

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18

RECORD OF THE PROCEEDINGS

OKANOGAN COUNTY

FEBRUARY, 1 2022

9 **9:00 AM** **Commissioners' Staff Meeting**
10 **9:30 AM** **Executive Session RCW 42.30.110 (1)(i)**
11 **10:30 AM** **Update Communications/Dispatch-Mike Worden**
12 **11:00 AM** **Update Public Works-Engineer Josh Thomson**
13 **1:30 PM** **Public Comment Period**
14 **2:00 PM** **Public Hearing-Budget Supplemental Appropriation-Vehicle Reserve**
15 **2:15 PM** **Discussion-Courthouse Assessment-Pioneer Waterproofing-Crawford, Beaman**
16 **3:15 PM** **Approve Commissioner Proceedings**
17 **3:20 PM** **Approve Consent Agenda**

19 The Okanogan County Board of Commissioners met in Regular session at 123 5th Avenue North,
20 Okanogan, Washington on February 1, 2022 with Chairman, Commissioner Chris Branch; Vice-
21 Chairman, Commissioner Andy Hover Member, and the Clerk of the Board, Laleña Johns,
22 present.

23
24 AV Capture provided audio and video of the meeting held today, while ZOOM provided best
25 audio accessibility and public interaction.

26
27 Commissioner Jim DeTro arrived at 9:35 a.m.

28
29 **Commissioners' Staff Meeting**

30 Naomie Peasley

31
32 Ms. Peasley explained a dog handling/training event requested a fee reduction as the event
33 serves the community. Commissioners stated they cannot waive the fee unless the event benefits
34 the poor or infirm.

35
36 Ms. Peasley provide a summary of events at the fairgrounds. (attached)

37
38 Ms. Peasley said she spoke to Public Health Lauri Jones, about the vaccination conflicts with
39 scheduled Business Week and RV Show events. These events are at the same time every year.
40 The public health contract was amended from every Friday to every other Friday, but Ms. Peasley
41 didn't know that. Commissioner Hover said all these events are important and staff should work
42 together to make it all work out. Ms. Peasley replied all event conflicts have been worked out.

43
44 For informal bids Ms. Peasley is creating a separate policy and procedure for the fairground's
45 purchases that public works assisted her with. The Bid specs for the South RV park pedestal
46 project has a February 18 deadline to receive the bids.

47
48 The WSDA Safety grant requires an archeology assessment and letter in order to do the ground
49 work for the inner rail.

50
51 Commissioner Hover asked if the Annex carpet needed to be replaced? Yes. It cost over \$800
52 just to clean it. The previous quote to replace with carpet was around \$14,000. Commissioner

53 Hover recommended a light commercial laminate. Ms. Peasley said she has a quote for that too
54 for the future when there is funding. Commissioners thanked her for her update.

55
56 David Gecas provided an Agreement with Menke Jackson Beyer for review.

57
58 Commissioners may not retain their own attorney, but there is no prosecutor right now. Mr. Gecas
59 stated the agreement addresses that.

60
61 **Motion -Agreement-Terms of Engagement for Professional Services-Menke Jackson Beyer**
62 Commissioner Branch moved to approve the agreement between Menke Jackson Beyer to
63 represent BOCC and Planning Director for cause #22-00024-24 Ladyhelm Farm, LLC versus
64 Okanogan County et al. Motion was seconded, all were in favor, motion carried.

65
66 **Executive Session RCW 42.30.110 (1)(i)**
67 Commissioner Branch moved to go into executive session at 9:30 for 15 minutes inviting Attorney
68 Quinn Plant, Chief Civil Deputy David Gecas and Planning Director Pete Palmer to discuss RCW
69 42.110.30 (1)(i). Motion was seconded, all were in favor, motion carried.

70
71 Executive session was extended at 9:45 for another 15 minutes.
72 Executive session ended at 10:00 a.m. no decisions were made.

73
74 Commissioner Branch discussed overhead allowed in the grant for the shoreline master program
75 and how it is applied. Commissioner Hover agreed it should be used in the best way for the county.

76
77 **Executive Session RCW 42.30.110 (1)(i)**
78 Commissioner Branch moved to go into executive session at 10:20 a.m. for 10 minutes inviting
79 Chief Civil Deputy David Gecas and Planner Rocky Robbins to discuss RCW 42.30.110 (1)(ii).
80 Motion was seconded, all were in favor, motion carried.

81
82 Executive session ended at 10:30 a.m. no decisions were made.

83
84 **Update Communications/Dispatch-Mike Worden**
85 Mr. Worden gave an update of staffing levels. There are two open positions and one that was
86 created last year but not filled. There is one retirement coming up too. Commissioner Hover stated
87 how hard it is to get housing here. The county may consider agreements with landlords to help
88 house county employees. Mr. Worden has mostly seen laterals who already live here who do not
89 housing.

90
91 Next week consent agenda two resolutions as part of hazard mitigation with one naming him as
92 grant administration and obligating 12.5% match from fund 161. That is a project regarding
93 Jackass butte site.

94
95 Talked about securing a mobile command vehicle and have firm data points. Franklin County has
96 a trailer bumper pull being built. Appears to be a good length and at this point would cost \$270,000
97 plus tax and add-ons like computers and radio. All included about \$350,000 pending on the build.
98 He discussed using a cooperative process. How would the county approach this? The value would
99 be we would have a mobile dispatch center and incident command center.

100
101 Commissioner Branch stated the final rule allows for government services and up to \$10 million
102 could be spent. The commissioners would like to list out all the requests to look at. We are at a
103 position to look at the county as a whole to get things done for the county.

104
105
106
107
108
109
110
111
112
113
114
115
116
117
118
119
120
121
122
123
124
125
126
127
128
129
130
131
132
133
134
135
136
137
138
139
140
141
142
143
144
145
146
147
148
149
150
151
152
153

Motion Resolution 17-2022 and Resolution 18-2022

Commissioner Branch moved to approve resolution 17-2022 and 18-2022 regarding Hazard Mitigation grant benefiting Jackass Butte communications site. Motion was seconded all were in favor, motion carried.

Commissioner Hover explained Fire District #6 is working on funding for a high-speed pump for firefighting purposes and trying to raise money for that. Commissioner Branch said he thought the county could help find funds for that.

Received all the new 911 hardware for the refresh, and the state 911 office said the match will be covered. There will be four hosted, which is the most in the state.

Update Public Works-Engineer Josh Thomson

Public Works Engineer Josh Thomson, Solid Waste Manager Kent Kovalenko

Engineer Thomson provided his agenda and discussed the items listed there.

Solid Waste

DOE Grant

Local assistance grant was approved last week but it was six months behind getting approved. Have not gotten final approval on the other grant.

Apple Maggot Update

The new survey was sent out from Washington State Department of Agriculture. (attached)

Commissioner Hover said Pest Control Agent Will Carpenter previously contacted him about the issues he has with the survey information.

The Ellisforde transfer station is not set up to take green waste. If the county is completely quarantine there would be less impact on our solid waste stations. Mr. Kovalenko said there was discussion about quarantining sections of the county. It will depend on where the lines are drawn. A meeting on this will happen in February in Ellensburg, Mr. Kovalenko will attend.

Mr. Kovalenko said the spray used for coddling moth also works on apple maggot. Commissioner Branch said another method being used is the introduction of sterile moths. Drones are distributing them in the orchards and that is helping to control the moths.

Maintenance Road Conditions

Not much to report, just dealing with ice.

Chiliwist Road Proposed Chipseal Project

Looking at 8/10s of a mile up the road has some curves but both sides of the road is owned by WDFW and Engineer Thomson will contact them about right of way swaps, that would allow the county to straighten out curves and do away with the straight where water stands and causes pot holes so the project would get pushed off till 2023.

154 HB 1918 was discussed as it will require the transition to zero-emissions. This would be to
155 transition gas power to electric power. In 2025 all municipalities will be required to switch to
156 electric powered small tools like lawn mowers, plate compactor, weed eaters etc....An exemption
157 is only provided for emergencies. Commissioner Hover said the battery-operated chainsaws and
158 weed eaters work so well he will never go back to gas power.
159

160 Engineer Thomson discussed buying new trucks but reconditioning 6 of the 9 water truck tanks
161 for less than it costs for new. That is the direction public works is going in.
162

163 Commissioner Hover stated Enterprise Rental is still trying to get us to rent vehicles from its fleet.
164 We could have new vehicles every two years and it would not cost us very much. Availability was
165 discussed. Commissioner Hover asked if he should pursue it more. The upfront purchase cost is
166 not 100% of the vehicle then we lease for two years then we can sell for the credit and it's rolled
167 in to the next lease. Commissioner Branch said he would like the person managing the fleet to be
168 involved. It is out of the realm of what we are used to. Mr. Kovalenko said the state leases their
169 vehicles.
170

171 Engineer Thomson will attend a training next Monday and Tuesday so the Public Works update
172 will be cancelled that week.
173

174

175 **Public Comment Period**

176

177 Debra Lee Tunk Valley asked if the Survey monkey survey only had one question. Commissioner
178 Hover stated February 4 is the deadline depending on the response so far. Ms. Lee asked if there
179 was a current zone map of the county online. Yes, on the commissioners' home page.
180

181 Isabelle Spohn said she has been checking for the map on the Planning website and could not
182 find it. She did not look for the version on the commissioners' page. There is confusion about what
183 is being requested.
184

185 Karen Harris commented on the Assessor's vehicle purchase discussion. She explained she
186 noticed there are no longer two-door trucks available as the Assessor had mentioned that a two-
187 door truck would have been great had the wait for the order to arrive would not have taken so
188 long. She felt the bigger truck is over kill. Commissioner Hover explained four-door trucks are a
189 better deal.
190

191 Commissioner Hover discussed the resolution that adopted the salaries of the Elected officials is
192 affective until 2023. He suggested the board build in salary adjustments for the elected's.
193

194 **Motion - Voucher Approval - Commissioners**

195

196 Vouchers certified and audited by the Auditing Officer as required by RCW 42.24.080 and those
197 expense reimbursement claims certified as required by RCW 42.24.090 have been recorded on a
198 list, and made available to the Board. As of this date, the Board did vote, by unanimous vote, to
199 approve the regular vouchers in the amount of \$402,961.84 and Payroll vouchers in the amount
200 of \$1,119,889.45. Warrant numbers as cited on the attached blanket voucher list. Motion seconded
201 and carried.
202

203

204

205 **Motion Public Health Voucher**

206
207 Commissioner Branch moved to approve the Public Health Vouchers including regular vouchers
208 in the amount of \$6,747.22 and payroll vouchers in the amount of \$55,069.57. Warrant numbers
209 as cited on the attached blanket voucher list. Motion was seconded, all were in favor, motion
210 carried.

211
212 **Public Hearing-Budget Supplemental Appropriation-Vehicle Reserve**

213
214 Commissioner Hover opened up the public hearing calling for staff. Commissioner Branch read
215 the resolution.

216
217 Commissioner Hover closed the hearing to staff and opened up to the public. Seeing no public to
218 testify he closed the hearing to public and opened up to commissioner discussion.

219
220 **Motion Resolution 16-2022 Budget Supplemental**

221
222 Commissioner Branch moved to approve resolution 16-2022 a budget supplemental appropriation
223 within the current expense and contingency reserve in the amount of \$226,484. Motion was
224 seconded, all were in favor, motion carried.

225
226 **Discussion-Courthouse Assessment-Pioneer Waterproofing-Mike Crawford, Michael Beaman**

227
228 Mike Crawford Pioneer Waterproofing, Michael Beaman Architect, Russell Holter Consultant
229 Specialist, Maintenance Supervisor Joe Poulin

230
231 Mr. Crawford provided his report of the assessment of the courthouse exterior envelope.
232 (attached) He described the issues and showed photos of the where the stucco has loosened or
233 fallen off the building.

234
235 Commissioners discussed the use of metal caps instead of the cement method. Crack resistant
236 materials were discussed.

237
238 Mr. Crawford explained his recommendation to preserve the stucco that gets painted on. It has
239 elastic qualities that allows it to expand over the cracks and has about a 10-year life. It won't
240 change the texture of the building.

241
242 The clock tower was discussed as it also needs extensive repairs.

243
244 Commissioner Hover asked how we move forward with the project.

245
246 Mr. Crawford will work with the architect to come up with budget numbers on the priority areas to
247 help inform the commissioners decision. Mr. Holter discussed materials that would get the most
248 years out of the building. Commissioner Hover state the commissioners would like the most bang
249 for its buck.

250
251 Joe Poulin stated all the windows of the courthouse and annex have been re-caulked.

252
253 Russell was asked to help keep us on track to ensure the historical integrity of the building is kept
254 intact.

255

256 The group thought two weeks would be sufficient to accomplish the budget and priorities. The
257 construction portion of the project would begin around April.

258
259 Commissioner Hover asked if Pioneer Waterproofing will be doing the concrete work. Mr.
260 Crawford said they are a contractor for all this type of work. This work will need to be bid out.
261 Beaman Architect was to consider the bid specs for the construction bid.

262
263 **Discussion Clerk of the Board**
264 The Clerk of the Board presented a salary survey of the Clerk of the Board position and the Deputy
265 Clerk of the Board position as well as a draft resolution for commissioners' consideration

266
267 The commissioner will revisit the topic once they have considered the information.

268
269 Commissioner Hover said the county cannot afford to raise wages but cannot afford not to. He
270 said increases have been 4% in other counties and he would like to address another 2% raise in
271 June to the non-bargaining employees. We have money to give raises for attorney's,
272 commissioners clerk etc.. but he is concerned about subsequent years. Commissioner Branch
273 said yes Work Source is also saying people need to have a reasonable salary. There are several
274 offices concerned about wages and the board indicated they would lose staff if this was not
275 addressed. Commissioner Branch discussed incentive pay using ARPA funds. Commissioner
276 Hover replied there are some offices that must stay open and staffed because they cannot work
277 from home.

278
279 Commissioners discussed wages paid by other counties that also have many open positions.

280
281 Commissioners would like to discuss on Monday to include a discussion about the definition of
282 essential employees.

283
284 A resolution is also needed for the Administrative leave due to COVID that Treasurer McCormack.
285 Commissioner Hover will speak to HR about drafting an appropriate resolution.

286
287 **Approve Commissioner Proceedings**
288 Commissioner DeTro moved to approve the commissioners' proceedings of January 24, 25, 26,
289 28, 2022. Motion was seconded, all were in favor, motion carried.

290
291 **Approve Consent Agenda**
292 Commissioner Branch moved to approve the consent agenda items 1-9 as presented. Motion was
293 seconded, all were in favor, motion carried.

- 294
295 **1.Appointment-Snowmobile Advisory Board-Joe Berney**
296 **2.Appointment-Snowmobile Advisory Board-Bob Adams**
297 **3.Appointment-Snowmobile Advisory Board-Rich Stahl**
298 **4.Appointment-Snowmobile Advisory Board-Betty Wagoner**
299 **5.Appointment-Snowmobile Advisory Board-Jacob Byl**
300 **6.Ratify Title III Certification**
301 **7.Cattleguard Renewals-Hashknife Ranch-CGF#05-02; Woodward Ranch-CGR#5-98; Poulin-**
302 **CGF#6-73; Philleo-CGF#N-123; Campbell-CGF#N-3 & CGF#N-74; OC Ranches-CGF#21-73;**
303 **Olma-CGF#01-17; Sackman-CGF#N-121; Havillah Farms-CGF#51-73**
304 **8.Contract Award -Water Truck Purchase-Mobile Fleet Service & Cobalt Truck Equipment**
305 **9.Joint Resolution No. CE 21-49-Appointment of Trustee of NCW Libraries District-Nancy Spurgeon**
306 **10. Resolution 14-2022- County Wide Chip seal STP 2022 Funding**

307

308
309 Commissioners discussed strategies for coming up with conclusions and actions to resolve the
310 Tunk water issues. Commissioner Branch discussed tools that would help provide progressive
311 management and mitigation options.
312
313 Commissioner DeTro discussed the Tunk Valley and the interest expressed to him by Mr. Casey
314 Nelson. Conservation easements and grazing leases were discussed.
315
316 The commissioners will not meet on Wednesday, February 2, 2022.
317
318 The board adjourned at 3:50 p.m.
319
320