted chairman at OCOG this year. He provided a brief update
26 to Commissioner Branch. Trying to figure out staffing to help get things caught up. Insurance is
27 also something that board is discussed.

28
29 **Review Meeting Minutes January 3, 2023**

30 The Board reviewed their meeting minutes.

31
32 **Commissioners to set Wednesday’s Agenda**

33 Commissioners had no business for Wednesday’s agenda.

34
35 **Public Comment Period**

36 No public comment attended.

37
38 **Public Hearing – Tunk Basin Moratorium – Pete Palmer**

39 Commissioner Branch opened up the hearing stating this hearing is the Public Hearing required
40 as a result of Ordinance 2022-10 regarding the Tunk Basin Moratorium. He opened the hearing
41 up to staff report.

42
43 Planning Director provided her staff report and read it into the record. (attached) Planning
44 Commission recommended continuation of the moratorium as noted in the ordinance 2022-10
45 with a public hearing scheduled on January 23, 2023 with SEPA and DNS out for comment on
46 the rezone and accommodating use map with that. Commissioner Branch asked for public
47 comment, seeing no one he closed public comment and opened up to the board. Commissioner
48 Hover asked when the Commissioners could hold the public meeting on this.

49
50 Findings of fact, conclusions of law were discussed. (attached)

53 **Motion Tunk Basin Rezone Moratorium**

54 Commissioner Hover moved to affirm Ordinance 2022-10 and adopt the updated findings of fact.
55 (attached to staff report) Commissioner Branch discussed the decision to ensure the findings of
56 fact supporting the decision are incorporated. Motion was seconded, all were in favor, motion
57 carried.

58
59 Commissioner Branch asked about the letter to WSLCB regarding disapproval of a Cannabis
60 operation (TinyDancerOrganics) which the state approved that did not meeting our regulations
61 and addresses being used are invalid.

62
63 Commissioners discussed WATV's and the changes to ORV in state laws. Commissioners
64 discussed the prior routes within Commissioner District #3. Commissioner Branch suggested a
65 conversation with Engineer Thomson to clarify.

66
67 Commissioner Neal asked how the county could help Fire Districts maintain their fire vehicles in
68 the county shops. Commissioner Hover explained the complexities involved.

69
70 Commissioner Hover stated the BOCC received a letter from Alta Vista Irrigation because they
71 are considering dissolving the district.

72
73 **Update – County Auditor – Cari Hall**

74 Auditor Cari Hall arrived a little early to share or help the new commissioner understand her role.

75
76 Auditor Hall said there are seven new Legislative Bills coming through for elections this year. One
77 is HB1174 having to do with outreach to those in jail. The state previously allocated money to the
78 counties for voter outreach to those in jail. Okanogan County received \$30,000. She explained
79 voting in the jail presents many challenges which she has worked with the Sheriff on how to do it.

80
81 Commissioner Hover asked about electronic ballots. Okanogan County doesn't have this option,
82 we are a paper-based system. We do have a touch writer but it really only marks the ballot.

83
84 Auditor Hall explained challenges with new Bills that address challenges made by a previous
85 passed bill. These issues are on the Auditor's radar. Education to the voters is often and they
86 really try to catch those issues and answer any questions that come up.

87
88 Auditor Hall gave an overview of what the auditor does for Commissioner Neal's benefit. There
89 are four distinct areas in her office and worker skills are not transferrable between the areas. She
90 explained some employees in certain positions must be certified, i.e. Licensing and Elections. Her
91 office handles the expenditure side of the budget, oversees the General Ledger and Annual
92 reporting. She works hand in hand with the Treasurer. The county is in the process of
93 implementing a new accounting system that is table driven. A good chart of accounts is very
94 important.

95
96 Auditor Hall is involved in the finance committee by RCW and feels she has a bigger role than
97 other auditors. Okanogan County reports as a Cash Basis and we have not been told we have to
98 change to GAAP which is more centralized. If we do it will take a serious amount of effort to
99 change. Commissioner Neal thought the AWC posed that the law passed that required this
100 transition. She will look into it.

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102 Auditor Hall asked about a budget supplemental for LTAC payment/revenue the fair took in.

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Update – Public Works – Josh Thomson

The Clerk of the Board explained Engineer Thomson cancelled his update due to the two landslides on Peter Dan Road that he is attending to.

Commissioner Hover pointed out the application to the NW forest plan area advisory committee was due next week. He'd like to generate a letter for the board to review and authorize for his application. Commissioner Branch said he also had a letter for the board to review.

Motion ARPA Agreement Amendment #2-OCCAC

Commissioner Hover moved to approve ARPA Grant Agreement Amendment #2 regarding Community Action allowing up to \$200,000 to be spent as noted in the amendment. Motion was seconded, all were in favor, motion carried.

Motion - Voucher Approval – Commissioners Dated January 11, 2023

Vouchers certified and audited by the Auditing Officer as required by RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090 have been recorded on a list, and made available to the Board. As of this date, the Board did vote, by unanimous vote, to approve the regular vouchers in the amount of \$462,461.38. Warrant numbers as cited on the attached blanket voucher list. Motion seconded and carried.

Motion Public Health Voucher Dated January 11, 2023

Commissioner Hover moved to approve the Public Health Vouchers including regular vouchers in the amount of \$25,136.64. Warrant numbers as cited on the attached blanket voucher list. Motion was seconded, all were in favor, motion carried.

Motion - Voucher Approval – Commissioners Dated December 28, 2022-AMENDED

Vouchers certified and audited by the Auditing Officer as required by RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090 have been recorded on a list, and made available to the Board. As of this date, the Board did vote, by unanimous vote, to approve the regular vouchers in the amount of \$1,202,842.79. Warrant numbers as cited on the attached blanket voucher list. Motion seconded and carried.

Motion Public Health Voucher Dated December 28, 2022-AMENDED

Commissioner Hover moved to approve the Public Health Vouchers including regular vouchers in the amount of \$57,189.33. Warrant numbers as cited on the attached blanket voucher list. Motion was seconded, all were in favor, motion carried.

Motion Methow Valley EMS District

Commissioner Hover moved to adjourn as the BOCC and reconvene as the Methow Valley EMS District. Motion was seconded all were in favor, motion carried.

Commissioner Hover moved to approve the Voucher Certification and authorize the Methow Valley EMS District vouchers to be paid in the amount of \$63,499.66 for January Services. Motion was seconded, all were in favor, motion carried.

Motion Tonasket EMS District

Commissioner Hover moved to adjourn as the Methow Valley EMS and reconvene as the Tonasket EMS District. Motion was seconded all were in favor, motion carried.

154 Commissioner Hover moved to approve the Voucher certification and authorize the Tonasket EMS
155 District vouchers to be paid in the amount of \$16,200 to Life Line for December Services. Motion
156 was seconded, all were in favor, motion carried.

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158 **Motion Oroville Rural EMS District**

159 Commissioner Hover moved to adjourn as the Tonasket EMS District and reconvene as the
160 Oroville Rural EMS District. Motion was seconded all were in favor, motion carried.

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162 Commissioner Hover moved to approve the Voucher certification and authorize the Oroville Rural
163 EMS District vouchers to be paid in the amount of \$9,680 for December Services. Motion was
164 seconded, all were in favor, motion carried.

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166 Commissioner Hover moved to adjourn as the Oroville Rural EMS District and Reconvene as the
167 BOCC. Motion was seconded all were in favor, motion carried.

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169 The Clerk of the Board asked for direction regarding the Methow Valley Sub Ara B applications
170 and resumes received from the Planning Director December 13, 2023.

171

172 Commissioner Branch proclaimed that until he is back in the office that Commissioner Hover sign
173 documents that have the chairman's name noted on the signature line.

174

175 Commissioner Branch stated he would continue attending meetings via zoom until he is back in
176 town after his surgery.

177

178 **Approve Commissioner Proceedings January 3, 2023**

179 Commissioner Hover moved to approve the meeting minutes of January 3, 2023. Motion was
180 seconded, all were in favor, motion carried.

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182 **Approve Consent Agenda**

183 Commissioner Hover moved to approve the consent agenda items excluding item #2. Motion was
184 seconded, all were in favor, motion carried.

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- 186 1. Interlocal Agreement – City of Okanogan – Ground Water Project – ARPA
- 187 2. ~~Grant Agreement – Amendment #2 ARPA – Community Action Council~~
- 188 3. Re-Appointment Letter – Noxious Weed Control Board – Nancy O'Neil
- 189 4. Disapproval Letter – Location Address Invalid-Tiny Dancer Organics Cannabis Operations
190 - WSLCB
- 191 5. Approve – ARPA A19 Request #3 – Economic Alliance
- 192 6. Acknowledge – Facility Use Rental Contracts 2022: Ramon Lopez Garcia; Zirkle Fruit;
193 Ruben Castro; Francisco Duarte Garcia; OCCDA; Matias Villardaldo
- 194 7. Resolution 4-2023 – Signing Authority Undersheriff
- 195 8. Resolution 5-2023 – Signing Authority Chief Criminal Deputy
- 196 9. Resolution 6-2023 – Signing Authority Chief Civil Deputy
- 197 10. Resolution 7-2023 – Signing Authority Chief Special Operations
- 198 11. Resolution 8-2023 – Budget Amendment Vehicle Reserve Assessor
- 199 12. Resolution 9-2023 – Signing Authority Josh Petker
- 200 13. Resolution 10-2023 – Signing Authority Jodi Meyer

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202 **Board of Health – 1234 S. 2nd Ave, Okanogan**

203 Commissioners attended the board of health.

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205

206 **Motion Letter of Support for a Position on NW Forest Plan Advisory Committee**
207 Commissioner Neal moved to sign the letter to Reginal Forester Glen Casamassa
208 supporting Michael Anderson in application for membership on the Northwest Forest Plan
209 Area Advisory Committee. Motion was seconded, all were in favor, motion carried.

210
211 **Motion Letter of Supporting a Position on NW Forest Plan Advisory Committee**
212 Commissioner Neal moved to sign the letter to Reginal Forester Glenn Casamassa
213 supporting Commissioner Andy Hover in application for membership to the Northwest
214 Forest Plan Area Advisory Committee. Motion was seconded, all were in favor, motion
215 carried.

216
217 Commissioner Branch discussed the Alta Vista Irrigation District options. He said the city
218 of Okanogan is exploring the possibility of the city absorbing the water. The county would
219 need to take the action since the county established the district.

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221 The board adjourned at 3:16 p.m.
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