



Planning Commission Special Meeting Minutes

1 A Special meeting of the Okanogan County Planning Commission was held **May 8th, 2023, at**
2 **7:00 PM.** The meeting was held in the Commissioners Hearing Room, 123 5th Ave. N., Okanogan,
3 Washington offering both in person attendance and a hybrid zoom option.

4 **PLANNING COMMISSION MEMBERS** present included: Salley Bull, Verlene Hughes (came in
5 late @ 7:47 p.m.), John Crandall (via zoom), Phil Dart, George Thornton

6 **OKANOGAN COUNTY STAFF MEMBERS** present included: Director of Planning Pete Palmer,
7 Rocky Robbins Planner III, Maddie Hilts Administrative Secretary

8 **OTHERS IN ATTENDANCE via Phone/WebEx/In Person:** Kurt Danison, Consultant

9 **Approval of Agenda:** Salley Bull moved to approve the agenda Phil Dart seconded. All approved

10 **Approval of Minutes:** Phil Dart moved to approve the minutes, Salley Bull seconded. All
11 approved.

12 **Public Comment:** George Thornton asked if there is any public comment. There was no in
13 person attendance at the meeting and no one on zoom who wished to comment.

14 **Old Business:**

15 ➤ *Shoreline Master Program Review/Update – Highlands & Assoc.*

16 Kurt returned with his slideshow showing the redline version of the SMP updates. The PC went
17 through the document with him as he explained the revisions, most being clean up of the document
18 or required by law. Kurt discussed the critical areas, development, vegetation and other editorial
19 updates required in the SMP. He went on to explain floating homes and the change in definition
20 because they are prohibited, Okanogan County does not allow structures over water. Kurt then
21 explain about conforming and non-conforming defenitions and tying the definitions together for
22 less confusion. Director Palmer stated that she would have to refer back to zone code and clarify
23 how its defined in the zone code as it is important to keep definitions consistent. Kurt will cross
24 reference them and make sure they are the same.

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26
27 John Crandall made a comment that striving for common definitions across documents are good.
28 Kurt scrolled thought the slides and pointed out all the changed and explained to the PC members
29 of all changes and suggestions. He also explained that they are not doing a comprehensive update
30 only a periodic update. Michelle did a summary of the changes and will send it to the PC members.
31 Kurt stated this update will not change maps or regulations it is just to ensure sure it is consistent
32 with the latest requirements. Kurt clarified the next dew steps would be SEPA checklist and then a

33 Public Hearing. Verlene asked if the Commissioners had reviewed the update, Pete stated that they
34 did not review it yet.

35
36 Phil dart makes a motion to accept the document and move it forward as presented, Salley
37 Seconded. George ask if there were any comments. Phil wants to make sure the terminology and
38 wording for the critical areas aren't missed. John Crandall asked Pete Palmer if any of these
39 periodic updates ever result in any significant changes? Pete Responded that this is her first periodic
40 update and referred to Kurt and this was Kurt's first time with the periodic update also, he
41 explained that the comprehensive update is usually where the changes come from. John agrees to
42 move forward with the changes to the updates. George Thornton asked if there are any further
43 questions, with no more comments the motion was approved.

44
45 Verlene brought up miscommunication of the time of the meeting. She was reminded of the
46 lengthy discussion during the last meeting and decision to go with meeting times already set in
47 place (7 p.m. starting with the April meeting)

48
49 Phil wanted to confirm that the motion that was approved for the changes and updates is to get a
50 clean version and move forward with the process to a hearing. Confirmation was given.

51
52 **ADJOURN** : 7:56PM

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54 ➤ **Next meeting**: Regular meeting May 22nd, 2023 starting at 7 p.m.

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SUMMARY OF MOTIONS

58 **Salley Bull moved to approve the agenda Phil Dart seconded. All approved**

59 **Phil Dart moved to approve the minutes, Salley Bull seconded. All approved.**

60 **Phil dart makes a motion to accept the document as presented and move it forward to**
61 **process, Salley Seconded. All approved**

62 Prepared by

63 Madelyne Hilts
64 Administrative Secretary