



# Mandatory Resolution Cover Sheet

It is the submitter's responsibility to ensure that the documentation is presented no later than 4:30 pm on the resolution deadline date. Contact person or persons shall have the authority and be available to answer questions. Call (509)422-7240 with questions about a resolution or completing this form. Please complete entire form.

## Election Information

**Election Date:** \_\_\_\_\_

**Type of Measure:** \_\_\_\_\_  
(Levy, Bond, Levy Lid Lift, etc)

**Pass/Fail Requirements:** \_\_\_\_\_  
(Simple Majority, 60% plus minimum turnout, etc)

## District Information

**District Name:** \_\_\_\_\_

**District Address:** \_\_\_\_\_

Contact Person 1	Contact Person 2
Name & Title	Name & Title
phone & email	phone & email

### Attorney Information

\_\_\_\_\_  
Name

\_\_\_\_\_  
phone & email

**Was the ballot resolution prepared by your Attorney?**

Yes     No

## Have you:

Attached a signed Copy of the resolution?       Yes     No

Attached the Explanatory Statement (not to exceed 200 words) for the Local Voters' Pamphlet, prepared by your attorney?       Yes     No

Attached the Pro/Con Committee Appointment Form?       Yes     No

Sent electronic copies of all the attached documents to the Auditors office? (Cover Sheet & Pro/Con Committee Appointment Form (PDF) --- Resolution & Explanatory Statement (Word))       Yes     No

### Auditors Office Use

**Time:** \_\_\_\_\_

Date Stamp

**Received by:** \_\_\_\_\_, \_\_\_\_\_  
Name Title