

1 **RECORD OF THE PROCEEDINGS**

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3 **OKANOGAN COUNTY**

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5 **FEBRUARY 27, 2018**

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7 9:00 AM	Commissioners' Staff Meeting
8 10:00 AM	Update – Assessor – Scott Furman
9 10:30 AM	Update – Human Resources / Risk Management – Tanya Craig and/or Debi Hilts
10 11:00 AM	Update – Public Works – Josh Thomson & Ben Rough
11 1:30 PM	Citizen Comment Period
12 2:00 PM	Bid Opening – County Legal Newspaper Bids – 2018/2019
13 2:30 PM	Bid Opening – Fairgrounds Well Repair Project
14 3:00 PM	Presentation & Discussion – Homeless Housing Plan – Housing Coalition
15 4:30 PM	Approve Consent Agenda

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17 The Okanogan County Board of Commissioners met in regular session on February 27,  
18 2018, with Chairman Commissioner Jim DeTro, Commissioner Andy Hover, and Laleña  
19 Johns, Clerk of the Board, present.

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21 Member of the public George Thornton arrived at 8:50 to take notes.

22  
23 Commissioners convened the board at 9:00 a.m.

24  
25 Commissioner Branch was absent due to attending a Tribal meeting in Nespelem this  
26 morning. He will return later today.

27  
28 **Commissioners' Staff Meeting**

29 David Gecas, Debi Hilts, Perry Huston, Lanie Johns, Joe Poulin

30  
31 Attorney David Gecas explained he would like to review of public comments received  
32 regarding the land use decisions the county is hearing where Mr. Gecas might be asked  
33 for an opinion later on.

34  
35 Commissioner Hover explained an intergovernmental agreement will need to be drafted  
36 and reviewed that would allow our VSO Eric Fritts to train a VSO for Douglas County  
37 over a five year period. Once drafted, Mr. Gecas will review prior to approval.

38  
39 Director Huston discussed the draft resolution and ordinance that resulted from  
40 yesterday's land use public hearing for title 20. Commissioner Hover discussed water  
41 reaches and how many lots could potentially be supported based on 350 gallons per  
42 day water use. The group discussed various water concerns regarding fish and  
43 domestic uses.

44  
45 Joe Poulin gave his building maintenance update. He explained he checked with  
46 Washington Tractor on a tractor lease for the fairgrounds but they do not lease or rent  
47 tractors anymore. Okanogan Truck and Tractor was an alternative to receive quotes. He  
48 also looked at some supplemental heating for the Agriplex. The Agriplex door parts will  
49 have to be ordered before it can be repaired. Quotes for parts were requested.

50

51 **Update – Assessor – Scott Furman**

52 Dee Wood

53

54 Assessor Furman provided the board an update on property ratio changes \$1 per 1,000  
55 is our range for increase in levy rates that will fund education. They have been handling  
56 inquiries and they have explained and worked through those concerns.

57

58 Assessor Furman explained if state and feds were paying their full share of PILT we  
59 would get around \$560,000 but we are receiving about half of that.

60

61 The appraisers are doing their physical inspections of Okanogan School and Omak  
62 school districts and some central area as needed. We are close to 85% due to the real  
63 estate market which is climbing. It takes a while for us to catch up.

64

65 Tracking demo is still being chased down. If implemented it would make the process  
66 more seamless.

67

68 **Update – Human Resources / Risk Management –Debi Hilts**

69 Lanie Johns

70

71 The Clerk of the Board provided the board with her agenda and discussed the items  
72 listed there. She is requesting the commissioners to consider authorizing a resolution to  
73 reinstitute the Senior Clerk position. For their consideration, Commissioner Hover  
74 wanted to see how much revenue the Commissioners' office brings in that would  
75 support the costs. The Clerk of the Board explained which other non-current expense  
76 funds contribute such as Pest Control and Lodging Tax funds. He was not in favor of  
77 authorizing the resolution until sufficient revenue above and beyond what we currently  
78 received was known. The Clerk of the Board provided him the information and received  
79 confirmation that it would be considered next week.

80

81 Ms. Hilts explained the need to move forward with the medical officer contract for the jail  
82 medical services provider.

83

84 **Motion Services Contract Medical Service Provider**

85 Commissioner Hover moved to approve the medical service provider contact between  
86 Okanogan County and Bradley Craig MD for medical provisions in the jail. Motion was  
87 seconded, all were in favor, motion carried.

88  
89 Ms. Hilts updated the board on recruitments, new hires, and resignations. There will be  
90 two dispatch openings soon due to a recent resignation. Public Safety Testing was  
91 discussed. There are two on the roster for Corrections.

92  
93 Ms. Hilts discussed an idea to hire temporary officers to cover corrections, but the guild  
94 did not agree that outside help should be taking away the overtime opportunity for  
95 county deputies. The guild will continue to cover the overtime as needed and allow field  
96 staff to fill in at the jail when needed. The Sheriff will allow a deputy to act as deputy in  
97 the jail in order to provide adequate coverage.

98  
99 Ms. Hilts explained that the Risk Manager is teaching her how to process claims and to  
100 help the Risk Manager out in that regard.

101  
102 Commissioners adjourned for lunch at 11:20 a.m. due to Public Works staff attending a  
103 meeting at the Tribal Agency that went long.

104  
105 **CANCELLED Update – Public Works – Josh Thomson & Ben Rough**

106  
107 Commissioners reconvened after lunch at 1:30 p.m.

108  
109 **Citizen Comment Period**

110 No citizens wished to comment today.

111  
112 **Bid Opening – County Legal Newspaper Bids – 2018/2019**

113 Gary Devon Gazette, Teresa Meyers, Chronicle

114  
115 Commissioner DeTro announced the time for receiving bids was 5:00 p.m. Friday,  
116 February 23, 2018. Two bids were received.

117  
118 Commissioner DeTro opened the bids and read the cost per column inch and the cost  
119 for the dummy ads.

120  
121 Omak Chronicle  
122 Base rate is \$5.45 per column inch  
123 Sample public hearing notice \$21.80

124 Sample Invitation to bid \$89.92  
125 Two Tax Foreclosure Notices \$50 per parcel

126  
127 Okanogan County Oroville Gazette Tribune

128 Base rate is \$5.50 per column inch  
129 Sample public hearing notice \$ 16.50

130 Sample Invitation to bid \$74.25  
131 Tax Foreclosure Notice 0770010307 \$41.25 per parcel

132 Tax Foreclosure Notice 3023060012 \$66.69

133  
134 The board will review the bids between now and March 13, 2018 3:00 p.m. when the  
135 board will make the award.

136  
137 **Bid Opening – Fairgrounds Well Repair Project**

138 No Bids received.

139  
140 **Motion Resolution 24-21018 Repeal Moratorium Cannabis**

141 Commissioner Hover moved to approve resolution 24-2018 repealing the moratorium  
142 imposed through resolution 103-2017 and as amended through resolution 145-2017 on  
143 the siting of new cannabis growing operations and the expansion of existing cannabis  
144 growing operations as vested in accordance with OCC 17A.330 within the  
145 unincorporated boundaries of Okanogan County. Motion was seconded, all were in  
146 favor, motion carried.

147  
148 **Motion Ordinance 2018-2 Revision OCC 17A.290 Interim Controls**

149 Commissioner Branch moved to approve ordinance 2018-2 adopting revisions to OCC  
150 17A.290 Cannabis Operations and OCC 17A.220 District Use Chart as interim land use  
151 controls and scheduling a public hearing as required by RCW 36.70.795. Motion was  
152 seconded, all were in favor, motion carried.

153  
154 **Motion Ordinance 2018-3 Repealing Portions of OCC Title 20**

155 Commissioner moved to approve ordinance 2018-3 repealing portions of Okanogan  
156 County Code Title 20 Development Permit Procedures and Administration as it relates  
157 to the administration and review of permit exempt wells. Motion was seconded, all were  
158 in favor, motion carried.

159  
160 **Update Public Works-Josh Thomson**

161 Engineer Thomson stated a draft is in to the Forest service regarding the FLAP funding  
162 and they need the documents back as soon as possible. He would like to bring those  
163 back on Monday for signature.

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The SOS grant was submitted for Public Works preservation project.

There was one bid received for roller/packers but the bidder is requesting us to reject the bid. The recommendation will be provided for next week's commissioner consideration.

Engineer Thomson explained he has jury duty next week so his work week may be disrupted due to serving.

Commissioner DeTro left for another meeting at 2:40 p.m.

Commissioner Branch arrived at 3:00 pm.

**Presentation & Discussion – Homeless Housing Plan – Housing Coalition**

Members of the Housing Coalition: Lael Duncan, Sue Edick, Margo Amelong, Elaina Mainer

Community members: Carleen Andrews, Susan Swanson

Ms. Duncan introduced herself and explained who the task force is and what they have been doing. She thanked those who participated and offered feedback on the homeless situation. She further explained the definitions of homelessness.

Ms. Duncan provided the history of project accomplishments which addressed some of our individual community needs. Making ready the homeless shelter was a huge accomplishment and was one of the first projects.

Ms. Duncan introduced the draft plan and went over the objectives. She discussed the key components and overall goals of the plan. The scope of the plan addresses issue of homelessness, provides information about the progress made, provides current demographic of homelessness, provides resources etc....

The planning and gap barriers within our community to assist homeless, comes down to funding. Gaps in homeless housing and services were identified and compiled in a list.

Ms. Nancy Nash-Mendez, Housing Authority, explained what some of the funding was used for and provided some personal stories of those helped.

Shane Barton provided a personal story about a veteran that was helped.

204  
205 Elaina Mainer provided personal stories about homeless people and families who were  
206 helped and found homes. It was challenging to find appropriate housing for those with  
207 disabilities.

208  
209 The goals of the plan were articulated. Prevention strategies, crisis response strategies,  
210 continuously improve the homeless coordination systems, increase capacity and  
211 efficiency strategies, and expand community engagement for leadership planning and  
212 communication strategies. The main goals of the plan are 1) make homelessness rare,  
213 2) make homelessness brief, 3) make homelessness one-time, 4) continuously improve  
214 homeless coordination, and 5) expand community engagement.

215  
216 Limiting stays was discussed. A group of people were found to utilize the system  
217 regularly but did not appreciate other services offered that would essentially help them  
218 stay in a home.

219  
220 Three groups broke out to discuss their thoughts on the goals presented. When they  
221 came back, Ms. Duncan stated the comments will be used to make the plan more  
222 robust. The plan will be brought back once the comments have been incorporated for  
223 commissioners' subsequent approval. It is a national problem.

224  
225 Commissioner Branch commented that at least one person came to this meeting based  
226 on a Facebook posting. There are many who want to help the community but also want  
227 to be safe. Commissioner Hover said in order to get under the problem we have to do  
228 more like reaching out to people who build.

229  
230 Roni Holder-Deifenbach noted that there are housing transitions happening now, but  
231 finding the developers who want to invest and put their money into this has been  
232 difficult. It comes back to communities taking ownership of the issue in order to make  
233 the best choices for our community.

234  
235 **Approve Consent Agenda**  
236 Commissioner Hover moved to approve the consent agenda items as presented. Motion  
237 was seconded, all were in favor, motion carried.

- 238 1. Commissioners Proceedings February 20, 2018  
239 2. Appointment – Planning Commission District No. 1 – Verlene Hughes  
240 3. Appointment – Lodging Tax Advisory Committee District #1 Receiver – Peggy Nevismal  
241 4. Proclamation – Washington Invasive Species Awareness Week – February 26 – March 2, 2018  
242 5. Direct Services Agreement Amendment #1 – 2017 Services – Okanogan County Community Action  
243 Council  
244 6. Professional Services Agreement Amendment #2 – 2017 Services – Okanogan County Community  
245 Action Council  
246 7. Direct Services Agreement Amendment #1 – 2017 Homeless Services – Room One  
247 8. Direct Services Agreement Amendment #1 – 2017 Homeless Services – Okanogan Behavioral Health

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9. Direct Services Agreement Amendment #2 – 2017 Homeless Services – Okanogan County Housing Authority
  10. Contract – 2018 LTAC Marketing & Promotion #18-017 – Okanogan County Tourism Council -DMO
  11. Bid Award – Public Works – Grader Packer/Rollers – LyCox Enterprises, Inc.
  12. Cattleguard Franchise Renewals 2018: Ellis-Barnes Livestock Co., CGF# 10-73; Ellis-Barnes Livestock Co., CGF# N-212; Austin, CGF# 1-93; Austin, CGF# 38-98
  13. Employer’s Lobbying Expenses - Form L3 2017
  14. Resolution 20-2018 Expand the Television Reception District #1 Board of Directors from three to five
  15. Resolution 23-2018 Authorizing Public Works to Reimburse Employees for CDL Endorsements and Physical Exam Fees

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260 The board adjourned at 5:00 p.m.  
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