



OKANOGAN COUNTY

Human Resources, Civil Service Secretary

Shelley Keitzman

Human Resources Analyst/Civil Service Secretary/Chief Examiner

skeitzman@co.okanogan.wa.us

509.422.7169

RECORD OF PROCEEDINGS OKANOGAN COUNTY CIVIL SERVICE COMMISSION May 27, 2021

The Okanogan County Civil Service Commission met in regular session on May 27, 2021 with Chairman Celeste Pugsley, Commissioner Bertha Wandler, Commissioner Lee Pilkinton and Secretary/Chief Examiner Shelley Keitzman present. Guest present was Undersheriff Aaron Culp.

The meeting was called to order at 11:00a.m. by Chairman Pugsley.

Review and Approve Civil Service Proceedings of April 15, 2021

Commissioner Wandler moved to approve the Civil Service Proceedings of April 15, 2021 as presented. Motion was seconded by Commissioner Pilkinton, all were in favor, motion carried.

Corrections Testing

Corrections testing scheduled and advertised for April 17, 2021 did not have anyone apply to test.

Oral Board Interviews

Oral Board interviews were held April 27, 2021 for Entry Field Deputy and Lateral Corrections Deputy. Updated rosters were distributed. Ryan Carnahan an Entry Field Deputy candidate was given a conditional offer which as of this time he has not accepted. The Lateral Corrections Deputy Candidate is still in the background process.

New Business

Communications Deputy Maddie Timm will not be returning from her leave of absence and has submitted her resignation. With her resignation there are currently two vacancies in Dispatch.

911 Dispatcher testing was held in Wenatchee on May 14, 2021, this resulted in two applications submitted to Okanogan County. After screening the Personal History Statements it has been determined that only one candidate will be scheduled to have an Oral Board Interview on June 3, 2021.

In addition, a potential Corrections Deputy will be testing on May 28, 2021 and Oral Board on June 3, 2021

Shelley Keitzman reported that another 911 Dispatcher test has been scheduled for East Wenatchee on June 11, 2021. Shelley Keitzman will again advertise locally for this testing. In the event that we do not get any applicants from this testing Shelley Keitzman will schedule a 911 Dispatcher test for Okanogan County in July.

Undersheriff Aaron Culp discussed some of the current challenges in the jail relating to COVID and current COVID restrictions. Undersheriff Culp also told the Commissioners that COVID vaccinations are available to the inmates but that very few have chosen to get them.

Commissioner Pilkinton moved to adjourn the meeting at 11:30 a.m. Commissioner Wandler seconded the motion, meeting was adjourned.

Next meeting will be Thursday, June 17, 2021 in the Commissioners Hearing room.

OKANOGAN COUNTY
CIVIL SERVICE COMMISSION

Celeste Pugsley, Chairman

Bertha Wandler, Member

Lee Pilkinton, Member

ATTEST:

Shelley Keitzman Secretary/Chief Examiner

Telephone
509.422.7100

123 Fifth Avenue N. * Room 150 * Okanogan * Washington * 98840
TTY/Voice use 800.833.6388

Fax
509.422.7106