

**RECORD OF THE PROCEEDINGS****OKANOGAN COUNTY****AUGUST 11, 2020**

The Okanogan County Board of Commissioners met in regular session at 123 5th Avenue North, Okanogan, Washington on August 11, 2020, with Chairman, Commissioner Jim DeTro; Vice Chairman, Commissioner Chris Branch; Member, Commissioner Andy and Laleña Johns, Clerk of the Board, present.

The meeting was available to the public via zoom. The AV Capture system was not ready for today's live stream meeting or recording.

**Commissioners' Staff Meeting**

Joe Poulin, Kyle Haugen, Pete Palmer

Mr. Poulin updated the board on his research for a water truck for the fairgrounds.

Mr. Poulin updated the board on the installation of the sound baffles in the Agriplex. There will be 20 rows with 15 baffles each. Nothing additional should be hung from the cables, so it was recommended that the lease agreement be adjusted so the expectation is laid out.

Commissioners discussed Fair Advisory Committee agreeing to put forth \$10,000 towards the electrical system needed for the dry camping area. This project would be for next spring. A system design and panel load size should be considered. Many RV's have 50-amp systems. The irrigation system design needs to be resolved as well.

Kyle Haugen informed the board that there was a small fire at the fairgrounds last night between the horse barns and railroad tracks at around 6:12 p.m. It was not known how it started. There are people who walk along the tracks there.

A Virtual fair auction venue was discussed.

Pete Palmer asked for executive session. Commissioners stated the time for it would be 10:30 a.m. and they would like both David Gecas and Pete Palmer present.

**Motion Executive Session RCW 42.30.110 (1)(b) Land Acquisition**

Commissioner Hover moved to go into executive session at 9:35 a.m. for 10 minutes to discuss the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased cost. Motion was seconded, all were in favor, motion carried.

Executive session ended at 9:43 no decisions were made.

**Update-Treasurer-Leah McCormack**

Treasurer McCormack, Pam Johnson

Treasurer McCormack provided her update and discussed the items listed for the discussion.

Treasurer McCormack gave a shout out to her staff since it has been a very difficult year.

Treasurer's provided her office protocol due to COVID-19 measures. The office is not unlocked, two customers at a time, then wiped down after each customer. Masks are recommended, but a sign does recognize reasons for not wearing one.

The collection rate for April 30 was over 60% when normally it is at 58%. Property tax is due October 31, 2020 but the treasurer will accept as late as November 2 because of the weekend. A drop box set up in the hall. Point and pay is being set up for October and they are in the process of working with other offices so they can accept credit cards too. She hopes to have it operational within the next 60 days. Public Works and Solid Waste is already set up. The only thing about point and pay is that the money is deposited to the Treasures office and then the department is notified for BARS code deposits which does create more work for the Treasurers office.

The Treasurer cancelled the 2020 Property Tax Foreclosure sale due to purchasers usually being physically present. She did not want to spend the \$20,000 for the title reports if there wasn't a sale. Four years after a sale, the excess funds are transferred to current expense so in four years there will be zero money, except for the money saved by not holding the sale.

The Auditor's office is in the process of setting up for online acceptance of legal documents. Treasurers and Auditor Associations have provided help so we won't have to reinvent the wheel in developing a policy.

Commissioner Hover explained the plan to purchase a Fairgrounds water truck and an arenavator. The fairgrounds isn't bringing in revenue right now but those are the last two things needed for the grounds. Both will help generate revenue once the grounds do open up for events. Treasurer McCormack suggested this type of spending be curbed, even though some revenue is down, affidavits are coming in at great numbers for real estate sales. With tax collections coming in at a higher percentage for first the half, we won't have much coming in in October for second half. Sales tax revenue is also up, but we'll see what happens in September. The purchase is not critical, but it is needed for watering the track and arena for those who are paying to use those spaces.

Commissioner Branch asked about the cannabis revenue. The Treasurer noted that revenue comes in September and December but with no expected increase. It is more than \$13,000. Commissioners thought there were over 400 cannabis operations in the county. The personal property taxes seem to fall through the cracks for those assessments when the operations go away after two years.

Assessor Gilman previously looked into those situations where personal property taxes were not being paid of those marijuana farms. It was thought he is working with the Assessor's Association on that.

Pam Johnson said it did not appear that we collect sales tax on the producer or processor operations only the retail sales of those located within the unincorporated county. Alcohol sales tax is up, however. Ms. Johnson will inquire the DOR about the calculation and what those numbers include and where they come from. We get \$9,000 per quarter and it doesn't seem to fluctuate. Commissioner Branch showed a graph on 502 and said there were over 100 producer/processors licenses and about 14 retail, but not all retail businesses are located in unincorporated county.

PILT funds were briefly discussed. The actual amount received has been around \$2.6 million. Commissioner Hover said he believes \$2.4 million was budgeted and is still a good number.

### **Executive Session RCW 42.30.110 (1)(i)**

Commissioner Hover moved to go into executive session at 10:30 a.m. for one hour inviting Attorney David Gecas, Planning Director Pete Palmer, and Planner Angie Hubbard to discuss with legal counsel litigation or potential litigation to which the agency is likely to become a legal party and when public knowledge of the discussion is likely to cause an adverse legal or financial consequence to the agency. Motion was seconded, all were in favor, motion carried.

Executive session was extended at 11:30 a.m. for five minutes.

Executive session ended at 11:35 a.m. no decisions were made.

### **CANCELLED Update Auditor-Cari Hall**

### **CANCELLED Update-Human Resources/Risk Management-Tanya Craig**

### **Board of Health-Public Health 1234 2nd Ave S, Okanogan, WA 98840**

Commissioners attended the Board of Health and returned at 3:00 p.m.

### **Approve Commissioners Proceedings July 27 & 28, 2020**

Commissioner Hover moved to approve the Commissioners proceedings of July 27, 2020 and July 28, 2020. Motion was second, all were in favor, motion carried.

### **Consent Agenda**

Commissioner Hover moved to approve the consent agenda items as presented. Motion was seconded, all were in favor, motion carried.

1. CDBG Public Services Grant Request #13-\$7,380.94 OCCAC
2. Resolution 100-2020 Cancel Outstanding Warrants

### **Motion Tonasket EMS District**

Commissioner Hover moved to adjourn as the BOCC and reconvene as the Tonasket EMS District. Motion was seconded all were in favor, motion carried.

Commissioner Branch moved to approve the Voucher certification and authorize the Tonasket EMS District vouchers to be paid in the amount of \$21,700 to Life Line for July Services. Motion was seconded, all were in favor, motion carried.

Commissioner Hover moved to adjourn as the Tonasket EMS District and Reconvene as the Methow Valley EMS District. Motion was seconded all were in favor, motion carried.

### **Motion Methow EMS District**

Commissioner DeTro moved to approve the Voucher certification and authorize the Methow Valley EMS District vouchers to be paid in the amount of \$57,550.16. Motion was seconded, all were in favor, motion carried.

Commissioner DeTro moved to adjourn as the Methow Valley EMS District and Reconvene as the Oroville Rural EMS District. Motion was seconded all were in favor, motion carried.

### **Motion Oroville Rural EMS District**

Commissioner Branch moved to adjourn as the BOCC and reconvene as the Oroville Rural EMS District. Motion was seconded all were in favor, motion carried.

Commissioner Hover moved to approve the Voucher certification and authorize the Oroville Rural EMS District vouchers to be paid in the amount of \$9860. Motion was seconded, all were in favor, motion carried.

Commissioner Branch moved to adjourn as the Oroville Rural EMS District and Reconvene as the BOCC Motion was seconded all were in favor, motion carried.

### **Public Comment Period**

No public wished to comment.

The board adjourned at 3:55 p.m.