



# OKANOGAN COUNTY

*Human Resources, Civil Service Secretary*

**Shelley Keitzman**

Human Resources Analyst/Civil Service Secretary/Chief Examiner

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## **RECORD OF PROCEEDINGS OKANOGAN COUNTY CIVIL SERVICE COMMISSION February 18, 2021**

The Okanogan County Civil Service Commission met in regular session on November 19, 2020 with Chairman Lee Pilkinton, Commissioner Bertha Wandler, Commissioner Celeste Pugsley and Secretary/Chief Examiner Shelley Keitzman present. Guests present were Sheriff Tony Hawley and Chief Corrections Deputy Tammi Denney.

The meeting was called to order at 11:00a.m. by Chairman Pilkinton.

### **Review and Approve Civil Service Proceedings of January 21,2021**

Commissioner Pugsley moved to approve the Civil Service Proceedings of January 21,2021 as presented. Motion was seconded by Commissioner Wandler, all were in favor, motion carried.

### **Corrections Deputy**

Dusty Mullins has successfully completed his polygraph, psychological exam and background check and has a scheduled hire date of February 22,2021.

### **Lateral Corrections Equivalency**

Received a response from CJTC regarding Indian Police Academy certification being eligible for Corrections equivalency. Shelley Keitzman presented the information received from CJTC which indicates that the academy would need to meet the minimum standards as defined in WAC 139-10-230. Shelley Keitzman is gathering the information to submit to CJTC to see if the Indian Police Academy will qualify.

**New Business**

Corrections testing was advertised and scheduled for February 17,2021. One candidate who had signed up to test cancelled a few days prior to the test. Two Lateral candidates were given the Physical Ability Test, both passed and are scheduled for Oral Board Interviews on February 26,2021.

Shelley Keitzman reported that effective July 1, 2021 the Corrections Academy Is slated to go from four weeks to a ten-week academy. Every effort will be made to get our current candidates to the academy prior to this time.

Shelley Keitzman spoke to Sheriff Hawley about the expiration of the current Field Deputy roster. Sheriff Hawley stated that since all funded Field Deputy positions are filled at this time that Shelley Keitzman should continue to focus on recruiting Corrections Deputies. It was discussed that Shelley Keitzman would hold Oral Board Interviews in April to establish a new roster for Field Deputies and immediately update the Lateral Field Deputy posting on the County website.

Commissioner Wandler moved to adjourn the meeting at 11:32a.m. Commissioner Pugsley seconded the motion, meeting was adjourned.

Next meeting will be Thursday, March 18, 2021 in the Commissioners Hearing room.

OKANOGAN COUNTY  
CIVIL SERVICE COMMISSION

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Lee Pilkinton, Chairman

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Bertha Wandler, Member

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Celeste Pugsley, Member

ATTEST:

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