

RECORD OF THE PROCEEDINGS OKANOGAN COUNTY

FEBRUARY 1, 2021

The Okanogan County Board of Commissioners met in Regular session at 123 5th Avenue North, Okanogan, Washington on February 1, 2021, with; Chairman, Commissioner Chris Branch; Vice-Chairman, Commissioner Andy Hover; Member, Commissioner Jim DeTro and the Clerk of the Board, Laleña Johns, present.

AV Capture provided audio and video of the meetings held today, while ZOOM provided best audio accessibility and public interaction.

Review Commissioners Agenda and Consent Agenda Items

Commissioners reviewed their agenda and consent agenda. The Clerk noted that the meeting with the Auditor was changed to Feb 2 at 9:00 a.m.

The Clerk noted that she had an appointment this morning but would return around 11:00am.

The Commissioners moved all agendas up to this morning.

Briefing Among Commissioners

Commissioners discussed the Planning Commission and what their authority is.

Discussion Capital Facilities Plan

The introduction of the plan outlines current conditions of existing capital facilities and what facilities will be needed in the future and when they are needed. The projected cost and how they will be paid for was also noted.

Commissioners paused to meet with the Sheriff and Undersheriff.

Discussion-Sheriff's Vehicles-Aaron Culp

Undersheriff Culp stated that the F150 and SUVs won't be needed until May. The K-9 vehicle replacement is already ordered. Mr. Culp is looking for an approval to go ahead and order the four additional vehicles. Commissioner Branch asked if there would be a motion.

There is budget for nine vehicles and the proposal was to order four and pay for four in July, then order the next ones after that so they arrive in the fall and are paid for later in the year after second half taxes are received.

Motion

Commissioner Branch moved to approve the vehicle spending plan discussed with the Undersheriff. Motion was seconded all were in favor motion carried.

Sheriff Hawley discussed the damaged vehicles which are non-repairable. Commissioners thanked the Sheriff for keeping them informed of their spending plans. Commissioners continued with their Capital Facilities plan discussion.

The plan identifies the capital facilities projects of the political subdivisions in Okanogan County. Commissioner Hover would like to move the paragraphs around so they are in order. Commissioner Hover thought some of the wording should be redone.

The Commissioners discussed the Law Enforcement section overview and how many law enforcement personnel was needed per mile that are on patrol. Commissioner Hover explained he didn't want statements regarding the jail inmates, but Commissioner Branch said that it was a very true statement. Commissioner Hover would like input from the Sheriff's Office.

Commissioner Branch would like the Capital Facilities Plan to state that the Juveniles stay in our Juvenile Facilities. The Commissioners discussed the Expenditure Plan and narrative and how the reserve account works.

Domestic Water Supply and Sanitary Sewers were overviewed and Commissioner Branch would like the plan to state that the County owns East Lake Sewer. It is the system that serves the City of Oroville. He would also like that West Lake added as a needed system. Commissioner DeTro agreed. The policy for Connections will also be added, along with the present time of the worth and payoff system.

The Storm Water section needs to be addressed so Commissioner Hover said that he would talk to Public Works Engineer Josh Thomson. The Hancock Building should also be added to the Plan, said Commissioner Hover.

The commissioners agreed that the Phase II courthouse energy project should be removed.

The Clerk of the board suggested adding a section for laundry/shower/restroom facility improvement for the fairgrounds RV and camp grounds since there is sewer already in place for this accommodation.

Commissioners discussed the transportation plan section just being noted as an Attachment rather than changing the narrative every year.

Commissioners discussed the REET section chart that is outdated and the board

wondered if the chart even needed to be in there. The information about REET and the revenue used on projects should be noted in the plan, but the chart could be updated. The Clerk may have the chart the previous Admin Services Director created for this.

Update Planning & Development-Director Pete Palmer

Director Palmer provided her agenda and discussed the items listed there.

Aspect Contract Change

This will be prepared for commissioners after David Gecas reviews. The \$23,900 was overbudget within a certain category but overall there will be \$68,000 still available in the grant. A meeting will be held this week to discuss the work the funds will cover.

Director Palmer will provide the zoom information for the Aspect meeting where they will go over the Well Tracking Software demo. If more than one commissioner attends a notice will be needed for publishing. Chairman Branch will let the Clerk know.

Comprehensive Plan

On February 4 the Date of Notice will be published. February 8 the Planning Commission will have a special meeting to go over the DEIS addendum document, final Draft Comp Plan, and discuss alternatives on moving forward.

Comments are being organized for scoping with 30 days on both DEIS Addendum and Comp Plan.

New Subdivision Rule

Many calls are being taken by senior planners on the new rules. She isn't sure how to track those calls, so ideas are being formed to prevent duplications of work. Would like the callers to coordinate together especially where the same property is involved. The planners are explaining to Buyers, Realtors, Sellers, and sellers need to be communicating with each other how the ordinance affects subdivision projects.

Director Palmer is gathering information about how to retain the Planning records and still be able to safely access and use them. She would like to discuss ideas with the Clerk of the Board for indexing and electronic file organization. Commissioner Hover stated he would rather spend the money and get it done to preserve the records in electronic format. It is one of the easier projects to accomplish because they are already so organized. He wants to see everything digitized to prevent loss. Director Palmer stated some boxes needed to be relabeled. Right now when a file is accessed for an applicant, staff is able to get back to them within three business days, commissioners thought that seemed reasonable. The Clerk of the Board said when the files are digitized it would only take seconds to find the information and the applicant wouldn't need to wait three days.

The Clerk of the Board discussed how easy it is to access digital files in Laserfiche once files are indexed and scanned. Commissioners would like a database created that all planners had access to call logs where information given can be tracked so the information the planners give is a consistent message about a particular project. Commissioner Branch stated many agencies are using the call logs for this purpose. Director Palmer replied agencies are also using interactive zoning maps on their websites and she believes it would save customers a lot of time if we had this tool so customers could go there and get the information. An interactive layer map could be created by GIS using Google Maps. Ezry maps is a program Planning already has which many agencies use. Director Palmer will look into how the program can be utilized to provide a public interactive map tool on our website.

Commissioner Hover thought advisory committees might work with the Planning Commission to work with the subdivisions. Commissioner Branch discussed rescinding the Oroville Ordinance because it provides an expectation that advisory groups be staffed. He isn't sure who was working on the More Completely Planned Area. Commissioners thought it would be good to invite them to discuss the process they envisioned. The commissioners discussed how easily a sub area planning group could organize themselves and go rogue. Director Palmer said for the WRIA group, Planning provided administration staff for such things as drafting and advertising, minute taking, etc.... and she said this other committee fell completely off their radar. We should be mindful of the keeping them involved and track their minutes and procedures which takes a lot of staff time but will prevent them from going rogue and planning out in left field. It was suggested that the Planning Commission be involved. There are currently seven members on our Planning Commission. The Clerk of the Board said the commission used to be a nine-member commission. Without county personnel attending those advisory group meetings it is easy to see how they can go awry from county adopted plans. The groups should provide a more organized formal recommendation to the commissioners in order to consider changes they want to see or envision.

Outside the agenda and document approval process Maurice Goodall dropped off a contract between Okanogan County and Everbridge for commissioners' approval.

Motion Everbridge Contract

Commissioner Hover moved to approve and authorize the chairman to sign the quote from Everbridge for \$21,179.34, which is included in the Emergency Management Budget. Motion was seconded, all were in favor, motion carried.

Commissioner Branch adjourned for the day. Discussion below did not have a quorum present.

Completed Short Plats

Discussion - Eden Migration-Auditor Cari Hall

Cancelled

Review Commissioners Proceedings January 25, 26, 2021

Commissioners were provided the meeting minutes to review.

Dave Rodriguez presented an agreement for signature between Okanogan County and Snohomish County for medical examiner autopsy purposes. Costs are less than what was being paid before. The agreement will be ratified by the board Tuesday, Feb 2.

The board adjourned at 12:15 p.m.