

**Okanogan County Board of Health Meeting
August 8, 2023**

Board Members Present: Jim Wright, Jon Neal, Mariann Williams (Zoom), Andy Hover, Chris Branch, Denise Varner, Lionel Orr

Staff Present: Lauri Jones, Jill Gates, Michael Harr, Dr. Wallace

Guests: See attached Register (*Exhibit A*) *The meeting was held in the OCPHD Board Room and also via /Zoom conference call.*

CALL TO ORDER AND INTRODUCTIONS

Call to Order – The meeting was called to order at 1:31 PM by Chairman Andy Hover.

ADDITIONS/APPROVAL OF THE AGENDA

Jill presented the agenda for August 8, 2023. Lauri requested to add an Interlocal Agreement. Mariann requested to give an update on the conference she attended. Jon made a motion to approve the agenda as amended; Jim seconded and the motion carried with all in favor. (*Exhibit B*)

Public Comment

Chairman Andy Hover opened the meeting to public comment. With there being none; Chairman Hover closed public comment.

ADMINISTRATIVE REPORTS / ACTIONS

Board Minutes of July 11, 2023

Jill presented the draft minutes of the July 11, 2023 meeting. After review by the Board, Jon made a motion to approve the minutes as presented and for the Chair to sign; Chris seconded and the motion carried with the majority in favor. (*Exhibit C*) Denise abstained stating that she was not present in the July 11th meeting.

July 2023 Financial Reports

July 2023 Treasurer's Reports and OCPH Cash on Hand Report

Jill presented the Treasurer's July 2023 Financial Report (*Exhibit D*) together with the July 2023 Cash on Hand report (*Exhibit E*) to show that the figures matched. Jill also showed that the Treasurer's report matches the Reserve accounts (#58 and #59). Jill reported the Emergency Operating Reserve account (#58) remains the same with a balance of \$300,000 and the balance in the Health Officer Account (#59) remains the same at \$15,000. The beginning general fund balance for July 2023 was \$893,243.05; the ending balance was \$782,178.62.

July 2023 Vouchers and Payroll

Jill also presented the July 2023 Voucher Report/Approval (*Exhibit F*). Chris made a motion to approve all financials for July 2023; Mariann seconded and the motion carried with all in favor.

Accounts payable vouchers #E223355 - #E223369, #E223621 - #E223628, #E223897 - #E223900, #E223902 in the amount of \$120,284.85 and refunds/payments/transfers in the amount of \$3,475.00 as attached & received from the Treasurer's Financial Statement for July 2023. Payroll warrants in the amount of \$119,487.31 for an aggregate total of \$243,247.16 for total issue for the month of **July, 2023** are approved this *Tuesday, August 8th, 2023.*

Interlocal Cooperative Agreement

Lauri explained this agreement is for project support between Okanogan County Public Health district and Chelan-Douglas Health District. Chris made a motion to approve the Interlocal Cooperative Agreement and for Lauri to sign it. Jon seconded and the motion carried with all in favor. (*Exhibit G*)

NALBOH Convention

Mariann gave an overview of the National Association of Local Boards of Health convention topics and thanked the Board for their support of her attendance. (*Ex H*)

Health Officer Update ~ Dr. Wallace talked about various issues/updates, including:

- Communicable Disease
- Exposure to Bats.
- 911 overdose calls in the County
- Wildfire Smoke

Administrator Health Update

Lauri shared Public Health updates including:

- COVID cases increasing
- White Powder incident in the Courthouse/Working with Emergency Management
- 911 overdose calls in the County
- Working on hiring an Emergency Response Coordinator

Environmental Health Update

Michael reported on the following topics:

- Septic issues
- Food program ~ new employee and establishment compliance.
- Solid Waste Complaints

Lauri asked the Board to develop a committee for the Finance Team. Jim Wright and Andy Hover volunteered to be on the committee along with Lauri, Jill and Michael.

ADJOURNMENT

The meeting adjourned at 2:31 PM.

OKANOGAN COUNTY BOARD OF HEALTH



Andy Hover, Chairman



^{for}Jill Gates, Executive Secretary/Fiscal Coordinator/HR