



OKANOGAN COUNTY

Human Resources, Civil Service Secretary

Shelley Keitzman

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RECORD OF PROCEEDINGS OKANOGAN COUNTY CIVIL SERVICE COMMISSION October 21, 2021

The Okanogan County Civil Service Commission met in regular session on September 16, 2021 with Chairman Celeste Pugsley, Commissioner Bertha Wandler, Commissioner Lee Pilkinton and Secretary/Chief Examiner Shelley Keitzman present. Guest present was Sheriff Tony Hawley.

The meeting was called to order at 11:05a.m. by Chairman Pugsley.

Review and Approve Civil Service Proceedings of September 16, 2021

Commissioner Pilkinton moved to approve the Civil Service Proceedings August 26, 2021. Motion was seconded by Commissioner Wandler, all were in favor, motion carried.

911 Dispatcher

Kamielle Sachse & Elliot Phillips received conditional offers for the 2 open 911 Dispatcher positions.

Field Deputy Update

Randy Taft was hired on 10/11/2021 and will patrol in Tonasket. One of the applicants that had received a conditional offer has been removed from the list which leaves 2 Field Deputy vacancies.

Sergeants Roster

The current roster was presented to the Civil Service Commissioners, candidate Terry Shrable received the promotion to Sergeant and was sworn in on 10/14/2021.

New Business

Records and Corrections testing is scheduled for Saturday, November 6, 2021. Shelley Keitzman informed the Civil Service Commissioners that the Undersheriff had offered advertising money in the Jail budget to help with the current

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advertising needs, he also said that he would request these advertising dollars be added to the Civil Service advertising budget for 2022 as Civil Service is paying for all recruitment advertising.

The County Commissioners approved suspending the \$20.00 fee for Corrections testing thru December 31, 2022.

Current budgets were disbursed. During a discussion regarding mileage voucher payments it was discovered that the Civil Service Commissioners were not reimbursed mileage for the appeal hearing held July 23, 2021. This reimbursement will be added to the 4th quarter mileage voucher.

Shelley Keitzman recapped the recent Civil Service Conference. Some new information included updates on current legislation and a virtual PAT test. Sheriff Hawley spoke about how the new legislation is impacting his office and some of the new equipment the Sheriff's office is getting to comply with the new mandates.

The Commissioner were updated on the wait for BLEA classes (now 6 month) based on this Chief Wright has asked that we actively recruit for Lateral Field Deputy candidates, Shelley Keitzman will place an ad for this.

Commissioner Pilkinton moved to adjourn the meeting at 11:59 a.m.
Commissioner Wandler seconded the motion, meeting was adjourned.

Next meeting will be Thursday, November 18, 2021 in the Commissioners Hearing room.

OKANOGAN COUNTY
CIVIL SERVICE COMMISSION


Celeste Pugsley, Chairman


Bertha Wandler, Member


Lee Pilkinton, Member

ATTEST:


Shelley Keitzman Secretary/Chief Examiner

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