

BASIC PLAN

I. INTRODUCTION

A. **Mission**

Coordinate and facilitate resources to minimize the impacts of disasters and emergencies on people (life), property, the environment and the economy of Okanogan County. Through planning, coordination, education, training, and community awareness, we will prepare for; respond to; recover from; and mitigate the effects of a disaster for all who live, work or visit Okanogan County.

B. **Purpose**

Establish responsibilities for agencies and organizations within Okanogan County for preparation for, response to, recovery from, and mitigate the effects of emergencies and disasters.

C. **Scope**

The Okanogan County Comprehensive Emergency Management Plan (CEMP) is an all hazard plan that is promulgated by the Okanogan County Board of Commissioners, and the Mayors of the participating cities/towns within the county and applies to all local public and private entities and organizations participating and included in the plan. This plan is an all-hazards approach to emergency and disaster situations likely to occur in the county, as described in the Okanogan County Hazard Identification and Vulnerability Analysis (HIVA) and Multi- Hazards Mitigation Plans (MHMP), and provides the foundation for:

A. **The establishment of an organization and responsibilities for efficient and effective use of government, private sector and volunteer resources.**

1. An outline of local government responsibilities in emergency management activities as described under Revised Code of Washington (RCW) 38.52 and other applicable laws.
2. An outline of other participants' responsibilities in emergency management activities as agreed upon by the participating agencies and organizations.

D. **Organization**

1. The CEMP utilizes Emergency Support Functions (ESFs), which identify sources for direct assistance and operational support that the local and county jurisdictions may need in order to implement hazard mitigation and preparedness or respond and recover from an emergency or disaster. The CEMP consists of:
 - a. The Basic Plan, which identifies policies and concepts of operations that guide the state's mitigation, preparedness, response, and recovery activities.

- b. The ESFs, which describe the mission, policies, concepts of operation, and responsibilities of primary and support agencies involved in the implementation of activities.
2. Okanogan County Emergency Management Department (EM) functions under the direct supervision of the County Commissioners.

II. POLICIES

A. Authority

This plan was developed, promulgated, and is maintained pursuant to the following local, state, and federal agreements, statutes, and regulations.

1. A Joint Local Agreement between the County of Okanogan, the cities/towns of Omak, Okanogan, Oroville, Tonasket, Brewster, Pateros, Conconully, Nespelem, Elmer City, Coulee Dam, Riverside, Twisp and Winthrop. Also known as the Okanogan County Emergency Services Organization (OCESO).
2. RCW 36.40.140-190
3. Washington Administrative Code (WAC) 118.
4. RCW 38.52 and 39.34.
5. RCW 52, Fire Protection Districts.
6. Public Law 93-288, The Disaster Relief Act of 1974, as amended by 100-707, the Robert T. Stafford Disaster Relief and Emergency Assistance Act. (August 2016)
7. Public Law 96-342, Improved Civil Defense Act of 1980.
8. Title III, Superfund Amendments and Re-authorization Act of 1986.
9. The National Response Framework, as amended Jan 2016.
10. Washington State Comprehensive Emergency Management Plan, June 2016.

B. Assignment of Responsibilities

1. Legislative authority

County Commissioners and Mayors/City Councils or designated representatives are responsible for:

a. Emergency Management

Ultimately responsible for the emergency management program and organization and provide overall direction in the development of emergency mitigation, preparedness, response and recovery programs.

b. Proclamation of Emergency

A proclamation of emergency must be made by the local legislative authority to request County assistance; in turn for

- the county to request state and federal assistance.
- c. Local government resources
Ensure that all available local government resources are utilized to the maximum extent possible.
 - d. Emergency expenditures
Authorize expenditure of funds necessary to combat the disaster, protect health and safety of persons and property, and provide assistance to disaster victims, as appropriate.
 - e. Prioritizing emergency resources
Prioritize policy level decisions involving the acquisition and distribution of food and water, supplies, equipment and other material when critical shortages exist or are anticipated.
 - f. Impressment of citizens
Command the services and equipment of private citizens as necessary in response to the disaster after proclamation by the governor.

2. **Local government responsibilities**

In carrying out the provisions of the emergency management program, the legislative authority of the political subdivisions are responsible for utilizing the services, equipment, supplies and facilities of existing departments; and the personnel of such departments are directed to cooperate with the emergency management organization upon request (RCW 38.52.110).

- a. Chair of Board of County Commissioners/City/Town Mayors shall act as the single point of contact, for the legislative body of their jurisdiction, for emergency policy decisions.
- b. Emergency Management Director is responsible for establishing and maintaining emergency response coordination, including planning, training, facilities, dissemination and implementation of plans.
- c. Incident command agencies have established day-to-day responsibility for specific services within a specific jurisdiction (fire districts and departments, law enforcement agencies, public works departments, etc.). They are also responsible for providing trained incident commanders and staff when required, responsible for management of the emergency response and recovery according to this plan and responsible for establishing direction and control facilities at the incident.
- d. Participating agencies and organizations are responsible for providing necessary staff in time of emergency, participating in training and exercises, providing representatives to

incident management as a point of contact during emergencies, and committing agency workers, equipment and resources to the cooperative effort.

3. **Fire Protection Districts**

Fire Protection Districts have the provision of fire prevention, fire suppression, emergency medical and the protection of life and property in areas outside of cities and towns where a fire protection district has been formed. Fire Protection Districts 1, 2, 3, 4, 6, 7, 8, 9, 10, 11, 12, 15, and 16 are formed in Okanogan County.

C. **Limitations**

1. This Plan is not intended to deal with every potential scenario that may occur during times of emergency, but rather identify the organization, the processes and the responsibilities of the respective participants who may be involved. The possibility of local resources becoming overwhelmed is a reality, the participating jurisdictions can only make a reasonable effort to respond based on the situation(s), information and the resources available at the time of the disaster.
2. **The disaster response, relief and recovery activities of the Emergency Management Organization may be limited by:**
 - a. Inability of the general citizenry to function on their own for more than three days without additional supplies of water, food, shelter and medical supplies.
 - b. Lack of law enforcement, fire, and emergency medical services and public works response due to damage to facilities, equipment and shortages of personnel.
 - c. The limited number of public safety responders in a jurisdiction.
 - d. The shortage of trained response personnel and equipment needed to handle a disaster.
 - e. The shortage of critical supplies.
 - f. Damage to essential services and facilities, such as roads, rail, utilities and communication networks.
 - g. Damage to emergency services communication networks.
 - h. The availability of outside assistance and resources.
3. Emergency situations are difficult, if not impossible to predict. The local emergency management system must be flexible and be able to function under a variety of unanticipated complex and

unique circumstances.

4. There is no guarantee implied by this plan that perfect mitigation, preparation, response, and recovery will be practical or possible.

III. SITUATION

A. Emergency or Disaster Conditions and Hazards.

Okanogan County is subject to a full range of natural, man-made and technological hazards with the potential to pose serious threat to public safety and health, property and the environment. This all hazards plan is intended to help meet the needs of the impacted areas, whatever the nature and scope of the incident. The following hazards have been identified as having occurred or have the realistic potential to occur in the county; however this list may not be all inclusive of the hazards that may occur.

| <u>Natural Disasters:</u> | <u>Technological/Man-made Disasters:</u> |
|---------------------------|--|
| Wildland fire | Dam Failure |
| River flood | Terrorism/Sabotage |
| Drought | Hazardous Materials Incident |
| Earthquake | Utility Outage |
| Tornado | School Incident |
| Winter storm | Civil Disturbance |
| Ice storm | |
| Flash flooding | |
| Thunderstorm | |
| Windstorm | |
| Volcano ash fall | |

1. Specific hazards are detailed in the HIVA and MHMP, which is published as a separate document.
2. Due to the topography of Okanogan County and the geographical separation of some of the populated areas, response concepts must account for the potential of isolation in some areas. Available resources may be limited for a period of time and operational decisions need to reflect the needs of each community and also

maintain countywide coordination in order to ensure effective and efficient resource management.

3. Emergencies or disasters could occur in the county at any time causing significant human suffering, injury and death, public and private property damage, environmental degradation, loss of essential services, economic hardships to businesses, families, and individuals and disruption of governmental entities.

B. Planning Assumptions

1. Local government officials recognize their responsibilities with regard to public safety and accept them in the implementation of this plan. Coordination exists between emergency response organizations on a daily basis. This interaction is based on the frequent and routine practice of day-to-day responses.
2. Demand on emergency response agencies becomes much greater in times of crisis, and the prioritization of response to an emergency becomes critical. In addition, the resource of many of the supporting public and private organizations, that normally do not interact except in a crisis, need to be mobilized on a cooperative basis.
3. Citizens, businesses, government agencies, and industries will utilize their own resources and should provide for themselves during the first three days of an emergency or disaster.
4. Nothing in this plan is intended to diminish the emergency preparedness responsibilities of each participating jurisdiction. Their first priority is to the needs of the citizens within its jurisdiction; and each jurisdiction maintains their right to attend to their own circumstances before committing resources to cooperative disaster response. Participation in the mutual aid agreements is entirely voluntary. Nothing in this plan is intended to diminish the emergency preparedness responsibilities of individual citizens. Circumstances during disasters may not allow immediate response to meet all the needs of the public. Every individual should be prepared and able to provide for themselves during the first three days of an emergency or disaster. A free market economy and existing distribution systems should be maintained as the primary means for continuing operations of the economic and private sector systems.

Normal business procedures may require modification to provide essential resources and services.

5. In situations not specifically addressed in this plan, responding agencies will have to improvise and carry out their responsibilities to the best of their abilities under the circumstances.

6. In a major event the resources within the county will be overwhelmed and outside assistance will need to be requested. Such requests will be made through the county EOC to the State of Washington Military Department, Emergency Management Division (WAEMD)/Washington State Emergency Operations Center (EOC).
7. There are four phases in emergency management activities. While there may be some overlap generally all activities will be considered to be part of one of the four phases. The phases are mitigation, preparedness, response, and recovery. These are all defined in Appendix 1 - Definitions.

IV. CONCEPT OF OPERATIONS

A. General

1. The responsibility for leadership and operations during emergency situations is vested in the executive heads of government.
2. The EM Director is responsible to the executive heads of government for carrying out the emergency management program for the county.
3. Emergency Management in Okanogan County is conducted under the universally accepted four emergency management phases of mitigation, preparedness, response and recovery. Mitigation and preparedness are constant and continuous processes.
4. This CEMP reflects the roles and responsibilities of agencies and jurisdictions within the county for emergency management operations.
5. Heads of government, augmented by trained reserves and volunteers, perform emergency functions as stated in this plan.
6. All agencies and organizations will utilize the principles of the National Incident Management System (NIMS) and specifically the policies and procedures in the Incident Command System (ICS) for response.
7. Departments will retain their identity and autonomy during disaster operations. When agencies assist each other, personnel will remain under the supervision of their own agency. They will receive mission assignments from the using agency.
8. Departments not having an assigned emergency mission will carry out such duties as may be directed by the executive heads of government.
9. The county plan will make provisions for those actions necessary to minimize injuries and damage and expedite recovery from the effects of a disaster. Priority throughout the emergency period will be the preservation of life and protection of property.

B. Emergency Management Concepts.

1. The initial response to or the imminent threat of an emergency will generally be conducted under the basic guidelines of ICS and the ESF contained in this plan. The Incident Commander (IC) will:
 - a. Assume command of local resources.
 - b. Take action to protect life, infrastructure, property and the environment.
2. If the situation exceeds or threatens to exceed the initial response, the IC will activate additional response capabilities through established procedures, mutual aid or Interlocal operational agreements.
3. The County EM/EOC will support the IC and activate the necessary functions of the emergency management organization.
 - a. Activate and staff EOC as appropriate.
 - b. Establish liaison with other organizations and entities as necessary.
 - c. Implement appropriate elements and functions of the plan.
4. In the event the magnitude and complexity of the incident overwhelm or exhaust local capabilities and resources, EM will activate the EOC; alert and notify the appropriate staff and officials; and implement the CEMP.
 - a. Obtain proclamation of emergency, if necessary, to activate emergency powers. Suspend normal non-essential activities, and divert local resources to augment disaster response and recovery.
 - b. Request support from WAEMD. They will evaluate local resource commitment and coordinate additional resource response.
 - c. Identify and mobilize available local, state and federal resources to restore the community to its pre-disaster state to the fullest extent possible.
5. Once the County EOC has been opened, all emergency assistance requests will be coordinated with or reported to the EOC.

C. Direction and Control**1. ICS**

The ICS is the basis for all direction, control and coordination of emergency response and recovery efforts conducted under this plan. The authority of the IC is limited to those powers specifically granted by delegation of authority, statute, legislative authority or derived from the plan. Emergency response and supporting agencies and organizations agree to carry out their objectives in

support of the incident command structure to the fullest extent possible.

2. Designation of the incident command agency, and assumption of incident coordination, will follow statutory responsibilities when applicable and/or NIMS protocol.
3. Operational direction and control of emergency management response and recovery activities will be conducted on-site by an IC. Requests for assistance will be made through normal channels until an EOC has become operational, at which time requests for assistance and resources should be directed to the EOC.
4. Procedures for direction and control are in ESF 5 – Emergency Management.

D. Emergency Operations Facilities

1. The Okanogan County Communications Center (9-1-1/Dispatch) is located at 149 N. 4th Avenue, in Okanogan, WA. The EOC is located at 123 5th Ave N., Okanogan.
2. If the County EOC is unable to operate from its primary facility an alternate will be designated based on the situation. The primary alternate is Okanogan County Public Health, 1234 South 2nd Avenue, in Okanogan.

E. Mitigation Activities

1. EM will prepare and maintain the Multi-Hazard Mitigation Plan, coordinate with other agencies for management of specific mitigation projects, provide public information on mitigation and coordinate with WAEMD on mitigation issues.
2. All agencies and jurisdictions develop and implement a plan to reduce or alleviate the loss of life, property, economy, and the environment from natural and human caused hazards.
3. Basic mitigation considerations includes:
 - a. Removal or elimination of the hazard.
 - b. Reduce or limit the amount or size of the hazard.
 - c. Segregate the hazard from that which is to be protected.
 - d. Establish hazard warning and communication procedures.
 - e. Conduct training and education, coordinate exercises, and plan maintenance.

F. Preparedness Activities

1. EM will develop and maintain the CEMP, the HIVA and the MHMP. EM will also establish and maintain a training and exercise program; emergency resource inventories; public

education program; warning and emergency public information program; a functional EOC; an emergency/disaster communications capability; and assist in establishing mutual aid agreements and interlocal operating agreements.

2. Local agencies and organizations should develop and implement to procedures to carry out their responsibilities as outlined in the plan. Lines of authority should be identified and documents for the continuity of government should be protected. Individuals with responsibilities during assessment and mitigation, preparedness, response, and recovery phases should be identified and aware of their emergency responsibilities.
3. The public has responsibility to prepare for emergencies. Local agencies and organizations will encourage public disaster preparedness, family emergency planning, and preparation of an emergency 72 hour kit, evacuation plans and shelter-in-place plans.

G. **Response Activities**

1. EM, upon notification of an actual emergency or disaster will evaluate the situation, alert the appropriate local response and support resources as established in local procedures, activate the EOC at the appropriate level; activate warning and emergency public information systems, coordinate and manage resource requests, coordinate the situation analysis and damage assessment, prepare an emergency declaration, and coordinate local actions with WAEMD and other State and Federal agencies as necessary.
2. **Local agencies and organizations should:**
 - a. Establish response strategies and actions to save lives reduce injury, minimize property and resource damage, and protect the environment.
 - b. Follow established response procedures for:
 - (1) Processing emergency call information.
 - (2) Activation and implementation of their plans.
 - (3) Mobilization or demobilization of services.
 - (4) Establishing an ICS and organization.
 - c. Maintain on-scene procedures for:
 - (1) Control of access to the area affected by the disaster.
 - (2) Identification of personnel engaged in incident activities.
 - (3) Accountability of personnel engaged in the incident.
 - d. Document all emergency response activities and actions.

H. Recovery Activities

1. EM will coordinate disaster recovery and restoration efforts to include collection, evaluation, compilation, and forwarding of reports and damage assistance requests, restoration of essential services, State, Federal and other disaster assistance programs, identify potential future mitigation measures, and conduct reviews and critiques of emergency plans and procedures.
2. Local agencies and organizations should address the following issues:
 - a. Organization and staffing for continuity of government.
 - b. Essential records recovery and restoration.
 - c. Restoration of utility and other essential services.
 - d. Record keeping and documentation of disaster related expenditures.
 - e. Debris and waste removal and disposal.
 - f. Inspection and evaluation of facilities.
 - g. Internal review of plans, procedures and emergency related activities.

V. RESPONSIBILITIES

A. Purpose

The purpose of this plan is to identify agency and other participating organization responsibilities.

B. Agency and Organization Responsibilities

General responsibilities for agencies and other participating organizations are listed below. Detailed and additional responsibilities for each support function are found in each ESF.

1. Okanogan County Board of County Commissioners

- a. Proclaim local proclamation of emergency as prescribed in RCW 36.40.180 (for commissioners) & RCW 35.33.081 (for Mayors).
- b. Establish emergency policies for the county during an emergency or disaster.
- c. Provide liaison to mayors, other county commissioners or to the Governor in emergency or disaster related matters.
- d. Issue, amend, or rescind necessary orders, rules and regulations to carry out emergency management operations.
- e. Oversee the Director of Emergency Management in accordance with the Okanogan County Emergency Services Organization agreement.

- f. Promulgate the Okanogan County Comprehensive Emergency Management Plan.
 - g. Establish the Department of Emergency Management and provide an annual operating budget.
- 2. City/town Mayors and Councils**
- a. Proclaim local proclamation of emergency as prescribed in RCW 35.33.081.
 - b. Establish emergency policies for the city/town during an emergency or disaster.
 - c. Provide liaison to County EOC.
 - d. Issue, amend, or rescind necessary orders, rules and regulations to carry out emergency management operations.
- 3. Okanogan County Department of Emergency Management**
- a. Maintain and coordinate the local EOC, to include staffing for normal activities, and for emergencies and disasters.
 - b. Prepare and maintain the CEMP and program. Advise and assist local agencies in the development of their emergency or disaster procedures and programs.
 - c. Provide facility for officials to provide support to an IC or EOC Manager assume area command of an incident or incidents.
 - d. Manage Emergency Alert System (EAS).
 - e. Prepare local proclamation of emergency for the Board of County Commissioners, or the Mayors of the participating cities/towns within the county.
 - f. Provide for the registration of emergency workers, excluding Search and Rescue.
 - g. Obtain a state mission number for emergencies and training events in accordance with RCW 38.52.180.
 - h. Coordinate emergency and disaster information and resource assistance requests with WAEMD.
 - i. Coordinate damage assessment efforts.
 - j. Operate/manage county mass notification system (Okanogan County Alert System).
- 4. Fire Services (including fire protection districts)**
- a. Incident command.
 - b. Fire prevention and suppression.
 - c. Provide liaison to EOC
 - d. Emergency medical response support.

- e. Hazardous materials response support, within their training.
- f. Evacuation/warning support.
- g. Light search and rescue and assist with heavy rescue.
- h. Damage assessment.
- i. Emergency personnel and equipment resource.
- j. Any other life-threatening emergency (floods, chemical releases, etc.).

5. Law Enforcement

- a. Incident command.
- b. Maintain law and order and enforce emergency rules and regulations.
- c. Traffic and crowd control.
- d. Provide liaison to EOC.
- e. Evacuation/warning.
- f. Security.
- g. Hazardous materials response support.
- h. Search and Rescue.
- i. Damage assessment support.
- j. Track and maintain logs for expenses and activities during an incident.

6. Emergency Medical Services

- a. Provide emergency medical services.
- b. Mass casualty response and triage management.
- c. Provide liaison to EOC.
- d. Coordinate medical resource requirements.
- e. Casualty transportation.

7. Public Works Departments (County/City/Town)

- a. IC
- b. Engineering services.
- c. Provide liaison to EOC.
- d. Damage assessment.
- e. Emergency debris clearance from roadways and other infrastructures.
- f. Restoration of essential services and facilities.
- g. Traffic control support.
- h. Hazardous materials response support.
- i. Flood control support.
- j. Heavy rescue support.

- k. Provide heavy equipment resources.
 - l. Track and maintain logs for expenses and activities during an incident.
- 8. Okanogan County Animal Control Investigations Deputy**
- a. Coordination of local resources in response to animal care needs before, during and after a significant emergency.
 - c. Assessment of animal needs.
 - d. Overall management of animal care shelter/services.
 - e. Coordinate the identification of local facilities and resources available for animal concerns.
 - f. Manage animal care volunteers.
- 9. Okanogan County Assessor**
- a. Damage assessment support.
 - b. Recovery assistance.
 - c. Provide liaison to EOC, if needed.
- 10. Okanogan County Auditor**
- a. Emergency fiscal procedures support.
 - b. Provide liaison to EOC, if needed.
- 11. Okanogan County Building Department**
- a. Develop and maintain operational procedures for use during emergency and disaster operations.
 - b. Coordinate and conduct post-incident safety evaluation of structures as needed to support disaster response and recovery activities.
 - c. Ensure a team of evaluators are trained, equipped and available to conduct evaluations immediately follow an event as requested.
 - d. Provide an emergency permitting and inspection program for repair and reconstruction of damaged building during and after an emergency or disaster.
 - e. Assist in collecting information and compiling data for emergency operational reports.
 - f. Provide representative(s) to the county EOC, as required
 - g. Support response and recover activities, as required.
 - h. Return department activities to normal levels unless involved with recovery activities.
 - i. Document emergency related costs and activities and submit required information to DEM.
- 12. Okanogan County Central Services**
- a. Information and communication services.
 - b. Provide liaison to EOC, if needed.

- 13. Okanogan County Communications Center (Dispatch)**
 - a. Dispatch will support the county EOC. Dispatch has been designated as the primary communications center for Okanogan County. It maintains 24-hour emergency alerting and communications capability for receiving, coordinating and disseminating emergency information.
 - b. Operate and maintain communications function and assure interoperability with the EOC.
 - c. Operate and maintain the County Emergency Services Communications System and coordinate the interface with other existing local communications systems.
 - d. 24-hour point-of-contact for warning information for the County.
 - e. Establish and maintain liaison with the County EM to assure compatible and coordinated emergency communications capabilities.
 - f. During emergencies, maintain liaison with the County EOC to assure coordinated communications capabilities and operations.
 - g. Provide appropriate and timely information and situation status to the EOC.
 - h. Develop and maintain SOP's to accomplish their tasks.
 - i. Ensure that all personnel within the agency are trained in emergency communications operations and procedures.
- 14. Okanogan County Coroner**
 - a. Mortuary services.
 - b. Mass casualty support.
 - c. Provide liaison to EOC, if needed
- 15. Okanogan County Prosecuting Attorney**
 - a. Legal affairs.
 - b. Provides emergency legal advice to county agencies.
 - c. Provide liaison to EOC, if needed.
 - d. Reviews agreements, contracts, and other emergency or disaster related documents.
- 16. Okanogan County Public Health Department**
 - a. Health care system coordination.
 - b. Disease surveillance.
 - c. Identification of health hazards, including hazardous materials incidents.
 - d. Food, water and sanitation systems inspections.

- e. Immunization, prophylaxis, and disease control.
- f. Isolation and quarantine.
- g. Provide liaison to EOC, if needed.

17. Okanogan County Public Information Officer (PIO)

- a. Serve as the coordination point for all public information, media relations and internal information sources for the EOC.
- b. Ensure that the public receives complete, accurate, and consistent information about life safety procedures, public health advisories, relief and assistance programs and other vital information.
- c. Develop the format for press conferences, in conjunction with the EOC Manager/IC.
- d. Coordinate media releases with PIOs representing other affected emergency response agencies.
- e. Ensure that the public within the affected area receives complete, accurate, and consistent information about life safety procedures, public health advisories, relief and assistance programs and other vital information.
- f. Ensure that public information is available for the public to access helpful information and advice. Provide the call takers with timely and accurate messaging sheets so that they offer only confirmed and approved information.
- g. Serve as the coordination point for all media releases for the EOC.
- h. Designate spokesperson(s) for the incident in consultation with the EOC Manager.
- i. Undertake initial media assessment and contact (i.e. determine who is still operational).
- j. Oversee news conferences and media briefings.
- k. Maintain a positive relationship with the media representatives, monitoring all broadcasts and written articles for accuracy.
- l. Liaise with EOC Management, Operations, Planning, Logistics and Finance and Administration sections.
- m. Monitor an update social media platforms (Facebook, Twitter and webpage)

18. Okanogan County Treasurer

- a. Emergency fiscal procedures support.
- b. Provide liaison to EOC, if needed.

19. HAZMAT

- a. Okanogan County fire agencies respond to HAZMAT incidents throughout Okanogan County and function within their training. The Washington State Patrol is the Incident Command agency throughout the county for HAZMAT incidents.
- b. Coordinate hazardous materials incidents and rescue operations.
- c. Coordinate the mobilization and transportation of all HAZMAT resources.
- d. Develops, tests and maintains SOPs for responding to hazardous materials incidents in coordination with this plan.
- e. Acquire mutual aid resources, as necessary.
- f. Trains personnel to identify potential hazardous materials incidents through the use of the North American Emergency Response Guidebook and other training offered through the Washington State Patrol, fire service training and EMS seminars.
- g. Train all personnel to understand and use the ICS.
- h. Participate in the Unified Command System when more than one responder discipline agency responds to the HAZMAT incident.
- i. Requests support and assistance from county EOC or emergency management staff.

20. Okanogan County Transportation and Nutrition, School Districts and Okanogan County Transit Authority (TRANGO).

- a. Provide drivers and buses when requested.
- b. Staff EOC, if needed.

21. WSU Extension

- a. Coordinate resources and information for farm and livestock activities.
- b. Provide liaison to EOC, if needed.

22. American Red Cross

- a. Coordination of mass care functions with other human services organizations within the county.
- b. Coordinate and provide emergency shelters and feeding according to established mass care/shelter plans.
- c. Assist with residential damage assessment.
- d. Provide liaison to EOC, if needed.

23. Hospitals and Clinics

- a. Establish and maintain liaison with the Okanogan County Public Health Department, EMS agencies, Coroner and other support agencies.

- b. Establish and maintain liaison with the Okanogan County EM/EOC, to assure compatible and coordinated emergency communications capabilities.
- c. Maintain amateur radio communications system to be used during emergencies or disasters.
- d. Develop and maintain SOP's to accomplish their tasks.
- e. Where possible, make patient beds available to those individuals requiring hospital care.

24. Okanogan County Behavior Health (Coordinated through DEM)

- a. Provides on-scene psychological assessment of first responder personnel during major incidents and those of long duration.
- b. Provides guidance in managing incident stress experienced by first responders and mitigate long-term psychological trauma.

25. Public Broadcasting and Newspapers

- a. Broadcast of official emergency information from local EOC officials to the public via local commercial broadcast outlets, i.e. radio and newspaper.
- b. Provide other related emergency information to the public.

26. Volunteer Organizations

- a. Provide support as needed.
- b. Maintain training requirements.
- c. Coordinate emergency actions and activities within ICS standards.
- d. Staff EOC, if needed.

27. Energy Utility Providers

- a. Establish and maintain internal emergency procedures.
- b. Coordinate emergency actions and activities with County EM/EOC.
- c. Provide a liaison to County EOC when requested.
- d. Work and coordinate with County EM/EOC to establish necessary priorities and control measures, as required.

28. All departments, agencies, and participating organizations.

All local government agencies and organizations have emergency management responsibilities. These responsibilities are included in the four phases of emergency management categories. Activities that may be undertaken include, but are not limited to:

- a. Prepare and maintain a safe work place. Conduct hazard surveys and eliminate or mitigate hazards. Review workplaces and take action to mitigate the effects of disasters.
- b. Prepare a plan to provide essential government services during a disaster. Include establishing essential government services at another location should current facilities be unusable.
- c. Identify key personnel to staff organization during emergency situations.
- d. Develop and maintain a chain of command and authority to ensure continued operations in the event key personnel are not available.

VI. Plan Maintenance

- A. This CEMP is required by law and is the basis for an integrated system of Emergency Management in Okanogan County, in accordance with the requirements of RCW 38.52 and WAC 118.
- B. The plan, at a minimum, will be reviewed on a four-year cycle or in compliance with future applicable regulations.
- C. The plan and procedures will also be reviewed after any Emergency Management exercises and actual occurrences that implement portions of the Plan.
- D. This plan is the documentation of the planning process and as such needs to be a product of that process, and it is essential this be accomplished with the input and cooperation of all participants.
- E. Local agency and organization actions support the overall emergency management function in the County. The operating procedures of those agencies and organizations, when coordinated and integrated into the CEMP form the backbone of the operational concept of the county's emergency management organization.
- F. **NIMS Integration**
 1. NIMS is a system mandated by Homeland Security Presidential Directive-5 (HSPD-5) that provides a consistent, nationwide approach for Federal, State, local, and tribal governments; the private sector; and non-governmental organizations (NGOs) to effectively and efficiently work together to prepare for, respond to, and recover from domestic incidents, regardless of cause, size, or complexity.
 2. To provide for interoperability and compatibility among Federal, State, local, and tribal capabilities, the NIMS includes a core set of concepts, principles, and terminology.

3. In accordance with NIMS, Okanogan County has integrated the system in all phases of its planning and operations.
- G. **Okanogan County Department of Emergency Management**
1. Maintain the record of changes for the CEMP.
 2. Coordinate the development, review and maintenance of the ESFs that contain agency responsibilities.
 3. Review the entire CEMP on a four-year cycle, with a general review of one-fourth of the plan annually.
 4. Coordinate the critiques and reviews of exercises and actual events to address specific functional elements of the CEMP, and make necessary and appropriate revisions.
 5. Assist local agencies and organizations in the development and maintenance of their emergency management agency procedures.
- H. Changes resulting from exercise or actual occurrences should be accomplished at the earliest opportunity.

APPENDICES

1. Definitions
2. Acronyms
3. References and Authorities
4. Training, Drills, and Exercises
5. Distribution List

EMERGENCY SUPPORT FUNCTIONS (ESF) ANNEXES

| | |
|--------|--|
| ESF-1 | Transportation |
| ESF-2 | Telecommunications, Information Systems, and Warning |
| ESF-3 | Public Works and Engineering |
| ESF-4 | Firefighting |
| ESF-5 | Emergency Management |
| ESF-6 | Mass Care, Housing and Human Services |
| ESF-7 | Resources Support |
| ESF-8 | Public Health and Medical Services |
| ESF-9 | Search and Rescue |
| ESF-10 | Hazardous Materials Response |
| ESF-11 | Agriculture and Natural Resources |
| ESF-12 | Energy |
| ESF-13 | Public Safety, Law Enforcement, and Security |
| ESF-14 | Long Term Community Recovery |
| ESF-15 | Public Affairs |
| ESF-20 | Defense Support to Civil Authorities |

SUPPORT ANNEX

Methow Valley Emergency Plan (2017)