



OKANOGAN COUNTY
OFFICE OF PLANNING AND DEVELOPMENT

123 - 5th Ave. N. Suite 130 - Okanogan, WA 98840

(509) 422-7160 • FAX: (509) 422-7349 • TTY/Voice Use 800-833-6388

email: planning@co.okanogan.wa.us

Okanogan County VSP Meeting Minutes

1 A special meeting of the Okanogan County VSP Workgroup was held on September 25th, 2017
2 at 6:30 p.m. in the Natural Resource Conference Room, 123 5th Avenue North, Okanogan,
3 Washington.

4 **OKANOGAN COUNTY STAFF:** Director of Planning Perry Huston, Natural Resource Planner
5 Angie Hubbard, Planner I Pam Wyllson

6 **VOULUNTARY STEWARDSHIP MEMBERS:** William Tackman, Jerry Barnes, Maurice Joy,
7 Dick Ewing, Les Kinney, Megan Kernan, Robert Wilson.

8 **OTHERS IN ATTENDANCE:** Amy Martin, Craig Nelson
9

10 **Contract Approval:** The interlocal agreement between the Okanogan Conservation District and
11 Okanogan County Department of Planning and Development was looked over for approval.
12 Perry Huston pointed out that the agreement final draft needs to be changed from the
13 Okanogan County Department of Planning and Development to Okanogan County Board of
14 Commissioners. There are repeat of words in the fifth whereas that will be deleted. Item 7
15 Indemnification will have the words "The actions of the shared employee are deemed to be
16 those of the district for whose project he was working or that gave rise to the claim." Removed.
17

18 Backdating the effective date to July 1, 2017 is to cover the expenses incurred since the
19 agreement that expired June 30, 2017. Perry stated that if the Auditors office objects to the back
20 dating then the effective date will go back to the October 1, 2017 date.
21

22 Dick Ewing asked for clarification on attachment B. Perry stated the purpose of attachment B is
23 to show How much will still be available in the budget. Dick Ewing asked about the County
24 portion and if it will have any deliverables. Perry stated that the County portion is for staff
25 support for meetings and for hard cost such as photocopy's there are no deliverables.
26

27 Megan Kernan pointed out on attachment A number 1) it states (Desired completion of scope of
28 work by June 30, 2018) The word desired should be removed. It was agreed the word desired
29 should be removed and that the date should be June, 28, 2017. This section should now read
30 (Completion of scope of work by June 28, 2017). Megan also pointed out that at the last
31 meeting they talked about more detail in the scope of work. It was pointed out that there will only
32 be 8 to 9 more meetings before the completion date. William Tackman stated that a schedule of
33 when work will be completed will help decide if more meetings are needed to get everything
34 done. It was decided to add a number 7) Detailed schedule of deliverables will be provided by
35 the Okanogan Conservation District on October 4, 2017. Craig Nelson agreed they could have a
36 schedule of deliverables by that date.
37
38

39 Bill Tackman motioned to approve the contract with the agreed changes Robert Wilson
40 seconded. All approved.

41

42 **Next Meeting:**

43 There will not be a quorum at the October 5th meeting. It was decided to move the
44 meeting to October 4th.

45 Schedule of Deliverables

46

47

48 **Adjourn:** Megan Kernan made a motion to adjourn at 7:10 pm. Bill Tackman seconded.

49

50

51

52 Pam Wyllson

53 Planner 1