

**Okanogan County Board of Health Meeting
June 13, 2023**

Board Members Present: Jim Wright, Jon Neal, Mariann Williams, Andy Hover

Staff Present: Lauri Jones (Zoom), Jill Gates, Michael Harr (Zoom), Jennifer Richardson, Dr. Wallace (Zoom)

Guests: See attached Register (*Exhibit A*) *The meeting was also held telephonically/Zoom.*

CALL TO ORDER AND INTRODUCTIONS

Call to Order – The meeting was called to order at 1:30 PM by Chairman Andy Hover.

ADDITIONS/APPROVAL OF THE AGENDA

Jill presented the agenda for June 13, 2023. Jon made a motion to approve the agenda as presented; Mariann seconded and the motion carried with all in favor. (*Exhibit B*)

Public Comment

Chairman Andy Hover opened the meeting to public comment. With there being none; Chairman Hover closed public comment.

ADMINISTRATIVE REPORTS / ACTIONS

Board Minutes of May 9, 2023

Jill presented the draft minutes of the May 9, 2023 meeting. After review by the Board, Mariann made a motion to approve the minutes as presented and for the Chair to sign; Jim seconded and the motion carried with all in favor. (*Exhibit C*)

Board Minutes of June 1, 2023 Special Meeting

Jill presented the draft minutes of the June 1, 2023 special meeting. After review by the Board, Jon made a motion to approve the minutes as presented and for the Chair to sign; Mariann seconded and the motion carried with all in favor. (*Exhibit D*)

May 2023 Financial Reports

May 2023 Treasurer's Reports and OCPH Cash on Hand Report

Jill presented the Treasurer's May 2023 Financial Report (*Exhibit E*) together with the May 2023 Cash on Hand report (*Exhibit F*) to show that the figures matched. Jill also showed that the Treasurer's report matches the Reserve accounts (#58 and #59). Jill reported the Emergency Operating Reserve account (#58) remains the same with a balance of \$300,000 and the balance in the Health Officer Account (#59) remains the same at \$15,000. The beginning general fund balance for May 2023 was \$1,147,640.79; the ending balance was \$1,229,258.27.

May 2023 Vouchers and Payroll

Jill also presented the May 2023 Voucher Report/Approval (*Exhibit G*). After some discussion, Jon made a motion to approve all financials for May 2023; Mariann seconded and the motion carried with all in favor.

Accounts payable vouchers #E221559 - #E221566, #E222030 - #E222041, #E222254 - #E222258, in the amount of \$124,030.02 and refunds/payments/transfers in the amount of \$3,887.00 as attached & received from the Treasurer's Financial Statement for May 2023. Payroll warrants in the amount of \$132,877.76 for an aggregate total of \$260,794.76 for total issue for the month of **May, 2023** are approved this *Tuesday, June 13th, 2023.*

State Auditor Engagement Letter

Jill presented the engagement letter from the State Auditor. Due to our federal awards in 2022, she reported that the agency will be having a financial audit in addition to an accountability audit. After some discussion Jon made a motion for the Chairman to sign the engagement letter, Jim seconded and the motion carried with all in favor. (*Exhibit H*)

Health Officer Update ~ Dr. Wallace talked about various issues such as algae blooms, opioid crisis in the County, the heat and fire season and the Community Health Assessment that is still being conducted. He also commented on the ongoing discussions across the state in regards to OB prenatal and peripartum care within the hospitals. He

Exc

attended the Washington State Association of Local Public Health Officials (WSALPHO) conference in Leavenworth and stated that the information gained at this conference was beneficial. Dr. Wallace stated that Okanogan county Public Health District has strong leadership that is recognized statewide.

Administrator Health Update

Lauri stated that they are currently attending the WSALPHO conference in Leavenworth and are learning more about the Foundational funds that we will be receiving through 2029. Lauri reported that Jill has been working diligently to update the policy manual for the District. Jeff Ketchal is now working directly in the foundational funding portion with the State and he would really like to come here again and have a meeting with the Board to teach more about using these funds. Lauri discussed the Community Health Assessment and the work being done to achieve this. Lauri stated she is hopeful that the Board of County Commissioners will be deciding soon on our open Board member position. Andy stated that they now have 3 individuals that are interested and they will be making a decision soon.

Environmental Health Update

Michael reported that he is also attending the WSALPHO conference in Leavenworth and has made good connections with Environmental Directors across the State. There have been discussions at the conference regarding toxic algae blooms and air quality and that Okanogan County Public Health is being used by other entities as a model. Michael stated that the day to day work is going well. Jon reported he has heard half a dozen conversations reflecting what a great job he is doing and wanted to give recognition to Michael for this.

ADJOURNMENT

The meeting adjourned at 2:08 PM.

OKANOGAN COUNTY BOARD OF HEALTH



Andy Hover, Chairman

Jill Gates, Executive Secretary/Fiscal Coordinator/HR