

1  
2  
3  
4  
5  
6  
7  
8  
9  
10  
11  
12  
13  
14  
15  
16  
17  
18  
19  
20  
21  
22  
23  
24  
25  
26  
27  
28  
29  
30  
31  
32  
33  
34  
35  
36  
37  
38  
39  
40  
41  
42  
43  
44  
45  
46  
47  
48  
49  
50  
51

**RECORD OF THE PROCEEDINGS**

**OKANOGAN COUNTY**

**DECEMBER 21, 2021**

---

**9:00 AM**      **Commissioners' Staff Meeting**  
**10:00 AM**      **Finance Committee Meeting-Leah McCormack**  
**11:00 AM**      **Continued Public Hearing-Utility Franchise Renewal MVID**  
**To Follow**      **Update Public Works-Engineer Josh Thomson**  
**1:30 PM**      **Public Comment Period**  
**2:00 PM**      **Approve Commissioner Proceedings-December 13,14**  
**2:05 PM**      **Approve Consent Agenda**

---

The Okanogan County Board of Commissioners met in Regular session at 123 5<sup>th</sup> Avenue North, Okanogan, Washington on December 21, 2021 with Chairman, Commissioner Chris Branch; Member, Commissioner Jim DeTro and the Clerk of the Board, Laleña Johns, present.

AV Capture provided audio and video of the meeting held today, while ZOOM provided best audio accessibility and public interaction.

Vice-Chairman, Commissioner Andy Hover was absent due to attending to a meeting of the Non-Commissioned for union negotiation.

**Commissioners' Staff Meeting**

Maintenance Supervisor Joe Poulin

Mr. Poulin reported that Facility Dude hasn't returned costs for the building assessments. DIVCO is looking at moving heat ducts into areas in order to supply heat to occupied areas in the Justice Center. Key boxes will be ordered for the various buildings run about \$400 each and we need about 5.

Pipes were frozen in a courthouse restroom due to a window that was left open. It could be a problem once the pipes are thawed.

Planning Director Pete Palmer provided a brief Planning update. A map was emailed to the board by GIS asking the board for direction on the redistricting as the precinct lines are off from the district lines. Would the board like the precinct lines to match the lines up on the overlay? Commissioner Branch and Commissioner DeTro agreed that the mismatch is merely an alignment issue; the lines had to be offset so that you can see them.

Director Palmer said she is meeting with marijuana operators this week. Reading through the comp plan comments to be finalized by the county's land use attorney. Emergency Response plan prepared for the planning office will be reviewed with Maurice Goodall.

**CANCELLED Finance Committee Meeting-Leah McCormack**

52 **Continued Public Hearing-Utility Franchise Renewal MVID**

53 Engineer Josh Thomson Ms. Stansbury provided that a signed agreement was received from the  
54 applicant. This hearing was continued twice and public comment was closed at the last hearing.  
55 No testimony to be taken today, the commissioners deliberated.

56  
57 Commissioner Hover said Bernard Thurlow spoke to him about the pipeline. The information that  
58 showed the location of the renewal was reviewed. The original franchise did call out that section  
59 and mile post was used to determine approximate location of the pipeline. A crossing was  
60 previously permitted and is dry due to not being used. The franchise does not go all the way up  
61 to the road. It is only goes up .18 miles.

62  
63 **Motion Resolution 169-2021 MVID Franchise Agreement**

64 Commissioner DeTro moved to approve resolution 169-2021 a Franchise agreement between  
65 Methow Valley Irrigation District and Okanogan County. Motion was seconded, all were in favor,  
66 motion carried.

67  
68 **Update Public Works-Engineer Josh Thomson**

69 Engineer Thomson provided his agenda and discussed the items listed there.

70  
71 With the recent snowfall, overtime was used to clear the roads with Mazama getting over a foot  
72 of snow and Methow received about 3 inches. There has been drifting on Cameron Lake Road.

73  
74 Engineer Thomson explained he is watching the Munis accounting software videos and putting  
75 together questions to see how it works on the public works side. Public Works modules can be  
76 added later. There is one for bidding and procurements, and is automated for online submittals.

77  
78 Commissioner Branch asked why Okanogan County doesn't use a purchasing department.  
79 Countywide Engineer Thomson, isn't sure there would be enough work for one person to do  
80 because the county purchasing is so small. Public Works would still have to be involved even if a  
81 purchasing department was created.

82  
83 Commissioner Branch stated another topic for discussion this afternoon would need David Gecas  
84 present as well as Commissioner Hover.

85  
86 Commissioner Branch adjourned at 11:30 a.m. until 1:30 p.m.

87  
88 **Public Comment Period**

89 Karen Harris was the only public on zoom, she said she was taking notes for Okanogan Watch  
90 and did not wish to provide public comment.

91  
92 Commissioner Branch discussed what he learned about the county's redistricting plan and  
93 involvement by the cities. The plan is the map GIS is working on. The legal descriptions are  
94 adopted in an ordinance.

95  
96 Ms. Everett stated that as of today, the newly appointed District Court Judge is a registered voter  
97 of Okanogan County. Commissioners invited David Gecas to discuss the matter with the Board.

98  
99 **Motion Executive Session RCW 42.30.110 (1)(i)**

100 Commissioner Hover moved to go into executive session at 2:00 p.m. for 15 minutes inviting Risk  
101 Manager Tanya Everett and Chief Civil Deputy David Gecas to discuss matters related to potential

102 litigation to which the county may become a part. Motion was seconded, all were in favor, motion  
103 carried.

104

105 Executive session was extended at 2:15 p.m. for another five minutes.

106

107 Executive session ended at 2:20 p.m.

108

109 **Motion Closed Session RCW 42.30.140(4)(b)**

110 Commissioner Hover moved to go into closed session to discuss union negotiations for 10  
111 minutes. Motion was seconded, all were in favor, motion carried.

112

113 **Motion Letter of Agreement Okanogan Public Works-Roads 2022- Teamsters Union No. 760**

114 Commissioner Hover moved to approve the LOA for the Public Works Roads 2022 between  
115 Okanogan County and Teamsters Local Union. Motion was seconded, all were in favor, motion  
116 carried.

117

118 **Motion Letter of Agreement Okanogan Public Works-PW Administration 2022**

119 Commissioner Hover moved to approve the LOA for Public Works Administration 2022 between  
120 Okanogan County and Teamsters Local Union. Motion was seconded, all were in favor, motion  
121 carried.

122

123 **Motion Letter of Agreement Okanogan Public Works Professional Technical Clerical 2022**

124 Commissioner Hover moved to approve the LOA for Public Works Professional Technical Clerical  
125 2022 between Okanogan County and Teamsters Local Union. Motion was seconded, all were in  
126 favor, motion carried.

127

128 **Motion Letter of Agreement Okanogan Public Works Solid Waste 2022**

129 Commissioner Hover moved to approve the LOA for Okanogan Public Works Solid Waste 2022  
130 between Okanogan County and Teamsters Local Union. Motion was seconded, all were in favor,  
131 motion carried.

132

133 **Motion - Voucher Approval - Commissioners**

134 Vouchers certified and audited by the Auditing Officer as required by RCW 42.24.080 and those  
135 expense reimbursement claims certified as required by RCW 42.24.090 have been recorded on a  
136 list, and made available to the Board. As of this date, the Board did vote, by unanimous vote, to  
137 approve the regular vouchers in the amount of \$940,113.10 and Payroll vouchers in the amount  
138 of \$943,158.62. Warrant numbers as cited on the attached blanket voucher list. Motion seconded  
139 and carried.

140

141 **Motion Public Health Voucher**

142 Commissioner moved to approve the Public Health Vouchers including regular vouchers in the  
143 amount of \$50,306.49. Warrant numbers as cited on the attached blanket voucher list. Motion  
144 was seconded, all were in favor, motion carried.

145

146 **Discussion ARPA Premium Pay**

147 Premium pay for employees was discussed as Commissioner Branch would like the board to  
148 consider. Does the board think providing premium pay is something the board wants to do next  
149 year. Commissioner DeTro said when the funding runs out people need to know it is temporary.  
150 Commissioner Hover thought resolution declare county employees as essential county  
151 government needs to persist and that for the coming year the employees should be paid premium  
152 for service through COVID. The county cannot provide retro pay in this instance.

153  
154 Commissioner Hover suggested the board work out the basics of why then do it in the next week.  
155

156 Karen Harris said the recording comes on due to low volume. Noise gate adjuster on the mixing  
157 board was suggested. She stated AV Capture is not always available 100% of the time.  
158

159 Commissioners briefly summarized their plan for Wednesday's redistricting meeting.  
160 Commissioner Hover will join via zoom. The draft redistricting map will be published on the  
161 commissioners' website once commissioners discuss and provide that direction. Commissioner  
162 Hover thought that having the name of the roads and boundaries would be helpful when looking  
163 over the map  
164

165 Commissioner Hover moved to adjourn, motion was seconded, all were in favor, motion carried.  
166

167 **Approve Commissioner Proceedings-December 13,14**

168 Commissioners did not approve the December 13 & 14, 2021 proceedings.  
169

170 **Approve Consent Agenda**

171 Commissioner Hover moved to approve the consent agenda items, 1-12, excluding item number  
172 13. Motion was seconded, all were in favor, motion carried.  
173

- 174 1. Bid Award-Public Works-CO-Energy, Coleman Oil, & Whitley Fuel  
175 2. Cattleguard Renewals-OCR #4075; Double R Ranch LLC #69-73  
176 3. Agreement-2022 Gravel Crushing Project-North Central Testing & Inspection, LLC  
177 4. Communications System & Services Agreement-Okanogan County-Motorola Solutions, Inc  
178 5. Contracted Services Agreement-Room One-Homeless Housing-Okanogan Housing Coalition  
179 6. Contracted Services Agreement-Oroville Housing Authority-Okanogan Housing Coalition  
180 7. Contracted Services Agreement-The Support Center-Homeless Housing-Okanogan Housing Coalition  
181 8. Certificate of Eligibility-JIS Link-Conner Spani  
182 9. Interlocal Agreement-Building Inspection Services-City of Omak  
183 10. Interlocal Agreement-Town of Winthrop-Building Inspection Services  
184 11. Interlocal Agreement-City of Brewster-Building Inspection Services  
185 12. Resolution 168-2021 Increase Administrative Support Specialist Position-NCWNTF  
186 ~~13. Resolution 169-2021 No. U04-21 Methow Valley Irrigation District~~

187  
188 The board adjourned at 2:00 p.m.  
189