



Planning Commission Meeting Minutes

1 A regular meeting of the Okanogan County Planning Commission was held **February 27th , 2023,**
2 **at 6:00 PM.** The meeting was held in the Commissioners Hearing Room, 123 5th Ave. N.,
3 Okanogan, Washington and via WebEx.

4 **PLANNING COMMISSION MEMBERS** present included: Salley Bull, Dave Schulz, Verlene
5 Hughes, Albert Roberts

6 **OKANOGAN COUNTY STAFF MEMBERS** present included: Director of Planning Pete Palmer,
7 Rocky Robbins Planner III, Liz Serrao Planner I

8 **OTHERS IN ATTENDANCE via Phone/WebEx/In Person:** John Crandall

9 **Approval of Agenda:** Salley Bull moved to accept the agenda and Verlene Hughes seconded. All
10 approved

11 **Approval of Minutes 1/23/2023:** Salley Bull moved to approve minutes from 1/2/23/23, Verlene
12 Hughes seconded. All approve

13 **New business:**

14
15 Director Pete Palmer introduced Esther Milner our Deputy Prosecuting Attorney. Pete also
16 stated that it was asked that Esther join our meeting to talk about enforcement and answer
17 any questions.

18 Esther stated that she cannot answer all questions but will look into any questions or
19 concerns that PC members may have. She has never been to a PC meeting and dosen't
20 know what kind of discussions or topics the PC members had, she stated that if she has
21 more information on what kind of questions or concerns the members have she will
22 definitely spend some time getting the information. She cannot promise all the answers
23 because she wasn't really sure on what capacity was wanted here today.

24 Albert suggested if there was a base line on what the prosecuting attorney can do for the
25 planning commission and the planning department and have the PC members asked
26 questions.

27 Esther asked if PC was asking about the prosecutor enforcing through criminal cases?
28 Pete explained around the time changes were being made to the district use chart and
29 rezone is when this discussion came about. Pete also stated that we are a complaint
30 driven county, we have to rely on people that have a complaint to put it in writing and
31 submit it to our department. Esther confirmed that being a complaint driven county is
32 standard for being a county of this size, and fairly common. Discussion about effective
33 ways to enforce, revisions to the code enforcement. Verlene suggested that a copy be

34 mailed out to the PC members the statute that we follow and if they have any additional
35 questions they can discuss. Esther stated that its available online also, for any additional
36 question Esther suggest calling the prosecutor's office.

37
38 Next on the agenda is SMP information (shoreline master program) Pete introduced
39 Michelle on zoom. Michelle presented the shoreline master program periodic revision that
40 Highland and Associates are working on. Michelle talked about the public participation
41 plan and explained that Kurt will present the power point at the next meeting. Michelle also
42 went over the results of the online survey. She explained the process of the SMP from the
43 beginning on what will be happening over the next couple months, she also stated that all
44 the information and power point is available on the website.

45 The planning commissioners and the director had a discussion and questions for Michelle.

46
47 PC members went over last meeting minutes, Director Pete Palmer stated that we need to
48 have condensed minutes. She also stated that until they make a motion the minutes are to
49 be summaries not verbatim. Albert stated that it only requires the summary of motions that
50 was discussed and the public can refer to the AV Capture. Salley suggested that since
51 John Crandall has secretary experience he should do the summary of the minutes
52 for January's meeting so the PC members can get an idea on what he is looking for when it
53 comes to the minutes.

54
55 MARCH 27 @ 6
56 DAVE WILL BE LATE

57
58 **ADJOURN**.AT 7:00PM

59
60 ➤ **Next meeting: 3/27/23 @6PM**

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62

63 SUMMARY OF MOTIONS

64 **Salley Bull moved to accept the agenda and Verlene Hughes seconded. All approved**

65 **Salley Bull moved to approve minutes from 1/2/23/23, Verlene Hughes seconded. All**
66 **approve**

67

68 Prepared by

69 Liz Serrao
70 Planner I

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