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RECORD OF THE PROCEEDINGS

OKANOGAN COUNTY

FEBRUARY 22, 2022

10 **9:00 AM** **Commissioners' Staff Meeting**
11 **9:50 AM** **Public Hearing-Budget Supplemental Appropriation-Affordable Housing Fund 141**
12 **10:00 AM** **Update Assessor's Office-Larry Gilman**
13 **11:00 AM** **Bid Opening-Re-Bid 2022 Gravel Crushing Project-Public Works**
14 **To Follow** **Update-Public Works-Engineer Josh Thomson**
15 **1:30 PM** **Public Comment Period**
16 **2:00 PM** **Update-Human Resources/Risk Management-Tanya Everett**
17 **2:30 PM** **Discussion-Undersheriff Culp**
18 **3:00PM** **Discussion- Planning-Pete Palmer**
19 **3:30 PM** **Executive Session- Discussion- ongoing Litigation RCW 42.30.110 (1)(i)**
20 **4:00 PM** **Review Meeting Minutes & Approve Commissioner Proceedings-February 7,8,14,15,16**
21 **To Follow** **Approve Consent Agenda**

23 The Okanogan County Board of Commissioners met in Regular session at 123 5th Avenue
24 North, Okanogan, Washington on February 22, 2022 with Chairman, Commissioner Andy
25 Hover; Vice-Chairman, Commissioner Chris Branch; Member, Commissioner Jim DeTro; and
26 the Deputy Clerk of the Board, Crystal Hawley present.

27
28 AV Capture provided recorded audio and video of the meeting held today, while ZOOM
29 provided best audio accessibility and public interaction.

30
31 The pledge allegiance to the Flag of the United States of America was performed.

32
33 **Commissioners' Staff Meeting**

34 Present: Pete Palmer, Maurice Goodall, Tanya Everett

35
36 Planning Director Pete Palmer shared the Valley Voice News that talks about the
37 comprehensive plan, sub areas and what comes next. Ms. Palmer thought it has some really
38 good stuff and pretty interesting, so wanted to bring it to the commissioners. Ms. Palmer
39 explained that she is pretty booked out this next week. She is also preparing for the Public
40 Hearing next Monday on Ordinance 2022-2 for extending a temporary moratorium on the
41 permitting of new cannabis grows and the expansion of existing cannabis grows in Okanogan
42 County.

43
44 **Executive Session- Motion-** Commissioner Branch moved to go into Executive Session at
45 9:10 under 42.30.110. (h) for 15 minutes. Inviting Risk Manager Tanya Everett to evaluate
46 the qualifications of a candidate for appointment to elective office. Motion second. All in favor.
47 Motion carried

48
49 Commissioner Hover said that we are having a hard time finding attorneys for District Court.
50 Risk Manager Tanya Everett explained that the county has advertised for two months, with
51 no applications. These positions are only at 77% of their comps.

52 Commissioner Hover's thought is that if the county doesn't get close to average, the county
53 will not get anyone to fill these positions. Commissioner Hover thinks the county should move
54 up to 95% of comps to be more appealing, even though it's a lot of money. Commissioner
55 Branch said it is unfortunate that those are big increases and then we struggle with making
56 increases for the non-bargaining. Commissioner Hover doesn't think we have a choice.

57
58 Emergency Management Maurice Goodall asked for the Commissioners to sign a 1-month
59 extension on Performance Grant Agreement 21EMPG. He explained that he would like to
60 spend all of the fund if possible. Mr. Goodall provided the Commissioners the extension to
61 review.

62
63 **Motion**
64 Commissioner Branch moved to approve to sign an extension for 1 month on Performance
65 Grant Agreement 21EMPG. Second. All in favor. Motion carried.

66
67 **Public Hearing-Budget Supplemental Appropriation-Affordable Housing Fund 141**
68 Commissioner Hover opened up the public hearing to staff. Commissioner Hover closed staff
69 and opened up to the public, seeing no one to comment he opened up to the board.
70 No comments

71
72 **Motion**
73 Commissioner Branch moved to approved Resolution 28-2022 for Budget Supplemental
74 Appropriation-Affordable Housing Fund 141 in the amount of \$75,000 for the Tiny Homes
75 project. Motion second. All in favor. Motion carried.

76
77 **Update Assessor's Office-Larry Gilman**
78 Assessor Larry Gilman explained that Levy process is getting smoother. When they lock the
79 books, that the point in time, the levy rates start. The Department of Revenue had a couple a
80 recommendation that they have made changes to. Mr. Gilman explained that the Assessor's
81 Office passed the State Audit.
82 The Assessor's Office is behind right now in the Methow area. Mr. Gilman explained that an
83 employee called Monday morning and left a message that they no longer work for the county
84 and have moved away, so this is also causing them to be behind.

85
86 **Bid Opening-Re-Bid 2022 Gravel Crushing Project-Public Works**
87 Commissioner Hover explained that the county had one bid from DeAtley Crushing Company
88 for a purposed Bid for the 2022 Gravel Crushing Project in the amount of \$1,189,000. The
89 packet included the bid bond, non-collusion declaration, certification of compliance with wage
90 payments statutes. Public Works-Engineer Josh Thomson said that he would look at the bid
91 and get back to the commissioners with a recommendation next week.

92
93 **Update-Public Works-Engineer Josh Thomson**
94 Public Works-Engineer Josh Thomson provided his agenda and explained that maintenance
95 and road conditions have been slow. Things are starting to dry out; we will see what the frost
96 will do to us. He is hoping that spring will be easy on the county this year. On the area 3 & 5
97 shops the next steps are to get the plans to the building department for a building permit. He
98 anticipates it will probably take about six weeks to get.

99 Mr. Thomson went over CRAB RAP preliminary prospectuses for the following roads:
100 Old 97 3R MP 6.85-8.27

101 Old 97 3R MP 5.35-6.85
102 Old 97 2R (overlay) MP 18.82-20.12
103 Chesaw Rd Culvert MP 4

104
105 On the legislative side of things, it has been about the same.
106

107 **Public Comment Period**

108 Patricia Leigh explained that OCFD6 fire-station would like to be considered for the ARPA
109 Funds. This project is well over two hundred thousand dollars and still will be missing furniture
110 cost. COVID has caused a real hardship for the fire district's project. Commissioner Hover
111 said that water related projects would qualify for most projects, but would have to know the
112 details. The Commissioners requested that Okanogan County Fire District 6 Fire Chief Cody
113 Acord present them with certain facts regarding the OCFD6 fire-station construction project
114 at the earliest possible opportunity.
115

116 **Update-Human Resources/Risk Manager-Tanya Everett**

117 Human Resources/Risk Manager, Tanya Everett said that Sue Bower, the acting prosecutor
118 was unable to attend, but she would like to thank the Commissioners for their consideration
119 for the increase in pay for the deputies within the Prosecuting Attorney's Office. Ms. Everett
120 provided an updated salary chart to show where the deputies would fall to give the
121 Commissioners an idea on how much it would cost the county.
122

123 **Motion**

124 Commissioner Branch moved to approve resolution 030-2022 to reclassify within the
125 Prosecuting Attorney's Office. Motion second. All in favor. Motion carried.
126

127 **Executive Session- Motion-** Commissioner Hover moved to go into Executive Session at
128 2:15 under 42.30.110.h for 15 minutes. Inviting Tanya Everett HR Risk Manager to evaluate
129 the qualifications of a candidate for appointment to elective office. Motion second. All in favor
130 Motion carried.
131

132 Executive Session ended at 2:30.
133

134 **Discussion Courthouse Security Officer -Undersheriff Culp**

135 Undersheriff Culp would like the existing, funded position of Courthouse Security/Corrections
136 Deputy be re-classified as a Courthouse Security Deputy. Mr. Culp explained that Campus
137 Security Deputy position will remain within the Corrections Division and shall report to the
138 Administrative Sergeant for daily supervision. This position would have three different step
139 and he would like to focus on step three. The step three position would be geared toward a
140 retire police officer. Commissioner Branch said that this would help put a dedicated person in
141 that position. Undersheriff Culp absolutely agreed and thinks that this should have been done
142 a long time ago.
143

144 **Discussion- Planning-Pete Palmer**

145 Planning Director Pete Palmer went over response letters that she had drafted to the
146 Washington State Liquor and Cannabis Board. One was the approval letter and one for the
147 disapproval letter that would be sign by the Chair Commissioner. Commissioner Hover
148 thought the letters look great.

149 Ms. Palmer provided a map of the Mazama Sub Unit A- Area 3 Mazama Rural. Commissioner
150 Hover would like Ms. Palmer to adjust a few things on the map.

151 Ms. Palmer drafted an application for open Methow Valley Advisory Committee Position.
152 Commissioner Hover would like Ms. Palmer to make sure to use the correct verbosity from
153 the Comprehensive Plan before advertising.

154

155 **Motion – Approve Meeting Minutes**

156 Commissioner DeTro moved to approve February 7,8,14,15,16 meeting minutes. Motion
157 seconded. All in favor. Motion Carried.

158

159 **Motion- Approve Consent Agenda**

160 Commissioner DeTro moved to approve consent agenda items as presented. Motion was
161 seconded. All in favor. Motion carried.

162

163 1. Cattleguard Franchise Renewals-Wynn, Schell CGF# 51-74; Wynn, Schell CGF# 52-74;
164 Spear Family LLLP CGF# 62-73; Spear Family LLLP CGF# 62-73; Ellis-Barnew Livestock Co.
165 CGF# 10-73; Haeberle Ranch CGF# 36-74; Haeberle Ranch CGF# N-199;J&J Farm & Ranch
166 LLC CGF# 71-73; Tom Jones CGF# 6-89; Double R Ranch CGF# N-220;DNR CGF# N-114;
167 Timm Brothers Inc. CGF# 95-73

168 2. Consultant Agreement-Re-Bid 2022 Crush-North Central Testing & Inspection, LLC.

169 3. Agreement Lodging Tax Funding-LTAC 22-007 Methow Music Festival

170 4. Interlocal Agreement-Hearing Examiner Services-Okanogan County Public Health

171 5. Acknowledgement-Facility Use Agreement 2022-Okanogan County Public Health-1/21-TBD

172 6. Acknowledgement-Facility Use Agreement 2022-Underground Wrestling-2/3-2/5

173

174 **Executive Session- Discussion- Ongoing Litigation RCW 42.30.110 (1)(i)**

175 Commissioner moved to go into Executive at 3:33 for 30 minutes inviting Director Pete Palmer
176 and Chief Civil Deputy David Gecas Session for Ongoing Litigation RCW 42.30.110 (1)(i).

177

178 Executive Session was extended 15 minutes at 4:00

179

180 Executive Session ended at 4:12

181

182 The board adjourned at 4:15

183