

RECORD OF THE PROCEEDINGS**OKANOGAN COUNTY****MARCH 24, 2020**

The Okanogan County Board of Commissioners met in regular session at 123 5th Avenue North, Okanogan, Washington on MARCH 24, 2020, with Chairman, Commissioner Jim DeTro; Vice Chairman, Commissioner Chris Branch; Member, Commissioner Andy Hover and Laleña Johns, Clerk of the Board, present.

All scheduled meetings were open to the public via telephone where a telephone number and participant code was provided to county departments via email and the public via county commissioners public website agenda.

Commissioners' Staff Meeting

Naomie Peasley and David Gecas

Naomie Peasley provided her staff report. The fairgrounds is shut down to all public, the office will be locked but people can call. Things that can be handled online will be done there. There are many things she can do over on the grounds to keep busy. She asked for direction. Commissioner Hover stated if she works on the grounds that no public be allowed inside. Is it alright to work on some projects to prepare for the upcoming season such as building fences and doing outside grounds prep work.

The Clerk of the Board requested executive session to discuss legal matters or legal risks of a proposed action when public discussion of the legal matter is likely to result in an adverse legal or financial consequence to the agency.

Motion RCW 42.30.110 (1)(d,iii)

Commissioner Hover moved to go into executive session under RCW 42.30.110 (1)(d, iii) at 9:25 a.m. for 20 minutes inviting Chief Civil Deputy David Gecas and Clerk of the Board Lanie Johns to discuss legal matters or legal risks of a proposed action when public discussion of the legal matter is likely to result in an adverse legal or financial consequence to the agency.. Motion was seconded, all were in favor, motion carried.

Executive Session ended at 9:45 a.m. no decisions were made.

Update Risk Management/Human Resources Director-Tanya Craig

Ms. Craig updated the board on COVID-19. In anticipation of the governor's directive for certain non-essential workers to stay at home, a memo approved by the County Commissioners was sent out yesterday to Officials and Department heads. The memo was received well with departments putting into motion their departmental plans.

Ms. Craig stated her plan to work from home during the time the commissioners are not in the office as there are many tasks she can do from home on her laptop. She mentioned that Emergency Management will be disbursing supplies and thought the Agriplex would be the best place to set up the disbursements.

Public Hearing Utility Franchise-City of Pateros-Public Works – Josh Thomson

Anna Randall

Commissioner DeTro opened up the hearing to staff. Anna Randal provided that this is an extension of

an existing franchise and this is the only process we have to add existing roads to a franchise.

Commissioner DeTro closed the hearing to staff and opened up to the public, seeing/hearing no public he closed the hearing to the public and opened up to commissioners' discussion.

Motion Resolution 46-2020 Utility Franchise Agreement City of Pateros

Commissioner Branch moved to approve resolution 46-2020 a utility franchise agreement between the city of Pateros and Okanogan County. Motion was seconded, all were in favor, motion carried.

Update - Public Works – Engineer Josh Thomson

Kent Kovalenko

Solid Waste

Mr. Kovalenko discussed protocols for the Land Fill and transfer stations. He stated we have over 100 contracts we collect fees from. The transfer station options were discussed for limited services noting that certain items will continue to be received at the various locations. We have to have staff at Bridgeport because of the commercial haulers and it would cost the contractors more to bring to Okanogan if Bridgeport were closed. General self-haulers option is to wait two weeks or call city designated hauler for weekly services, people can call for appointment if they have emergent items to dump that cannot wait. There isn't much for people to do at home but clean up. Commissioner DeTro stated the board felt whichever option works best for Solid Waste would be best but with discussed limits.

Road Crews

Engineer Thomson explained the plan he has put into place for road crews. Right now they are directed to partial shutdown with half a crew this week and half next using the social distancing when work requires. There is also the act that was signed last Friday that allows 80 hours person employee when one of the six categories happens. WSDOT is continuing their work on the roads. Commissioners stated Engineer Thomson be authorized to make those decisions on staffing the office and allowing work to continue.

Main Office

Engineer Thomson explained office workers who are working from home and the telephone message that provides additional numbers people can call.

AP and payroll staff will be taking care of deposits and payroll for a couple hours each day when necessary. Engineer Thomson explained the other functions and staffing that will be limited or spit up but still available.

Statler Bridge Project

Statler Bridge project is on shut down until we get a different order from the Governor.

Listed consent agenda items were discussed. If the authorization to bid is approved then the bid notices will be published for bid opening on April 14.

At 11:00 a.m. the Board of Commissioners, Risk Manager Tanya Craig, and Engineer Josh Thomson listened to a webinar put on by WSAC, Jamie Boden, regarding the COVID-19 virus protocols, supplies, and deployment criteria now that the Governor issued his directive that all non-essential workers stay at home. It was emphasized that this is not a time for vacation.

Commissioners adjourned for lunch.

Commissioner DeTro called in to inform that he would not be returning after lunch hour.

Citizens Comment Period (may call-in 509-422-7100)

No citizens called in. However Isabelle Spohn had indicated that she would.

Motion Executive Session RCW 42.30.110 (1)(iii)

Commissioner Hover moved to go into executive session under RCW 42.30.110 (1)(iii) at 2:25 for 20 minutes inviting David Gecas and Lanie Johns to legal matters or legal risks of a proposed action when public discussion of the legal matter is likely to result in an adverse legal or financial consequence to the agency.. Motion was seconded, all were in favor, motion carried.

Executive Session was extended at 2:45 for another five minutes. Executive Session ended at 2:50 p.m. no decisions were made.

Consider Bid Award of County Legal Newspaper – Commissioners’ Hearing Room

In response to the County’s call for bids for County Legal Newspaper, one response was received from the Omak Chronicle, which proposed \$7.50 per column-inch for legal notices and \$45 per parcel for tax foreclosure notices. The have reason to believe that this is not the best price attainable because in the past bids were substantially lower from both the Chronicle and others. Commissioners discussed whether or not this was the best price attainable in light of having only received one bid. It appears the RCW and guidelines give Commissioners wide discretion to decide.

Motion Legal Newspaper Bid Consideration

Commissioner Hover moved to reject any and all bids received for the 2020/2021 County Legal Newspaper based on the Board’s belief they did not receive the best price attainable from the one bid received. Motion was seconded, all were in favor, motion carried.

Motion Clerk of the Board

Commissioner Hover moved to direct the Clerk of the Board to republish a call for bids for county legal newspaper again and inform the bidder that bids were rejected. Motion was seconded, all were in favor, motion carried.

Commissioners asked the Clerk of the Board to notify the Chronicle of the bid being rejected and that the request for bids will be republished. If the Chronicle wishes to discuss the decision, the Clerk of the Board will schedule the meeting.

Motion Resolution 47-2020 Granting Signing Authority to Stephanie Palmer

Commissioner Hover moved to approve resolution 47-2020 granting signing authority to Director of Planning & Development Stephanie Palmer. Motion was seconded, all were in favor, motion carried.

Bid Opening & Award-County Surplus Auctioneer Services – Commissioners’ Hearing Room

Commissioner Branch announced the time for receiving bids for county surplus sale auctioneer services. Two bids were received. Commissioner Branch opened and read them.

Yarborough Auctioneer Services

Bid was for 30% of items sold with the recommendation that online auction services were more appropriate in light of the current COVID-19 pandemic.

Larry Campbell Auctioneer Services

Tiered bid

Option one: Base bid was 22% of gross sales

Option two: If auction gross is \$100,000 or more the commission will be a commission of 20% of gross sales

The apparent low bidder was Campbell Auctioneer Services.

Commissioner Hover would like the Clerk of the Board to notify Campbell Auctions about the Board's plan to reschedule the Auction set on April 18, 2020.

Commissioners discussed their agenda for next week. Vouchers and payroll will need to be approved. The board thought Tuesday should be scheduled only to address vouchers and items needing approval with all Departmental updates cancelled unless needed.

Approve Commissioners Proceedings March 16, 17, 2020

Commissioner Hover moved to approve commissioners' proceedings of March 16 and March 17, 2020 as presented. Motion was seconded, all were in favor, motion carried.

Approve Consent Agenda

Commissioner Hover moved to approve the consent agenda items 1-10 as presented. Motion was seconded, all were in favor, motion carried.

1. Ratify Resolution 45-2020 Declaration of Emergency
2. Ratify Resolution 43-2020 Families First Coronavirus Response Act
3. Authorization to go to Bid-2020 County Rock Supply
4. Contract- Liquid Asphalt-Idaho Asphalt Supply Inc
5. Agreement Amendment #3 Behavioral Health Services-OBHC
6. Letter Methow Watershed Council-Water Project Grant Overages
7. Letter of Agreement-Teamsters Local Union No 760-Wage Schedule
8. Certification-2020 CRAB Reports-Public Works
9. Resolution 41-2020 Authorizing Christina Ortiz Signing Authority
10. Resolution 42-2020 Amended Fairgrounds Fee Schedule

Motion - Voucher Approval - Commissioners

Vouchers certified and audited by the Auditing Officer as required by RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090 have been recorded on a list, and made available to the Board. As of this date, the Board did vote, by unanimous vote, to approve the regular vouchers in the amount of \$412,594.53. Warrant numbers as cited on the attached blanket voucher list. Motion seconded and carried.

Motion Public Health Voucher

Commissioner moved to approve the Public Health Vouchers including regular vouchers in the amount of \$5,935.85. Warrant numbers as cited on the attached blanket voucher list. Motion was seconded, all were in favor, motion carried.

The board adjourned at 3:40 p.m.