

**Okanogan County Board of Health Meeting  
December 13, 2022**

Board Members Present: Chris Branch, Jim DeTro, Jim Wright (Zoom), Andy Hover, Mariann Williams, Lionel Orr  
Staff Present: Lauri Jones, Jill Gates, Michael Harr, Jennifer Richardson  
Guests: See attached Register (*Exhibit A*) *The meeting was also held telephonically/Zoom.*

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**CALL TO ORDER AND INTRODUCTIONS**

Call to Order – The meeting was called to order at 1:30 PM.

**ADDITIONS/APPROVAL OF THE AGENDA**

Chris made a motion to approve the agenda as presented; Lionel seconded and the motion carried with all in favor. (*Exhibit B*)

**Public Comment**

Chairperson Jim DeTro opened the meeting to public comment. With there being no public comments, Chairperson DeTro closed public comment.

**Executive Session**

At 1:38 PM the Board met in executive session to discuss potential litigation with legal counsel under RCW 42.30.110(1)(g) for 30 minutes. At 2:08 PM the Board returned to regular session. No decisions were made.

**ADMINISTRATIVE REPORTS / ACTIONS**

**Board Minutes of November 8, 2022**

Jill presented the draft minutes of the November 8, 2022 meeting. After review by the Board, Chris made a motion to approve the minutes as presented and for the Chairman to sign; Andy seconded and the motion carried with all in favor. (*Exhibit C*)

**November 2022 Financial Reports**

**November 2022 Treasurer's Reports and OCPH Cash on Hand Report**

Jill presented the Treasurer's November 2022 Financial Report (*Exhibit D*) together with the November 2022 Cash on Hand report (*Exhibit E*) to show that the figures matched. Jill also showed that the Treasurer's report matches the Reserve accounts (#58 and #59). Jill reported the Emergency Operating Reserve account (#58) remains the same with a balance of \$300,000 and the balance in the Health Officer Account (#59) remains the same at \$15,000. The beginning general fund balance for November 2022 was \$758,897.50; the ending balance was \$623,746.80.

**November 2022 Vouchers and Payroll**

Jill presented the November 2022 Voucher Report/Approval (*Exhibit F*). Andy made a motion to approve the vouchers and payroll for November 2022 (as listed below); Mariann seconded and the motion carried with all in favor.

Accounts payable vouchers #E216937 - #E216958, #E217330 - #E217338 in the amount of \$116,647.38 and refunds/payments/transfers in the amount of \$3,160.00 as attached & received from the Treasurer's Financial Statement for November 2022. Payroll warrants in the amount of \$182,570.16 for an aggregate total of \$302,377.54 for total issue for the month of **November, 2022** are approved this *Tuesday, December 13<sup>th</sup>, 2022.*

**Consolidated Contract Amendment #10**

Lauri explained that the amendment is to provide COVID-19 Vaccinations to the community. Andy made a motion to approve Consolidated Contract Amendment #10 and for the Chairman to sign; Mariann seconded and the motion carried with all in favor. (*Exhibit G*)

**Health Officer Update** ~ Dr. Wallace was not available to give an update this month.

**Community Health Update**

Lauri reported that Public Health continues to monitor flu cases within the County. We are also seeing a rise in RSV cases. Lauri reported that Dr. Wallace would like to thank Jim DeTro for his years of service with Public Health Board.

**Environmental Health Update**


Michael updated the Board on the complaint discussed at the previous meeting. This has been handled and is now closed. He stated that we are currently working on the verbiage on the permits as discussed previously. Michael also reported working with Planning on collaboration between the two entities to get regulations aligned. Andy asked for a side by side comparison between Public Health & Planning/County regulations. Michael reported on the application period for the Environmental Health Specialist position and stated that it closed on Thursday December 15, 2022. Michael brought up his idea to combine forces with the Sheriff's office to provide services for Solid Waste enforcement. He is checking with the grant contact to see if this type of expense is allowable.

Lauri handed out a flyer to the Board members pertaining to Foundational Public Health Services Funding. Since a portion of these funds are geared towards Septage Capacity and Risk Analysis, she stated that she would like to get Michael on the committee. (*Exhibit H*)

**ADJOURNMENT**

The meeting adjourned at 2:43 PM.

OKANOGAN COUNTY BOARD OF HEALTH

  
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Andy Hoyer, Chairman

  
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Jill Gates, Executive Secretary/Fiscal Coordinator/HR