

RECORD OF THE PROCEEDINGS OKANOGAN COUNTY

FEBRUARY 2, 2021

The Okanogan County Board of Commissioners met in Regular session at 123 5th Avenue North, Okanogan, Washington on February 2, 2021, with; Chairman, Commissioner Chris Branch; Vice-Chairman, Commissioner Andy Hover; Member, Commissioner Jim DeTro and the Clerk of the Board, Laleña Johns, present.

AV Capture provided audio and video of the meetings held today, while ZOOM provided best audio accessibility and public interaction.

Motion Medical Examiner Services-Snohomish County

Commissioner DeTro moved to ratify an agreement between Okanogan County and Snohomish County for Medical Examiner Services for 2021. Motion was seconded, all were in favor, motion carried.

Staff Meeting

Naomie Peasley, Cari Hall, Judge Chris Culp, Dennis Rabidou, Pete Palmer, Mike Worden

Auditor Hall provided an update of Eden which had to be placed on another server. The agreement does not cover the cost of \$1300 migration costs and will hold the process up before migration of the database in order to move forward. A budget supplemental will be needed for the costs later on.

The recording system is not up an running yet, Tyler is also with Eagle, so there may or may not be a cost for that.

Judge Culp, Dennis Rabidou and Naomie Peasley explained the future of the SC at the Agriplex in terms of being able to contract out the space. Public Health told her they were optimistic on being able to hold events in May, but with Superior Court still there that won't be possible. Mr. Rabidou explained Superior Court contracts for use of the space need to be renewed. He doesn't think the courts will be out by April or May until vaccinations are in place.

Commissioner Branch thought another option was being arranged for the courts. Commissioner Hover said Public Works published an SOQ for Architect Services and once an architect is selected then the project will move forward for securing the alternative building for the courts. City and zoning for that building was for public space and public building.

Ms. Peasley stated the Agriplex is completely scheduled out in 2021 for events in the Agriplex that are weddings and such. The next timeslots wouldn't be until 2022. Judge Culp stated primarily the Agriplex is used for jury trials but he did not believe the arrangement could be torn down and put back up in a small amount of time in order to accommodate the other events. Okanogan County is one of the only counties able to hold jury trials around the state. Commissioner Hover stated he thinks we should be prepared to reschedule the events or arrange for another space. Ms. Peasley said the other buildings are much smaller and with the 25% capacity restrictions there would not be enough space. April is too soon. Ms. Peasley stated revenue will be lost, but there are outdoor events that will make up a little of that. Commissioner Hover talked about the BERG fund for a multiple use event center.

Security system upgrades timeline is unknown at this time. Mr. Rabidou will let the board know when he knows. The system is in hand but not installed or paid for yet.

The Arena sponsor letter was emailed to the Board for review.

Maintenance was requested to place hand sanitizers at all entrances on the Fairgrounds. The dispensers are free when we use the manual ones, we just have to pay for the liquid. Temperature taker will cost \$1700. It will be put on hold and revisited later. LTAC billboards must be up by April 1st. Has the Board reviewed the request. No.

The North Half of the grounds is being worked on for a 3D map for a project on that end. The electrical is still unknown for that end. Conduit is run to the small arena and to the hot walker, plus speaker wires, but it is still a mystery. There is a transformer on that end.

Joe Poulin provided his County Complex maintenance update. He did look at purchasing a stove for the Annex to replace the electric stove for \$2299. We already have two 36 in flat griddles, but one is domed. Photos and quotes for a new stove were provided. (attached) He suggested also purchasing two stacking convection ovens if funds were available. Commissioner Hover thought Ms. Peasley should review the quote. Commissioners agree a new stove is really needed for the Annex.

Motion

Commissioner Hover moved to approve the purchase of the Commercial Gas Range as long as the Fairgrounds Event Coordinator approves of it. Motion was seconded all were in favor, motion carried.

Joe Poulin provided the list of maintenance requests Ms. Peasley asked for. (attached) Fencing repairs where barbed wire needs to be replaced and railings replaced to hold up existing chain link. Moving the south end fence would be quoted to be \$16218. Commissioner Hover stated with volunteer help it could be done for less as was

previously discussed in 2020. Tree removal \$3250, damaged horse race panels \$8295 in materials, Quonset hut office \$1067. All detailed quotes attached.

Commissioners would like to look at these moving forward with the projects again once budget is reviewed.

Joe Poulin explained damage to the lawn is occurring by the Long Term Recovery Group building the sheds with heavy equipment perhaps damaging sprinkler systems and lawn. Commissioners said make a list of the damages.

Does the Board wish to go with the Big Ass Fans that were quoted in 2020. The vendor can attach an Ozone unit to reduce airborne germs. The fans were \$24425 for both fans and with the ozone attachments an additional \$4500. Commissioners will need to consider a bit later in the year.

Update Human Resources/Risk Management- Director Tanya Craig

Ms. Craig updated on the process to repair computer systems and the forensics involved. Working with the vendor for the Website. Things are being completed a list of documents won't be able to be migrated. Commissioners old audio files of public hearings of the process to adopt the updated Comp Plan may not be needed.

The Teamsters Local Union 760 agreement for Juvenile Detention is ready to be approved.

Motion Agreement Juvenile Employees Teamsters Local Union 760

Commissioner Hover moved to approve the agreement between Okanogan County and Teamsters Union 760 for Juvenile employees. Motion was seconded, all were in favor, motion carried.

Ms. Craig stated a resolution from 2001 was produced by Mr. Rabidou for bilingual stipend which requires a proficiency test of the individual to receive the stipend of \$75 per hour. It is unknown whether it was rescinded. Some research will be needed to determine if it is still in place.

Commissioners resolution 13-2001, 72-2001 and 1-2006 address bilingual stipends. An issue exists when departments have multiple bilingual employees that are not required to be bilingual in their job description to do their job. It is a preferred benefit, but no job description requires bilingual other than the interpreter. Written and oral would be necessary to determine proficiency. Phil Bates is very fluent in Spanish and helps other departments when Spanish speaking people need help. Commissioners discussed the proficiency test must be very high-bar. Commissioners cannot provide a stipend as requested by Dennis Rabidou until this is addressed.

Update Communications/Dispatch-Chief Mike Worden

Chief Worden explained IT recovery is about normal with one system not quite up and running but not critical system.

One open position with not candidates on the list so a local examine may be done. It is most often done on the West side of the state.

Radio network improvements in negotiation with Adcom and waiting for some review. Part of the process Adcom identified some cost-effective changes for first phase consulting work. They will need to submit a supplemental budget for those costs. The advisory board discussed improvements short term to address immediate needs while the consulting work is happening. The work to be done this year and consultant contract are expected in the next few days for fund 161. Address Hazard Mitigation Grant process to apply and designate an agent which would be him. A certificate of assurances will be needed, and local funds commitment letter for the grant funds. The new deadline will be the end of the month so those will need to be approved and executed.

The Generator is contingent on the switch but some work can begin. Just waiting on delivery in order to start the work.

Motion Executive Session RCW 42.30.110 (1)(i)

Commissioner Hover moved to go into executive session at 10:47 a.m. for 12 minutes inviting David Gecas to discuss legal matters to which the county may be or may become a party and where public knowledge of the discussion could cause an adverse legal or financial consequence to the agency. Motion was seconded, all were in favor, motion carried.

Bid Opening- Refrigerant Removal Services-Public Works-Shasta Stidman

No bid packets were requested for this service detail, so no bid responses were received.

Update Public Works-Engineer Josh Thomson

Kent Kovalenko

Commissioner Hover asked Engineer Josh Thomson and Kent Kovalenko to review the Capital Facilities Plan and insert the updates related to the listed Public Works facility. Commissioner Branch stated some may need a study. The Transportation section would be best as an attachment, but narrative should be adjusted and updated so it refers to the most recent program. The Oroville Chesaw real estate reference may need its own section.

The architect SOQ responses are due in two weeks.

Solid Waste

Online Certifications

Mr. Kovalenko explained online certifications and how that would work. Things are very soggy and generating about 200,000 gallons per month prior to the rain. We have about 6-8 weeks before putting into landfill for storage. We have plenty of storage so it should be able to take some.

All tickets have been re-entered in sequential order. Someone was brought in on Saturday to the central station. Things will be about a week late, but daily entries are up-to-date.

Not able to hold the big meetings trainings so online service will be necessary. Numbers for certification may drop due to this. Many certifications are not due until next year, but many of the crew are not computer literate so will be difficult online to complete.

Going to Ephrata to look at scale system so they can see it working on Thursday.

Commissioner Branch asked about the Salmon Creek garbage situation that was previously discussed where the county was not willing to waive the ongoing fee for the illegal dumping on the tribal property. Mr. Kovalenko talked with the tribal agent about them doing something to control the site such as installing guard rails or some kind of deterrent.

Maintenance and Road Conditions

Engineer Thomson explained with the weather a lot of water coming off the Cold Springs fire area, keeping an eye on it.

System Recovery

Asking CS to overwrite files to replace with mapped drive files in order to provide a fix of the issues with the dated data. There are some other drives with back up that will be helpful in correcting the issues.

Auto Cad had to be totally reloaded. The old data base, Mobility, is moving towards a GIS based database where we will get one license to work with.

Safety Funding

Speed and striping studies for speed to inform the next cycle of grant funding. Seeing the delineators have made a big difference in the before and after. In the short term looking at around for speed limit reductions and looking at crash incidents history etc....

Commissioner Hover asked about public use of a road to reach a recreational trail. Engineer Thomson said due to pedestrian use concerns on the road the speed might be reduced on the road. bicycles have the right to use roads and messaging might be

better from a group messaging effort. Mazama group planning are looking at a lot of things such as angled parking so a road improvement district might be a good way to address and they could tax themselves for locals to pay for it rather than the rest of the county tax payers, said Commissioner Branch.

Jennings Loup plan improvements in Oroville was briefly discussed. Commissioner Branch said there was a previous refusal to sell the right of way and condemnation was mentioned by someone who was adamantly not in favor of it. A solution would be the acquisition from a willing land owner.

Consent Agenda

Engineer Thomson asked the board if they had questions about what was on the consent agenda regarding his department. The commissioners offered none.

Motion Resolution 14-2021 Budget Amendment

Commissioner Hover moved to approve resolution 14-2021 a budget amendment in the amount of \$7500. Motion was seconded, all were in favor, motion carried.

Commissioner Hover requested positions on boards have a process to fill.

Commissioner Branch suggested adopting a policy for filling appointments when terms are up that includes a solicitation with a deadline to apply then commissioners can review letters of interest and choose from those interested.

The Clerk of the Board will draft a policy to be reviewed by board for boards and committee position solicitation. The policy would allow the best distribution of talent and knowledge.

The board adjourned until 1:30 p.m.

Public Comment Period

Isabell Spohn requested that whoever is chairing the meeting to call the meeting to order and adjourn at the appropriate time.

Gina McCoy and Tom McCoy provided an update of the Forest to Farm C6. Director Tom McCoy explained he is continuing his research on the timber use permit for operating on the county pit site. Negotiations on project air quality with Department of Ecology is ongoing but there's not much information to base the resolve upon. Commissioner Hover stated it would be good to resolve that now in order to have information to fall back onto for the primary work to be done. McCoy said DOE has been easy to work with and is working on the possible exemptions based on the size of the machine. Mr. McCoy stated Senator Hawkins and Senator Steele submitted a budget in support of C6 at \$82,000 for the next few years. In the process of submitting a grant to

the Small Business Innovation Research (SBIR) program, Forest Engineering Firm and Northern Indian tribe in California to develop a system to get the material from the forest to a centralized location ready to feed in to the machine, it's a tricky part of the program. Community outreach is also part of that process. Grant will be submitted on February 19 for work to begin July 1. Commissioner Hover asked if a letter of support would be helpful for the grant application. Yes! He asked for a template for commissioners review. SBIR Grant who would like to do an aquatic center that could be heated with the excess gas from the system. More people would like to take advantage of the excess energy the Pyrolysis process creates which can be used for heating. There is another group FDIR is working on to create micro grids for back up power to keep small areas powered up. Gina McCoy explained her thanks to Commissioner Branch because the Chelan County Commissioners are also interested in hearing what the group is trying to achieve and a meeting is set for that discussion. They are so gratified of Senator Hawkins support of the project. They are taking letters of support from the county and others and reaching out to federal officials for their support too. Commissioner Branch said Kittitas County is also interested in the project and will attend the meeting call as well.

Public Hearing-Budget Supplemental-Current Expense- CDBG Grant Oroville Housing Sewer Project

Commissioner Branch opened up the hearing to staff. The Clerk of the Board explained the project is a Dept. of Commerce Grant pass through to the Oroville Housing Authority Sewer Project. Commissioner Branch closed to staff and opened up to the public. No public wished to comment. Commissioner Branch opened up to the board.

Motion Resolution 12-2021 Budget Supplemental Appropriation Oroville Sewer Project

Commissioner Hover moved to approve resolution approving a budget supplemental appropriation with the Non-Departmental Current Expense budget in the amount of \$191,671. Motion was seconded, all were in favor, motion carried.

Commissioners discussed item number 13 on the consent agenda as the Board would prefer the Prosecutor discuss the change with the board. The Prosecutor was invited to discuss the request further prior to the Board approving the request.

Commissioner Branch would like the board to consider adopting certain resolutions for interim rules and adopting final rules via ordinances in order to make a distinction between interim control rules that do not get codified until finalized. The separation will require some research. Dates for interim controls should be dated to terminate so they do not continue on and on.

Discussion Prosecutor Request Regarding Chief Criminal Position

Prosecutor Melanie Bailey is learning the process to speak to the commissioners. A

request for organizational chart was discussed. Commissioner Hover stated it makes things much easier to understand positions. Prosecutor is asking that funds in Juvenile Deputy Position line item is left but fill the Chief Criminal position and that person will continue to do the Juvenile Deputy work and Chief Criminal Deputy work. The person has a great deal of experience working with Juvenile, Superior and District Courts. She would like to have the option to fill the Juvenile Deputy position later. Commissioner Hover explained his understanding of current funding. We are not losing any positions in the Prosecutor because they will hire for a Felony Criminal Deputy. The funds in the Juvenile Deputy line would be moved to the Felony Criminal Deputy line. There is funding in the Therapeutic Courts funds that could be used for the felony position. The budget would allow this arrangement. Overall this position would not require additional funds. There is a little cushion in the bottom line between the three position changes.

Commissioner Hover would like a resolution to be drafted to authorize the creation of a new second criminal deputy position. A budget amendment will be needed to move the funds from the Juvenile Deputy position to where it needs to go.

Approve Commissioners Proceedings January 25, 26, 2021

Commissioner Hover moved to approve the meeting minutes of January 25 and January 26, 2021. Motion was seconded, all were in favor, motion carried.

Motion Remove Item #4 of the Consent Agenda

Commissioner Hover moved to remove Item 4. Motion was seconded, all were in favor, motion carried.

Approve Consent Agenda

Commissioner Hover moved to approve the consent agenda items 1-13 excluding item #4. Motion was seconded, all were in favor, motion carried.

1. Cattle Guard Renewals: Allemandi CGF#45-73; Whitley Farms CGF#83-73; Dart Farms CGF#17-74; Timm Bros CGF#09-13; Rick Timm CGF#N-195
2. Authorization to Call for Bids- 2021 Liquid Asphalt
3. Authorization to Call for Bids – 2021 Soil Stabilizer
4. ~~Appointment Letter-Pest Control Board-Rick Delap~~
5. Re-Appointment Letter-Pest Control Board-Brent Van Buskirk
6. Support Letter Request-7th & 12th Legislators-Communications Improvements
7. Contract LTAC Funds Capital Improvement - Methow Sports Trail LTAC 21-008
8. Contract LTAC Funds Marketing/Promotion-Methow Sports Trail LTAC 21-009
9. Agreement- Courthouse-Teamsters Union No. 760
10. Agreement- Public Works Administration—Teamsters Union No.760
11. Resolution 10-2021 Court Commissioners Increase
12. Resolution 11-2021 Re-Designation Recording Secretary to FAC Member

13. Resolution 13-2021 Promotion-Chief Criminal Deputy- Felecia Chandler

Commissioners discussed the watershed and water type plan addendums and rules under which they were set. They discussed among themselves which plans apply to what types of projects and the situations where committees would provide recommendations. Future meetings over the next few years to address important changes such as water bank that should be pursued. Whether a group starts one or some other agency does the particulars need to be addressed. Commissioners discussed the basic principles of water banking scenarios.

Motion Letter of Support of the Forest To Farm C6

Commissioner Hover moved to authorize the support letter of Forest to Farm C6's goals and methods to support forest treatment implementation. Motion was seconded, all were in favor, motion carried.

Motion Authorize Commissioner Branch Corresponding DOE on Crown Columbia's App

Commissioner Hover moved to authorize Commissioner Branch to correspond with DOE on the application to object Crown Columbia's application for new water right from Columbia River. Motion was seconded, all were in favor, motion carried.

The board adjourned at 3:45 p.m.