

**RECORD OF THE PROCEEDINGS****OKANOGAN COUNTY****OCTOBER 1, 2019**

The Okanogan County Board of Commissioners met in regular session at 123 5th Avenue North, Okanogan, Washington on October 1, 2019, with Chairman, Commissioner Jim DeTro; Vice Chairman, Commissioner Chris Branch; and Laleña Johns, Clerk of the Board, present.

9:00 a.m. George Thornton, member of the public taking notes for Okanogan Watch Group.

Member, Commissioner Andy Hover absent due to attending SRKW Task Force Meeting in Olympia.

**Commissioners' Staff Meeting**

David Gecas, Stella Columbia, Angela Hubbard and Joe Poulin were present.

Mr. Gecas explained legal matters he is handling. There are many public records requests being received and processed.

Ms. Columbia provided a 50% Agriplex fee waiver request for the Hallelujah carnival planned for October 31 in the Agriplex. (attached)

Ms. Columbia provided the data requested on scope of work to be included with the Dept. of Ag grant Commissioner Hover is working on that is due October 15.

**Motion Fee Waiver Agriplex**

Commissioner Branch moved to authorize a 50% Agriplex fee waiver for the Hallelujah carnival October 31, 2019 as requested. Motion was seconded, all were in favor, motion carried.

Ms. Columbia explained the 2019 fair support, activities and amounts. (attached)

Joe Poulin provided some work that could be included in a Department of Ag Grant for fairgrounds safety. Electrical seems to be the big safety issue because everything is direct burial and service boxes old.

Recently, the Jail hot water heaters have gone bad so there is limited hot water till those are replaced.

**Motion Executive Session RCW 42.30.110 (1)(g)**

Commissioner Branch moved to go into executive session at 9:33 a.m. for 5 minutes inviting Stella Columbia to discuss matters. Motion was seconded, all were in favor, motion carried.

Executive session ended at 9:40 a.m.

Ms. Columbia shared with the board her letter of resignation effective November 4. She has a chance to work with her daughter. She also submitted a letter of interest to the Fair Advisory Committee. The Board felt she has done an exceptional job and made it work well in the little time she was here.

**Motion Resignation Acceptance**

Commissioner Branch moved to accept the resignation letter of Stella Columbia. Motion was seconded, all were in favor, motion carried.

**Motion Letter to Yakama Nations Invitation**

Commissioner Branch moved to authorize the letter to Phil Rigdon Yakama Nations to invite them here to go over the Okanogan County Comprehensive plan comments. Motion was seconded, all

were in favor, motion carried.

### **Update – Clerk’s Office**

No one came from the Clerk’s office to update the board.

### **Update – Communications/Dispatch – Mike Worden**

Mr. Worden explained the proposition for communications tax that will be on the ballot in November. Information is available at various public counters, information on the website, and pushing through pieces to Facebook as well. Initially the comments are not in favor, but once people understand how critical the situation is, they come around with more favorable comments. Mr. Worden said he is making progress getting the word out. The media was sent a press release on the launching of the proposal. Several other papers in the county showed interest on the information and published something. The information is out there if people want to read it. Many don’t understand the situation but when they read the information out there they are more in favor.

Commissioner Branch asked if the information could be posted on the county’s main front page so folks don’t have to search for it.

Mr. Worden discussed the draft contracts with cities and that conversation is proceeding. He explained aging Spillman hardware was replaced as we went with Linux. The aging audio recorder hardware was replaced at a lower cost opportunity which will give us another five years. Oldest repeaters are being replaced and reduce exposure by replacing. He is right on course with budget and it is slightly below now. Overtime has been lower with only two people on filling lower work hours. Two are in training now and we just tested last weekend to fill the last current opening.

Commissioners thanked Mr. Worden for the update.

### **Update – Public Works – Engineer Josh Thomson**

Engineer Thomson provided his agenda and discussed items listed there.

#### *Statler Bridge Replacement*

#### *Peter Dan Road Slope Repairs*

Started today with additional dig outs for the fabric. There are some minor instabilities, nothing of big concern. Engineer Thomson explained the issues due to 2/1 slope have been challenging. A track dump truck is being used that has been pretty affective.

Quotes for window replacements have been obtained. Looking at just under \$1,000 per window includes new trim and paint and perhaps the solar guard. Additional quotes could be obtained. He will continue working on that process. Commissioners were in favor of this.

Purchasing policy was sent out last week, does it look like the right level of detail? Commissioners will look at it again and determine any comments or changes to be addressed.

Three levels of purchasing are laid out for the formal process, informal process, and very informal process. One thing the state law does not define is at what level the department head is allowed to go ahead without commissioner approval. There is language in the document about that, but the comfort level of the board should be considered. Sole Source guidelines were discussed. The Clerk of the Board noted that the Chief Civil Deputy developed a sole source process that should be included in the purchasing policy. Engineer Thomson explained he is looking at a way to look at a complete cost analysis over time for those items that are sole source. Life cycle costs were also discussed. He needs to ensure the federal portion is covered. State auditors have been hitting counties hard on this issue.

Commissioner Branch asked about the next OCOG meeting. Engineer Thomson thought the next meeting was in November.

Engineer Thomson noted that the Green acres pit crushing project will be mobilizing this week for crushing next week.

### **Approve Commissioner Proceedings, September 24, 2019**

Commissioner Branch moved to approve the September 24, 2019 commissioners' proceedings. Motion was seconded, all were in favor, motion carried.

### **Approve Consent Agenda**

Commissioner Branch moved to approve the consent agenda items 1-9 excluding item #8. Motion was seconded, all were in favor, motion carried.

1. Approve–Special Occasion Liquor License-Agriplex–Okanogan-Omak RotaryFoundation 11/9/19
2. Re-Appointment Letter – Methow Valley Communications District – Mike Shirley
3. Appointment–to Represent Douglas County on the Board of Trustees of the North Central Regional Library Comprised of Chelan, Douglas, Ferry, Grant and Okanogan Counties–Alex McKay
4. Approve – Pre-Contract Requirements – Initial Offer of Financial Aid – CERB, Project #A2019-115, Contract #S19-790A0-176 - Okanogan County Broadband Action Team Planning Study
5. Approve–Memorandum of Agreement Amendment #1–Okanogan County & CCT Planning Dept.
6. Approve–Memorandum of Agreement–Okanogan County & The Evergreen Forest County Group
7. Approve – Interlocal Agreement - Okanogan County & CCT – Housing of Inmates
8. Resolution 126-2019 Budget Amendment Current Expense/State Examiner Fund 001.019- \$6000
9. Resolution 127-2019 – Amending Resolution 61-2019 – Broad Band Plan CERB Grant Match

### **Citizens Comment Period – may call in 509-422-7100**

No commenters today.

### **Update – Human Resources/Risk Management – Tanya Craig**

Ms. Craig explained newspaper advertisement invoices for open employment positions have past due amounts and are supposed to be paid by the department whos open position was advertised and have not. Since these invoices are so overdue, the Auditor thought in order to clear the full overdue amount that one check in the amount of \$815.63 be cut from Current Expense non-departmental to take care of the past due balance. The 2019 invoices have been taken care of.

### **Motion Past Due Advertising**

Commissioner Branch moved to pay the past due amount of \$813.63 to Sound Publishing for irreconcilable past due invoices to be paid from Current Expense Non-Departmental. Motion was seconded, all were in favor, motion carried.

Ms. Craig gave a brief update on claims work, union negotiations, etc....

### **Public Hearing – Petition to Vacate Roads Platted within the Town of Methow**

Jo Ann Stansbury and Anna Randall were present.

Members of the public: Joe Kitzman, Kathie Windle

Commissioner DeTro opened up the public hearing to staff report. Ms. Stansbury read from her staff report. (attached) This Plat of Methow was approved by the Board of County Commissioners on January 10, 1907. She explained the timeline for this petition whereas the petition and fee was received August 14, 2019. One comment from the Pateros School district was received but it was received prior to the comment period being opened. Ms. Stansbury added as referenced in the Engineer's report, per the county code 12.90.040, the petitioner will be required to pay the \$14,400. (attached)

No comments were provided by the public.

**Motion Order of Vacation Platted Within Town of Methow**

Commissioner Branch moved to approve the order of vacation vacating platted roads within the Town of Methow. Motion was seconded, all were in favor, motion carried.

The board adjourned at 2:50 p.m.