

**RECORD OF THE PROCEEDINGS
OKANOGAN COUNTY**

MARCH 23, 2021

The Okanogan County Board of Commissioners met in Regular session at 123 5th Avenue North, Okanogan, Washington on March 23, 2021, with; Chairman, Commissioner Chris Branch; Vice-Chairman, Commissioner Andy Hover; Member, Commissioner Jim DeTro and the Clerk of the Board, Laleña Johns, present.

AV Capture provided audio and video of the meetings held today, while ZOOM provided best audio accessibility and public interaction.

Commissioners Staff Meeting

Maurice Goodall

Mr. Goodall provided information regarding dams and reclamation safety. The information will be provided to about 500 people in Conconully. Testing is happening in the near future.

A grant application for a Homeland Security grant to purchase a vehicle was presented. This grant will require a budget supplemental for the receipt of the funds and expenditure for the vehicle. There is no match.

Motion

Commissioner Hover moved to authorize the chairman to sign the Homeland Security Grant No E21-193 in the amount of \$13,788 and approved the Board to sign the authorization form. Motion was seconded, all were in favor, motion carried.

Director Pete Palmer explained there was No final EIS drafted for the Comp Plan so we will need that complete first before moving forward with approval.

Joe Poulin provided a quote for the needed water truck at the fairgrounds. He consulted with Engineer Thomson on the purchase of the equipment and the process for sole source. The water truck has many desirable features, it is a 1989 T-800 water truck and the price is \$25,500. Commissioners considered the quote and information provided.

Motion

Commissioner DeTro moved to authorize the purchase of the 1989 yellow Kenworth T-800 water truck VIN #1XKDDB9XXKS534555 for \$25,500 pending the sole source determination and resolution from the Chief Civil Deputy. Motion was seconded, all were in favor, motion carried.

Commissioners would like to see the truck prior to purchase. Next Tuesday would work for Commissioner DeTro and Branch.

Mr. Poulin explained the Arts and Crafts building is being painted. The electrical quote noted a new zinsco breaker, but Commissioner Hover does not want that kind installed due to that brand being a fire hazard. He suggested using breakers and boxes that are consistent and all the same. He suggested we only replace the box because zinsco breakers are super expensive and do not have a great reputation. Mr. Poulin discussed proposed lighting upgrades. He explained the current T-12 with two lamps are 8ft long and will be replaced with LED and staff can do it before the quiensenara. Commissioner Hover suggested some quick changes that could be done without changing out the ballast.

Joe Poulin stated he called five vendors and only one response was received for the roof repairs. Jeff Mallett responded with the first quote for roofing the Arts and Crafts building at \$5,809.09 with #10 screws and another quote for roofing the Commercial building at \$3,903.83.

Commissioner Hover asked that #14 size screws be used instead of #10's which increased the quote for the repairs.

Motion

Commissioner Hover moved to approve going with Mallett for the Arts and Crafts building roofing repairs i.e. ridge cap and screws in the amount of \$6485. Motion was seconded, all were in favor, motion carried.

Mr. Poulin asked the board to approve another seasonal worker for the fairgrounds because we do not have access to trustees. With Naomie's scheduled events the workload will be overwhelming. Commissioners did not wish to approve another worker right now. There should be some revenue coming in first before considering the request again.

Naomie Peasley provided the fairgrounds staff report. Fair Safety and Access grant capital budget appropriation that is on the chopping block. Commissioner Branch was not able to reach out to Representative Mike Steele. A support letter was provided to commissioners' March 5, by Naomie. The funds would help upgrade the outer race track rails and ecology blocks.

A reduction in Fee waiver was requested for the swap meet happening at the fairgrounds every Thursday and Friday. Ms. Peasley read from the waiver purposes for \$50. Commissioners do not believe it meets the standards for waiver.

Ms. Peasley stated she reached out to several schools to see who could build the rodeo office building booth. Brewster school responded that they could build the rodeo office for Okanogan County for \$1800.

Motion

Commissioner Hover moved to authorize moving forward with the rodeo office building

by the Brewster Shop students at a cost of \$1800. Motion was seconded, all were in favor, motion carried.

Commissioners discussed budgets and identifying where the funds are going. Ms. Peasley stated her budget is currently at 15% spent which is separate from Fairgrounds Maintenance.

The compost pile is about 2/3rds gone. Ms. Peasley provided a spreadsheet of scheduled events. She is concerned that Superior Court has secured the Agriplex until October 31 and there are 11 events scheduled in there on Saturday's. Superior Court cannot move anything out of the building for event use. Commissioners would like to discuss this during the department head meeting. We will lose money as Superior Court only pays \$75 per day five days a week for each of the two buildings. Events pay over \$1225 per day. She has people calling her daily to secure buildings for events.

Update Human Resources/Risk Management Tanya Craig

A generator was stolen at the courthouse that were not secured or chained down. It was discovered that there is only one and there should be two. These are generators purchased by Emergency Management. A report is being drafted to report to her and the auditor. Commissioners believe if things are left out they should be chained down.

Ms. Craig gave a summary of open positions that need to be filled.

Motion

Commissioner Hover moved to ratify the signature of the Chairman Designation of Economic Alliance as Okanogan County Associate Development Organization. Motion was seconded, all were in favor, motion carried.

Public Hearing Supplemental Appropriation Communications Fund 161

Commissioner Branch opened up the public hearing to staff. Chief Mike Worden provided a brief summary of the need for the supplemental. He stated the funds were for consultant contract for network improvements for \$270,000 for six months work, the other portion is for short-term improvements for next round of most critical issues to be addressed at around \$180,00. Commissioner Branch closed staff and opened up to the public, seeing no one to comment he closed public testimony and opened up to the board.

Commissioner Hover asked if these were budgeted revenues, yes.

Motion

Commissioner Hover moved to approve resolution 35-2021 authorizing a budget supplemental appropriation within Communications fund 161 in the amount of \$380,000 for radio network contract and improvements. Motion was seconded, all were in favor, motion carried.

Commissioner Branch closed the public hearing and then asked Mr. Worden if he had any other information to provide. Mr. Worden stated he would provide additional information during the department head meeting. Contracted work meeting to go over features and details for the radio network, is tomorrow. A meeting with dispatch advisory board is still needed to inform them of the work to be done.

**Public Hearing- Cattle Guard Franchise Ken Kramer OCR9309 Cameron Lk Rd
Anna Randall**

Engineer Josh Thomson, Applicant Ken Kramer

Commissioner Branch opened up the public hearing to staff for the new cattle guard franchise of Ken Kramer. Anna Randall provided her staff report and said this franchise is to move the guard from one location to a new location. (attached) She explained this guard is to be installed across Cameron Lake Road.

Commissioner Branch closed the hearing to public comment and opened up to the board.

Motion

Commissioner Hover moved to approve Ken Kramer's Cattle Guard franchise application No 01-21 for Cameron Lake Road OCR 9309. Motion was seconded, all were in favor, motion carried.

Update Public Works- Engineer Josh Thomson
Kent Kovalenko

Engineer Thomson provided his agenda and discussed the items listed there.

Kent Kovalenko discussed solid waste.

Cold Springs Fire debris tipping fee waiver

The resolution to waive the tipping fees for debris of Cold Springs Fire. The commissioners wish to extend the waiver another month or so to allow folks to continue clean up. A resolution to allow an additional 30-days then see where we are at.

Twisp Green Waste Event

This event is funded through the DOE for people to bring their green waste. Two events will be scheduled for garbage and green waste. There will also be a chipping event for green waste as well. This is a way to address air quality.

Ecology Litter Grant, \$35,000 for litter van

The Ecology litter control grant can fund a litter van and the grant was approved for \$35,000. Illegal dump sites were discussed as some of the litter grant can be spent on a one time only clean up. It can be used on public streets so the application will include some of that clean up too.

New Scale Software Paradigm

The scale software is falling short so new scale software is needed. Cost estimate is between \$64,000 or \$73,000. Swipe cards with BAR Codes will be provided to people dumping garbage so processing garbage will be more efficient and less mistakes made. The photo option takes a photo of the vehicle full and then takes a photo emptied as they are leaving. The downside is that it's about \$1000 more per year due to printing costs however when the printer is replaced the savings will be \$3000. Authorization of the service agreement will be presented later for signature.

Maintenance & Road Conditions

Several complaints have been received. One is from Haygood road, but that one is getting improvements.

Miller Pit is moving equipment in so dust abatement will be done for that. Once the equipment is installed there will be very little traffic to the pit. Commissioner Hover asked that the bank be addressed really well. Another concern is rock abatement on the steep shoulder.

With Phase III the public works doors are open now.

Old 97 Driskell to Verestar Project Award

Engineer Thomson explained the project award situation regarding Hurst. A letter from a law firm was received from the vendor and DOT is reviewing it. David Gecas is reviewing the letter as well. No recommendation has been made. DOT's two forms are conflicting. Our award is contingent on DOT's concurrence.

Areas 3&5 Shops

Contractors are being contacted on costs and materials. It may be that we consider steel over wood due to cost. Do we wish to hold off till next year till the costs come down or continue the project design? I

Consent Agenda

Engineer Thomson went through the items listed on the consent agenda. Item #2 was approved during the cattle guard franchise public hearing.

Commissioner Hover asked what role Public Works has in county owned trails. Planning has a part in this too. Where do the trails belong under Public Works or Planning? Engineer Thomson stated many counties have Parks and Rec under Public Works. In the past, Okanogan County's Parks & Rec employee was under Public Works, but the employee moved to Planning and took the Parks and Rec work with them. Right now, Public Works works with Planning on the trails. We don't have enough work to hire someone full time, but it seems to work right now. Commissioner Branch explained his understanding of how the situation evolved.

Public Comment Period

Emily Sisson commented that she appreciated the AV Capture sound improvements. The only other problem we might hear about is that some people don't have sufficient internet to use Live Stream AV Capture.

Motion - Voucher Approval - Commissioners

Vouchers certified and audited by the Auditing Officer as required by RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090 have been recorded on a list, and made available to the Board. As of this date, the Board did vote, by unanimous vote, to approve the regular vouchers in the amount of \$880,527.77. Warrant numbers as cited on the attached blanket voucher list. Motion seconded and carried.

Motion Public Health Voucher

Commissioner Hover moved to approve the Public Health Vouchers including regular vouchers in the amount of \$73,894.27. Warrant numbers as cited on the attached blanket voucher list. Motion was seconded, all were in favor, motion carried.

Approve Commissioner Proceedings March 15, 16, & 17, 2021

Commissioner Hover moved to approve the March 15, 16, and 17 commissioners' proceedings. Motion was seconded, all were in favor, motion carried.

Approve Consent Agenda

Commissioner Hover moved to remove item #2 and #3 and approve the rest of the listed items. Motion was seconded, all were in favor, motion carried.

1. Renewals Cattleguard Franchise-Anna Lyon, M.P.1.041 On OCR3817, Knox Rd. CGF# 1-85 • BIA, M.P.17.177 On OCR#3255, Cold Springs Rd. CGF# 3-76 • CCT, M.P 8.193 On OCR# 3115, Soap Lk Rd. CGF # 08-13 • CCT, M.P 5.071 On OCR# 3115 Soap Lk Rd CGF #7-13 • CCT, M.P. 2.556 On 2.556 On OCR# 3255 Cold Springs Rd. CGF #112-73 • CCT, M.P 2.426 on OCR# 3545 Buffalo Lk Rd. CGF #3-74 • CCT, M.P. 5.519 On OCR# 3545, Buffalo Lk Rd. CGF # N-75 CCT, M.P 2.977 On OCR# 3586, Joe Moses Rd. CGF # N-140 • CCT, M.P 0.53 On OCR # 3785, Lyman Lk-Moses Meadows Rd. CGF # 2-76 • CCT, M.P 5.249 on OCR # 3785, Lyman Lk-Moses Meadows Rd. CGF #1-06
- ~~2. Public Works Cattleguard Franchise No.01-21- Permission Granting Ken Kramer for Installation of a Cattleguard~~
- ~~3. Public Works- Award Recommendation for the CRP N. 9155-19 Old 97, Driskell to Verestar Rd.~~
4. Public Works- 2021 Soil Stabilizer Contract
5. Public Works- Solid Waste Engineering & Environmental Consulting Services Agreements (2)
6. Public Works- Digital Submittal Certification- 2020 County Road Amin Board Reports
7. Letter- Okanogan and Wenatchee National Forests- Secure Rural Schools & Communities Self-determination Act

Fiscal Year. 2006 Funding Decision

8. Okanogan County Personal Property Auction Contract Agreement for Sale of Personal Property Auction

Department Head Quarterly Meeting

Commissioner Branch stated he would go down the list of departments and ask each department for their update.

The Clerk of the Board explained the use of the Agenda Bill and Contract Review forms. Commissioner Branch reiterated the need for these documents to accompany things the board is acting on.

Commissioner Hover commented that if the board has questions about a departmental supplemental appropriation request he would expect departments to be here to answer. It would be expected that the department prepare the board before hand or attend the hearings.

Commissioner Hover asked the Auditor and Treasurer's office about their plexy glass guards and whether those need to be upgraded to something more. Auditor has a grant for this purpose and the Treasurer does not.

Karen Beatty with Central Services updated the group on implementation of a network monitoring service. We will have a secondary server to update and back up our files. Network data clean up is going to start with each department. Web content training is tomorrow. All department administrators will learn how to manage their sites. Looking at coming live end of April. She explained projects to upgrade and replace servers for several of our systems.

There is some training by Risk Pool to help computer system users identify at risk emails. Commissioner Hover reiterated that Departments must communicate with IT Central Service about what they are trying use and what systems they are trying to achieve.

With requirements of COVID measures, all autopsy cases must be transported to the west side because no one here meets the standards. How deaths are reported has changed also. Cooler and holding systems are working well.

A Yellow DeWalt Generator was stolen of Emergency Managements. Commissioners asked that departments please chain and secure them so this doesn't happen.

WSU is being told to work remotely with lessening of the restrictions they can promote small group activities such as 4H, Master gardeners, etc... of groups of 15 or less using all the same safety measures such as masking, distancing etc.... Broad band action team is working on the needs assessment and it is close to completion. The Extension office has been open by appointment but will be open without them now.

Fairgrounds Ms. Peasley stated a new security system is going in. Table and chair rentals is happening, Arts and Crafts building is happening, county surplus auction is April 10.

Tanya Craig updated the group on the county's new website showing how things are oriented.

Judge Culp updated the group on the success of the courts that able to provide court services.

David Gecas explained some changes due to some leaving and some new attorneys that are starting and applicants who have applied for open positions.

Noxious Weed Larry Hudson explained mandatory weed contracts are going out. Getting ready for the weed season.

Engineer Thomson said things are pretty normal and nothing unusual with Public Works.

Lauri Jones Public Health provided a brief update on the success of the vaccine events with 25.5% residents having a second dose with another 20,000 having received their first. Unfortunately, a spike in cases is happening involving city departments. It still continues to affect the work place. She encouraged people to get registered for their vaccine.

Sheriff Hawley said things are pretty much usual. Dealing with superior court Blake case which restricts charging people with drug possession. The body cameras are being prepared for issuance to deputies. They will help reduce the transmission of COVID. The body scanner is operating. Lauri Jones asked how public information requests for body camera footage can be made. The Sheriff replied once things are installed, there is training available on how to deal with requests.

Mike Worden provided that a hazard mitigation grant will pay for communication improvements on Tunk Mt. The Courthouse Generator work will begin in April for installation of the generator. Noise is not expected to be terrible, but there will be some disturbances. Power outages may be needed as well but only on a weekend. He is in the middle of a radio stations study and it is progressing. Auditor said there is Elections at the end of April and asked that this work be coordinated with her office.

Treasurer asked if there were anticipated changes to mask requirements? No. The group then disbursed for the next item of business.

Legal Newspaper Bid Opening

Commissioner Branch opened the bids. They were from Sound Publishing and Omak

Chronicle. The Clerk of the Board read the base bids.

Sound Publishing \$4.50 per column inch at 1.078" column in.

Omak Chronicle \$4.25 per column inch at 1.667" column in.

Commissioner Branch went over the Work Force Development appointment letters of Sara Thompson Tweedy and Zach Williams.

Commissioner Hover asked what types of data should be gathered for the water report.

Public Hearing Declaring County Surplus- Commissioners

Commissioner Branch opened up the public hearing to declare county property surplus to the needs of the county. He read from the resolution.

Commissioner Branch opened the hearing to staff. The Clerk of the Board explained several points in the resolution to make it clear previously surplussed items are being acknowledged by the resolution as well the new list declared surplus. The notice in the legal newspaper made the proposed lists available to the public prior to the public hearing. Commissioners would like the lists posted on the county website so departments may direct people to it there.

Motion

Commissioner Hover moved to approve Resolution 36-2021 declaring county property surplus to the needs of the county and acknowledging the prior list and setting April 10 the date of the public auction. Motion was second, all were in favor, motion carried.

Commissioner Branch closed the public hearing.

The board adjourned at 3:55 p.m.