



**FIELD DEPUTY (LATERAL & ENTRY LEVEL)**  
**(special requirements for lateral entry candidates are noted)**

**DEPARTMENT:** SHERIFF'S OFFICE

**REPORTS TO:** Sergeant

**PAY:** \$5,440.00 to \$6712.00 Lateral entry is D.O.E.

**JOB OBJECTIVES:**

Enforces laws, performs traffic control functions, maintains peace and provides emergency aid services to protect the lives, property and legal rights of County residents and visitors.

**ESSENTIAL JOB FUNCTIONS:**

- Monitor the public's activities for compliance with federal, state, county and city laws and ordinances; cite, apprehend and/or arrest violators using a minimum amount of force (often requires making instantaneous decisions in critical or dangerous situations) and act as a deterrent to potential violators by performing routine and commercial and private security patrols in marked cars.
- Conduct investigations of traffic accidents, crimes and complaints of potentially dangerous (possibly armed) persons, gun shots, disputes or animal cases. This involves such activities as lifting fingerprints, interviewing or interrogating witnesses or suspects and photographing scene.
- Type, dictate and/or complete incident, accident and investigative reports, as well as the daily log. The position may also testify in court regarding data on those reports.
- Provide emergency medical treatment to victims of traffic or accidents or natural disasters.
- Provide traffic control during emergencies or civic functions.
- Serve criminal and civil papers to residents; may also involve arrests.
- Provide for personal and equipment effectiveness by demonstrating skill proficiency (weapons, first aid, and high speed chase), completion of the appropriate law officer courses and 40-hour annual review and update courses and by keeping abreast of changes in laws, ordinances, policies and procedures.
- Maintain the peace by providing crowd control during civil ceremonies or any time large numbers of people gather.
- Provide information services to the public regarding road conditions, directions, preventive home and commercial security measures and the availability of public services.

- Train and possibly test other deputies in procedures (new employees) and/or skills proficiency.
- Must be able to work in harmony with all fellow employees on a continuing basis.
- Be aware of and comply with all department policies and procedures.

**REQUIRED QUALIFICATIONS:**

- Must be at least 21 years of age at time of employment.
- United States citizen.
- High school graduate or equivalent. Proof of graduation (diploma or G.E.D.) must be provided with application.
- Must meet Okanogan County Sheriff's Department minimum medical health requirements.
  - a. Height and weight must be proportional and sufficient for physical restraint of suspects and/or inmates.
  - b. All applicants must have vision correctable to 20/20 in the better eye, 20/30 in the lesser eye.
  - c. Must possess normal hearing and normal color vision sufficient to meet the requirements of the position.
  - d. Must present a certificate from a qualified physician prior to employment, certifying that the applicant meets the minimum Medical and Health Standards set.
- Must possess a valid Washington State Driver's License at the time of employment.
- Applicant's traffic record will be subject to review and approval by the Civil Service Commission, the Sheriff's Department and Insurance Carrier.
- Must not have had a conviction for any crime, the punishment for which could have been imprisonment in a federal or state prison or institution and shall not have been convicted of any offense involving moral turpitude, narcotics, drugs or alcohol.
- Must not be addicted to the excessive use of drugs or intoxicating beverages.
- Must possess an active First Aid Card and CPR Training.
- Applicant cannot have been convicted of any felonies. Background investigation, physical exam, psychological and polygraph exams conducted on successful candidates. Hiring is provisional, based on outcome of psychological evaluation.

**DESIRED QUALIFICATIONS:**

- Bilingual
- Basic Law enforcement training
- Two years law enforcement experience

**ADDITIONAL LATERAL ENTRY REQUIREMENTS:**

- Must be currently employed as a full-time employee of a public law enforcement agency in a comparable position to that being applied for.
- Must have successfully completed that agency's probationary period and have successfully completed the Washington State Criminal Justice Training Commission's Basic Law Enforcement Academy, or be qualified to take the one week Washington Equivalency course.
- Must have been employed continuously for the past 24 months in the public law enforcement agency where he/she is currently employed.
- Must successfully pass the entry level Civil Service Examination process, consisting of an oral interview and meet all minimum requirements for the position.
- Provisional hires must pass a psychological profile test and a polygraph examination. A provisional hire is not to be confused with a provisional appointment, as defined in RCW 41.14.060 Section 7.

**EQUIPMENT USED:**

- \* Patrol vehicle
- \* Radar equipment
- \* Breathalyzer equipment
- \* Finger print equipment
- \* Photograph equipment
- \* Typewriter
- \* Calculator

**WORKING ENVIRONMENT:**

This position works a 40-hour week and remains on call at other times. In addition, the incumbent spends up to eight hours a day in a patrol car, subject to driving hazards in a variety of weather conditions and extremes, is subject to physical assault by prisoners or suspects (possibly armed) and psychological assault by retaliatory persons and the job environment (death, violence, trauma and long hours away from the family). May lift up to 200 pounds and endure physical stress.

**NOTE FOR LATERAL ENTRY:****FROM THE CONTRACT WITH THE COUNTY:**

9.3 Lateral Entry: Persons hired with full-time law enforcement experience from other agencies, who have met Civil Service lateral entry requirement, shall be given, for purposes of pay and benefits, credit for one-half their years in service not to exceed 4 years. Years of service gained under this section do not apply to seniority.