



OKANOGAN COUNTY
OFFICE OF PLANNING AND DEVELOPMENT

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Planning Commission Meeting Minutes

1 A regular meeting of the Okanogan County Planning Commission was held **April 25th, 2022 at**
2 **7:00 PM.** The meeting was held in the Commissioners Hearing Room, 123 5th Ave. N., Okanogan,
3 Washington and via WebEx.

4 **PLANNING COMMISSION MEMBERS** present included: Albert Roberts, Phillip Dart, Dave
5 Schulz, George Thornton, Salley Bull, Verlene Hughes

6 **OKANOGAN COUNTY STAFF MEMBERS** present included: Director of Planning Pete Palmer,
7 Char Schumacher Senior Planner, Hillary Rose Senior Planner, Rocky Robbins Planner II, Pam
8 Wylison Planner 1, Morgan Allen Planner 1 and Elizabeth Serrao Administrative Secretary.

9 **OTHERS IN ATTENDANCE via Phone/WebEx:**

10 **Approval of Agenda:** Dave Schulz wants amend the agenda to have a question and answer
11 period. George moves to approve as amended Verlene Hughes seconds, all approved

12 **Approval of Minutes 3.28.2022:** Phil moved to approve Dave second all approved

13 **New Business:**

Commissioner Branch Presentation of Local Short Course Training

- 14 ➤ Commissioner Branch introduces himself to the new planning employees. He
15 goes over what he has to present with the group. He asks that before he
16 starts his presentation for anyone that has questions to ask now. Dave
17 Schulz states that he would like to have in the budget a legal person to
18 handle land use cases.? Al asked how as a commissioner do you get politic
19 will to enact on issues. Commissioner Branch gave al a few examples. Al
20 asked specify when it comes to water and fire. Commissioner Branch spoke
21 about how he works through being asked these questions and what kind of
22 resources he uses. With there being no more questions Commissioner
23 Branch presents the local short course training. Verlene Hughes states the
24 landowner has a say in how they manage their land within the county's
25 guidelines. Commissioner Branch gave examples of Verlene comment. He
26 goes over the legal bases of planning. Commissioner Branch goes over what
27 concurrency is. They touched on the subject of how the planning commission
28 does not make quasi-judicial decisions and what would qualify as one. He
29 goes over public involvement. Al asked if there is no need for a motion how
30 do you get the discussion. Branch states just make a motion. Commissioner
31 branch touches on Roberts rules of order and how to use them in the
32 meeting to make motions. Pete asks branch to touch on the planning
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34 commissions roll and how they are formed. He went over the RCWs' and
35 what the planning commission is and what its like for new members to come
36 on. He talks about how everything is ever changing and how everything
37 needs to be looked at by a policy standpoint. Dave talks about how having
38 local knowledge is super important in decision making. Phil stated how we
39 (planning department) are hiring someone to do the zone code and asked if
40 they will have access for the information that they (the group) worked on.
41 Branch states how he is trying to work with the Department of commencers
42 and offers it to anyone that wants to participate. Salley suggested to arrange
43 it. Branch said maybe have the BOCC apart of it as well. They spoke about
44 having a meeting with BOCC. He encourages them to look at MRSC and
45 other website to do research and stay up to date on the planning world.
46 ➤ Pete introduces the Planning staff to the group. The planning commission
47 introduces themselves to the new staff. Pete asked for them to go over their
48 bylaws and policies on the next agenda.
49 George motion Dave seconded adjourned at 910

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Adjourn: 9:10pm

57 ➤ **Next Regular meeting: April 25th 7pm**

58 **Next meeting:**

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61 SUMMARY OF MOTIONS

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63 Prepared by Morgan Allen
64 Planner 1