

RECORD OF THE PROCEEDINGS

OKANOGAN COUNTY

DECEMBER 7, 2020

The Okanogan County Board of Commissioners met in Regular session at 123 5th Avenue North, Okanogan, Washington on December 7, 2020, with; Chairman, Commissioners Jim DeTro and Member Commissioner Andy Hover; and Clerk of the Board, Laleña Johns, present.

Vice Chairman, Commissioner Chris Branch attending via zoom.

AV Capture was turned on to video and audio record the meetings.

Review Commissioners Agenda and Consent Agenda & Briefing Among Commissioners

Commissioners reviewed their agenda. The Clerk of the Board stated a change on Tuesday state approval of November 30 and December 1 meeting minutes.

Discussion/Input LTAC 2021 Budget

Commissioners reviewed the 2021 LTAC Allocations for the budget.

Discussion NCW Regional Libraries District Appointment

Till Dillman explained the process for filling the vacancy to replace Jim Brucker on the NCW Library District. Two names were provided of candidates they were Jill Sheley and Martin Straub. Mr. Tillman explained Mr. Straub is a part time resident in the Methow Valley and Ms. Sheley is a full-time resident of Methow Valley. He explained what the members approve budget and set Library policy and library mission and vision and ensure library stays true to that and delegate responsibilities for ongoing operations. The candidates were not interviewed but resumes were received and the applications identified skills of each. Mr. Tillman stated requirements for the position is that they own property in the county they represent. Commissioners did not see an issue with the part-time residency of Mr. Straub. Both bring financial management experience. The District recommended Mr. Staub due to his IT experience.

Motion Resolution 165-2020A

Commissioner Hover moved to approve resolution 165A-2020 appointing Jill Sheley to the NCW Library District representing Okanogan County portion of the district due to her full time residency within Okanogan County. Motion was seconded all were in favor, motion carried.

Budget Discussion Cari Hall, Leah McCormack and Pam Johnson

A batch from Public Health was pulled last week due to cash flow.

Discussion Generator Costs \$150,000-Capial Improvement Budget & DAHP Grant

Mike Worden

Mike Worden explained some differences between bids he submitted last week and asked for a motion to clarify the actual amount awarded.

Chief Worden explained previously submitted bids for the generator had incorrect generator transfer switch in the bid so the bid scope was changed to include that which increased the price. The bids were resubmitted today with the change. The commissioners restated the award of the Courthouse Generator purchase with the same vendor as the low bidder.

Motion Generator Purchase Award Power Systems West

Commissioner Hover moved to reauthorize the purchase of the Standby Generator for the Courthouse in the a \$93,966 plus sales tax from Power Systems West. Motion was seconded, all were in favor, motion carried.

Discussion Homeless Housing Budget Request

Commissioners reviewed the recommendations of the Housing Coalition to fund the gap in the construction amount of the Oroville Housing Authority Sewer System project in the amount of \$68,329. Commissioners asked for consensus among the Housing Coalition members as only four of the six entities agreed to the use of the funds from either Affordable or Homeless housing funds. (attached)

Vehicle Purchase

The Board previously awarded the bid to Barry Automotive on December 1, 2020 for the Jeep, but the original bid did not include the tax for the purchase. With the tax added in Barry's Automotive bid was more than Jess Ford. Director Palmer asked the board to approve award of the bid for the Jeep Compass to Jess Ford who was actually the low bid.

Motion Correction on Previous Bid Jess Ford Planning Jeep purchase

Commissioner Hover moved to authorize and approve the purchase request of the planning department for SUV Jeep from Jess Ford in the amount of \$26,837.05 which includes tax as the low bidder. Motion was seconded, all were in favor, motion carried.

Public Hearing Okanogan County 2021 Budget

Leah McCormack, Cari Hall, Lisa Schreckengost

Commissioner DeTro opened up the public hearing to discussion. The group went through the budget red and yellow tabs. The group discussed the Bank Loan for \$1,000,000 over a five-year period and what that would include and the expense of the payment needed to budget for 2021 payment.

Motion Continued Budget Hearing

Commissioner Hover moved to continue the hearing to December 8 at 9:00 a.m. Motion was seconded, all were in favor, motion carried.

Planning Update-Director of Planning Pete Palmer

Karissa and Greg Gates, Bureau of Reclamation, Building Official Dan Higbee

The commissioners Planning Director and Building Official discussed Conconully Lake Cabins that are within the jurisdiction of Bureau of Reclamation to find out how cabin owners who have or wish to add on to their cabins or build new cabins would be permitted through the county and how county building services would be provided. The Bureau wants to ensure any buildings in their jurisdiction are built are safe and in accordance with building codes. Commissioner Branch said the more stringent rule prevails. Director Palmer said as long as the Bureau provides the jurisdiction to the county for the county then she did not have an issue.

Commissioner DeTro asked about the Bureau's promise to rehabilitate the upper cabin sites. Karissa said the upper lake resort is out of her and Greg's' domain and those sites are within their recreational planner's jurisdiction. Greg Bates said Karissa could provide that to Director Palmer.

Resolutions for Planner Positions

Director Palmer will provide the resolutions in WORD for numbering and consideration.

Twisp Project Comment Letter of Support

Director Palmer described a situation where someone wished to build several homes on one lot and use two for a nightly rental. In the past the Planning Director was lenient on that rule. These lots were pulled out of the PD and into the plat, with same owner. The rule says a person can only own one

Nightly rental no matter how many properties you own. Commissioner DeTro was against going outside the code, no matter what happened in the past. Commissioner Hover and Branch agrees that the code be followed.

MVCC Well Meter Request

Director Palmer provided an update on the Well Meter Request of MVCC. (Attached) Building Official stated some won't like it as it is a big change for some people and an additional cost. Commissioner Hover reminded that Okanogan County doesn't charge as much as some counties for its building permit fees. It was thought the cost would be around \$700+. Mr. Higbee will investigate the costs for the meters and ask cities for ideas of how those get implemented so process is based on actual data.

Motion Executive Session RCW 42.30.110 (1)(i)

Commissioner Hover moved to go into executive session at 3:00 p.m. for 15 minutes inviting Pete Palmer and David Gecas to discuss matters relating to agency enforcement actions or potential litigation to which the county may be or become a party. Motion was seconded, all were in favor, motion carried.

Executive Session ended at 3:15 p.m. no decisions were made.

Commissioners discussed the Marijuana Moratorium they moved to authorized last week. Ater today's executive session the Board decided not to do a moratorium for now.

Public Hearing Budget Supplemental Appropriation EM Communications Fund 161

Commissioner DeTro opened up the public hearing to staff

Mike Worden stated this was due to noncommissioned group employee costs that needed a correction in fund 161 due to overtime costs.

Motion Resolution 169 2020 Budget Supplemental Fund 161

Commissioner Hover moved to approve resolution 169-2020 authorizing a budget supplemental within Communications fund 161 in the amount of \$18,219. Motion was seconded, all were in favor, motion carried.

Discussion 2021 Extension Budget-Kayla Wells Moses

Ms. Moses provided an update on the overtime questions applying to the 4H Extension employee. Over time benefits were discussed, but would not work as the county inquired as it does not carve out exceptions for part time work and would not actually be prorated. Commissioner Hover said it would be for anything worked over 8 hours. She would be only approved to work 32 hours per week. The laws that govern overtime do not apply to part time work. If someone FTE is changed it must go up to Director of Extension and approved by the appointing authority. Commissioner Hover said this law will not work for the County and impossible for exempt employees. She will need to only work 40-hour work weeks with zero overtime. WSU cuts the paycheck and WSU vouchers the county for the funds.

The group reviewed and discussed the 2021 Extension Budget 001.002 and the WSU Publications fund 130.

Ms. Moses stated the MOA between WSU and Okanogan County may be the oldest in the state 1986 would the board to look at it this year. The format needs to drastically change to update the language and may take multiple meetings. Does the board wish to address this? Commissioner Hover thought a WSU Template for this would be a good place to start. It would be missing the specific things of Okanogan County.

Motion Resolution 164-2020 Budget Amendment

Commissioner Hover moved to approve 164-2020 a budget amendment within Superior Court

communications in the amount of \$32,500 A portion of the AOC CARES ACT funds were deposited to Current Expense after consulting with Dennis Rabidou. Motion was seconded all were in favor, motion carried.

Motion Resolution 165-2020 Certifying 2021 Jr. Taxing District Levy Certification

Commissioner Hover moved to approve resolution 165-2020 approving the 2021 Jr. Taxing Districts Levy Certification for collection in 2021. Motion was seconded, all were in favor, motion carried.

Motion Resolution 168-2020 Affordable Housing Allocations 2021

Commissioner Hover moved to approve resolution 168-2020 approving allocations for Affordable Housing Funds for 2021 for the Housing Authority of Okanogan County and the Okanogan Community Homeless Shelter for the total amount of \$125,000. Motion was seconded, all were in favor, motion carried.

Motion Resolution 167-2020 Homeless Housing Allocations 2021

Commissioner Hover moved to approve resolution 169-2020 allocating Homeless Housing funds for 2021 in the amount of \$185,681. Motion was seconded, all were in favor,

Motion Resolution 166-2020

Commissioner Hover moved to approve resolution 166-2020 a stipend for temporary assignment for daily administrative duties of administering the County's CARES ACT funds that are determined necessary activities and outside of regular duties of the Clerk of the Board function. Motion was seconded, all were in favor, motion carried.

Executive Session-RCW 42.30.110 (1)(g) & (1)(i-iii) Prosecutor Noma

David Stevens, Arian Noma

Commissioner Hover moved to go into executive session under RCW 42.30.110 (1)(g) & (1)(i-iii) at 4:10 a.m. for 15 minutes inviting Prosecutor Arian Noma and David Stevens. Motion was seconded, all were in favor, motion carried.

Commissioners exited executive session at 4:25 p.m., no decisions were made.

Review Commissioners Proceedings November 30 & December 1, 2020

The Clerk of the Board provided the minutes for review.

The board adjourned at 4:30 p.m.