

**Okanogan County Board of Health Meeting
September 13, 2022**

Board Members Present: Chris Branch, Jim DeTro, Jim Wright, Andy Hover, Pat Stanton, Lionel Orr

Staff Present: Lauri Jones, Jill Gates, Jennifer Richardson

Guests: See attached Register (*Exhibit A*) The meeting was also held telephonically/Zoom.

CALL TO ORDER AND INTRODUCTIONS

Call to Order – The meeting was called to order at 1:32 PM.

ADDITIONS/APPROVAL OF THE AGENDA

Lauri requested to add a Board of Health Orientation report to the agenda after Resolution #2022-06. Andy made a motion to approve the agenda as amended; Jim Wright seconded and the motion carried with all in favor. (*Exhibit B*)

Executive Session RCW 42.30.110(1)(i)

The Board went into executive session at 1:37 pm to discuss potential litigation. The Board came back into regular session at 2:07 pm. Andy made a motion for the Chairman to retain an investigator for potential policy violations. Pat seconded and the motion carried with all in favor.

Public Comment

Chairperson Jim DeTro opened the meeting to public comment. With there being none, Chairperson DeTro closed public comment.

ADMINISTRATIVE REPORTS / ACTIONS

Board Minutes of August 9, 2022

Jill presented the draft minutes of the August 9, 2022 meeting. After review by the Board, Andy made a motion to approve the minutes as presented and for the Chairman to sign; Jim Wright seconded and the motion carried with all in favor. (*Exhibit C*)

August 2022 Financial Reports

August 2022 Treasurer's Reports and OCPH Cash on Hand Report

Jill presented the Treasurer's August 2022 Financial Report (*Exhibit D*) together with the August 2022 Cash on Hand report (*Exhibit E*) to show that the figures matched. Jill also showed that the Treasurer's report matches the Reserve accounts (#58 and #59). Jill reported the Emergency Operating Reserve account (#58) remains the same with a balance of \$300,000 and the balance in the Health Officer Account (#59) remains the same at \$15,000. The beginning general fund balance for August 2022 was \$501,346.93; the ending balance was \$983,071.79.

August 2022 Vouchers and Payroll

Jill presented the August 2022 Voucher Report/Approval (*Exhibit F*). Andy made a motion to approve the vouchers and payroll for August 2022 (as listed below); Jim Wright seconded and the motion carried with all in favor.

Accounts payable vouchers #E214425 - #E214427, #E214516 - #E214522, #E214733 - #E214739, #E214833, #E215045 - #E215048 in the amount of \$62,226.01 and refunds/payments/transfers in the amount of \$5,905.60 as attached & received from the Treasurer's Financial Statement for August 2022. Payroll warrants in the amount of \$103,433.09 for an aggregate total of \$171,564.70 for total issue for the month of **August, 2022** are approved this Tuesday, September 13th, 2022.

Consolidated Contract Amendment #7

Lauri explained that the amendment is to correct Exhibit B of Amendment #6 in addition to renewing our Maternal Child Health and Immunization portions of the contract. After some discussion, Andy made a motion to approve the Consolidated Contract Amendment #7 and for the Chairman to sign; Pat seconded and the motion carried with all in favor. (*Exhibit G*)

EXC

Resolution #2022-06 ARPA COVID-19 Retention Incentive for Public Health Employees

Lauri talked about retention incentive for employees through the American Rescue Plan Act. Andy requested that we do more research on the monthly incentive as opposed to a one-time incentive with the State Auditor and Commerce as far as the withholdings are concerned. He also inquired about the verbiage of "incentive" vs. "bonus" in the resolutions. The resolution has been tabled until the next meeting and no decisions were made.

Board of Health Orientation

Chris gave an overview of what they learned/discussed at the Board workshop put on by Washington State Association of Local Public Health Officials (WSALPHO). Mariann had submitted a written overview of the meeting and Chris read this to the Board and offered his input as well. Board members who attended the meeting were Chris Brand, Jim Wright and Mariann Williams. (Exhibit H)

Health Officer Update ~ Dr. Wallace discussed the recent air quality and providing resources to community members. He stated that smoke events cause an uptick with respiratory and heart conditions. He mentioned that community members can contact Okanogan Alliance and Methow Clean Air for additional resources. COVID cases are starting to trend downward and vaccines are still available. He stated that vaccine clinics will be starting up again.

Community Health and Environmental Updates

Lauri reported that the Fair was a huge success with food inspections. She reported that the office has received a complaint on someone hauling garbage up Mt. Hull and the staff is working on that situation. The City of Brewster has agreed to be a wastewater surveillance depot through Department of Ecology. Community Health staff have been working with schools regarding COVID and getting back to school. Lauri is working with the State on future funding since the Governor is lifting all COVID restrictions.

ADJOURNMENT

The meeting adjourned at 2:49 PM.

OKANOGAN COUNTY BOARD OF HEALTH



Jim DeTro, Chairman



Jill Gates, Executive Secretary/Fiscal Coordinator/HR