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**RECORD OF THE PROCEEDINGS**

**OKANOGAN COUNTY**

**DECEMBER 20, 2021**

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**9:00 AM Discuss Commissioners Redistricting Plan-Gene Wyllson**  
**To Follow Review Commissioners Agenda & Consent Agenda**  
**9:30 AM Briefing Among Commissioner-Discuss Weekly Meetings & Schedule**  
**10:30 AM Discussion-Consider Procedural Amend to OCC Chapters 17A Zoning & 16 Subdivisions**  
**11:30 AM Update Fairgrounds-Naomi Peasley**  
**12:00 PM Review Meeting Minutes**

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The Okanogan County Board of Commissioners met in Regular session at 123 5<sup>th</sup> Avenue North, Okanogan, Washington on December 20, 2021 with Chairman, Commissioner Chris Branch; Vice-Chairman, Commissioner Andy Hover Member, Commissioner Jim DeTro and the Clerk of the Board, Laleña Johns, present.

AV Capture provided audio and video of the meeting held today, while ZOOM provided best audio accessibility and public interaction.

**Discuss Commissioners Redistricting Plan-Gene Wyllson**

The Clerk of the Board explained the redistricting timeline for publication and adoption of the commissioners redistricting plan that provides time for public comment and for commissioners' consideration.

Commissioners reviewed the GIS maps showing details of the three commissioner district boundaries in order to develop their redistricting plan which will be published on the commissioners' website on Wednesday, December 22 per the publication in the Oroville Gazette Tribune, Methow Valley News and Omak Chronicle. The Board will then meet on December 29 and will consider the comments given, then the Board will finally meet on January 5 to adopt the plan.

**Review Commissioners Agenda & Consent Agenda**

The Clerk of the Board informed the BOCC that the deputy clerk of the board has applied for a position that will provide her family a better income. The county's general wage increase of 2% and a parity adjustment isn't enough to cover actual parity brought on by minimum wage increases over the last few years and cost of living costs.

**Briefing Among Commissioner-Discuss Weekly Meetings & Schedule**

Maurice Goodall explained two grants that are expiring and he asked for approval by the commissioners to extend the grants. Homeland Security Grant program.

**Motion Homeland Security Grant Extension E20-088**

Commissioner Hover moved to approve and authorize the chairman to sign the Emergency Management Homeland Security Grant Contract No. E20-088 extension in order to use remaining funds in 2022 previously allocated in the amount of \$53,882. Motion was seconded, all were in favor, motion carried.

52 **Motion Emergency Management Homeland Security Grant No E22-186**  
53 Commissioner Hover moved to approve the SHSP Grant E22-186 and authorize the chairman to sign  
54 the agreement. Motion was seconded, all were in favor, motion carried.

55  
56 **Motion Resolution 170-2021 Clarifying GIS Position**  
57 Commissioner Hover moved to approve resolution 170-2021 clarifying a GIS position within the  
58 Planning Department. Motion was seconded, all were in favor, motion carried.

59  
60 **Motion Resolution 171-2021**  
61 Commissioner Hover moved to approve resolution 171-2021 creating a Net Work Analyst within the  
62 Central Services Department. Motion was seconded, all were in favor motion carried.

63  
64 **Motion Resolution 172-2021 Authorizing Restructure of Positions and Grades**  
65 Commissioner Hover moved to approve resolution 172-2021 authorizing restructure of the non-  
66 bargaining pay scale. Motion was seconded, all were in favor, motion carried.

67  
68 **Motion Resolution 173-2021 Authorizing 2% Wage Increase Non Bargaining**  
69 Commissioner Hover moved to approve resolution 173-2021 authorizing a 2% wage increase to non  
70 bargaining employees. Motion was seconded, all were in favor, motion carried.

71  
72 Commissioner Branch stated he would have liked to give more of an increase. He noted that the  
73 Planning Department may be down three employees after the new year.

74  
75 **Discussion-Consider Procedural Amendment to OCC Chapters 17A Zoning & 16 Subdivisions**  
76 Planning Director provided her staff report then explained the changes to be considered. Address  
77 inconsistencies in the process and administrative system consistent with code. She read from the code  
78 to be changed within the Hearing Examiner code. He hears plats or applications for subdivisions and  
79 other land use permit applications as they come in. Director Palmer found inconsistencies within the  
80 code and during a previous update of the code, there were sections missed. Everything has been  
81 reviewed by Chief Civil Deputy Gecas.

82  
83 The change to be made is an administrative procedural change to the code. Commissioner Branch  
84 sees it more as a clarification.

85  
86 **Motion Ordinance 2021-12 Procedural Code Amendments**  
87 Commissioner Hover moved to approve ordinance 2021-12 amendments to the county code chapters  
88 17A.200, 17A.210 and 2.65. Motion was seconded, all were in favor, motion carried.

89  
90 Commissioner Hover discussed the Capital Improvement Plan that he sent to the Fairgrounds and  
91 Sheriff for review.

92  
93 Commissioner Hover discussed questions about ARPA and use of the funds to purchase the Justice  
94 Center Building that are coming in. Commissioner Hover discussed his desire to get an estimate for  
95 architect to create a long-range facilities master plan.

96  
97 Commissioners discussed plans to build two Public Works shop-put out to bid 2022 and other plans to  
98 move offices around.

99  
100 Premium pay for public employees was discussed. Commissioner Branch thought many of the non-  
101 bargaining positions have to be here in order for the county to function.

103 **Update Fairgrounds-Naomi Peasley**

104 Ms. Peasley provided her update of the fairgrounds. A copy of the FAC policy and procedures was  
105 submitted. (attached) She stated the FAC approved the policies and procedures and they are ready for  
106 commissioners to approve. The Clerk of the Board stated she would draft the resolution.

107  
108 Online training for public records training for fairgrounds staff was discussed. The only question is  
109 whether or not the FAC abides by the open public meetings act.

110  
111 No bids have been received to remove 19 trees on the fairgrounds. She hoped to move forward with a  
112 selection of the two bids she received out of the four expected. Skirko and 24/7 responded. 24/7  
113 Property Maintenance bid was \$12,085 including tax and Skirko's bid was \$13,875.20 including tax.

114  
115 Ms. Peasley stated Skirko reviewed the individual trees extensively and found others that were  
116 diseased trees and provided a quote for removal and that included more trees than what 24/7 said  
117 would be removed on their quote. Both bids need to be consistent the board asked that 24/7 be given  
118 the opportunity to amend their bid to include removal of the same trees as Skirko would remove.

119  
120 How does the board wish to move forward with the grandstand project? Commissioner Hover stated  
121 his concern that the county has been pumping a lot of money into the grounds, but he wants to be  
122 cognizant of the money being spent and the speed in which the money is being spent. Do these  
123 upgrades become part of the capital improvements and would the costs be bonded? He wants to ensure  
124 funds generated by the fairgrounds and used by fairgrounds.

125  
126 Ms. Peasley asked for direction on dealing with the grandstands and asked what the board's position  
127 was on tearing them down and replacing. The debris would be placed on fairgrounds property. The  
128 lumber could be repurposed. 54 picnic tables were built with the old arena materials. Commissioner  
129 Branch noted an outfit that uses and repurposes old wood and asked if the bid include salvage of the  
130 materials. The county would need to surplus the structure for salvage first, then if there are takers.

131  
132 Demo would include sorted materials which then would be surplussed by the county and sold, stated  
133 Ms. Peasley. The term demolition would need to be clarified for repurposing of the materials.  
134 Commissioner Branch will check with Engineer Thomson about the materials being surplussed or used  
135 to pay for tear down or the winning bidder takes it all away. Further direction will be given by the board.

136  
137 Two bids were prepared for the pedestal installation and irrigation systems.

138  
139 **Motion**

140 Commissioner Hover moved to direct Ms. Peasley to advertise the bids for the electrical pedestal  
141 upgrades. Motion was seconded, all were in favor, motion carried.

142  
143 **Motion**

144 Commissioner Hover moved to direct Ms. Peasley to advertise a request for bids for the irrigation  
145 system as described. Commissioner Hover added this would be phase one and would include  
146 everything on the south end including the Berg Pavilion and food service areas. Motion was seconded,  
147 all were in favor, motion carried.

148  
149 Ms. Peasley explained prep of the 75<sup>th</sup> anniversary and would like landscaping similar to old photos.

150  
151 Ms. Peasley discussed building a small covered arena where the Commercial building is located. She  
152 applied for a grant that would pay for the construction. She stated the commercial building does not get  
153 used during fair. She inquired and received the "ok" from the tribe to build the race horse barns. If we

154 buy the kit barns the tribe will erect in return for of use of the track north area for three consecutive  
155 years. Ms. Peasley said she is working with David Gecas on an intergovernmental agreement for the  
156 arrangement.

157

158 The money would come from the team penners and lumbering employee's union.

159

160 The maintenance coordinator was hired and now in training. Ms. Peasley explained photos that were  
161 brought to her in a box of the Agriplex being built and other things on the fairgrounds. Commissioner  
162 Branch would like to see the photos displayed during the 75<sup>th</sup> anniversary.

163

164 Auditor Hall and Matt Schuh arrived to ask some redistricting questions to ensure the precincts are  
165 moved properly. Merge into the Fletcher precinct and would already be part of an existing precinct.

166

167 Ms. Hall has initiated with the parties the county's draft plans and she can reach out to the chairs to  
168 see if they have issues with the changes. Commissioner Hover and DeTro would feel more comfortable.  
169 Mr. Schuh explained the Wilderness precinct which has no population that also needed to be clarified.

170

171 The board adjourned at 12:15 p.m.

172