



OFFICE OF THE OKANOGAN COUNTY SHERIFF

PAUL D. BUDROW, SHERIFF

ADMINISTRATION, INVESTIGATION AND CIVIL
123 - 5TH AVENUE NORTH, ROOM 200
OKANOGAN, WA 98840
509-422-7200 FAX: 509-422-7217

CORRECTIONS AND COMMUNICATIONS
149 - 4TH AVENUE NORTH
OKANOGAN, WA 98840
509-422-7200 FAX: 509-422-7236

REQUEST FOR DISCLOSURE OF PUBLIC RECORDS

Mail, fax or deliver this form to the Okanogan County Sheriff's Office to ocso@co.okanogan.wa.us

SECTION A – REQUESTOR / RECORDS REQUESTED INFORMATION

Requestor Name:		Contact Phone number:	Email address:	
Mailing address:		City:	State:	Zip:
I wish to <input type="checkbox"/> inspect <input type="checkbox"/> receive a copy of the following specific record(s):			I prefer to receive the record in the following format:	
			<input type="checkbox"/> paper copy (\$0.10 / B&W report) <input type="checkbox"/> written on CD (\$2.00 per CD) <input type="checkbox"/> email attachment (no charge)	
			Via the following method:	
			<input type="checkbox"/> I will pickup <input type="checkbox"/> via mail to above address (Requestor pays mailing costs) <input type="checkbox"/> via fax (\$1.00 / page) to:	
If record(s) concern individual(s) other than requestor, please state name(s):			<u>Limitation On Use For Commercial Purposes</u> Washington State law, RCW 42.56.070(9), prohibits the use of lists of individuals for commercial purposes. "Commercial purposes" means that the person requesting the record intends that the list will be used to communicate with the individuals named in the record for the purpose of facilitating profit-expecting activity. By signing below, you are certifying that the list of individuals obtained through this request for public records will not be used for commercial purposes.	
Signature of Requestor:			Date of request:	

SECTION B – FOR SHERIFF'S OFFICE USE ONLY

Date received:	Request number:	Request received by:		
Request managed by:	Person(s) contacted for records, search strategy notes, request clarification notes:			
Five-Day Notice sent:				
Estimated completion date:				
Completion date:				
Person(s) notified:	Date:	Charge:	Waived:	

ADMINISTRATION

DAVID YARNELL
Undersheriff

INVESTIGATIONS

RICK BALAM
Chief Criminal Deputy

COMMUNICATIONS

MIKE WORDEN
Chief Special Operations Deputy

CORRECTIONS

Chief Corrections Deputy

CIVIL

BETH BARKER
Chief Civil Deputy