

RECORD OF THE PROCEEDINGS**OKANOGAN COUNTY****MARCH 3, 2020**

The Okanogan County Board of Commissioners met in regular session at 123 5th Avenue North, Okanogan, Washington on MARCH 3, 2020, with Chairman, Commissioner Jim DeTro; Vice Chairman, Commissioner Chris Branch; Member, Commissioner Andy Hover and Laleña Johns, Clerk of the Board, present.

George Thornton, member of the public taking hand written notes for Okanogan Watch Group.

Commissioners' Staff Meeting

Naomie Peasley, David Gecas, Joe Poulin, Angela Hubbard

Chief Civil Deputy David Gecas asked for executive session to discuss legal matters.

Motion Executive Session RCW 42.30.110(1)(i)

Commissioner Hover moved to go into executive session at 9:05 for 10 minutes inviting David Gecas and Angie Hubbard to discussion legal matters to which the county may or may not be or become a party where discussion may result in an adverse legal or financial consequence. Motion was seconded, all were in favor, motion carried.

Executive Session was extended at 9:15 for five minutes.

Executive Session ended at 9:20 a.m. no decisions were made.

Ms. Hubbard provided her update. There is a special meeting on March 9 for Planning Commission. She is working on the draft comp plan which they will review. The Eastlake Sewer billing system had a tracking system which was discontinued, but Ms. Hubbard said with the repopulation of the data base back six years, we'll now have a better idea of who has paid and how much. Commissioner Branch asked if the Department Health also receives what they need? Ms. Hubbard was not sure. Veranda Beach has a tracking mechanism. She will check with Dan to see how that info is collected and who gets it.

Joe Poulin explained he is waiting for another bid to move the fence, but it looks expensive at around \$16,000 to \$17,000 to move. He will explore other options.

Divco quote of \$170,935 was received for the Courthouse Split System replacements using existing ducts. A couple other vendors may be contacted for quotes. Commissioner Hover asked if geothermal uses radiators, yes inside the courthouse, but the Jail uses it for heating and cooling and works with a heat exchanger. Mr. Poulin explained the existing system. We may need an addition injection well. The eight units on top of the roof serving the Annex are to be replaced and each area would still have its own zone like it is now. If we expanded Geothermal into the Annex the cost was around \$700,000.

Commissioner Branch asked about efficiencies and effectiveness of the proposal.

Mr. Poulin asked about hiring a half time custodian for the Courthouse Complex. He provided the cost data to the commissioners. (attached) This additional position will help with the cleaning.

Mr. Poulin discussed the boiler replacement at the Agriplex for heating with only one working right now. There is only one working HVAC for cooling.

Ms. Peasley explained a plan to replace the divider covers with fabric. A check of \$1500 was cut by Hamilton for the fabric and deposited. Commissioner Hover asked that the description in Eden shows what the donation is for. She is looking into the internet connection to ensure strong enough connections because WiFi is offered but no one uses it because it is not sufficient.

Is the Fair being charged \$55,000 for the use of the grounds for 2020 fair? Commissioner Hover said it is a county function and he feels it is sufficient. Commissioner Branch wanted to know what that amount includes and how it shakes out. We are contributing to a community function that the county contributes to and we should capture that somewhere so people can see. The Fair revenue goes straight back to the Fair fund not the county general fund. Commissioners felt the community should be made aware of the contributions the county has made to the grounds. It was posted on Facebook about the two funds, Fair Fund 112, and Fairgrounds Fund 001.028. A new Pole Barn was discussed for the race horses.

George Thornton suggested a succinct statement to spread around.

There are three businesses willing to pay for projects in trade for banner space. Commissioner Hover explained the difference between donated money for a specific thing versus donated work in trade. Some businesses will donate the work and some will donate money for the work to be done. Commissioner Branch thought if we had a detailed program laid out, and value established for the advertising, then it would make it simple and consistent among the donors. Ms. Peasley explained a concept to help youth. Commissioner Hover asked that the concept be run through others like FAC.

The Queen will present the Little Beef Barn idea. Commissioner Hover spoke to the big beef barn super and they do not want the little beef barn as an additional barn as they feel it is theirs and they don't want little kids to be in in their own barn away from their siblings. Mr. Poulin asked if it could happen for this year so the barn gets improved, then next year we can put a venue in there like exotic animals. Commissioner Branch said that is taking a middle ground approach. Commissioner DeTro liked the idea. Most other fairs have bottle baby barn. The Queen has other plans for the barn if the bottle baby idea doesn't happen, FFA is currently working on things for the barn. The two Beef Barn superintendents of 18 years are not willing to budge on this. Commissioner Hover said a decision will be made at the FAC tonight on this.

Ms. Peasley is advertising and promoting the different events on the Fairgrounds Facebook and website.

Update Risk Management/HR-Tanya Craig

Joe Poulin

Joe Poulin explained the need for ½ time maintenance custodian.

Motion HR Direction Half time Custodian Position -Maintenance

Commissioner Hover moved to direct HR to prepare a ½ time custodian position for the Maintenance Department. Motion was seconded, all were in favor, motion carried.

Ms. Craig provided her staff update The M-Tank project will begin March 30 with a 14 day window to complete. Friendship diversion services were explained. Ms. Craig will meet with someone from Olympia on this matter.

Commissioner Branch asked about the WorkSource program resources and whether the county works with them on skill building for inexperienced employees for work force development.

Bid Opening-Liquid Asphalt-Public Works-Shasta Stidman

Engineer Thomson

Commissioner DeTro stated the time for receiving bids is here. The bids were read.

Idaho Asphalt

Total Base Bid \$897,350.21

Western State Asphalt, Spokane

Total Base Bid \$1,028,370.67

The apparent low bidder was Idaho Asphalt. The Engineer will review the bids and provide a recommendation for award at a later date.

Bid Opening-Soil Stabilization-Public Works-Shasta Stidman

Engineer Thomson

Commissioner DeTro stated the time for receiving bids is here. The bids were read.

EnviroTech Colorado

Per ton price \$185

Total Base Bid \$141,320.02

RoadWise Spokane

Per ton price \$179.24

Total Base Bid \$136,920.00

Update - Public Works – Engineer Josh Thomson

Kent Kovalenko

Engineer Thomson provided his agenda and discussed the items listed there.

Solid Waste Update

Mr. Kovalenko provided his Solid Waste personnel update. He explained transport along highways that the material can be transferred upon. We don't have to worry about it this year. There is a group in the Methow working on a community composting program which he has sat in on meetings. They asked if the commissioners would be supportive of a program like that. It isn't a county entity and we are not committed to being involved.

Maintenance Road Conditions

Things are drying out with some restrictions being lifted. The thaw has been pretty easy this year.

A draft policy on interactions with the Sheriff Department was drafted for review. Another one will be developed for Solid Waste that will be worked on.

Corona Virus was discussed. A meeting will be held by Emergency Management and Public Health Department tomorrow on the virus protocol.

Commissioner Hover discussed providing the Clerk of the Board direction to email departments about providing policy on how to handle if someone is sick.

Statler Bridge Replacement Project

Engineer Thomson explained the progress of the project and issues delaying the completion with the girder bearings. DOE inspected the site which looked good, but the contractor did not have the paperwork completed, so DOE is helping with that.

Surplus auction items are being tracked for minimum bid amounts. Engineer Thomson explained what he found. He is thinking the graders would be best posted online.

The board adjourned for lunch at 11:45 a.m.

George Thornton member of the public taking notes for Okanogan Watch Group.

Citizen's Comment Period (may call-in 509-422-7105)

No citizens called or came in to comment.

Motion Superior Court Food Purchase Approval

Commissioner Hover moved to approve and authorize the chairman to sign the request of Superior Court to purchase food for a business meeting with the Attorney General's office on March 12, 2020 not to exceed \$200. Motion was seconded, all were in favor, motion carried.

Motion - Voucher Approval - Commissioners

Vouchers certified and audited by the Auditing Officer as required by RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090 have been recorded on a list, and made available to the Board. As of this date, the Board did vote, by unanimous vote, to approve the regular vouchers in the amount of \$675,360.37 and Payroll vouchers in the amount of \$1,086,139.66. Warrant numbers as cited on the attached blanket voucher list. Motion seconded and carried.

Motion Public Health Voucher

Commissioner Hover moved to approve the Public Health Vouchers including payroll in the amount of \$45,387.59 and regular vouchers in the amount of \$16,978.08. Warrant numbers as cited on the attached blanket voucher list. Motion was seconded, all were in favor, motion carried.

Commissioners discussed moving the consent agenda approval to an earlier time. Commissioners would like to review clarifications to the meeting minutes before approving. Commissioner Branch would like the public hearing held on February 24 to be verbatim meeting minutes. The Clerk of the Board stated that it may take several hours at one time to complete based on the recorded hearing.

Approve Consent Agenda

Commissioner Hover moved to approve the consent agenda items as presented. Motion was seconded, all were in favor, motion carried.

1. Local Agency Agreement & Prospectus 2020 Countywide Chipseal
2. Cattle Guard Franchise Renewals: Spence N-230; Spence 12-76; WRID 12-81; Turner 3-90; MV Ranger 01-05; Soriano 1-98; Soriano 20-98; Barnes 10-73; Barnes 11-73; Townsend 5-76
3. Credit Application-Western State Design-Maintenance Dept. Laundry
4. Interlocal Agreement-Building Inspection Services- City of Brewster
5. Support Letter-GCI Communications Inc-Video Tour
6. Agreement-2020 County Video Program- GCI Communications Inc
7. Marketing Contract-Lodging Tax LTAC 20-018-Omak Visitor's Center
8. Operations Contract- Lodging Tax LTAC 20-019-Omak Visitor's Center
9. Contract-Law Enforcement Services -USFS & Okanogan County
10. SEPA Certification-Finding of Categorical Exemption Form 6-H(1) -CDBG Grant OHA Sewer Project
11. NEPA Environmental Assessment- Form 6-F (1)- CDBG Grant OHA Sewer Project
12. Resolution 34-2020 Budget Adjustment Sheriff \$14,000

Planning Director Interview-Possible Executive Session RCW 42.30.110(1)(g)

Commissioner Hover moved to go into executive session at 2:00 p.m. for 60 minutes, inviting HR

Director Tanya Craig and Planning Commission Member Verlene Hughes to evaluate the qualifications of an applicant for public employment. Motion was seconded, all were in favor, motion carried.

Auditor Hall came to discuss a matter with the commissioners but commissioners asked her to come back tomorrow at 10:20 a.m. as the board previously indicated to George Thornton that they would adjourn after the interview.

Approve Commissioners Proceedings – February 18, 24 & 25, 2020

The commissioners would like the public hearing to be taken down verbatim. The Clerk will work on the draft.

The board adjourned at 3:00 p.m.